MINUTES

COUNCIL MEETING

Tuesday 22 November 2022
6:00 pm

HELD AT EASTERN HUB GEELONG
285a McKILLOP STREET, EAST GEELONG

LIVE STREAMED ON THE CITY'S WEBSITE:

www.geelongaustralia.com.au/meetings

COUNCIL:

Cr T Sullivan (Bellarine Ward) - Mayor
Cr A Aitken (Windermere Ward) - Deputy Mayor
Cr P Murrihy (Brownbill Ward)
Cr S Asher (Bellarine Ward)
Cr J Mason (Bellarine Ward)
Cr E Kontelj (Brownbill Ward)
Cr S Mansfield (Brownbill Ward)
Cr B Harwood (Kardinia Ward)
Cr B Moloney (Kardinia Ward)
Cr R Nelson (Kardinia Ward)
Cr K Grzybek (Windermere Ward)

CITY OF GREATER GEELONG

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Present: Crs T Sullivan (Mayor), A Aitken, S Asher, K Grzybek, J Mason, B Moloney, P Murrihy, R Nelson, T Sullivan

Also Present: K Phyland (Acting Chief Executive Officer), G Smith (Director City Planning and Economy), G Wilson-Browne (Director City Services), R Stevens (Director Community Life), B Prosser (Acting Director Customer & Corporate Services), S McKew (Manager Governance)

1. PROCEDURAL MATTERS

1.1. Acknowledgement of Country

Council acknowledges the Wadawurrung People as the Traditional Owners of the Land, Waterways and Skies. We pay our respects to their Elders, past and present. We acknowledge all Aboriginal and Torres Strait Islander people who are part of our Greater Geelong community today.

1.2. Apologies

Cr S Mansfield (Leave of Absence) and Cr B Harwood (Leave of Absence).

1.3. Leaves of Absence

Cr Nelson moved, Cr Asher seconded -

That Leave of Absence be granted to Cr Kylie Grzybek from 1 December 2022 to 16 January 2023, inclusive.

Carried

1.4. Declarations of Conflicts of Interest

Cr Grzybek declared a Conflict of Interest in Agenda Item 2.3 Tender T2200043 – Building Better Bike Connections – Stage 2 South in that Cr Grzybek is employed by the TAC, the funder of the item.

Cr Kontelj declared a Conflict of Interest in Agenda Item 2.3 Tender T2200043 – Building Better Bike Connections – Stage 2 South in that the contractor is a customer of the business of which Cr Kontelj is a Director and Manager.

Cr Kontelj declared a Conflict of Interest in Agenda Item 2.8 Amendment C436ggee Balmoral Quay Rippleside – Combined Amendment and Planning Permit PP573-2021 in that a family member owns a property and resides in Balmoral Court and may be impacted by outcomes of the report.

Cr Aitken declared a Conflict of Interest in Agenda Item 2.8 Amendment C436ggee Balmoral Quay Rippleside – Combined Amendment and Planning Permit PP573-2021 in relation to a contractual relationship signed with the developer.

1.5. Confirmation of Minutes

Cr Asher moved, Cr Grzybek seconded –

That the Minutes of the Council Meeting held on 25 October 2022 be confirmed.

Carried

Cr Aitken moved, Cr Mason seconded -

That the Minutes of the Council Meeting held on 8 November 2022 be confirmed.

Carried

1.6. Public Question and Submission Time

Helen Lyth asked the following questions in relation to Amendment C436ggee Balmoral Quay Rippleside – Combined Amendment and Planning Permit PP573-2021:

1. When is the condition that traffic not be allowed to make right hand turns from the northern park access road into Liverpool Street going to be enforced? The only current signage on the slip road from Rippleside Park is a give-way sign. Vehicles frequently cross onto the wrong side of the road as they make an almost 360 degree turn from the access lane onto Liverpool Street.

Gareth Smith, Director City Planning and Economy responded the question would be taken on notice and further investigated by Engineering Services.

2. What provision, if any, is proposed to widen the narrow Balmoral Quay access road, which adjoins Rippleside Park? Is there provision within the privately-owned development site to widen this road and how would that impact on the 7-storey building proposed for Stage 5? Alternatively, does Council propose to allow a loss of land from Rippleside Park to widen the access road?
   I also ask that Council defer any public exhibition of the proposal until all errors have been corrected and the plan has been properly assessed?

Gareth Smith responded he is not aware of any provisions for road widening. There will be traffic management proposals incorporated as part of the consultation to allow the community to have an informed debate and to give feedback about any implications regarding traffic management.

1.7. Petitions

Cr Mason presented a petition containing 141 signatures from concerned residents asking that Kingston Park, Ocean Grove remain a place for passive recreation in a mainly natural, undeveloped environment. A District Ride Centre presents a major conflict with the Park's historic and current use and is not supported by current Park users.

The petitioners request that the City of Greater Geelong support the current design, appearance and uses of Kingston Park and seeks alternate locations for a District Ride Centre.

2. REPORTS

2.1. Draft Central Geelong Parking Strategy

Source: **City Planning & Economy**
Director: **Gareth Smith**

Purpose

1. To endorse the Draft Central Geelong Parking Strategy (Draft CGPS – see Attachment 1) for community and stakeholder engagement.

Background

2. The current Central Geelong Parking Strategy (CGPS) was prepared in 2005. A new strategy is required to reflect the State Government developed Central Geelong Framework Plan, which will guide development over the next thirty years.

3. Preparation of the Draft CGPS commenced in 2017, with the technical studies on parking demand and supply. This information informed consultation with the wider community and key stakeholders in 2018, including a survey of more than 2,500 people across Greater Geelong.

4. The Draft CGPS reflects the outcomes of this engagement, as well as more recent consultation with the healthcare, education, retail, commercial and hospitality sectors.

Key Matters

5. The development of the Draft CGPS has been based on national and international best practice in managing current and future parking demand.

6. The strategy proposes a demand management approach that aims to ensure there will always be parking available across central Geelong by tailoring parking controls to more closely reflect the needs of businesses, services and customers.

7. The new approach is underpinned by smart parking technologies that make parking spaces easier to locate and pay for. In addition, the real-time data ensures decision-making is evidence based and transparent.

8. Implementation of the strategy will be delivered through the preparation of Parking Precinct Plans, which will be based on new data collected via City Deal funded sensors embedded in parking spaces. This data will be collected for a period of 12 months.

ORIGINAL RECOMMENDATION

Cr Kontelj moved, Cr Murrihy seconded -

> **That Council endorse the Draft Central Geelong Parking Strategy for consultation for a minimum of six weeks in early 2023.**

AMENDMENT

Cr Grzybek moved, Cr Aitken seconded -

> **That Council endorse the Draft Central Geelong Parking Strategy for consultation for a minimum of eight weeks in early 2023.**

Carried

RESOLUTION – Item 2.1

> **That Council endorse the Draft Central Geelong Parking Strategy for consultation for a minimum of eight weeks in early 2023.**

Carried

Financial Sustainability

9. The Draft CGPS proposes to explore the potential of reinvesting a proportion of parking revenue in the precincts from where it is generated. Currently all parking revenue goes towards the overall budget and is spent across the municipality.

10. The demand responsive approach will result in an increase in prices in areas of high demand and a decrease in prices in areas of low demand. However, as the aim is to encourage higher utilisation in areas of low demand, a negative impact on overall revenue is not expected.

11. The proposed Parking Precinct Hubs are initiatives proposed in the State Government Central Geelong Framework Plan. As such, the delivery of these new facilities is expected to be funded in partnership with the State, including potential public–private partnerships.

12. The maintenance of sensors and other smart parking technologies will have ongoing financial implications.

13. Staff resourcing and other costs associated with monitoring and reporting will have ongoing financial implications.

Community Engagement

14. Community and stakeholder engagement on the Draft CGPS will be undertaken for a period of six weeks, in accordance with the Council's Community Engagement Policy.

15. The engagement will commence in early February 2023 to ensure it does not coincide with the end of year and holiday period where the community may be less likely to participate.

16. A short, animated video will be developed to help the wider community understand the Draft Strategy.

17. Customers will be able to make submissions and complete a short survey on the project Have Your Say webpage.

18. The City is also progressing the development of Greater Geelong Integrated Transport Strategy with feedback on the draft CGPS to be used to inform this broader work, supporting integration of processes.

19. The G21 Integrated Transport Strategy is almost complete and has been considered in the development of the draft CGPS.

Social Equity and Sustainability

20. The parking management framework for decision making proposes a hierarchy for allocating on street parking spaces that prioritises shared mobility and the needs of people with mobility impairments.

21. The demand responsive approach will result in a decrease in the price of parking in many areas, which, together with the smart technologies that make parking easier to locate, will provide more parking choices for the whole community.

22. The use of real time data will enable evidence based and transparent decision making for the wider community to understand and provide feedback on.

Relevant Law/Policy/Legal Implications

23. The Draft CGPS is consistent with the Draft Central Geelong Framework Plan.

24. The Draft CGPS is consistent with the Smart City Strategic Framework (2021).

25. The Draft CGPS aims to contribute to Geelong's UNESCO City of Design designation and our commitment to the UNESCO Creative Cities Network (UCCN) Sustainable Development Goal #11 – Sustainable Cities and Communities.

Alignment to Community Plan and Vision

26. This report aligns with Our Community Plan 2021-2025 strategic priority:
Sustainable growth and environment.

27. This report aligns with the Community led 30-year Vision, "Greater Geelong: A Clever and Creative Future" community aspiration:
A fast, reliable and connected transport network.
A leader in developing and adopting technology.
Sustainable development that supports population growth and protects the natural environment.

Conflict of Interest

28. No officer involved in the preparation of this report declared a general or material conflict of interest.

Risk Assessment

29. There are no significant risks associated with endorsing the Draft CGPS for consultation.

Environmental Sustainability

30. The Draft CGPS aims to make parking easier to find, which will assist in reducing CO_2 emissions from vehicles circulating around Central Geelong searching for a parking space.

31. The Draft CGPS approach enables parking management to adapt when more viable alternative transportation modes become available, including public transport, cycling, walking and shared and e-mobility options.

Attachments

1. Central Geelong Parking Strategy DRAFT November 2022 [**2.1.1** - 26 pages]



DRAFT CENTRAL GEELONG

PARKING STRATEGY

NOVEMBER 2022

CITY OF GREATER GEELONG

PARKING MANAGEMENT WILL BE ADAPTABLE TO THE EVOLVING NEEDS OF CENTRAL GEELONG, SUPPORTING A BALANCED TRANSPORT SYSTEM, AND HELPING TO DELIVER GREATER INVESTMENT IN, AND EQUITABLE ACCESS TO JOBS, GOODS AND SERVICES.



The City of Greater Geelong acknowledges the Wadawurrung People as the Traditional Owners of this land. It also acknowledges all other Aboriginal and Torres Strait Islander People who are part of the Greater Geelong community today.

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INTRODUCTION

The challenge all central cities face, is finding a balance between the important access provided by private vehicles with the space they consume and the congestion they create. Given the limitations of space in city centres, parking must be managed to balance these competing demands, particularly as the centre evolves.

The purpose of this Strategy is to provide a transparent, evidence-based and best practice-led approach to managing public parking demand in Central Geelong. This new approach aims to balance the competing demands for urban space while providing the best possible customer experience for those who need parking.

This Strategy is informed by international best practice, a range of technical studies, and the outcomes from engagement with the wider community and key stakeholders (see Figure 1). The Strategy covers the geographical area of Central Geelong, which is defined as Activity Centre Zone 1 in the Greater Geelong Planning Scheme.



OUR CLEVER AND CREATIVE VISION

By 2047, Greater Geelong will be internationally recognised as a clever and creative city-region that is forward-looking, enterprising and adaptive and cares for its people and environment.



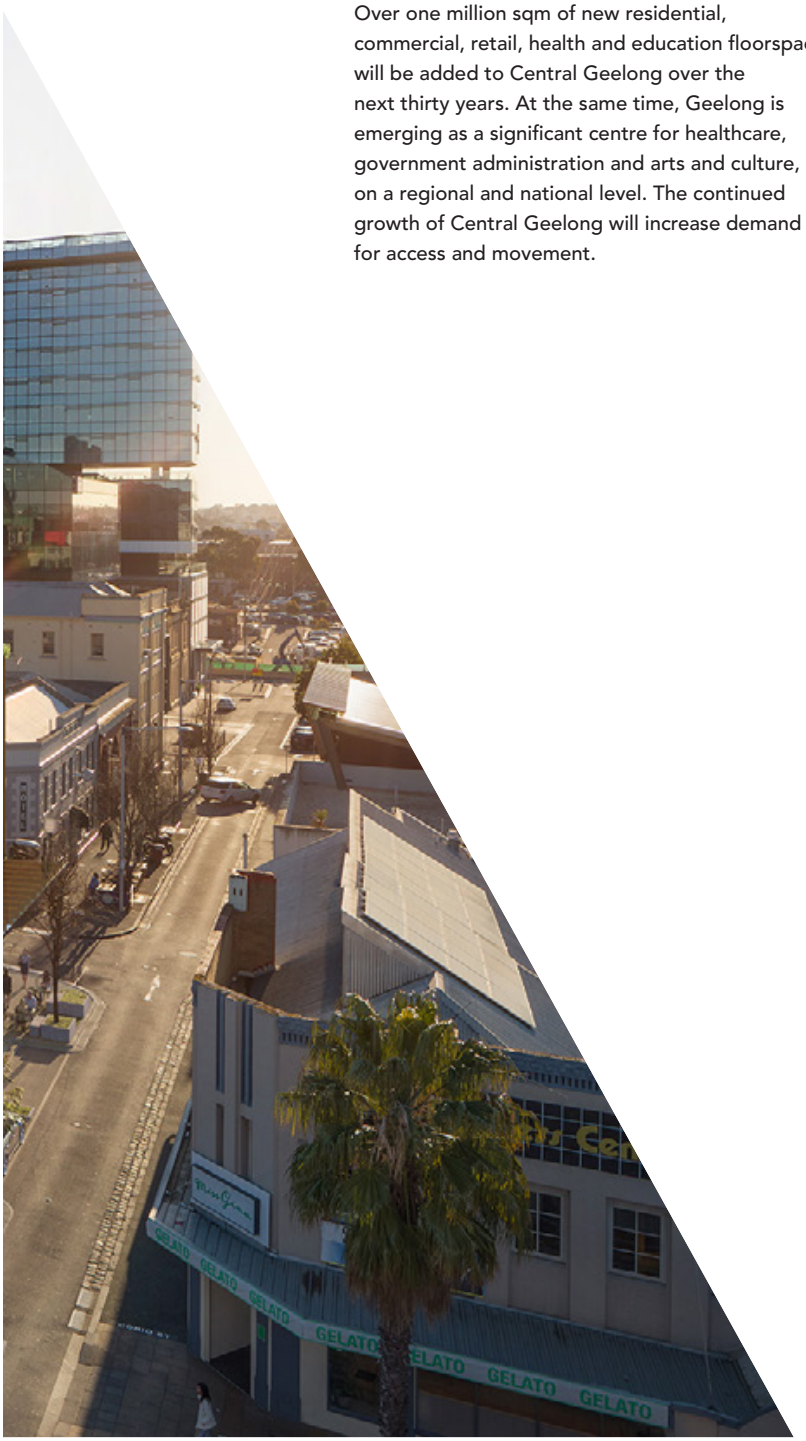
SMART CITIES ARE BETTER PLACES TO LIVE, LEARN, WORK AND VISIT.


GMHBA
60 M

WHY WE NEED A NEW APPROACH TO MANAGING PARKING

OUR CITY IS GROWING

Over one million sqm of new residential, commercial, retail, health and education floorspace will be added to Central Geelong over the next thirty years. At the same time, Geelong is emerging as a significant centre for healthcare, government administration and arts and culture, on a regional and national level. The continued growth of Central Geelong will increase demand for access and movement.



LIMITED PARKING AVAILABILITY

The community have expressed significant frustration when trying to find on-street parking, despite data showing there are at least 3,000 empty spaces available at any one time across the week. This is largely because demand is particularly high in some locations and not others. The only solution is to manage demand so that a reaonsable level of parking is always available.

OUR NEEDS ARE EVOLVING

As our city grows, the needs of our businesses, hospitals, universities, schools and other services change. New precincts have or are currently emerging through residential, healthcare, innovation and hospitality developmemnt. The continued growth in tourism, particularly the arrival of the Spirit of Tasmania, will increase demand for parking to accommodate different types of vehicles. Our current approach to parking management has not evolved to meet these changing needs. We therefore need a new approach that is more adaptable and agile.

OUR CURRENT STRATEGY IS OUTDATED

The last Parking Strategy for Central Geelong was prepared in 2005. Our city has changed significantly since then and we are now experiencing unprecedented change. There has been an expansion in healthcare, government administration and education. Our hospitality and tourism sectors continue to grow and evolve. We need to update our approach to reflect these changes.



WHAT YOU HAVE TOLD US ABOUT PARKING IN CENTRAL GEELONG

A city that prioritises people is a city that enables healthy and vibrant communities. This Framework was co-created with our community to help realise this aspiration.

HOW WE ENGAGED

Engagement with the community and stakeholders commenced in 2018, including a survey of over 2,500 people. We have continued discussions with stakeholders, including the healthcare sector - our largest employer in Central Geelong - and local businesses through the Central Geelong Business Reference Group.

Figure 1: Consultation themes

RESIDENTS	BUSINESS		HEALTHCARE
• Create better streets for people, not for parking • Make parking easier to find and pay for all user groups • Set pricing at levels that reflect the demand for parking • Make our city attractive and healthy • Utilise smart parking technologies	• Provide more multideck parking facilities • Make the first 15 or 30 minutes of parking free close to busiensses that customers drop in to frequently • Implement a refund for drivers who make a purchase from a business • Provide clear parking zones • Tailor parking controls to manage demand that increases availability	• Provide multistorey parking facilities on the periphery with connecting shuttle buses • Incentivise workers to use off-street parking • Encourage the private sector to provide more parking facilities • Balance incentives to reduce car use and increase public transport use • Provide pay on exit for all off-street parking	• Reduce the dominance of onstreet parking to improve emergency vehicle access • Provide centralised parking in the health precinct • Parking controls that reflect needs of patients • Increase availability of parking in areas of high demand • Improve safety for staff accessing parking after dark



- Improve parking for other users to relieve demand in health precinct
- Reduce the dominance of traffic and parking reduces to enhance access for patients and staff across the health precinct

VISION & OBJECTIVES



Parking management will be agile and adaptable to the evolving needs of Central Geelong, supporting the development of a balanced transport system, and helping to deliver greater investment in, and equitable access to jobs, goods and services.

To deliver this vision, the following six objectives are proposed:

PROVIDE THE BEST POSSIBLE CUSTOMER EXPERIENCE

Customers experience deep frustration when parking spaces they need to use are unavailable. As customers spend more and more time looking for a parking space their level of frustration builds. The objective is to eliminate parking frustration by ensuring that parking is available to customers where they want it, when they want it. This outcome is possible by using the parking management tools available and being guided by the data and insights from parking management experts.

BALANCE COMPETING DEMANDS OF DIFFERENT USERS

Getting the right balance means providing clear choices for people to make their own decisions about what will best meet their needs for any given trip to Central Geelong. However, different needs create competing demands. A key aim of parking management is to balance these competing demands in a way that achieves the best economic outcomes. Managing competing demands will improve the accessibility of Central Geelong, leading to enhanced economic outcomes.

STRENGTHEN ECONOMIC COMPETITIVENESS

A customer-focused approach will ensure that visitors have easy access to Central Geelong, which will help strengthen economic competitiveness. In addition, encouraging future parking on private land to be made available to the general public, will reduce the burden that parking places on new development and businesses in Central Geelong. Other options include waiving parking requirements, and charging a special levy in lieu of providing parking to build shared parking facilities.

SUPPORT THE DEVELOPMENT OF EACH PRECINCT

Each precinct in Central Geelong has different parking needs, generating different volumes and patterns of traffic. A key priority is to ensure that all precincts are being managed appropriately given their respective contexts and stakeholders needs. Using reliable data, and a market segmentation approach will ensure that parking in each precinct is managed efficiently and effectively, supporting improved economic outcomes in each precinct and Central Geelong as a whole.

ENHANCE THE AMENITY OF CENTRAL GEELONG

An engaging and inclusive public realm encourages people to visit and stay for longer. It also supports the development of Central Geelong as a place to live. Excessive provision of on-street parking can negatively impact the look and feel of city centres, reducing econommic competitivenes and attractiveness for investment. There is a clear need to balance the competing function between access offered by parking and the detraction excessive parking has on a city centre.

SUPPORT TRANSITION TO A BALANCED TRANSPORT SYSTEM

The longer-term vision must be a balanced transport system, where people have viable transport options. Additional parking will still need to be provided and the most efficient place to provide this is on the edge of Central Geelong where land values are lower and cars using the parking do not need to sit in traffic.



Figure 2: The Parking Management Decision Framework

1. Public realm

How much public space do we have?



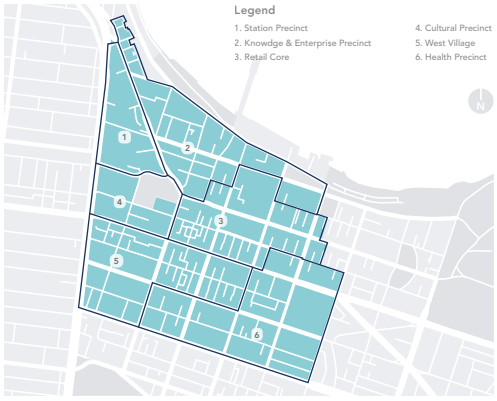
2. Allocation of space

How should we allocate available space to various public services?



3. Determine the quantum of parking

At a precinct level, determine how many parking bays can be provided allowing for safety requirements including clearances and line of sight requirements



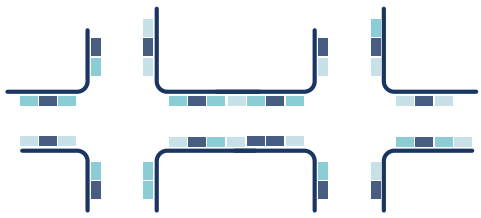
4. Define user-based parking needs

A user-based parking hierachy will help steer decisions about the allocation of available kerbside space for parking

0	**Emergency Services & Safety** Location of fire hydrants, safe road design	At all times
1	**Public Transport** PT services, DDA compliance	All day
2	**Disabled** Functional design, space requirements	4P
3	**Car Share** Homw many vehicles?	All day
4	**TNC - Loading** How many Vehicles, and what type?	1/2P
5	**Shoppers / Visitors** Peak demand	2P
6	**Students** Peak Student attendance, mode split	4P
7	**Employees** Number of employees	8P
8	**Residents** Current population and anticipated growth	All day
9	**Commuters / Train users** Station access mode share	10P

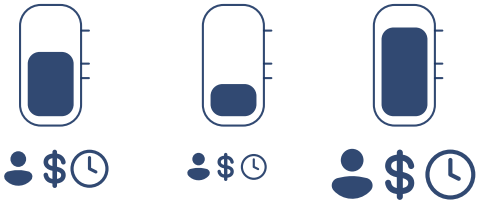
5. Bay allocation

Applying the parking hierachy, allocate the number of bays to user groups through a fine-grained analysis of nearby land use charteristics



6. Demand mangement

Monitor availability by area (typically 40 - 100 spaces) and when parking availability climbers over 15% or falls below 5% adjust user-based, time- based or fee-based restrictions



DECISION MAKING

Best-practice parking management is based on evidence-based data that can be explained to the public. The Parking Management Decision Framework provides such an approach for Central Geelong.

STAGE 1: QUANTIFYING TOTAL PUBLIC SPACE

The public realm plays a critical role in shaping mobility, liveability, amenity, and economic activity in cities. It is therefore important to quantify the amount of public space that will be made available for various public services including parking.

STAGE 2: ALLOCATING PUBLIC SPACE FOR COMPETING DEMANDS

Once the amount of public space is determined, this space can be allocated to various uses. This process can be informed by the various Council strategies, including transport, planning and urban design strategies.

STAGE 3: QUANTIFYING PRECINCT-LEVEL PARKING PROVISION

How much car parking in each precinct can then be quantified, using the space that has been made available for parking from Stage 2.

STAGE 4: DETERMINING USER-BASED PARKING NEEDS

At a precinct level, a user-based parking hierarchy is then applied to allocate sufficient kerb-side space for each market segment in order of importance. The hierarchy of user groups shown in Figure 2 is set to achieve the Vision and Objectives.

The hierarchy specifies user groups whose parking needs should be met (at least partially) before 'lower order' user groups' parking needs are considered. In any location, the first pick of parking bays should be for emergency services and then for public transport.

If there are no operational public transport services in the street then the remaining kerb-side space is prioritised to the next user group. This iterative process continues for each user group in the hierarchy. Characteristics of each precinct inform the allocation of parking space for each user group.

STAGE 5: ALLOCATING PROVISION TO DIFFERENT USERS

The next stage is to allocate the number of bays to specific user groups through a fine-grained analysis of the nearby land use. These bays should have appropriate controls to facilitate the parking stays of the prioritised user groups.

STAGE 6: MANAGING DEMAND TO ENSURE AVAILABILITY

The final stage of the framework focuses on ensuring availability targets are met. Demand for parking often varies by time of day, day of week, location within the precinct among other variables. It is important to monitor demand and ensure appropriate controls are implemented to maintain the desired availability in each time period of the day. Parking demand in every precinct is monitored, and parking controls are progressively adjusted to ensure objectives related to customer experience can be achieved.

STRATEGIC MOVES

Our strategic moves articulate six areas of focus to improve how we will manage the current and future demand for parking in Central Geelong.

They build on current work, such as the procurement of smart parking technologies, and national and international best practice in parking management.

These moves reflect the feedback and insight received during our engagement with key stakeholders and the wider community.



01 ADOPT A PRECINCT-BASED APPROACH TO PARKING MANAGEMENT

Parking controls will be tailored to more closely reflect the evolving needs of businesses, services and customers through a data-driven decision-making process that is enabled by smart technologies. This will help us ensure that parking is always meeting the needs of our customers as Central Geelong continues to grow and evolve.

02 USE SMART TECH TO IMPROVE DECISION MAKING AND CUSTOMER EXPERIENCE

Smart parking technologies will utilise real-time data to enhance the customer experience by making the process of finding and paying for parking easier. This data will also help us monitor parking utilisation across Central Geelong to ensure compliance and turnover, and inform our decisions on how best to respond to the changing needs of our customers.

03 EXPLORE AND ENCOURAGE SHARED PARKING FOR NEW DEVELOPMENT

The new parking overlay for Central Geelong will set out appropriate levies to be paid in lieu of providing parking spaces for new developments. These levies fund new facilities to be shared by several developments, therefore maximising utilisation. This will support the introduction of maximum parking rates and the development of Car Share services in Geelong.



04 UTILISE PARTNERSHIPS TO DELIVER NEW SUPPLY

Work with the State Government to deliver the proposed new multistorey parking precinct facilities on the periphery of Central Geelong to accommodate workers and commuters. Explore established and innovative funding models with the private sector to deliver and operate these facilities. Connect these new facilities with shuttle bus and existing public transport services to key destinations in Central Geelong.

05 ADVOCATE FOR GREATER INVESTMENT IN PUBLIC TRANSPORT

The City of Greater Geelong will improve decision making and knowledge sharing through increased collection, access and interoperability of data. We will be leaders in developing and adopting new technology that can be leveraged to inform new policies, collect community insights, and assist in the development of solutions to local problems.

06 REINVEST A PROPORTION OF PARKING REVENUE IN PLACE-BASED INITIATIVES

In addition to covering the costs of providing the service, reinvesting surplus income in: streetscapes, public transport; street frontage improvement schemes and heritage building restoration programmes; place activation, marketing and management; and free shuttle bus services between off-street parking facilities on the periphery and key destinations in Central Geelong.



CURRENT DEMAND

The framework below summarises how we propose to manage the current demand for parking in Central Geelong

GOAL

Availability

Our goal is to help make parking available where and when needed

HOW

1. **Data**
   We will collect real data on how parking is used
2. **Reporting**
   We will analyse this data and make it available to you
3. **Controls**
   We will use the data to adjust the controls and maintain availability
4. **Precincts**
   We will tailor the controls to the needs of each precinct

Technology



You will be able to easily locate and pay for parking through an app

Sensors will enable us to show you where parking is available

Sensors will be embedded in every parking space

We will enable the new approach through smart parking technologies

ALSO

Reinvesting



Public Transport

Public Realm

Economic Development

Marketing

We will reinvest a portion of parking revenue back into the precincts where it was generated

FUTURE DEMAND

The framework below summarises how we propose to manage the future demand for parking in Central Geelong

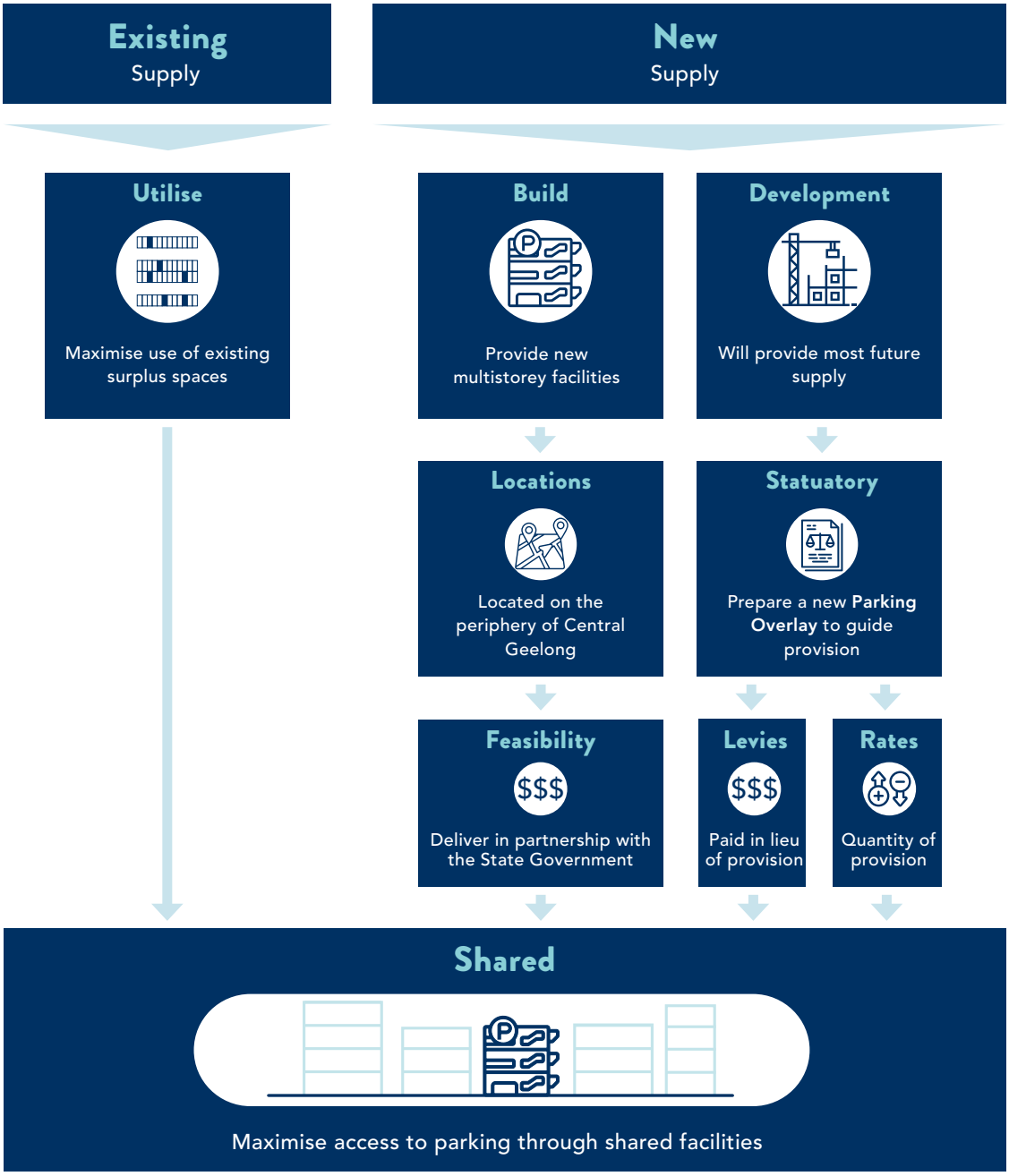




Figure 3: Proposed Parking Precinct Hubs

IMPLEMENTING THE STRATEGY

The new strategy proposes a data-driven approach that will be tailored to our precincts. This means data first, planning second.

For the first 12 months, we will gather new real-time data on parking via sensors and high resolution cameras to be deployed across Central Geelong.

Once we have reliable data on parking, we will prepare parking plans tailored to the needs of each precinct across Central Geelong.



DATA FIRST

WHY WE NEED NEW DATA

The most recent data we have on parking was collected in 2018. While it provides a useful overview of parking utilisation, it does not cover the full week and lacks sufficient detail to enable decision making on a precinct level that will best serve the needs of our businesses, services and customers.

HOW WE WILL COLLECT DATA

Sensors will be embedded in each parking space across Central Geelong, to provide real-time, accurate and reliable data on usage. This data will be used to monitor the effectiveness of parking controls in each precinct, and to make decisions on how these controls will be adjusted to maintain availability and choice. Council's existing high resolution CCTV network will be used to record the entry and exit to off-street car parks.

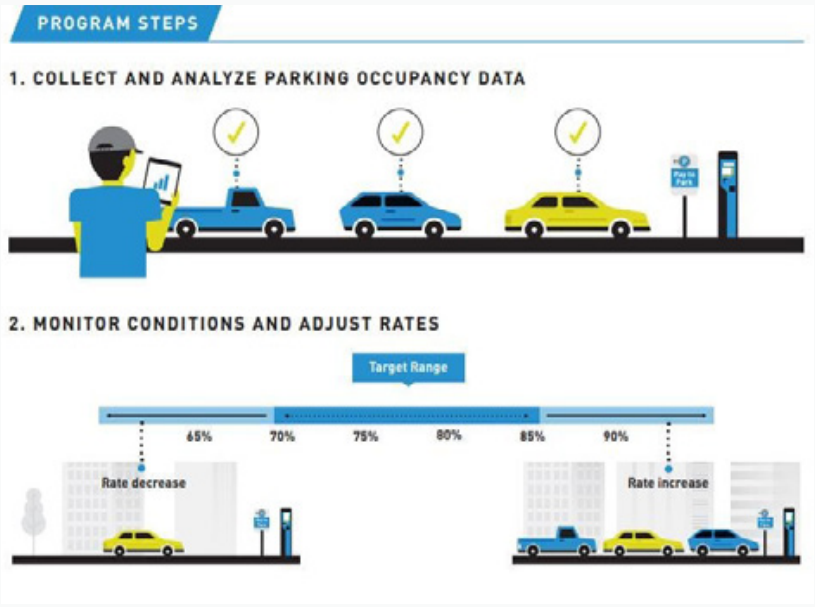


Figure 4 - Data collection and control adjustment (Source: Seattle Department of



PLANNING SECOND

HOW WE WILL USE THIS DATA

This data will be analysed and presented to key stakeholders on a precinct-by-precinct basis, as part of our engagement process for preparing Parking Precinct Plans (PPPs).

Each precinct has different needs and requirements for parking. The new approach will therefore tailor the parking controls to ensure availability and choice in each precinct.

PREPARING THE PLANS

The preparation of a PPP includes:

- Collecting detailed data on local conditions,
- Engaging with key stakeholders and users to determine needs, and
- Developing strategies and determining the appropriate application of controls.

Considerations in the preparation of PPPs include:

- Precinct context
- Community expectations
- Useful comparisons
- Key parking issues to address
- Priority user groups
- Improvement options

REVIEWING THE PLANS

A key component of this strategy is to monitor parking performance across the precincts and adjust the controls as required to ensure key needs are continuinally being met.

For more details, see the final chapter.

KEY STEPS FOR FOR INITIAL THREE YEARS

	NO	STEPS
YEAR 1	1	Identify areas of low parking demand and identify incentives to increase utilisation
	2	Complete procurement of parking sensors and implement precinct-by-precinct, based on demand
	3	Collect new real-time data to inform Parking Precinct Plan developement
	4	Explore the planning and delivery of proposed Precinct Parking Hubs with the State Government
	5	Prepare initial set of Parking Precinct Plans with key stakeholders
	6	Engage with wider community on the finalisation of Parking Precinct Plans

	NO	STEPS
YEAR 2	7	Complete roll-out of smart technolgies and Parking Precinct Plans
	8	Explore how a proportion of parking revenue could be reinvested in Central Geelong
	9	Analyse data from first 12 months and report back to stakeholders
	10	Integrate Parking Precinct Plans with Geelong Integrated Transport Strategy
	11	Prepare Parking Overlay for Central Geelong
	12	Engage with wider community on the finalisation of Parking Precinct Plans

	NO	STEPS
YEAR 3	13	Continue the planning and delivery of proposed Precinct Parking Hubs with the State Government
	14	Finalise Planning Scheme Amendment for Parking Overlay
	15	Analyse data from second 12 months and report back to stakeholders
	16	Review Strategy vision, objectives and settings
	17	Update Parking Precinct Plans
	18	Engage key stakeholders on changes in each precinct

STRATEGIC MOVES	RESPONSIBLE AREAS	TIMEFRAME
	Transport	Months 1-3
	Smart City	Months 1-6
	Smart City	Months 1-12
	Transport	Months 1-12
	Transport	Months 1-12
	Transport	Months 9-12

STRATEGIC MOVES	RESPONSIBLE AREAS	TIMEFRAME
	Transport	Months 1-12
	Econ Dev, Place Management	Months 1-12
	Smart City	Months 1-12
	Transport + Strategic Transport	Quarterly
	Strategic Transport	Months 9-12
	Strategic Implementation	Months 6-12

STRATEGIC MOVES	RESPONSIBLE AREAS	TIMEFRAME
	Transport	Months 1-12
	Strategic Implementation	Months 1-12
	Transport	Quarterly
	Strategic Transport	Months 6-12
	Transport	Months 6-12
	Transport	Months 10-12

MONITORING & REPORTING

This section sets out how we propose to monitor and report on our parking performance in Central Geelong, and how we will improve this service on an ongoing basis.



MONITORING

To inform the implementation of effective parking management controls, Council will monitor the real-time sensor data. This will be used to analyse parking availability across Central Geelong. Officers will regularly report on the parking state of play for each time period (3-month intervals).

REPORTING

Officers will report their progress annually to Council in a report that will be made available to the public. The report will explain the changes to parking restrictions that are required to meet customer needs and expectations. Where demand for parking is low (resulting in high availability of car parking) the restrictions will be eased. Where availability is low, the restrictions will be tightened. The community will be able to provide ongoing feedback to help our understanding of the various market segments and parking needs that should be met in each precinct.

IMPROVEMENT

At the heart of this Strategy is a process for continually improving parking management (Figure 4) that focuses on customer experience. The cycle captures the proposed data-driven decision-making framework, together with the proposed approach for monitoring and reporting.

The Parking Improvement Cycle proposes a clear separation of roles and responsibilities to ensure accountability for specific elements of parking management:

- The Council define the Vision and Objectives for parking management.
- The Executive set the actions to deliver the Vision and Objectives set by the Council.
- Officers implement the actions on a day-to-day basis:
- Transport are responsible for monitoring, reviewing, community engagement and reporting, and
- Health & Local Laws are responsible for parking enforcement.

The new approach also recommends Council should remain one of the primary providers of parking in Central Geelong, in order to ensure parking supply, facilitate new developments, promote commercial activity, maintain low parking prices and manage availability.



MEASURING PROGRESS

To track progress, promote accountability and fine-tune our approach we will implement a Monitoring and Evaluation Framework. This framework will cover performance metrics and indicators, data collection and analysis, progress reporting, continuous improvement and project evaluation.

Key performance indicators will include:

- 5% parking availability rate applied to small areas (eg. a street) - in other words, for every 20 parking spaces there will always be 1 space available;
- 5-15% parking target range across a precinct;
- Parking sensor accuracy rate of 99%; and
- An 80% customer satisfaction rate.



Figure 4 - Parking Improvement Cycle

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CITY OF GREATER GEELONG

2.2. Precinct Structure Planning Program

Source: **City Planning & Economy**
Director: **Gareth Smith**

Purpose

1. To endorse the precinct structure planning (PSP) program for 2023/24 and the forward PSP program for the Northern and Western Geelong Growth Areas.

Background

2. The City's planning framework provides around 22 years of residential land identified under the aspirational growth scenario of a 2.5 per cent growth rate.

3. The Settlement Strategy calls for the managed release of greenfield development areas to ensure an adequate supply of zoned land is maintained. This approach is consistent with the current growth area planning across Victoria and will allow the City to manage the impacts of growth.

Key Matters

4. Landowners and developers within the medium-term precincts in NWGGA and future residential land in the Moolap Coastal Strategic Framework Plan were invited to submit proposals to bring precinct structure plans onto the program of work.

5. The assessment of proposals was guided by the Settlement Strategy and the Greater Geelong Planning Scheme. This included transport infrastructure, planning for community facilities, utility servicing, the ability to develop in accordance with the aspirations of the Northern and Western Geelong Growth Areas Framework Plan, land supply and the views of state agencies.

6. To maintain land supply, the preparation of three PSPs in 2023/24 is recommended - Batesford South PSP, Elcho Road West PSP and Heales Road West PSP.

7. The McCanns Lane PSP and Merrawarp PSP are recommended to come on to the program in 2025/26. These additional PSPs should commence in 2025 subject to resolution of:

    7.1. A funding pathway for the north-south and east-west arterial and public transport connections; and

    7.2. Concept design and costing for the major transport infrastructure being prepared (Batesford South bridges and Church Street connection).

8. Amend the boundary of the McCanns Lane PSP to include land south of the future arterial road.

9. Attachment 1 provides the details and maps for the 2023/24 PSP program and the forward PSP program.

10. The City will continue to lead the preparation of the PSPs and third-party agreements with developers that will include funding of technical reports and resourcing required.

ORIGINAL RECOMMENDATION

That Council:

1. **Endorse the preparation of the Batesford North, Heales Road West and Elcho Road West Precinct Structure Plans in 2023/24 by the City;**
2. **Note that officers will commence third party agreement negotiations in early 2023; and**
3. **Endorse the preparation of the McCanns Lane and Merrawarp Precinct Structure Plans in 2025/26 subject to:**
   - **3.1 A funding pathway for the north-south and east-west arterial and public transport connections; and**
   - **3.2 Concept design and costing for the major transport infrastructure being prepared (Batesford South bridges and Church Street connection).**

MOTION

Cr Grzybek moved, Cr Aitken seconded –

That Council defer consideration of this report to the December Council meeting.

Carried

Financial Sustainability

11. Third party funding agreements will be in place to fund technical reports and additional resources. Existing resources will be utilised for the development of the precinct structure plans.

12. The precinct structure plans will proceed to a planning scheme amendment process that will likely incur costs for legal representation and expert witnesses.

13. Costs of upgrading infrastructure that is not included in development contributions plans will be identified through the preparation of the precinct structure plans.

Community Engagement

14. The recommendations are informed by two stages of engagement. Letters were sent out to all medium-term landowners in the NWGGA and Moolap inviting them to submit proposals responding to the Settlement Strategy selection criteria and the NWGGA Framework Plan vision and aspirations in early May 2022.

15. Following the evaluation of these submissions against the selection criteria, the City held pitching sessions in late July 2020, wherein the shortlisted parties were given the opportunity to present their vision, innovations and delivery plans to a panel of council officers.

16. State government agencies were consulted as part of the process. Information on future strategic plans and infrastructure staging was received from agencies.

Social Equity and Sustainability

17. The preparation of the precinct structure plans will address social equity and sustainability considerations in accordance with council policy and the Greater Geelong Planning Scheme.

Relevant Law/Policy/Legal Implications

18. The City's 2020 Settlement Strategy recognises the need to develop greenfield housing supply to support population growth. The Settlement Strategy recommended strategic and logical sequencing of the precincts in NWGGA.

19. The NWGGA Framework Plan was adopted by Council in August 2020 and was gazetted in May 2021. The Framework Plan sets the guidance on the delivery of the PSPs in the Northern and Western Growth Areas.

20. The Moolap Coastal Framework Plan was released in 2019 and is in the Geelong Planning Scheme Planning Policy Framework.

Alignment to Community Plan and Vision

21. This report aligns with Our Community Plan 2021-2025 strategic priority:
    Sustainable growth and environment.
    A prosperous economy that supports jobs and education opportunities.
    An inclusive, diverse, healthy and socially connected community.

22. This report aligns with the Community led 30-year Vision, "Greater Geelong: A Clever and Creative Future" community aspiration:

Sustainable development that supports population growth and protects the natural environment.

Conflict of Interest

23. No officer involved in the preparation of this report declared a general or material conflict of interest.

Risk Assessment

24. If Council does not bring on additional land supply via the precinct structure planning program, there will be insufficient housing supply available to meet forecast growth.

25. Resources to commence development of the PSP will need to be in place in mid-2023.

Environmental Sustainability

26. The NWGGA Framework plan includes actions on environmental sustainability and the PSPs will be including Environmentally Sustainable Design Guidelines.

Attachments

1. Assessment and recommendations [**2.2.1** - 18 pages]

THE CITY OF
GREATER GEELONG

RESIDENTIAL PRECINCT STRUCTURE PLAN PROGRAM

CITY OF GREATER GEELONG

INTRODUCTION

The decision on which PSPs are to commence next needs to be made by the end of 2022 to meet Geelong's land supply demand. This will enable the roll out of an ongoing program of work following the initial PSPs heading into the planning scheme amendment stage. Bringing on additional PSPs in a staged manner will allow for effective transition of resources to commence new PSPs.

BACKGROUND

To maintain required lot supply and accommodate a growth rate of 2.5 per cent, the City needs to develop a program on the next set of PSPs to commence in mid-2023. The release of these lots should be carefully managed along with managing the resulting infrastructure delivery and regulatory approvals.

The City's adopted Settlement Strategy and the state policies in the Greater Geelong Planning Scheme provide guidance and criteria on assessment of the direction of growth. Clause 11.02-2L of the Greater Geelong Planning Scheme provides guidance on the release of this major growth front.

The strategies are:

- *Ensure Precinct Structure Plans are generally in accordance with the Northern and Western Geelong Growth Areas Framework Plan map forming part of this clause.*
- *Support development that is sequenced generally in accordance with the Development Sequencing Northern Geelong Growth Area Map or the Development Sequencing Western Geelong Growth Area Map forming part of this clause.*

An assessment against criteria related to sustainable community design and development trends and financial implications were undertaken in parallel with landholder consultation.

LAND SUPPLY

To achieve at least 10 years land supply by 2025, there is a need for more than one PSP to be included in the PSP Program 2023. If done sequentially, one PSP would only deliver approximately 3800 to 4000 dwellings as anticipated in the NWGGA Framework Plan. This would not deliver enough supply to accommodate the City's current targets.

Commencing three PSPs in 2023 would take the City's land supply to approximately 13 years in 2025.

Year	2022	2023	2024	2025	2026	2027	2028	2029	2030
Lots	22,066	18,579	28,734	42,190	39,434	43,421	40,514	37,529	52,573
Years Supply	**7.5**	**6.5**	**9.5**	**13.0**	**12.0**	**13.0**	**12.0**	**10.5**	**14.0**

SUBMISSIONS SUMMARY

As part of this process, the City sent letters to all medium-term precinct landholders in NWGGA and Moolap inviting them to submit proposals responding to the Settlement Strategy selection criteria and the NWGGA Framework Plan vision and aspirations.

The Table below shows an overview of the submissions received.

	submissions	shortlisted
Total submissions received	18	12
Submissions in WGGA	11	8
Submissions in NGGA	4	3
Submissions in Moolap	1	1
Submissions outside NWGGA and Moolap	2	0
NWGGA Overview		
WGGA		
medium term precincts	8	7
long term precincts	3	1
NGGA		
medium term precincts	3	3
long term precincts	1	0
Moolap Overview		
Point Henry	1	1

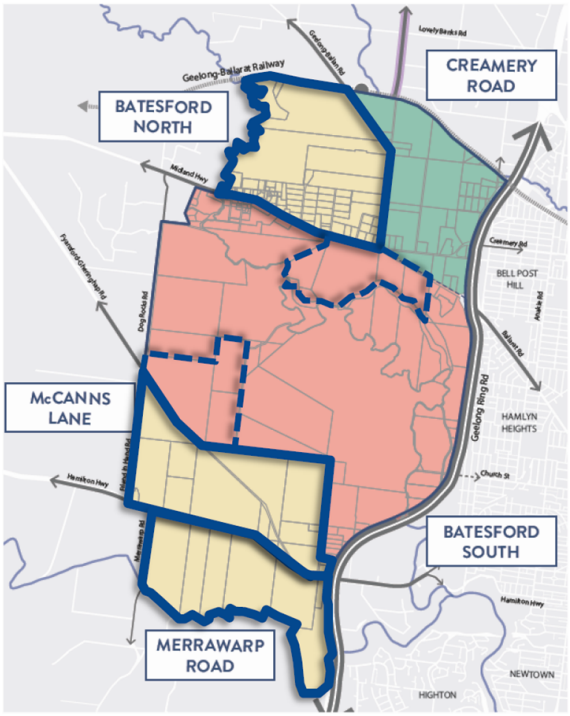
Following the evaluation of these submissions against the selection criteria, the City organised pitching sessions wherein the shortlisted landholders were given the opportunity to present their vision, innovations and delivery plans to a panel of council officers.

The City evaluated the landholder's vision and ideas against the existing natural conditions and the Clever and Creative aspirations of the City.

ASSESSMENT

The Settlement Strategy and Planning Scheme strategies have informed the consultative process undertaken and assessment of the proposals. The outcomes of the assessment are expressed as opportunities and constraints for each PSP. Developer submissions have been considered in the assessment of each PSP.

WESTERN GEELONG GROWTH AREAS (WGGA)



Submissions in WGGA include:

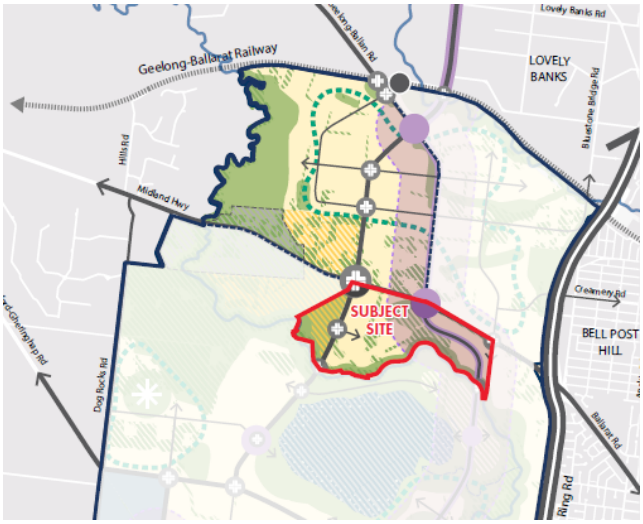
1. Batesford North
2. McCanns Lane
3. Merrawarp Road
4. Batesford South (355 – 370 Church Street and 70 & 80 Thoona Lane)
5. Batesford South – as extensions to McCanns Lane and Batesford North

Before considering which PSP should come onto the program in 2023 the boundary changes sought were considered.

Boundary changes

Extension of Batesford North

PSP AREA	134 HA
YIELD ESTIMATE	1,328 DWELLINGS
POPULATION ESTIMATE	3,719 RESIDENTS



OPPORTUNITIES	CONSTRAINTS
• Gentle topography that can offer diverse housing and infrastructure product. • Create a bigger catchment for Batesford North for the provision of commercial and community infrastructure.	• Isolation of the community as it is separated from the Batesford North precinct by Midland Highway and will have no commercial or community infrastructure. • An isolated part of the Moorabool River to be considered. A master plan of the Moorabool River in its current alignment is premature without consideration of the land to the south. • Infrastructure design and costing for Batesford South bridges would be required. No funding secured for north south bridges. • Will reduce the developable land in Batesford South PSP.

This extension is not supported to be included in the Batesford North PSP.

Extension to McCanns Lane

PSP AREA	155 HA
YIELD ESTIMATE	1,614 DWELLINGS
POPULATION ESTIMATE	4,519 RESIDENTS



OPPORTUNITIES	CONSTRAINTS
• Bigger catchment for the McCanns Lane PSP for commercial and community infrastructure. • Ability to plan the employment area as one rather than two precincts. • Can align PSP boundary with drainage catchment	• Opening of another development front that is not contiguous with earlier commenced PSP. • Identification of the drainage asset and its catchment is required. • Main access to the precinct is from Hamilton Highway. Work on the Church Street bridge feasibility and east west traffic solution needs a significant amount of time to progress. • No funding pathway for the north-south and east-west arterial and public transport connections at this time. • Will reduce the developable land in Batesford South PSP.

Upon reviewing the proposed extension, it is considered that a more logical boundary is the proposed future alignment of the arterial road in Batesford South. This will still provide the opportunity to plan the employment land as one and not impacting on the future catchment of the activity centre. At commencement of the PSP, the final boundary will be determined, having regard for drainage catchments.

Support an amendment to the McCann's Lane Precinct boundary generally accordance with Figure 1.

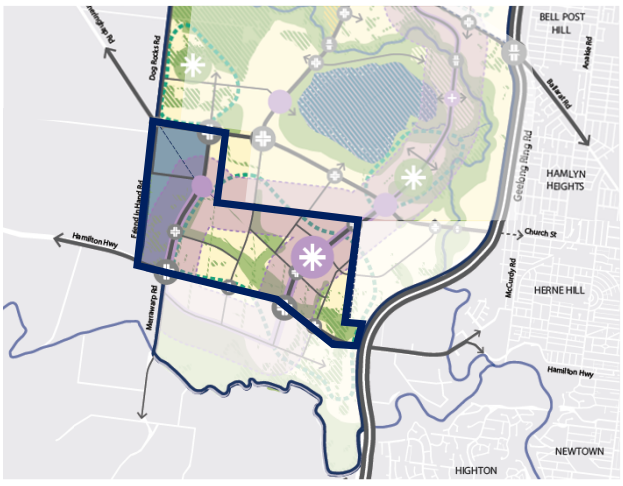
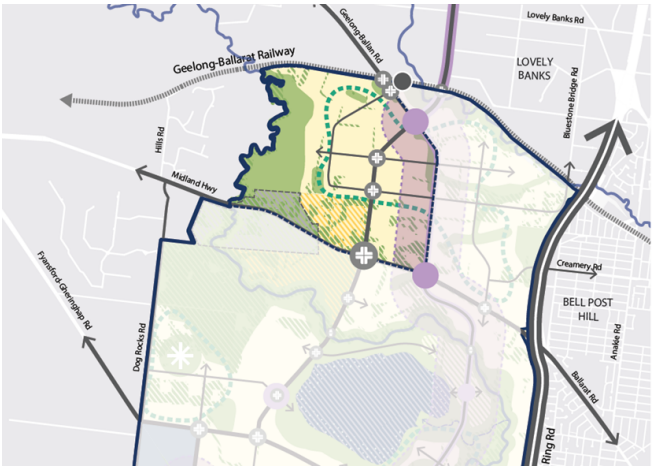


Figure 1 Amendment to McCanns Lane Precinct

Precinct structure plans

Batesford North

PSP AREA	430 HA
NON-DEVELOPABLE AREA	99 HA
NON-DEVELOPABLE AREA PERCENTAGE	23%
YIELD ESTIMATE	3,799 DWELLINGS
POPULATION ESTIMATE	10,638 RESIDENTS



OPPORTUNITIES

- Batesford North PSP sits to the west of Creamery Road PSP that is currently underway. Development of Batesford North PSP would result in an orderly planning of the precincts heading west. Services can be continued from adjacent Creamery Road PSP.
- Batesford North presents an opportunity to extend the Clever and Creative Corridor from Creamery Road and is advantageous from an access and connectivity perspective.
- Initial planning for the duplication of the Midland Highway is underway.
- The ability to develop the Moorabool River Master Plan with Golden Plains Shire to achieve a good and consistent outcome for the communities in both areas.
- Possibility to bring a government secondary school and indoor stadium in the precinct.
- Landholders in this precinct have given commitment to deliver a master planned community with sufficient scale and are willing to explore a wide variety of innovations and sustainability measures with the City during the preparation of the precinct structure plan.

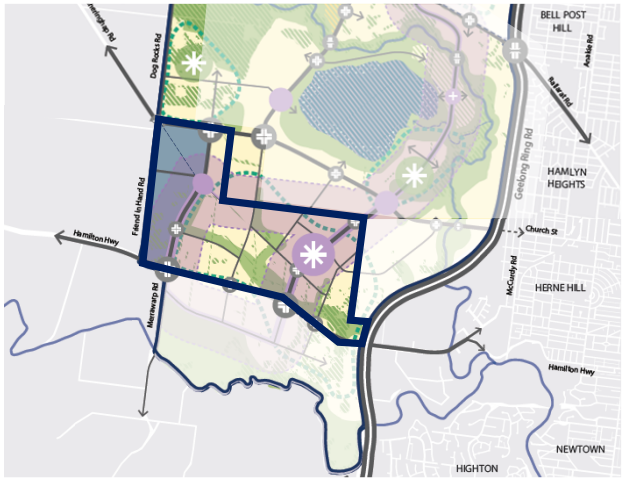
CONSTRAINTS

- A large area of the escarpment to the western boundary of the precinct creates some constraints in land use planning.
- No commitment for a station on the Geelong-Ballan Railway.

The precinct presents significant opportunities. This precinct is supported to be included in the PSP Program in 2023.

McCanns Lane with extension

PSP AREA	**460 HA**
YIELD ESTIMATE	**3,668 DWELLINGS**
POPULATION ESTIMATE	**10,271 RESIDENTS**



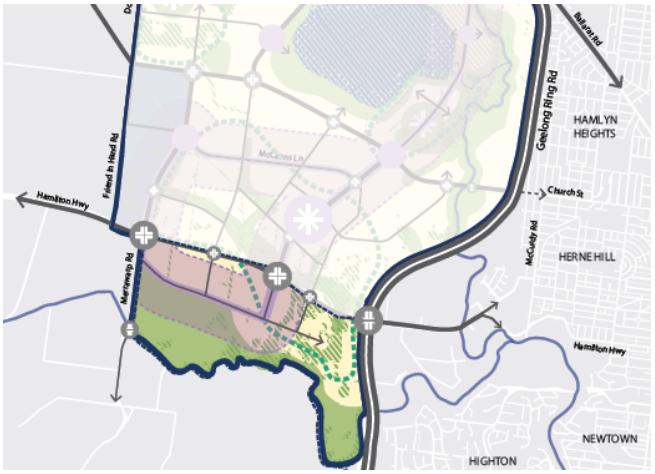
OPPORTUNITIES	CONSTRAINTS
• PSP includes a variety of land uses including an employment area and a sub-regional activity centre. • Establishment of the Clever and Creative corridor in the south. • Landholder led initial technical reports for the precinct are available. • Landholders in this area have provided support to the Clever and Creative Vision of the City to explore innovations with the City during the preparation of the PSP.	• Opening of another development front that is not contiguous with earlier commenced PSP. • Main access to the precinct is from Hamilton Highway. Work on the Church Street bridge feasibility and east west traffic solution needs a significant amount of time to progress. • No funding pathway for the north-south and east-west arterial and public transport connections at this time.

This precinct is supported to be included in the PSP Program in 2025/26 subject to:

1. A funding pathway for the north-south and east-west arterial and public transport connections.
2. Concept design and costing for the major transport infrastructure being prepared (North south bridges and Church Street connection).

Merrawarp PSP

PSP AREA	375 HA
NON-DEVELOPABLE AREA	194 HA
NON-DEVELOPABLE AREA PERCENTAGE	52%
YIELD ESTIMATE	2,306 DWELLINGS
POPULATION ESTIMATE	6,456 RESIDENTS



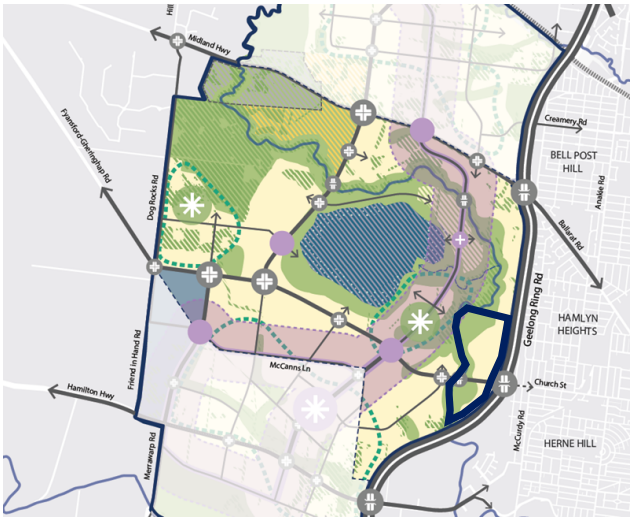
OPPORTUNITIES	CONSTRAINTS
• Relatively small with a majority of residential land use. • Landholders in this area are willing to explore opportunities in innovation and diversity of housing typologies with the City. • Commencement of a master plan for the Barwon River and educational facility.	• Main access to the precinct is from Hamilton Highway. Work on the Church Street bridge feasibility and east west traffic solution needs a significant amount of time to progress. • No funding pathway for the north-south and east-west arterial and public transport connections at this time. • The PSP does not include commercial or community infrastructure and will need to depend on the Herne Hill and Geelong West communities until McCanns Lane is developed. • Scale of the PSP is relatively small for commercial, educational and community infrastructure.

This precinct is supported to be included in the 2025/26 PSP Program subject to:

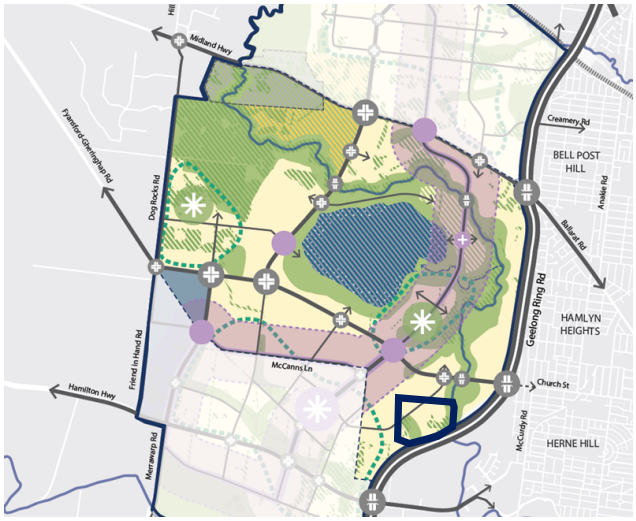
1. A funding pathway for the north-south and east-west arterial and public transport connections.
2. Concept design and costing for the major transport infrastructure being prepared (North south bridges and Church Street connection).

Other submissions

There have also been submissions for 355-370 Church Street and 70 & 80 Thoona Lane for Batesford South, which is identified as a long-term precinct. These properties are standalone and do not have any connection to the medium-term precincts in consideration. It is not recommended to include them in the PSP Program. It will be included in the planning of Batesford South.



355-370 Church Street, Fyansford

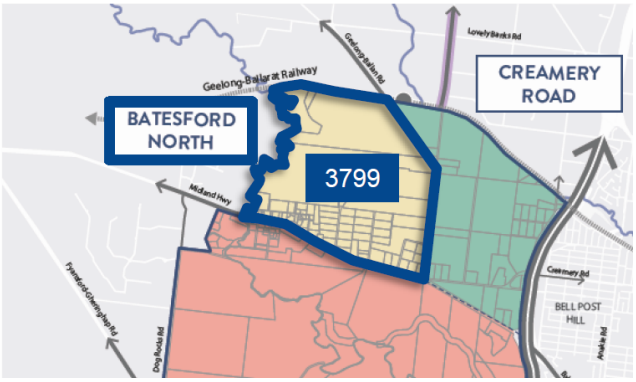


70 & 80 Thoona Lane, Fyansford

Recommendations

Include Batesford North in the 2023/24 Program

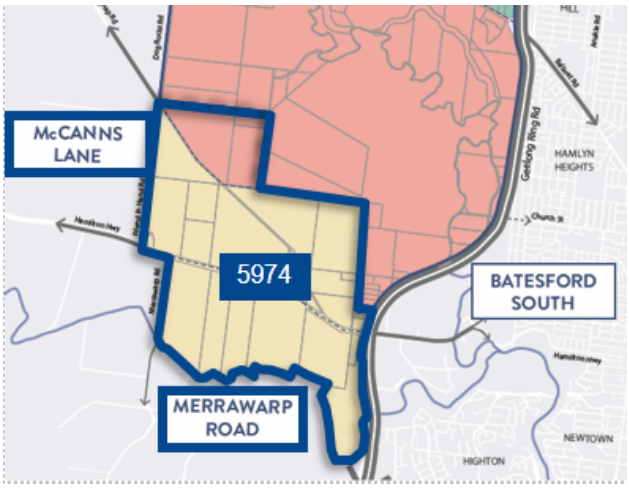
PSP AREA	430 HA
NON-DEVELOPABLE AREA	99 HA
NON-DEVELOPABLE AREA PERCENTAGE	23%
YIELD ESTIMATE	3,799 DWELLINGS
POPULATION ESTIMATE	10,638 RESIDENTS



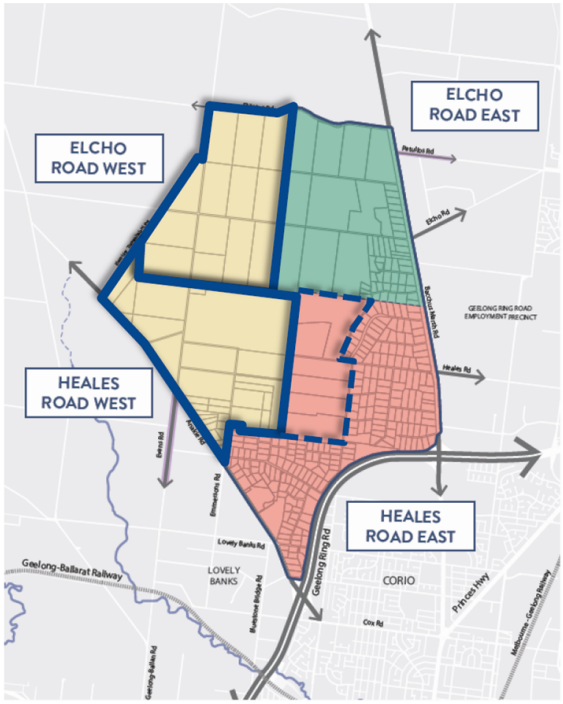
Include McCanns Lane and Merrawarp in the 2024/25 Program with an adjustment to the precinct boundary as shown in Figure 1. Commencing development in this precinct is subject to:

- A funding pathway for the north-south and east-west arterial and public transport connections.
- Concept design and costing for the major transport infrastructure being prepared (north south bridges and Church Street connection).

PSP AREA	835 HA
NON-DEVELOPABLE AREA	272 HA
NON-DEVELOPABLE AREA PERCENTAGE	32%
YIELD ESTIMATE	5,974 DWELLINGS
POPULATION ESTIMATE	16,727 RESIDENTS



NORTHERN GEELONG GROWTH AREAS (NGGA)



Submissions in NGGA include:

1. Elcho Road West
2. Heales Road West
3. Heales Road East – 345 Bacchus Marsh Road
4. Heales Road West – 980 Anakie Road
5. Boundary change to Heales Road West

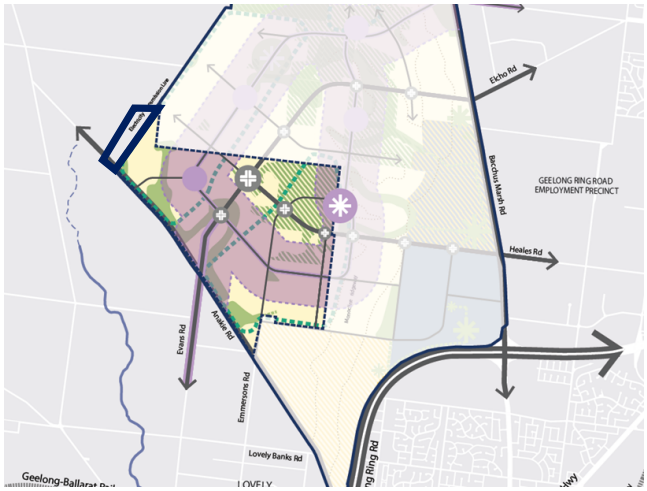
Boundary changes

Heales Road West

The extension to the boundary encroaching on Heales Road East has been considered and is not supported. The proposed extension is a significant decrease to the net developable area of Heales Road East. The precinct is comprised of fragmented land holdings and will likely take time to develop without an active landholder. Adjustments to the boundary will be considered to ensure a good planning outcome for the Clever and Creative Corridor and activity centre.

980 Anakie Road, Lovely Banks

980 Anakie Road is on the western boundary of Heales Road West and is mostly zoned Farm Zone. Proposals considered are land that is already zoned for urban growth. There will be no rezoning as part of this process.



Precinct structure plans

Elcho Road West

PSP AREA	437 HA
NON-DEVELOPABLE AREA	127 HA
NON-DEVELOPABLE AREA PERCENTAGE	29%
YIELD ESTIMATE	3,939 DWELLINGS
POPULATION ESTIMATE	11,031 RESIDENTS

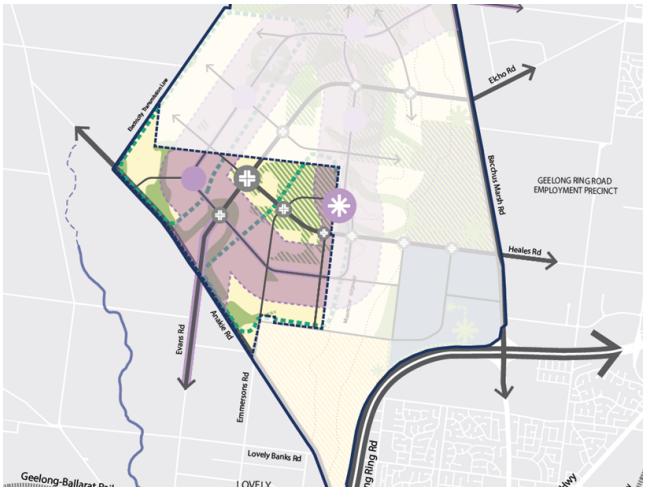


OPPORTUNITIES	CONSTRAINTS
• Logical continuation of development from the Elcho Road East PSP. • Services and infrastructure can be continued from the Elcho Road East PSP. • Ability to deliver biodiversity outcomes for the Northern Geelong Growth Areas. • Developers are committed to work with the City to achieve the actions in the Framework Plan.	• The Lara Energetic Materials Manufacturing Plant requires a buffer that covers part of the PSP. • Upgraded intersections will be to the east rather than west on Anakie Road, may lead to increase use of Anakie Road ahead of upgrades.

The precinct presents significant opportunities. This precinct is supported to be included in the PSP Program in 2023.

Heales Road West

PSP AREA	467 HA
NON-DEVELOPABLE AREA	61 HA
NON-DEVELOPABLE AREA PERCENTAGE	13%
YIELD ESTIMATE	5,174 DWELLINGS
POPULATION ESTIMATE	14,488 RESIDENTS



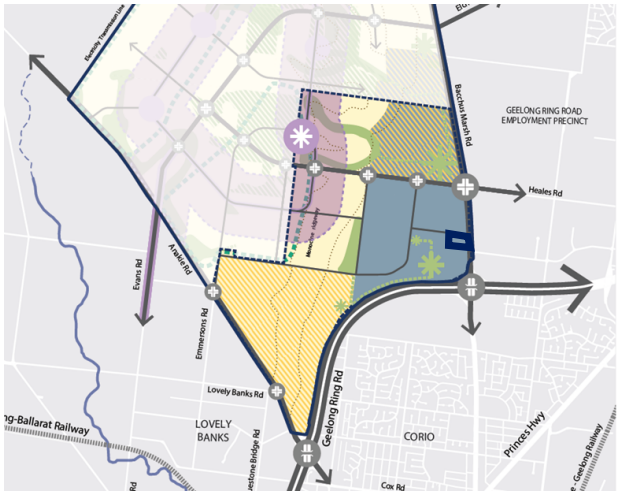
OPPORTUNITIES	CONSTRAINTS
• Significant scale and size precinct. • Can create access from Elcho Road East and Heales Road West through to Anakie Road. • Developers are committed to work with the City to achieve the actions in the Framework Plan.	• Not connected to Elcho Road East which can potentially provide community and commercial services support. • No connection to the Clever and Creative Corridor from Elcho Road East PSP.

This precinct is not supported to be included in the PSP Program in 2023 on its own.

Other submissions

345 Bacchus Marsh Road is in Heales Road East which is a long-term precinct. These properties are standalone and do not have any connection to the medium-term precincts in consideration. It is not recommended to include them in the PSP Program. It will be included in the planning of Heales Road West.

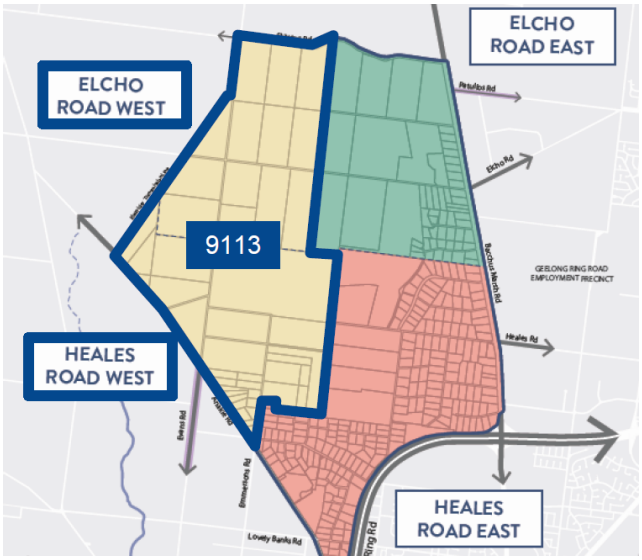
345 Bacchus Marsh Road, Lara



Recommendation

Include Elcho Road West and Heales Road West as a single PSP in the PSP Program 2023

PSP AREA	904 HA
NON-DEVELOPABLE AREA	188 HA
NON-DEVELOPABLE AREA PERCENTAGE	21%
YIELD ESTIMATE	9,113 DWELLINGS
POPULATION ESTIMATE	25,519 RESIDENTS

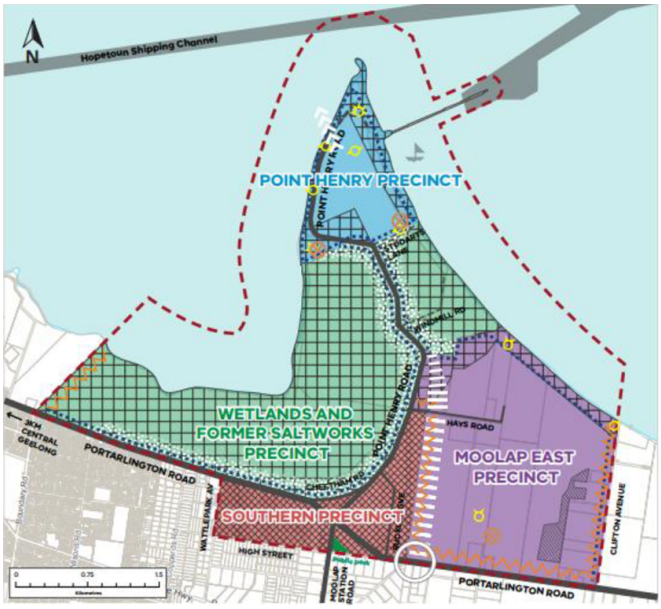


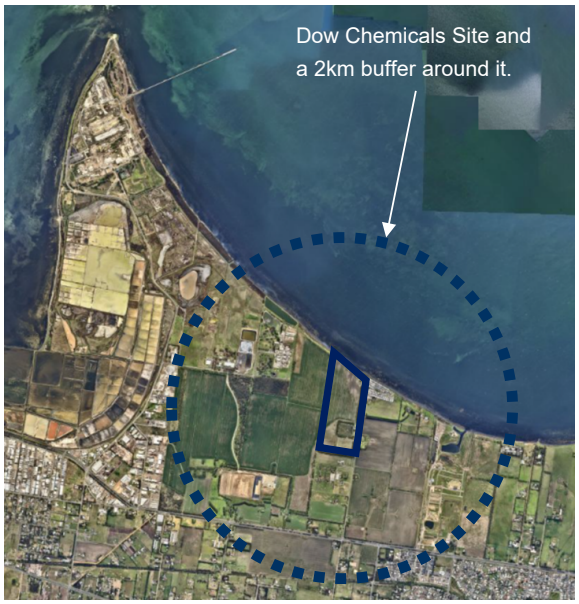
In addition to the opportunities and constraints identified above combining these PSPs delivers:

- Optimises the PSP preparation process, efficiently manage the funding and delivery of key infrastructure by means of having common large landholders across both PSPs.
- Ability to deliver biodiversity outcomes for both precincts.
- Catchment increases to 9,113 dwellings which will allow for more community infrastructure, transport infrastructure and commercial services.
- Land supply target to be achieved by 2025 with combined precincts anticipated dwellings to become 9,113.
- Ability to develop integrated and contiguous communities.
- Developers are committed to work with the City to achieve the actions in the Framework Plan.

A combined PSP delivers a larger PSP and additional development fronts than anticipated by the Framework Plan. The PSP preparation process will ensure that the appropriate timing and staging is addressed. The larger PSP is comparable to other PSPs delivered across the state.

MOOLAP COASTAL FRAMEWORK





The residential areas nominated within the Moolap Coastal Strategic Framework Plan is in the Point Henry Precinct and the Moolap East Precinct. Although this area has a unique location and the landholders are more than willing to facilitate development, there is still the requirement of a 2km buffer from Dow Chemicals that will prohibit the full development of the area. As shown in the map above, at this point only the area outside the buffer can be developed as residential and will not contribute significantly to Geelong's land supply.

This precinct is not recommended to be included in the PSP Program at this time.

AGENCY CONSULTATION

The City consulted with relevant government agencies through the process. These include DELWP, VPA, Barwon Water, DoT, CCMA and Golden Plains Shire Council. All agencies are largely supportive of our recommendations. VPA and DoT have not provided written advice but discussions have been had as part of the consultation. Golden Plains Shire and CCMA are supportive as they are looking to prioritise the Moorabool River master plan work.

A few key concerns raised by them are listed below.

- DoT – forward planning for transport infrastructure.
- Barwon Water – PSP Program is in line with servicing timing.
- CCMA – resourcing and strategic timeline implications and the impact on the Moorabool River. The timing of the Batesford North PSP scheduled to begin in June 2023 will come after the development of the Kitjarra-dja-bul Bullarto langi-ut Master Plan and likely after the master plan for the Moorabool River Reserve at Batesford. Engagement will be required during the Batesford North PSP planning.

THIRD PARTY FUNDING AGREEMENTS

These PSPs to be funded by third party agreements with landholders to include technical reports, resourcing, amendment fees, advisory committee fees, preparation of the PSP and DCP and legal expenses.

ROLE OF THE CITY IN PREPARATION OF THE PSPs

The City is currently delivering three PSPs: Creamery Road, Elcho Road East and Marshall PSP. The City has the opportunity to provide detailed guidance for the design and development of Geelong's new neighbourhoods.

The NWGGA Framework Plan actions include new elements in a PSP that have not been tested in any other PSP including those that the VPA prepared. Some of these are: zero carbon development, social housing contributions and the Clever and Creative Corridor. The City has also embarked on growth area scale strategies that will be implemented via the PSPs in NWGGA including an Integrated Management Plan, Geelong Growth Areas Transport Infrastructure Strategy and Part 10 approvals with a Strategic Impact Assessment and Plan. All of these strategies are in response to the adopted NWGGA Framework Plan actions.

As the City progresses with the Creamery Road and Elcho Road East PSPs, the City has built a team with significant local knowledge and experience to lead the planning of the growth areas. Officers are also working with the VPA in delivering the first two PSPs and will continue to do so for the PSPs to follow. It is important that the City maintains its leadership role, knowledge base and the ability to engage with Councillors and stakeholders at an early stage of the delivery of a PSP.

On 28 October 2022, the Hon Lizzie Blandthorn MP, Minister for Planning, advised the City of her support for the council's request for a streamlined planning approval pathway for the implementation of the NWGGA Framework Plan, including the appointment of a NWGGA Standing Advisory Committee to assist in the consideration of proposed draft planning scheme amendments, proposed draft PSPs, public submissions, and other referred related planning matters. This streamlined planning process involves the Minister for Planning undertaking the formal 'Planning Authority' role to prepare, adopt and approve the final planning scheme amendments and PSPs. However, the City maintains overall responsibility in the initial preparation of the PSPs, and the coordinated delivery of PSPs.

SUMMARY OF RECOMMENDATIONS

The proposals have been assessed against the criteria in the Settlement Strategy and planning scheme. It was also important to look at the nuances of each precinct and include the consideration of more specific elements such as movement and access, catchments for infrastructure and the ability to deliver land supply in a timely manner.

To achieve at least 10 years land supply, more than one PSP was considered to commence in 2023. This can be achieved by commencing Batesford North, Elcho Road West and Heales Road West which will deliver approximately 12,900 dwellings. Batesford North is the logical next PSP in the Western Growth Area and there are efficiencies in planning Elcho Road West and Heales Road West as one.

The McCanns Lane PSP with a change to the boundary and Merrawarp should commence in 2025. This will allow two years to resolve the funding pathway for the north-south and east-west arterial and public transport connections as well as the concept design and costing for the north south bridges and Church Street connection.

PSP Program 2023/24

PSP	Biodiversity Survey	Commencement of PSP	PSP Approved
Batesford North **Elcho Road West** **Heales Road West**	**Completed**	**Mid-2023**	**Mid-2026**

PSP Program 2025/26

PSP	Biodiversity Survey	Commencement of PSP	PSP Approved
McCanns Lane (with extension) **Merrawarp**	**Spring 2024**	**Mid-2025**	**Mid-2028**

2.3. Tender T2200043 - Building Better Bike Connections, Stage 2 South

Source: **Customer & Corporate Services**
Acting Director: **Bryce Prosser**

Crs Grzybek and Kontelj declared a Conflict of Interest in the following item and left the meeting room at 6.50pm prior to discussion of the report.

Purpose

1. To award Contract C2200043 for the Building Better Bike Connections – Stage 2, South project to Enoch Civil Pty Ltd (ABN 68 111 113 770).

Background

2. In recent years, the Geelong Principal Bicycle Network (Network) was established between the City of Greater Geelong (COGG), VicRoads (now Regional Roads Victoria), Bicycle Network Victoria and other local cycling groups.

3. The Network identifies key cycling corridors which connect major destinations and employment precincts. Investment targets infrastructure upgrades to deliver safety to cyclists and other road and path users, and to promote healthy and sustainable living through active transport.

4. At the 30 April 2019 meeting, Council resolved to progress Option 2b with indented bus bays for the High Street, Belmont section between Mount Pleasant Road and Roslyn Road. With the Covid-19 pandemic since 2020, there has been an economic impact on local traders. Option 1 provides a shared space for vehicles and cyclists and was considered at that time. Option 1 remains a viable option to progress the Strategic Cycling Corridor along High Street, Belmont whilst minimising the impact to the local traders during construction and was supported through community engagement. Option 1 could be a transition to the ultimate Option 2b. At the 22 March 2022 meeting, Council resolved to proceed to tender for pricing on both options 1 and 2b to provide a range of delivery options for Council to consider when awarding the construction tender. Refer to Attachment for Option 1 and 2b concept designs.

5. The State Government committed $100 million to the Safer Cyclists and Pedestrians Fund to invest in new dedicated paths across Victoria, keeping cyclists separated from traffic. The fund also focuses on improving access to train stations and CBDs, creating new routes, and filling the ‘missing links’ in existing bicycle networks. As a part of this larger plan, the City of Greater Geelong prioritised the proposed cycling corridors, which were then ranked against applications from other councils across the State. Two of Geelong’s Strategic Cycling Corridors were then shortlisted for further concept development, and subsequently approved for delivery. These are:

   5.1. The Central Geelong to Waurn Ponds Strategic Cycling Corridor (the Southern Link); and

   5.2. The Central Geelong to Herne Hill Strategic Cycling Corridor (the Western Link).

6. The construction of the Western Link and Stage 1 of the Southern Link has been completed and is operational.

Key Matters

7. Engagement was conducted from 28 April to 30 May 2022 to hear feedback on the completed links and detailed design for Stage 2 of the Southern Link. Feedback was mixed as shown attached.

8. A select tender process was conducted for the construction phase of the Building Better Bike Connections – Stage 2, South project.

9. The select tender invite was sent to five interested contractors, and two submissions were received at tender close.

10. The submissions were evaluated in accordance with the processes detailed in the City's 'Procurement and Contracts Manual'.

11. Based on the tenderer's past project experience, expertise, value for money and project risks the Tender Evaluation Panel recommend that Enoch Civil Pty Ltd be awarded the contract for the provision of these works.

12. Subject to Council awarding the Contract, the project will start in May 2023 [noting that this date differs from that which appeared in the 26 July 2022 Council meeting report, consideration of which was deferred by Council].

13. The lump sum price for the delivery of the project which will be the 2b option (separated) is $2,807,121.40 excluding GST [noting that this figure differs from that which appeared in the 26 July 2022 Council meeting report, consideration of which was deferred by Council].

ORIGINAL RECOMMENDATION

Cr Moloney moved, Cr Murrihy seconded -

That Council:

1. **Award Contract C2200043 for the Building Better Bike Connections – Stage 2, South project – Option 2b to Enoch Civil Pty Ltd (ABN 68 111 113 770) for the tendered lump sum price of $2,807,121.40 excluding GST [noting that this figure differs from that which appeared in the 26 July 2022 Council meeting report, consideration of which was deferred by Council]; and**

2. **Subject to formal approval of the full budget requirement from the TAC, authorise the Chief Executive Officer to execute Contract No. C2200043 and any other documents required by or to give effect to the terms of the Contract on behalf of Council.**

Lost

ALTERNATIVE MOTION

Cr Nelson moved, Cr Aitken seconded -

That Council:

1. **Not award Contract C2200043 for the Building Better Bike Connections – Stage 2, South project – Option 2b; and**

2. **Request the Chief Executive Officer to instigate a strategic review of the Principal Bicycle Network seeking assistance from key stakeholders including the Department of Transport, Regional Roads Victoria and the Transport Accident Commission, and that the review includes community engagement.**

Carried

Financial Sustainability

14. The TAC has committed funding of $2,300,000 towards construction of stage two of the southern link.

15. The contract value of $2,807,121.40 will require an additional $787,833.54 ex GST of funding to be able to award the above works once a 10% contingency is allowed for on the project. [Note that these figures differ from those which appeared in the 26 July 2022 Council meeting report, consideration of which was deferred by Council.]

16. The TAC has indicated in-principal agreement for the additional funding required to award this contract. Formal approval of the funding increase will be required before contract award.

17. The tender value for the alternative Option 1 (shared area) is $2,612,496.95 ex GST which would require an additional $573,746.65 ex GST of funding to be able to award this option once a 10% contingency is allowed for on the project. Option 1 would provide an overall project cost reduction of $214,086.90 ex GST in comparison to Option 2b. [Note that these figures differ from those which appeared in the 26 July 2022 Council meeting report, consideration of which was deferred by Council.]

Community Engagement

18. During the project design phase, two rounds of community engagement were held in January 2018 and February 2019.

19. A further round of community engagement was conducted from 28 April to 30 May 2022. The purpose of this engagement was to gather feedback on the completed sections of the project to help identify further improvements, and to share detailed design for stage 2 for feedback to assist as the final stage is progressed. Feedback was mixed as shown attached.

20. There were no opportunities to collaborate on this project as it is a stand-alone project with site specific requirements based in the City of Greater Geelong.

Social Equity and Sustainability

21. The Victorian Cycle Strategy states that women, children and senior Victorians cycle far less than the typical cyclist, who is male and under 45. Making the network safer and lower stress will increase the participation of underrepresented groups.

22. When Hornby Street in Vancouver, Canada, was converted from a painted-on road lane to a protected bike lane, the percentage of female riders increased from 28 to 39 per cent over a four-year period. Separated bike lanes provide an environment where more people in the community, whether younger or older, male or female, feel safer and are more likely to ride.

Relevant Law/Policy/Legal Implications

23. This tender was advertised in accordance with the requirements of section 108 of the *Local Government Act 2020* and the tender process has been conducted in accordance with the City's Procurement Policy.

Alignment to Community Plan and Vision

24. This report aligns with Our Community Plan 2021-2025 strategic priority:
    Healthy, caring and inclusive community.
    Sustainable growth and environment.

25. This report aligns with the Community led 30-year Vision, “Greater Geelong: A Clever and Creative Future” community aspiration:
    A fast, reliable and connected transport network.
    An inclusive, diverse, healthy and socially connected community.
    People feel safe wherever they are.
    Sustainable development that supports population growth and protects the natural environment.

Conflict of Interest

26. No officer involved in the preparation of this report declared a general or material conflict of interest.

Risk Assessment

27. The tender evaluation process involved the assessment of work, health and safety policies, procedures and risk assessment documents.

Environmental Sustainability

28. According to the City’s Environment Management Strategy, vehicle emissions are the dominant contributor to air pollution in the region. Encouraging a shift away from cars towards cycling and active transport will have a positive effect on air quality.

29. The City has adopted the principles of One Planet Living. Sustainable Transport is one of these principles, aimed at encouraging low carbon modes of transport to reduce emissions.

Attachments

1. BBBC engagement report June 2022 [**2.3.1** - 13 pages]
2. BBBC Tender Options 1 and 2b [**2.3.2** - 1 page]

Tender Details

Contract Details

30. Contract C2200043 for the Building Better Bike Connections – Stage 2, South.

Invitation to Tender

31. The City issued a select tender T2200043 invite to 5 suitably qualified and experienced contractors, closing 2pm Monday 2 May 2022, to undertake works associated with the Building Better Bike Connections – Stage 2, South project.

Table 1 Invitations to Tender

Medium	Date Advertised
eProcure	29 March 2022

Tender Evaluation Panel

32. The Tender Evaluation Panel comprised the following staff;

Table 2 Tender Evaluation Panel

Position Title	Panel role
Procurement Specialist	Chair
Special Projects Coordinator - Construction & Partnership	Member
Project Manager	Member
Principal Transport Planning Engineer	Member

Tender Submissions

33. Tenders had to meet the following mandatory criteria:

33.1 OH&S system – if the tenderer's OH&S processes and procedures do not meet a minimum standard determined by the City, the tenderer will not be considered for the contract.

33.2 City of Greater Geelong Heat and UV Radiation Exposure and Outdoor Clothing Procedures (Long/Long) – if the tenderers did not agree to abide by the City's Long/Long policy, the tenderer will not be considered for the contract.

33.3 OH&S KPI requirements – if the tenderers did not agree to the OH&S KPI requirements being applied to the Contract, the tenderer will not be considered for the contract.

33.4 Traffic signal works must be completed by a VicRoads approved contractor. If you are not, please list approved VicRoads Traffic Signal sub-contractor to be used on this project. Please attached evidence to this online form.

Table 3 Tender Submissions Received

Tender		Conforming tender
A	Enoch Civil Pty Ltd	Yes
B	Tender B	Yes

Tender Evaluation

34 The Tender Evaluation Panel used the following qualitative criteria (in order of weighting) to assess the submissions:

Table 4 Comparative Criteria Weighting

Comparative Criteria	Weighting %
Methodology/plan for performing contract	40
Capability and experience, including past performance	20
Proposed project resourcing	20
Economic & local content contribution (mandatory)	10
Quality Management	10

35 The tender was evaluated by the tender evaluation panel in a two staged process:

35.4 Qualitative assessment of a weighted score totalling 100%; and

35.5 Evaluation of price

36 Enoch Civil Pty Ltd were deemed the best value for money tenderer for the City and placed them as the preferred contractor to complete these works.

Tender Evaluation Scores

37 At the conclusion of the evaluation the tenders were ranked in the following order:

Table 5 Tender Evaluation Scores

Tender		Rank
#	Enoch Civil Pty Ltd	1
#	Tender B	2

Post Tender Contact

38 Following the tender evaluation the panel agreed to shortlist Enoch Civil Pty Ltd and requested further clarifications from them regarding their program, price, lead times and stakeholder engagement. The responses to these questions were then discussed at a post tender interview held on the 12 May 2022.

39 As part of the question and interview responses Enoch Civil advised that they would hold their current price for 3 months after submission which takes them to 28 July 2022. Any award beyond that they would need to review their pricing before confirming.

Probity

40 No probity issues were identified during this procurement process

THE CITY OF
GREATER GEELONG

BUILDING BETTER BIKE CONNECTIONS

CITY OF GREATER GEELONG

BUILDING BETTER BIKE CONNECTIONS – SOUTHERN LINK, STAGE 2 COMMUNITY ENGAGEMENT SUMMARY

1. INTRODUCTION

The City is creating two new major cycling routes to make it safer and easier for anyone to ride. We received a $6.3 million grant from the TAC's Safer Pedestrian and Cyclist Fund to create two cycling connections:

- The Western Link connecting central Geelong with Herne Hill via Geelong West.
- The Southern Link to connect central Geelong with Waurn Ponds via Belmont.

Both routes are designed to be used by cyclists of a wide range of ages and abilities to safely ride to destinations like shopping areas and key employment precincts.

The Western Link, and stage 1 of the Southern Link (Moorabool, Carr and Gheringhap streets) have been completed.

During previous community engagement (January 2018 and February 2019) we shared several designs for the second stage of the Southern Link. Option 2b was chosen by the community as the preferred option and was endorsed by Council in April 2019.

With the Western Link and Stage 1 of the Southern link complete we wanted to hear from users about their experience to help us identify any further improvements. We also wanted to share with the community the detailed design for Stage 2 for feedback to assist as we progress this stage of the project.

During the engagement period (28 April to 30 May 2022), more than 260 people engaged with the City:



31 DAYS
of engagement on BBBC Southern Link (Stage 2)



51
People following the project



30+
Attendees at the information pop-up



239
Participants in online survey



30
One on one call backs

2. WHAT WE HEARD – KEY FINDINGS

The survey was designed to collect feedback from the community on

- their connection with the area – did they cycle, drive, work or live nearby
- how cyclists used the links and how often – for recreation, commuting or other
- their experience driving or cycling along the links
- whether the project meets the aim to create cycling routes that make it safer and easier for anyone to ride to key destinations.

Below is a summary of the key themes we heard via the survey and informal feedback sent to officers, Councillors or lodged via Customer Service.

SUMMARY

Feedback on the completed Western Link

WE ASKED	WE HEARD
PARTICPANTS TO SHARE THEIR EXPERIENCE OF THE COMPLETED SECTIONS OF THE WESTERN LINK	• 53 participants had ridden a bike along the Western Link • Bike riders who provided mixed feedback (44.7%) typically indicated support for the project but also highlighted a concern or possible improvement • 15 participants mentioned a concern about safety or risk to road uses. • 10 specifically mentioned the increase to safety because of the bike lanes.
PARTICIPANTS IF THE COMPLETED SECTION OF THE WESTERN LINK MET THEIR EXPECTATIONS (1-5 RATING)	• 104 participants responded • Average rating was 2.96 out of 5

Feedback on the completed Southern Link

WE ASKED	WE HEARD
PARTICIPANTS TO SHARE THEIR EXPERIENCE USING THE COMPLETED SECTIONS OF THE SOUTHERN LINK	• 107 participants had ridden a bike along the Southern Link • Mixed sentiment typically indicated general support for the project but also highlighted a concern or possible improvement • The most common statement amongst those that had ridden the completed southern link was a feeling of safety or increased safety with 27 participants mentioning safety in their long text answer • The most common concern raised was increased risk to road users (56), specifically at intersections (31). Driver awareness (21) and bike visibility (18) were suggested as places for improvement. • 30 participants specifically mentioned the increase to safety because of the bike lanes. With a total of 21 participants praising the separated the bike lanes.
IF THE COMPLETED SECTION OF THE SOUTHERN LINK MET THEIR EXPECTATIONS (1-5 RATING)	• 198 participants responded • Average rating was 2.67 out of 5

Feedback on the designs for Stage 2 Southern Link

WE ASKED	WE HEARD

IF THE DESIGN OF STAGE 2 OF THE SOUTHERN LINK MET OUR AIM TO CREATE NEW MAJOR CYCLING ROUTES THAT MAKE IT SAFER AND EASIER FOR ANYONE TO RIDE TO KEY DESTINATIONS	• 39% said yes, while 46% said no and 15% were unsure
	• Participants were asked to expand on their response, and we received 164 responses
	  • 52% were generally supportive but often provided suggestions for improvements
	  • 46% were unsupportive of the project regardless of any changes to design
	  • 2% of responses were of such brevity that support sentiment could not be assessed
	• 19 participants specifically praised the separated bike lanes and 18 mentioned the design would increase safety
	• 29 participants raised concerns with using High Street and suggested a different route would be more beneficial or safer.
	• The most common concerns related to High Street were:
	  • Increased traffic congestion caused by bike lanes (15)
	  • The steepness of the hill (9)
	  • Poor outcomes for or impact on High Street business (8)
	  • Loss of street parking (8)



Figure 1: Artist impression of Stage 2 Southern Link at High Street

3. HOW WE ENGAGED

ENGAGEMENT TOOLS AND TECHNIQUES

A project specific engagement page was developed to provide project information and methods of ways to engage with the City.

TOOL	DESCRIPTION
HAVE YOUR SAY ONLINE PORTAL YOURSAY.GEELONGAUSTRALIA.COM.AU	An online Have Your Say (HYS) project page was designed to share relevant information to encourage community feedback on the completed sections of the BBBC project and the detailed designs for Stage 2. The project page hosted an interactive map, detailed designs, frequently asked questions, and a summary of the 2018 engagement.
SURVEY (ONLINE AND HARDCOPY)	The community could provide feedback on the BBBC project via a survey on the HYS page. A hard copy of the survey was also available on request.
INFORMATION POP-UP	We hosted an information pop-up on 23 May 2022 at Belmont Library. Community members could drop in at any time between 2.30pm and 7pm to view the plans and speak with an officer.
LETTERBOX DROP TO BUSINESSES	We delivered over 100 flyers on two occasions to the traders along High Street, Belmont. The first flyer encouraged traders to visit our project page to provide feedback onstage 2 of the Southern Link. The second flyer informed traders of the pop-up information session.
WRITTEN SUBMISSIONS	Open at any time during the public engagement period. Submissions could be provided by email or mail. Informal feedback sent to officers, Councillors or lodged via Customer Service has been included in this engagement.

COMMUNICATIONS

We used a range of channels to promote the engagement period to the community. This included advertising via print and social media, direct email to residents who participated in our 2018 engagement and flyers to High Street traders.



4. WHO WE ENGAGED WITH

PARTICIPATION

The community were invited to share their connection to the Western and Southern links of the BBBC project.

Graph 1: Participant connection to the Building Better Bike Connections (BBBC) project

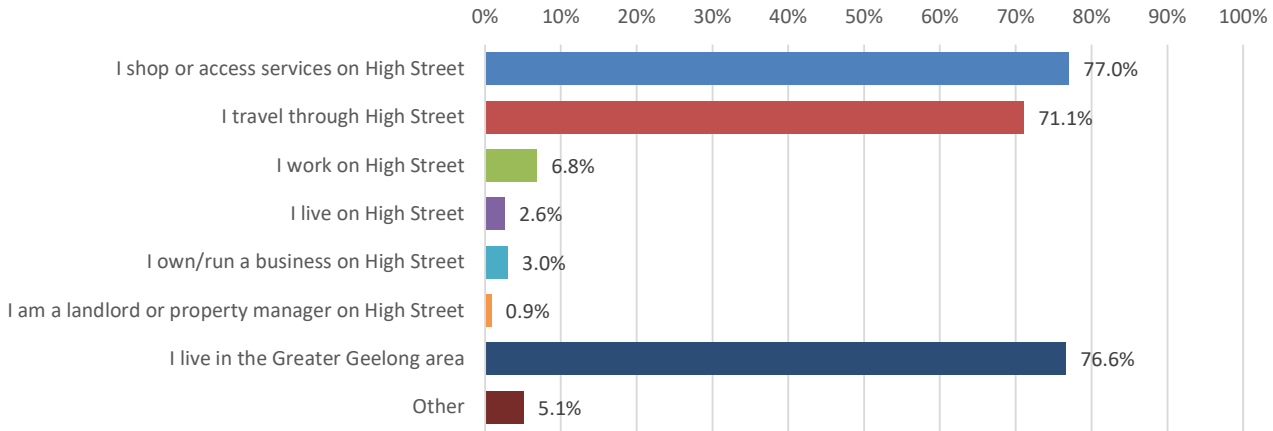


We further analysed showed that participants generally interacted with the network in a range of ways.

Of the 124 cyclists that responded to the survey
- 84% also drive the road network
- 24% live near a section of the western or southern link
- 24% live, visit or work in the area surrounding the western or southern cycling connection
- 24% Only cycle
- 3% own a business along the western or southern link

Of the 157 drivers that responded to the survey
- 84% also cycle the road network
- 82% live, visit or work in the area surrounding the western or southern cycling connection
- 33% live near a section of the western or southern link
- 26% only drive
- 5% own a business along the western or southern link

Graph 2: Participants connection to High Street, Belmont



5. WHAT WE HEARD – DETAILED ANALYSIS

FEEDBACK ON THE COMPLETED WESTERN LINK

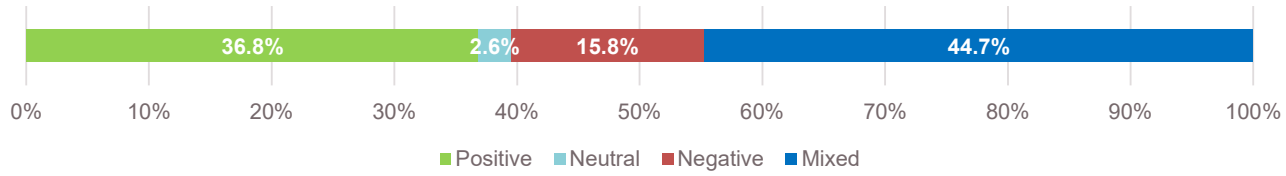


WE ASKED	WE HEARD

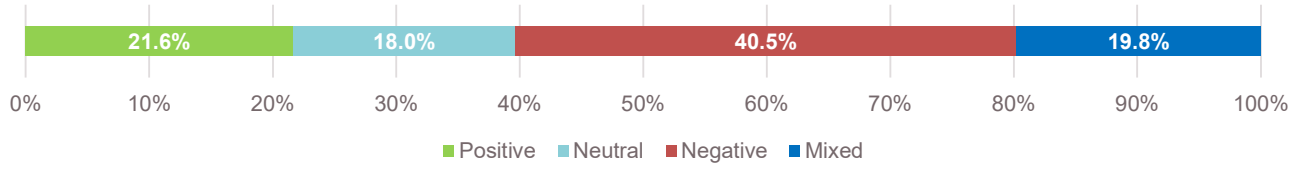
PARTICIPANTS WHO HAD RIDDEN THE COMPLETED SECTIONS HOW THEY USE THE WESTERN LINK	• 53 participants had ridden a bike along the Western Link
	  • 52.8% for recreational riding
	  • 13.2% for commuting
	  • 28.3% for a mixture of both
	  • 5.6% (3 participants) selected other

PARTICIPANTS TO SHARE THEIR EXPERIENCE USING THE WESTERN LINK OF THE BUILDING BETTER BIKE CONNECTIONS PROJECT	**Feedback from participants who have ridden the completed section of the Western Link**
	• The following insights were derived from the 43 participants who had said they had ridden a bike along the Western Link
	• Sentiment was generally positive (37%) or mixed (45%) with 16% negative and 2% neutral (See Graph 3)
	• Mixed sentiment typically indicated general support for the project but also highlighted a concern or possible improvement
	  • 7 participants mentioned feeling safer using the bike lines
	  • 5 specifically mentioned using the bike paths with children and families
	  • Several possible improvements were raised; including clearer or more markings and signage (4) to help inform road uses of the change in condition. This would also address other concerns raised such as poor visibility (2) and confusion in design (5).
	Overall feedback from participants regarding the completed section of the Western Link
	• The following insights were derived from the wider 111 participant answers to the question
	• Sentiment was mixed; 40.5% negative, 21.6% positive, 19.8% mixed and 18% neutral
	• 23 participants wrote generally supportive comments without specific feedback (see Graph 4)
	• The most common concerns raised were the appearance of underutilisation of the bike paths (16 participants) and by extension the feeling that investing in bike paths was a waste of money (11)
	• 15 participants mentioned a concern about safety or risk to road uses. While 10 specifically mentioned the increase to safety because of the bike lanes.
	• 10 participants raised concerns that the route was not connected to other parts of the network or key areas within Geelong, including the northern suburbs.
	• 6 participants requested clearer or more signage and markings while 4 found the route unclear or confusing

Graph 3: Analysis of feedback provided by cyclists on the Western Link by sentiment



Graph 4: Analysis of all feedback provided on the Western Link by sentiment



Verbatim quotes

Positive feedback

- I live on the Western link and work in the City. The link is great especially the crossing on Pakington Street. The traffic is calmer on this bike route and car drivers are aware to look out for cyclists.
- It makes it easier and safer to ride along this route. I have noticed many students riding along this route and have been pleased to see they have a safe way to ride to and from school.
- Much safer for bike riders and easy for drivers like myself to navigate.
- The signage and pavement details make is easy for a driver to be aware this is a bike zone.

Mixed feedback

- All my family has been able to ride more safely with the new bike lanes. Unfortunately there are not enough of the new lanes to be able to get to many places by bike, and they don't yet connect very well.
- Any lane and awareness is great, but the links are clunky and hard to follow verging on dangerous at times.
- It is imperative that there is infrastructure for cyclists in Geelong. This route was a lazy attempt to create safe cycle paths. Unless it is constantly upgraded with lines and signage otherwise a waste of $$.

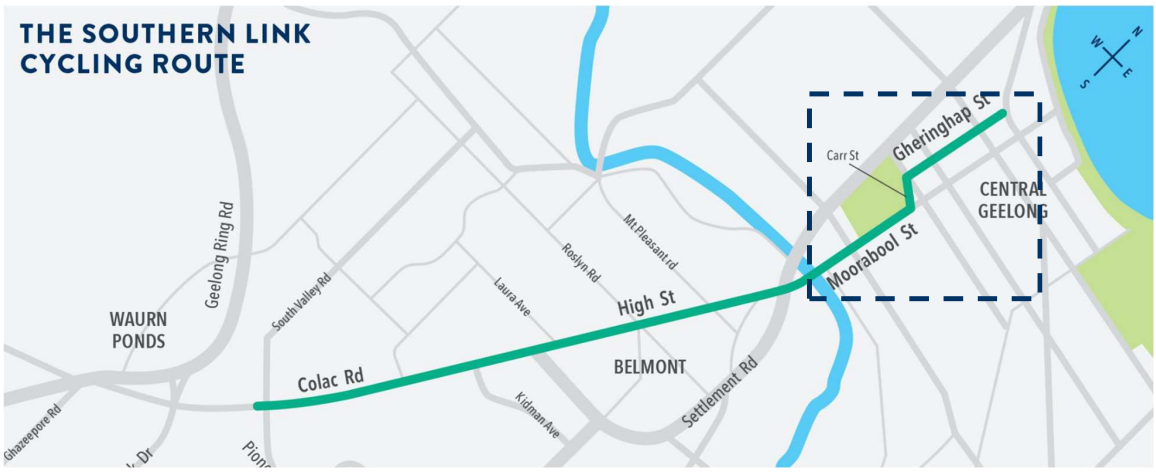
Negative feedback

- Have not seen one cyclist in Malop Street ever!
- I thought this would be really good, but it's disruptive to traffic flow.
- Why are we wasting countless millions of dollars on these projects that a tiny fraction of the community uses?
- Waste of money, taking out our customers car parks, riders have no respect for traffic laws.
- I believe that bicycle paths are a waste of money.
- Bicycle are an inefficient and dangerous form of transport. Bicycle owners and users are elitist and undeserving of the millions spent on useless means of transport.

Neutral feedback

- Where wide streets can accomodate bike lanes this should be prioritised. Hopefully the streets chosen are on an existing bicycle route and are connected to other routes.
- I haven't ridden it yet
- I live in Belmont and have a friend that lives in Herne Hill. We both have cargo bikes to carry our kids and we ride together occasionally for recreation. Sometimes I got his way, sometimes he heads over my way

FEEDBACK ON THE COMPLETED SECTIONS OF SOUTHERN LINK

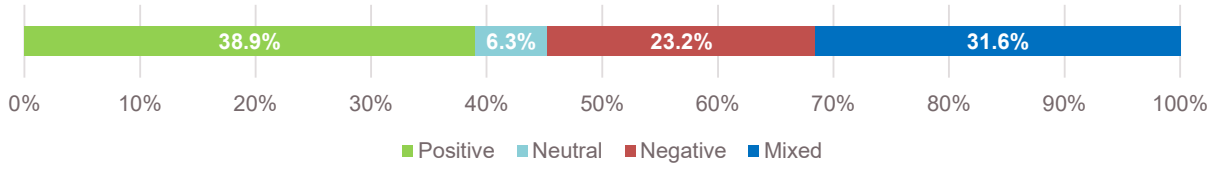


WE ASKED	WE HEARD

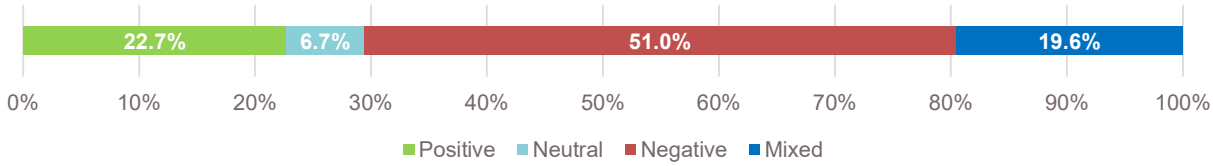
PARTICIPANTS WHO HAD RIDDEN THE COMPLETED SECTIONS HOW THEY USE THE SOUTHERN LINK	• 107 participants had ridden a bike along the Southern Link
	  ○ 32.1% for recreational riding
	  ○ 27.4% for commuting
	  ○ 37.8% for a mixture of both
	  ○ 3.7% (4 participants) selected other
	  ○ 1 participant did not answer

PARTICIPANTS TO SHARE THEIR EXPERIENCE USING THE COMPLETED SECTION OF THE SOUTHERN LINK OF THE BUILDING BETTER BIKE CONNECTIONS PROJECT	**Feedback from participants who have ridden the completed section of the Southern Link** • 95 participants said they had ridden a bike along the COMPLETED section of the Southern Link • Response sentiment for those that had ridden the southern link was largely positive (39%) with 32% mixed, 23% negative and 6% neutral (see graph 5) • Mixed sentiment typically indicated general support for the project but also highlighted a concern or possible improvement • The most common statement amongst those that had ridden the completed southern link was a feeling of safety or increased safety with 27 participants mentioning safety in their response • 21 participants wrote generally supportive comments without specific feedback • 18 participants mentioned the advantage and benefit of separated bikes lanes • 14 participants had concerns about obstacles on or near the bike path blocking the lane. For example, temporary traffic signs used in road works. • Several possible improvements were raised; including clearer or more markings and signage (4) to help inform road uses of the change in condition. This would also address other concerns raised such as confusion in design (19) and poor driver awareness (17). **Overall feedback on the completed Southern Link** • The following insights were derived from the wider 194 participant answers to the question • Sentiment was largely (51%) negative with 23% positive, 20% mixed and 7% neutral • 25 participants wrote generally supportive comments without specific feedback • The most common concern raised was increased risk to road users (56), specifically at intersections (31). Driver awareness (21) and bike visibility (18) were suggested as places for improvement. • However, 30 participants specifically mentioned the increase to safety because of the bike lanes. With a total of 21 participants praising the separated the bike lanes. • 30 participants thought the bike paths were underutilised and by extension the feeling that investing in bike paths was a waste of money (15) • 15 participants raised concerns that the route was not connected to other parts of the network or key areas within Geelong, including the northern suburbs.

Graph 5: Analysis of feedback provided by cyclists on the completed section of the Southern Link by sentiment



Graph 6: Analysis of all feedback provided on the completed section of the Southern Link by sentiment



Verbatim Quotes

Positive feedback

- They are a great initiative I like how they are completely segregated from the road meaning I feel much safer on my commute.
- The new section is a dramatic improvement on the user experience when compared to the prior road space allocation. It's now a joy to ride along this corridor.
- I have found the Southern Link from the river into the Geelong CBD to be excellent. Despite the challenge of the shared path area outside the Shell service station and street crossing at Park Avenue
- Well done CoGG! The separated bike lanes work well - it's a big step in the right direction. As a cyclist, I feel significantly safer. As a driver as well, there is no change.

Mixed feedback

- Overall i'm really happy to have them there. I do feel they are let down by many features of their design and construction, which could be improved in future sections, or progressively in the future.
- I feel much safer riding my bike on the new sections of the Southern Link compared to riding along High Street. I find the existing bus stops are uncomfortable to ride over because the ramps on either side are quite steep. It would have been great if more trees could have been incorporated into these sections.
- I see well designed bicycle lanes but I rarely see anyone using them. I don't see (maybe I'm not looking properly) places where people can leave their bicycles for long periods where there isn't the fear of having them stolen, and where they are protected from the weather

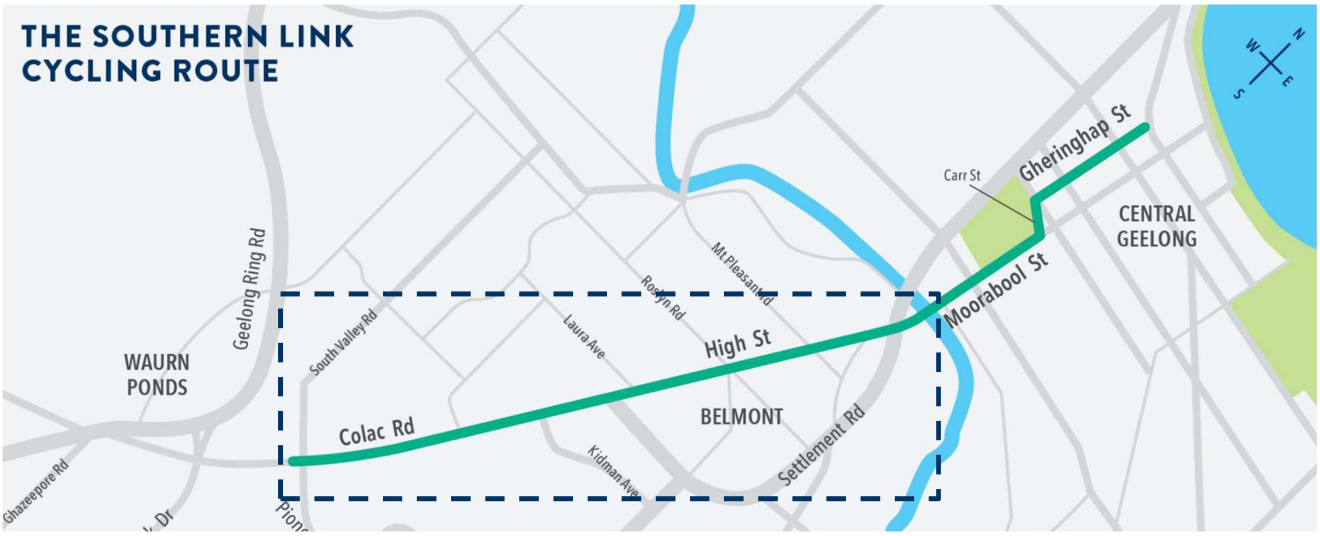
Negative feedback

- Absolutely ridiculous where the parked cars are now. They constantly hold up traffic as cars have to merge behind them. There are rarely any bike using them.
- Not great with the construction site part way up the hill. Too many curves and road crossings aren't great when cars parked in nearby spots especially for riding visibility.
- Terrible use of space with parking bays stuck out and impacting roadway, trip hazard in Moorabool St leaving stadium.
- I have not seen anyone riding on this link since it's completion & it has reduced car parking, & ease for drivers, why waste the money constructing these links for very little usage. Whether council likes it or not we are car drivers!
- The road is now dangerous for every user. Nothing aligns, the traffic flow is all over the place and parking reduced.

Neutral feedback

- Need to market route to locals and visitors alike.
- Cyclists are still using the road instead of the bike lanes...
- I still see some cyclists travelling into the CBD on alternate roads, so it would be good to ensure they are educated to use the link. Making cultural change like this takes time and perseverance; I urge council to persist with the plan and give it the time needed to change to habits for cyclists and drivers.
- We need the same to connect the North!! I've tried several times to ride my bike from Corio into town and it's just dangerous.

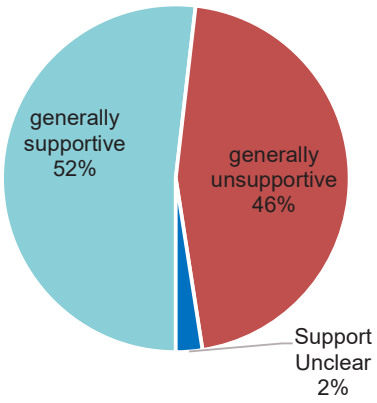
FEEDBACK ON DESIGN OF STAGE 2 SOUTHERN LINK



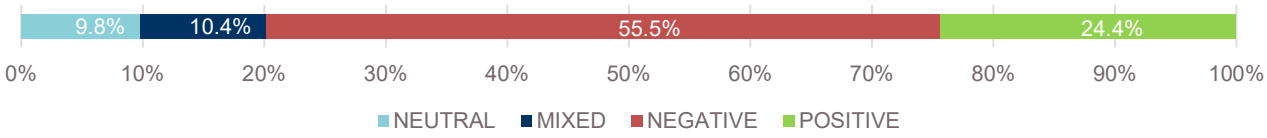
WE ASKED	WE HEARD
PARTICIPANTS ASKED IF THEY FELT THE DESIGN MET THE AIM TO CREATE NEW MAJOR CYCLING ROUTES THAT WOULD MAKE IT SAFER AND EASIER FOR ANYONE TO RIDE	• 39% said yes, • 46% said no • 15% were unsure

PARTICIPANTS WERE ASKED TO EXPAND ON THEIR ANSWER	• 164 responses were recorded
	  ○ 52% of responses were generally supportive of the project as a whole but often provided suggestions for possible improvements
	  ○ 46% of responses were unsupportive of the project regardless of any changes to design
	  ○ 2% of responses were of such brevity that support sentiment could not be assessed
	• Participants used the text response to raise concerns and suggestions for improvement to the design.
	• 19 participants specifically praised the separated bike lanes and 18 mentioned the design would increase safety.
	• 29 participants raised concerns with using High Street and suggested a different route would be more beneficial or safer.
	• The most common concerns related to High Street were:
	  ○ Increased traffic congestion caused by bike lanes (15)
	  ○ The steepness of the hill (9)
	  ○ Poor outcomes for or impact on High Street business (8)
	  ○ Loss of street parking (8)
	• 38 participants raised concerns relating to risk or safety however no specific safety issue was raised a high number of times.
	• 10 participants found the designs provided confusing or hard to understand.

Graph 7: Analysis of feedback provided on the design for Stage 2 of the Southern Link



Graph 8: Analysis of all feedback provided on the designs for Stage 2 of the Southern Link by sentiment



Verbatim comments

Positive feedback

- The BBBC project is great - it's a no-brainer. Any change is going to be a challenge. Surely there is enough support for the project - do we keep needing to consult the community only to hear the same thing. Let's just build it and be proud of it!
- It is useful for travelling to the shops
- Designs appear to be easy to use and sensible. I'd feel much more comfortable riding with my child to High Street.
- Option 2B wasn't my preferred option, in 2018 I thought a lane on each side would be better but I've come round to two lanes on one side. The main thing is the cars are away from us so we don't get killed
- Separated lanes are essential to maximise the amount of cyclists who feel safe to use them.
- I think it's a good way to meet the needs and wants of both cyclists and car users.

Mixed feedback

- It would be even better if dedicated separated bike lanes were provided but I understand that this can not be achieved in the space available. Don't forget to include street tree planting to provide shade and make the route attractive.
- The seperated sections along high St retail are critical. The move from bidirectional path to one way at mt pleasant Rd is the correct place for this. I am not sure that bidirectional path is correct along settlement Rd.
- Would be direct and fine for cyclists but not for the local shopping strip. Francis Street is a wide street with less traffic which may be a better alternative.

Negative feedback

- It is focussed on bike riders only and should take into consideration everyone who is affected by this project.
- No one ride this way! It's a waste of my rates!
- Safety concerns around Cambra Rd. The new pedestrian crossing between Apex and Allit Avenue looks too close to the merge onto High Street, drivers may get annoyed. Concrete barriers between bike lane and parking/footpath slightly hazardous -Scandi design?
- People don't ride their bikes around this area, they drive cars to shop, use services. Parking is already challenging along High St this will make it disastrous. Local businesses are leaving & moving to shopping centres, local strip shopping will die
- Stop spending money on cyclists!!!
- Who is going to ride up the high street hill

Neutral feedback

- Uses a very busy and narrow street (High Street) where the new bike lanes are to be constructed. Have any alternatives been looked at to get cyclists safely between Roslyn and Moorabool St bridge.
- The new route should be via Francis Street, Belmont
- It might look okay on paper but it will depend on the actual implementation, quality of surface and traffic behaviour.
- I am concerned that drivers would take time to adapt to the new design

WRITTEN FEEDBACK

We received an additional 59 comments through channels outside of the Have Your Say survey. This included

- 41 requests for service
- 13 comments via Facebook
- 4 emails
- 1 phone call (unrelated to the call back request in the survey)
- 0 hard copy surveys returned

The feedback was reviewed using the same methodology as the survey by tagging common words and phrases. Feedback provided outside of the survey was generally negative or mixed. Mixed feedback was generally supportive of the project but identified potential improvements.

Graph 9: Most frequent themes raised regarding the BBBC project outside of the survey



6. CONCLUSION

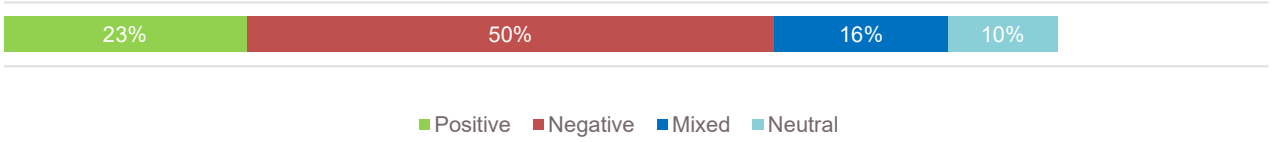
We received 469 comments across 3 questions relating to the completed sections of the BBBC project and the designs on Stage 2 of the Southern Link.

The comments were analysed to understand the general sentiment of the feedback (Graph 10).

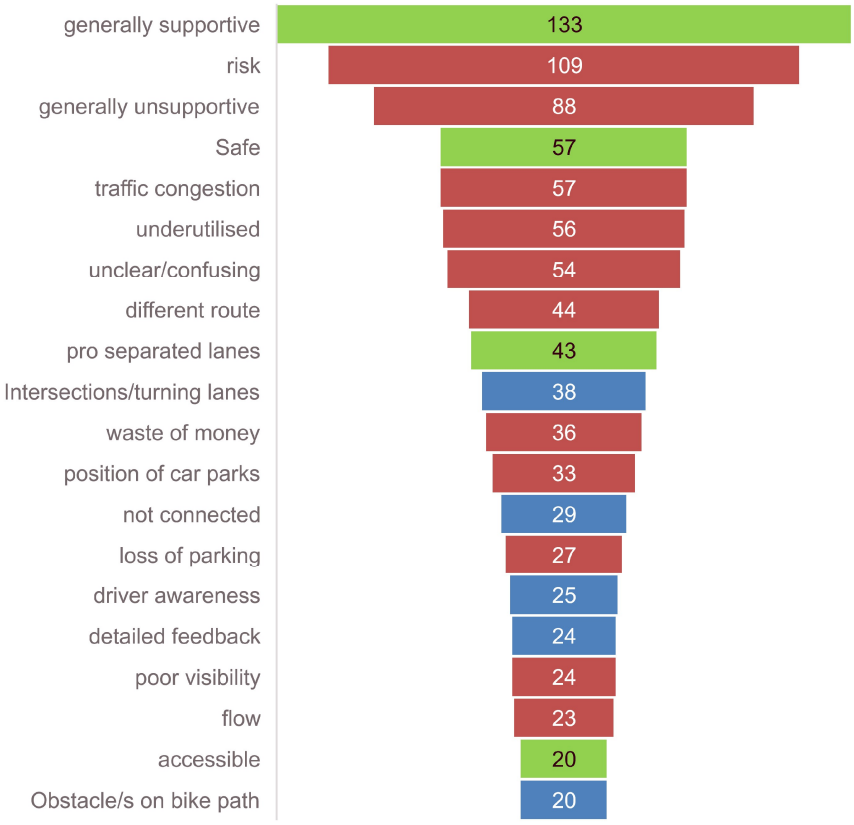
Each of the comments were also tagged to gauge the frequency of themes. We applied 73 unique tags to the comments with many comments raising more than one theme. Feedback was varied and centred around safety, design, and amenity.

The most frequently mentioned themes are displayed in Graph 11 below.

Graph 10: Analysis of feedback provided on the three open text questions



Graph 11: Top 20 most frequently raised themes



From the feedback we collected during the engagement period there were also a number of specific requests regarding the completed sections and the design for Stage of the Southern Link. These items will be reviewed separately, and a summary will be provided on the BBBC web page along with a response from the City.

We will continue to update the community as the project progresses via the BBBC engagement page https://yoursay.geelongaustralia.com.au/building-better-bike-connections.

Record Number

OPTION 1 AND 2B CONCEPT DESIGNS

Option 1



Option 2b



2.4. Ocean Grove District Ride Centre

Source: **Community Life**

Director: **Robyn Stevens**

Crs Grzybek and Kontelj re-entered the meeting room at 7.02pm

Purpose

1. To note the Submissions Review Panel held on 12 October 2022, note the preferred location of a District Ride Centre in Kingston Park, Ocean Grove and establish a Community Reference Group.

Background

2. Following a site suitability assessment of eight reserves in Ocean Grove for a District Ride Centre, Kingston Park was identified as the most suitable due to its size, location, topography and existing complementary infrastructure including off-street car parking, district play space and public toilets. The site investigation report is attached.
3. Community feedback was sought on the proposed location in Kingston Park, Ocean Grove and a draft concept plan for a period of 29 days from 29 July 2022.

Key Matters

4. Engagement findings included 351 quick poll participants, with 88.6 per cent of respondents supportive of the District Ride Centre in Kingston Park. The survey received 203 responses, providing feedback on the designs and indicating 86.7 per cent in support for the proposed location. The Engagement Report is attached.
5. The formal objectors' concerns primarily relate to the loss of open space, lack of safe pedestrian and cycling connections to the site, traffic impacts and potential impacts from overspill activities on the site.
6. Having regard to all of the community feedback and the strong level of community support, the concerns that have been raised can, in part, be minimised through the detailed design process. It is considered that the site is well located and suited for the proposed development of a District Ride Centre due to its central and accessible location, existing complementary infrastructure, size and topography.

RESOLUTION - Item 2.4

Cr Aitken moved, Cr Mason seconded -

That Council:

1. **Note the submissions and the minutes of the Ocean Grove District Ride Centre Submission Review Panel, held on 12 October 2022;**
2. **Note Kingston Park, Ocean Grove as the preferred location for the proposed District Ride Centre; and**
3. **Establish a Community Reference Group to progress detailed design of the Ocean Grove District Ride Centre at Kingston Park to better understand how the matters raised in the Submissions Review Panel process can be addressed; and**
4. **Receive a further report by August 2023.**

Cr Nelson left the meeting room at 7.03pm
Cr Nelson re-entered the meeting room at 7.05pm

Carried

Financial Sustainability

7. If approved, detailed design will be funded through the existing budget allocation.

8. Initial cost estimates provided by the concept development consultants indicated a 2020/21 construction cost in the order of $750,000.

9. Given general cost escalations for infrastructure projects, as well as community identified improvement to be considered in detailed design it is anticipated that final construction costs may exceed $1 million for the bike park.

10. Improvements to safe cycling connections to Kingston Park have also been identified as essential to support safe community access to the reserve. These improvements have not been costed as part of the site assessment and concept development work undertaken to date.

11. There is currently no budget allocated for construction of the proposed facility. If Council approve the location of the Ocean Grove District Ride Centre, funding for the delivery of the project will be considered as part of future Council budgets.

Community Engagement

12. Public notices were published in the Geelong Advertiser, Bellarine Times and Ocean Grove Voice, letters were delivered to adjoining residents, signs were installed on site, a *Have Your Say* page was created on the Geelong Australia website. The engagement period was promoted on social media, and two onsite face-to-face sessions were held.

13. Through Council's Have Your Say page, 351 quick poll responses and 203 surveys were received. Quick poll results indicated 88.6 per cent of respondents were supportive of the location of the Ocean Grove District Ride Centre in Kingston Park. The survey received 86.7 per cent of responses in support of the location.

14. Twenty-seven formal submissions were received through the Have Your Say page via email and letter. This comprised 14 submissions supportive of the proposal, 10 formal submissions in objection, one submission was unclear whether it was in support or objection, one that was withdrawn and one submission unrelated to the proposal.

15. In accordance with Council's Approval Procedure for Open Space Development Projects 2008, a mediation meeting was convened on 19 September 2022 to understand the nature of the objections received. The mediation meeting notes are attached.

16. On 12 October 2022 a Submissions Review Panel comprised of seven Councillors was convened and conducted to hear from submitters wishing to speak to their formal submissions. The minutes of the Submissions Review Panel meeting are attached.

Social Equity and Sustainability

17. A key consideration of the site selection criteria that informed the proposed location of the Ocean Grove District Ride Centre in Kingston Park was providing a centrally located facility, accessible to all residents within Ocean Grove.

18. Kingston Park is located central to Ocean Grove's established community and the newer estates to the north.

19. This location has the capacity to service a large community catchment who would be able to access the facility by bike. This overcomes one of the key limitations for young riders in the area who currently rely on vehicle transport to get their bikes to existing facilities such as the You Yangs, The Hill in Newtown or Surf Coast bike trails and jump parks.

20. If the location is approved, a future focus of design of the Ocean Grove District Ride Centre includes providing a facility for all skill levels, all ages, different styles of riding, and allowing for progression of riders.

21. There have been a number of submissions that raised concerns a bike park might be detrimental to some existing user groups of the reserve, who value the quite passive open space amenity of the park.

22. Provision of a bike park at this reserve is a significant change to the existing use. The concept plans have a footprint of 7,530 metres square within the broader 12.5 hectares reserve. The concept plans are for a fully fenced bike park that occupies approximately 50 per cent of the open grassy area within the reserve. The concept plans have been intentionally configured to retain continued access to unprogrammed open space for dog walkers and other reserve users.

23. Further approaches to minimise potential conflicts of use will be considered if the location is approved and should detailed design progress.

Relevant Law/Policy/Legal Implications

24. There are no known policy or legal implications for this project.

Alignment to Community Plan and Vision

25. This report aligns with Our Community Plan 2021-2025 strategic priority:
Healthy, caring and inclusive community.

26. This report aligns with the Community led 30-year Vision, “Greater Geelong: A Clever and Creative Future” community aspiration:
An inclusive, diverse, healthy and socially connected community.

Conflict of Interest

27. No officer involved in the preparation of this report declared a general or material conflict of interest.

Risk Assessment

28. If the location is approved, a risk assessment would be undertaken as part of the design process.

Environmental Sustainability

29. Development of the concept plans included a vegetation assessment. The initial concept plans were amended to avoid the need for any tree removal or impacts on sensitive vegetation.

30. The proposed location of the facility does not require any vegetation removal and would not impact on the identified Biosites and remnant trees.

Attachments

1. Ocean Grove District Ride Centre - Site Investigation Report [**2.4.1** - 28 pages]
2. Ocean Grove District Ride Centre - Engagement Summary Report [**2.4.2** - 16 pages]
3. Ocean Grove District Ride Centre - Mediation session meeting notes [**2.4.3** - 3 pages]
4. Ocean Grove District Ride Centre - Submission Panel Review Meeting Minutes [**2.4.4** - 13 pages]

SYNERGY TRAILS

DISTRICT RIDE CENTRE (DRC) OCEAN GROVE, VICTORIA

RETURN BRIEF AND SITE INVESTIGATION NOTES
FINAL ISSUE 19.01.22

TABLE OF CONTENTS

1. Executive Summary
2. Return Brief
3. Summary Table
4. Site Visit Notes
    a. Kingston Reserve
    b. Bonnyvale Road Reserve
    c. Collendina Recreation Reserve
    d. Lake Avenue Reserve
    e. Barwon Water Site Wallington
    f. Emperor Drive Reserve
    g. Coastal Avenue Reserve
    h. Begola Wetlands Reserve
5. Recommendation
6. Appendix 1 – Scoring for site suitability table
7. Appendix 2 – Opinion of probable costs breakdown

EXECUTIVE SUMMARY

The District Riding Centre (DRC) should be designed to accommodate approximately 100 riders at any time catering for a broad range of ages, skill levels and riding preferences.

The DRC should be designed to prioritise experiences for the following user groups:

- Families (social recreation)
- Kids (entry level)
- Teenagers (positive social and recreational engagement and progression / self testing)
- Clubs and community groups (events)
- Users with a disability

A DRC should include the following items:

- Asphalt pump track
- Dirt jump lines for skill levels beginner to expert
- Mountain bike trails for beginner to expert
- Skills park to practice
- Supporting infrastructure including:
    - 2 x unisex toilets including 1 all abilities toilet
    - Car parking minimum 25 spaces
    - Shelter, BBQ and drinking fountain
    - Bike wash down area
    - Emergency vehicle access

The criteria used to evaluate the proposed sites are:

- Minimum size of 1 hectare.
- Potential neighbourhood amenity impacts (noise, dust, environmental sensitivity, other user groups etc).
- Required topography (undulating site with 3-5% fall is ideal).
- Suitably located to maximise the user catchment within a safe and accessible riding distance.
- Provision of supporting infrastructure (including accessible toilets, minimum car parking for 25 cars, shelter, BBQ, water and power, emergency vehicle access).
- Co-location with complementary infrastructure preferred (i.e. playgrounds, public toilets etc).

Recommendation
Based on the evaluation of the criteria, the site at Kingston Reserve is clearly the preferred site. This is because it meets the minimum size requirements, is the most cost effective option to build because of existing infrastructure, limited neighbourhood amenity issues, has the required topography to enable efficient building of bike facilities, carries the potential to build on an established recreational use (district playground) and is centrally located. There is room for future expansion of the facility should that be appropriate.

Bonnyvale Reserve is the second preference and offers similar physical potential, but limited infrastructure and the presence of sensitive wetlands adjacent make it a more challenging site. Any elevation required would need to be constructed from imported fill, and flood levels would need to be well understood and addressed in the design, but otherwise this is a sound site for a DRC. There is no existing infrastructure which results in a significant increase in cost to build and the catchment is not central and would be primarily in the Collendina area of Ocean Grove.

The Collendina Reserve was the third preference, but the useable area was 0.8ha which limits what can be put into the reserve. Not all items listed above would be able to fit into a footprint of the reserve, but most would. The primary catchment would also be in the Collendina area of Ocean Grove and not centrally located. The site is more cost effective than the Bonnyvale Road site because of the existing infrastructure.

The other sites are not considered appropriate for a facility of this nature. Please note that Woodlands jump park was visited at the same time but was not assessed because it does not meet enough of the site criteria above.

RETURN BRIEF – DISTRICT RIDE CENTRE

FACILITY DESCRIPTION

A District Ride Centre (DRC) should be designed to accommodate approximately 100 riders at any time (this brief is based on this assumed capacity). Riders will be engaged across a range of different experiences catering for a broad range of ages, experience, skill levels and riding preferences. Aside from trails, the DRC requires the following to be provided:

- Parking for approximately 25 cars.
- Secure bike parking facilities.
- The DRC will act as a community event centre, so a central event staging area should be considered. This 250sqm area should include a shade shelter, BBQ facilities, area lighting, power and drinking water.
- Landscaping (including regenerative planting) between trails is ideal, and perimeter fencing is required to maintain a safe riding environment and enable effective DRC closure during inclement weather or emergency.
- Direct access for construction vehicles to the site is preferred (trucks importing material, excavation machinery float in/out etc).
- Clear and permanent access for emergency vehicles is required for safe and efficient evacuation of injured participants.
- Close proximity to residential areas is often cause for negative community reaction due to concern about noise and antisocial behaviour. Conversely, a remote site removes the beneficial opportunity for casual surveillance of behaviour at the DRC. Ideally the site should have a buffer zone from residential areas but still be located nearby.
- The DRC requires a detailed wayfinding, safety and interpretive signage system installed around the facility.
- The DRC must provide equitable access and experience for people of all abilities.

TARGET DEMOGRAPHIC

The Ocean Grove DRC will draw the majority of the participants from Ocean Grove. As this is a district level facility, we would expect the secondary catchment to come from the Bellarine Peninsula and Geelong. Typically, up to 70% of these participants will be beginner to intermediate level riders (green-blue trail users) of all ages.

Importantly, all users of the DRC will be able to progress to a higher skill level by utilising all areas of the DRC. Designing for this progression promotes return visits, and ongoing community care for the facility.

The DRC should be designed to prioritise experiences for a preferred mix of the following participants. These priorities should be discussed and agreed with stakeholders prior to design:

- Families (social recreation)
- Kids (entry level)
- Teenagers (positive social and recreational engagement and progression / self-testing)
- Clubs and community groups (events)
- Users with a disability.

PREFFERED SITE CRITERIA

Site selection is critical to the success of the DRC. Physical, operational, and environmental considerations are listed below:

- Minimum usable site area for a DRC is 1.0ha. This excludes low lying (wet) areas, environmentally sensitive areas, buffer zones to neighbouring residential properties, and interfaces with other user groups etc.
- Required topography is flexible, but a gently undulating site between 3-5% is ideal. A site with more than 15% fall is too steep. A flat site can accept imported fill and use structures for required elevation.
- Potential neighbourhood amenity impacts (noise, dust, environmental sensitivity, other user groups etc).
- Suitably located to maximise the user catchment within a safe and accessible riding distance.
- Provision of supporting infrastructure including accessible toilets, minimum car parking for 25 cars, shelter, BBQ, water and power, emergency vehicle access.
- Co-located with complementary infrastructure (i.e., playgrounds, sporting grounds etc).

RIDING EXPERIENCES

Depending on the types of riding experiences provided by surrounding facilities, a combination of the following should be provided at the RDC:

- Asphalt Pump Track – sited on approximately 1,500 sqm of level ground, this facility consists of a low maintenance, all weather loop with a series of formed berms, table tops and roller jumps. This has a broad appeal to BMX and Mountain Bike Riders (MTB) riders and scooter riders of all levels.
- Dirt Jump Lines – sited on a minimum of 3,000sqm with a minimum grade of 3%, this section of the DRC provides a series of jumps including table tops and gap jumps. This area should be designed with options for progression from rollable features to gap jumps. Intermediate to expert MTB and Dirt Jump (DJ) riders will be attracted to this element of the DRC and holds long term interest as new riders progress onto these features. Note that these jump lines can overlap with the requirement for MTB trails listed below.
- Skills Park and Trails – sited on approximately 250sqm of level ground, a skills park includes constructed features to help train and build rider balance and bike control skills. This includes a combination of narrow, elevated or undulating timber features. Trials are designed to test bike control over differing levels (e.g. rock hopping).
- MTB trails (IMBA green level) – beginner loop trail featuring simple berms, rollable jump features and simple climbs. Typically, a 0.75-1.25km loop is ideal.
- MTB trails (IMBA blue level) – intermediate loop trail featuring berms, rollable jump features with some small drop and gap options, and steeper and more technical climbs. Typically, a 1.0-1.5km loop is ideal.
- MTB trails (IMBA black level) – advanced loop/straight run trail, optimising natural features with minimal earthwork to deliver a challenging and potentially dangerous experience. Typically, 0.5-0.75km of trail is preferred, but not always achievable.
- Adaptive Trail – The facility should consider an adaptive trail experience for riders with a disability. This will be incorporated into the design of one of the trails above, and be located appropriately relative to parking, amenities and other DRC facilities.

ASSOCIATED FACILITIES / AMENITIES

Centrally located operational facilities are essential to an efficient and cost-effective design for the DRC. Provision will include the following:

- Wet area facilities – minimum two unisex toilets with at least one being an accessible toilet with associated washbasins.
- A maintenance and safety shed (shipping container sized) for use by DRC maintenance contractors.
- A bike wash down area (approximately 15sqm) drained concrete hardstand with water supply.

EXAMPLES

Follow the links below to comparable facilities around the world.

Gorge Road Queenstown, NZ	https://www.queenstownnz.co.nz/listing/queenstown-mountain-bike-club/9254/
La Poma, Spain	https://lapomabikepark.com/en/bikepark-eng/
Truckee Bike Park, California	https://www.truckeebikepark.org

SYNERGY TRAILS

SUMMARY TABLE OF POTENTIAL SITE SUITABILITY

SITE	RANKING	USABLE SIZE	TOPOGRAPHY	POTENTIAL NEIGHBOURHOOD AMENITY IMPACT	PRIMARY OCEAN GROVE CATCHMENT	EXISTING AMENITIES	COMPLEMENTARY INFRASTRUCTURE	OPINION OF PROBABLE COST RANGE*
Kingston Reserve	1	2.3ha	Flat – with gentle slopes Max 4m elevation	- Maintain residential buffer zone. - Off leash area	Central	Toilets Parking Shelter and BBQ Water and power	District level playspace with supporting amenities	$600K to 650K
Bonnyvale Road Reserve	2	1.8ha	Flat Max 2m elevation	- Minimal noise - Near wetlands	South east	Nil	Nil	$1.1M to $1.2M
Collendina Reserve	3	0.8ha	Flat Max 3m elevation	- Minimal noise - Off leash area	South east	Toilets Parking Shelter and BBQ Water and power	Sporting reserve with supporting amenities	$700K to $750K
Lake Avenue Reserve	4	2.1ha	Steep in parts Max 10m elevation Poorly drained	- Minimal noise - Near wetlands	South west	BBQ Power	Local playspace with BBQ	$1.1M to $1.2M
Barwon Water Site Wallington	5	10+ ha	Varying	- Near wetlands	Not rideable	Nil	Nil	$1.1M to $1.2M
Emperor Drive Reserve	6	1.25ha	Undulating Max 7m elevation	- View protection - Dust issues	South	Nil	Nil	$1.1M to $1.2M
Coastal Avenue Reserve	7	0.6ha (too small)	Flat Max 1m elevation	- Minimal noise	North east	Nil	Future sporting reserve with amenities	N/A doesn't meet size criteria
Begola Wetlands	8	0.6ha (too small)	Varying Max 15m elevation	-Environmental sensitivity - No buffer	South	Nil	Nil	N/A doesn't meet size criteria

*The opinion of probable cost ranges listed in the table above are provided for comparison purposes only, and include an allowance for design, approvals and construction of facilities as per the return brief that are not already present at each site. A more detailed breakdown of cost is beyond the scope of this report but should be pursued further during the concept design phase before being relied upon.

SYNERGY TRAILS

SITE VISIT NOTES

1. Kingston Reserve – 6-52 Adco Grove, Ocean Grove.

Summary – This site is well located to provide equitable access to the whole of Ocean Grove and has excellent established amenities including the only district level playspace in Ocean Grove. The north-western portion of the site (highlighted in pink below) offers a mix of cleared, flat ground and gently undulating vegetated areas which is adequate to accommodate the DRC brief.



Aerial Image (north up the page) – Source: Google Earth

Physical and operational site visit notes include:

- The 2.3Ha available area west of the existing playground (photo 1) is excellent for a DRC facility. There is sufficient flat, cleared space to the west of the carpark, existing toilet facilities, and adequate BBQ amenities to accommodate the brief requirements. Additionally, there is gently sloping vegetated area along the western edge which provides excellent opportunities for beginner level trails.
- There are residential neighbours to the west, but an adequate buffer is available between active uses and privacy.
- Vehicle access for construction is simple along Adco Grove.
- Access for emergency vehicles is excellent – from Adco Grove (0.2km and 1 minute away from OG ambulance).
- There is capacity to increase the existing parking provision if required (currently nominally 40 spaces).
- There are adequate existing constructed infrastructure / facilities on this site including toilet, shelter and BBQ facilities.
- The site offers a second access point from the south west (adjacent to the Mirrabooka Brownies Cottage). This connection leads directly to school and local sporting facilities adjacent.
- Orientation and elevation of the available space is good for trails / jump runs (long north-south axis).

Community site visit notes include:

- This site is the most centrally located, drawing riders from all parts of the Ocean Grove. Should the Woodlands facility be closed, this site is a nearby alternative for rider groups.
- There are residential neighbours to the west, but an adequate buffer is available between active uses and residential amenity.
- Potential for casual surveillance is good.
- Part of this area is currently an off-leash dog area. This use will need to be consolidated into the remaining area, which appears sufficient.



Photo 1 – DRC site looking north west



Photo 2 – Existing recreational use – district playground



Photo 3 – Existing community use –Mirrabooka Girl Guides cottage



Photo 4 – Existing vegetated area

2. Bonnyvale Road Reserve (91-97 Bonnyvale Road Ocean Grove)

Summary – There are four usable areas of this site measuring a total of 2.6ha. These areas are all flat, but out of the wet zones. This site offers a good buffer to residential areas and has evidence of current usage by local trail builders. There is good potential vehicle access for parking, construction and emergency egress along the southern right of way to the sewer treatment works.

- Area 1 is a flat area of around 2,250 sqm and is well located relative to the road and carparking area.
- Area 2 is south of the water body, and is approximately 4,500sqm.
- Area 3 is a small triangular space measuring around 1,000sqm
- Area 4 is a 1.8ha area to the south-east of the watercourse.

The best potential for this site appears to be develop the majority of the DRC on area 4, linked by cycleways and bridges across the watercourses to less intense uses on areas 2-4.



Aerial Image (north up the page) – Source: Google Earth

Physical and operational site visit notes include:

- Size is appropriate for a low-density DRC facility.
- The site is essentially flat – with a maximum fall of approximately 2m from a high point in the south east corner of area 4.
- The site is likely to be flood prone which may affect the design and feasibility of a DRC on this site.
- Vehicle access for construction, safety and parking would be simple if a shared right of way (ROW) was available (Council to liaise with water treatment authority).
- There are no existing constructed facilities on this site – refer return brief for required amenities and facilities.
- Construction and safety access would be via the ROW to the south of the site.
- Parallel carparking along the southern access way should be adequate with a minor change to gate location.
- The site is easily securable with a short length of fencing.
- Access for emergency vehicles is acceptable good off ROW (3.8km and 6 minutes away from OG ambulance).
- Connection between precincts could be via small bridges over wetland areas.
- Orientation of the available space on area 4 is good (long north-south axis).

Community site visit notes include:

- This site is suitably buffered to avoid residential impact but is still proximate enough for casual surveillance by walkers and adjacent residents.
- The Wetlands are identified as part of the Natural Heritage Trust. While the proposed development would not adversely impact the wetland area, we expect reaction from concerned stakeholders on this site.



Photo 1 – Area 4 looking north



Photo 2 – Potential footbridge crossing site



Photo 3 – Residential edge across wetlands



Photo 4 – Potential entry point and car parking location in north west corner



Photo 5 – Existing pump station at entry – potential for gateway / marker for DRC.

3. Collendina Recreation Reserve (18A Minerva Close Ocean Grove)

https://www.geelongaustralia.com.au/parks/item/collendina.aspx

Summary – The usable area of this site is small (approx. 0.8ha) and mainly services the south east catchment of Ocean Grove (Collendina). The site is very flat but has good drainage to existing watercourses. A DRC facility would be best located on the eastern area of the site as shown highlighted in pink below. The site is strongly associated with the cricket and AFL usage on the oval.



Aerial Image (north up the page) – Source: Google Earth

Physical and operational site visit notes include:

- Construction and safety access would be via Minerva Close.
- The watercourse to the north is not wide enough for vehicle access (photo 6) so construction access for heavy vehicles would be close to existing cricket and play facilities.
- Access from the eastern side is via a footbridge only – any vehicle access from this side would be an expensive element of the project. (photo 3)
- Available usable site area is small, at approximately 0.8 ha including vegetated area to the south east.
- Small hill already (approximately ½ required minimum elevation). (photo 1)
- Stormwater drainage into creek is good along both sides.
- Vegetated section (shade and trail interest) is positive. (photo 2)
- Use of existing light towers is possible for DRC lighting is possible.
- Existing toilet facilities are in place (photo 4)
- Note: Sewer runs through site which may affect build area.
- There is limited parking available near the cricket pavilion, accessed from Minerva Place. On-street parking is available on Bonnyvale Road.
- Access for emergency vehicles is acceptable (across footbridge) to Bonnyvale Road (3.5km and 5 minutes away from OG ambulance)

Community site visit notes include:

- The area is currently an off-leash dog area. This use will need to be relocated or restricted.
- Some neighbour noise impact, but the watercourse provides a good buffer.

DRC design notes include:

- Green trails to the north and Black trails to the south
- Orientation of the available space is good (long north-south axis).



Photo 1 - Potential site from south west corner.



Photo 2 - Vegetated area



Photo 3 – Footbridge access



Photo 4 – Existing amenities



Photo 5 – Secondary footbridge access



Photo 6 – Secondary access to north west

4. Lake Avenue Reserve (36-66 Blue Waters Drive Ocean Grove)

Summary – At 2.1ha, this site is a good size, and the topography is good for a DRC facility, however, the site drains from the north west and north east corners to the centre and a significant portion is therefore subject to inundation and usable

The most usable part of the site already has a playground and basketball hoop installed. As an alternative (or part of a future strategy), there is an area (approximately 2,300sqm) to the north of the existing playground which could be suitable for a bitumen pump track as a stand-alone facility.



Aerial Image (north up the page) – Source: Google Earth

Physical and operational site visit notes include:

- Available area north of the existing playground (photo 1) is good for a DRC facility and has good crossfall to the south (approximately 10m). However, extensive drainage work would be required to make the ground suitable.
- There is minimal vegetation on the site. Planting would be required as part of the work to reduce visual impact.
- Vehicle access for construction, safety and parking would be simple along Blue Waters Drive.
- There are minimal constructed infrastructure / facilities on this site – refer return brief for wet areas, event staging and operational requirements (photo 2).
- The site is not easily securable.
- Access for emergency vehicles is good –from Blue Waters Drive (2.7km and 4 minutes away from OG ambulance).

Community site visit notes include:

- There is a strong pedestrian flow across Blue Waters Drive. A crossing could be considered here if increased usage was promoted on this site (photo 3).
- Potential for casual surveillance is good.
- There is a good potential site between the existing playground and the wetland area directly to the north for the installation of a local scale bitumen pump track (photo 2). This may work well as part of a future strategy for the region but would not meet the brief for a DRC.



Photo 1 – Existing playground facility



Photo 2 – Bitumen pump track example



Photo 3 – Required pedestrian crossing site



Photo 4 – Low lying ground through centre of site



Photo 5 – Elevated north western corner (Driftwood Street)

5. Barwon Water Site Wallington (326-376 Swan Bay Road, Wallington)

Summary – This site is the subject of a remediation project by Barwon Water. A project master plan is currently being prepared and community consultation is underway. The current scope of the project includes remediation of the current dam site and associated infrastructure, revegetation and wetland protection, and the construction of new recreational areas and parklands.

A recently cleared corner of the site was identified as a potential site for a cycling based activity, but it was generally agreed that a DRC facility was not in keeping with Barwon Water's vision for the overall site. The location is not in a safe, rideable distance for the catchment of primary users from Ocean Grove, having to cross the Bellarine Highway.



Aerial Image (north up the page) – Source: Google Earth

Physical and operational site visit notes include:

- The suggested area is in the north west corner of the site (approximately 1.5ha) and is separated from the main part of the site by an area of wetland.
- The area is screened from Grubb Road and Swan Bay Road by established plantation forest trees.
- The area has recently been cleared and is essentially flat.
- Vehicle access for construction, safety and parking would be simple along Swan Bay Road.
- There are no constructed infrastructure / facilities on this site – refer return brief for wet areas, event staging and operational requirements.
- The site is not easily securable due to long road frontages.
- Access for emergency vehicles is good –from Swan Bay Road (5.2km and 6 minutes away from OG ambulance).

Community site visit notes include:

- Barwon Water's vision for the site is a recreational parkland for family day trips, picnics and interaction with environmental features. A network of cycling / walking paths are likely to be included, but the consensus opinion during the visit was that a DRP on site did not sit comfortably with that vision.
- The site is located further out of Ocean Grove than any of the other sites, making independent access by DRC riders less likely.
- Potential for casual surveillance is currently very limited but may improve with the development of the site.



Photo 1 – View south across the site



Photo 2 – Access road and dam wall parallel to Swan Bay Road



Photo 3 – Suggested site for a cycle based activity

6. Emperor Drive Reserve (3A Emperor Drive Ocean Grove)

Summary – This site is a1.28Ha high set coastal parcel of land with good natural fall to the south-east corner (approximately 6-7m). While the size and topography are perfect for a DRC facility, the site has no existing facilities, and will be subject to high wind and dust impacts on neighbouring residences. We also expect the interruption of views and residential amenity is likely to illicit a strong response from residential neighbours.



Aerial Image (north up the page) – Source: Google Earth

Physical and operational site visit notes include:

- Size is good for a DRC facility and has good crossfall to the south-east.
- There is no vegetation on the site. Planting would be required as part of the work to reduce wind impact.
- Vehicle access for construction, safety and parking would be simple along Tuckfield Street.
- There are no constructed infrastructure / facilities on this site – refer return brief for wet areas, event staging and operational requirements.
- The site is not easily securable.
- Access for emergency vehicles is good – direct from Tuckfield St (3.5km and 5 minutes away from OG ambulance).

Community site visit notes include:

- Proximity to residential amenity is problematic, especially with regard to view protection. Being a windy site, dust into adjoining properties will be an issue.
- Potential for casual surveillance is good.



Photo 1 – North west view showing natural fall across site



Photo 2 – West view showing flat section at top of slope



Photo 3 – South view showing coastal view from residential neighbours

7. Coastal Avenue Reserve, (158 Devlins Road Ocean Grove)

Summary – This site is well located to provide relatively equitable access to Ocean Grove but has no established facilities or amenities. After the sports ground is delivered there will only be approximately 0.6ha available for the DRC. This is not enough space for a DRC. The sports ground works are estimated for construction is 2023/2024 and are bound a section 173 agreement.



Aerial Image (north up the page) – Source: Google Earth

Physical and Operational site visit notes include:

- The 0.6HA available area south of the second sports ground oval (photo 1) is not suitable for a DRC facility. There are no established facilities, minimal elevation, and no vegetation or landscape features.
- There are residential neighbours to the west, but an adequate buffer is available between active uses and privacy. There will be future residential properties to the east.
- Vehicle access for construction is simple along Gambier Street.
- Access for emergency vehicles is excellent – from Gambier Street (2.8km and 5 minutes away from OG ambulance).
- There is limited existing parking provision to the north.
- There are no existing constructed infrastructure / facilities on this site.
- Orientation and elevation of the available space is poor for trails / jump runs (short North-South axis)

Community site visit notes include:

- There are residential neighbours to the west, but an adequate buffer is available between active uses and residential amenity. Future residential neighbours will be on the eastern border of the reserve.
- Potential for casual surveillance is good.

8. Begola Wetlands (1-17 Ocean Throughway Ocean Grove)

https://www.geelongaustralia.com.au/parks/item/begola.aspx

Summary – This site centres on a large lake and surrounding wetland areas. There is a fringe of maintained grass parkland areas between the wetlands and surrounding residential properties. There is one hill where there is evidence of dirt jump construction. This site is not well suited for a DRC and should be protected and enjoyed in its current configuration.



Aerial Image (north up the page) – Source: Google Earth

Physical and operational site visit notes include:

- Size is not appropriate for a DRC facility – there are only small pockets of land available with minimal impact.
- The site has areas of fall, but proximity to residential amenity is problematic.
- Soil is very sandy and not appropriate for trail construction.
- Vehicle access for construction, safety and parking would be simple along Tuckfield Street.
- There are no constructed infrastructure / facilities on this site – refer return brief for wet areas, event staging and operational requirements.
- The site is not easily securable.
- Access for emergency vehicles is good. (3.5km and 5 minutes away from OG ambulance).
- Connection between precincts is compromised by narrow corridors along waterfront.
- Orientation and elevation of the available space in the NW corner is good for trails / jump runs (long north-south axis).

Community site visit notes include:

- This site is not buffered to minimise residential impact.
- Environmental value of this site will be strongly defended by groups such as “Friends of Begola Wetlands”



Photo 1 – Disturbed ground from unsanctioned trail building



Photo 2 – Narrow interface between wetlands and residential properties.



Photo 3 – Wetlands view



Photo 4 – Limited road side parking

RECOMMENDATION

Based on the evaluation of the criteria, the site at Kingston Reserve is clearly the preferred site. This is because it meets the minimum size requirements, is the most cost effective option to build because of existing infrastructure, limited neighbourhood amenity issues, has the required topography to enable efficient building of bike facilities, carries the potential to build on an established recreational use (district playground) and is centrally located. There is room for future expansion of the facility should that be appropriate.

Bonnyvale Reserve is the second preference and offers similar physical potential, but limited infrastructure and the presence of sensitive wetlands adjacent make it a more challenging site. Any elevation required would need to be constructed from imported fill, and flood levels would need to be well understood and addressed in the design, but otherwise this is a sound site for a DRC. There is no existing infrastructure which results in a significant increase in cost to build and the catchment is not central and would be primarily in the Collendina area of Ocean Grove.

Collendina Reserve was the third preference, but the useable area was 0.8ha which limits what can be put into the reserve. Not all items listed above would be able to fit into a footprint of the reserve, but most would. The primary catchment would also be in the Collendina area of Ocean Grove and not centrally located. The site is more cost effective than the Bonnyvale Road site because of the existing infrastructure.

The other sites are not considered appropriate for a facility of this nature. Please note that Woodlands jump park was visited at the same time but was not assessed because it does not meet enough of the site criteria above.

Appendix 1 – Scoring for site suitability table

SITE	RANKING	USABLE SIZE	TOPOGRAPHY	POTENTIAL NEIGHBOURHOOD AMENITY IMPACT	PRIMARY OCEAN GROVE CATCHMENT	EXISTING AMENITIES AND COMPLEMENTARY INFRASTRUCTURE	TOTAL
Kingston Reserve	1	5	5	4	5	5	24
Bonnyvale Road Reserve	2	5	5	4	3	1	18
Collendina Reserve	3	2	4	3	3	5	17
Lake Avenue Reserve	4	4	4	3	3	2	16
Barwon Water Site Wallington	5	5	4	5	1	1	16
Emperor Drive Reserve	6	5	4	1	4	1	15
Coastal Avenue Reserve	7	1	NA - doesn't met size requirements				1
Begola Wetlands	8	1	NA - doesn't met size requirements				1

Appendix 2 – Opinion Of Probable Costs Breakdown

SITE	Bike Trails $500K	Toilets $200K	BBQ and Shelter $85K	Parking $180K	Design and approval (10% of Total)	Contingency (10% of total)	TOTAL (ex GST)
Kingston Reserve	$500,000	$0	$0	$0	$50,000	$50,000	$600,000
Bonnyvale Road Reserve	$500,000	$200,000	$85,000	$180,000	$96,500	$96,500	$1,158,000
Collendina Reserve	$500,000	$0	$85,000	$0	$58,500	$58,500	$702,000
Lake Avenue Reserve	$500,000	$200,000	$75,000	$180,000	$96,500	$96,500	$1,148,000
Barwon Water Site Wallington	$500,000	$200,000	$85,000	$180,000	$96,500	$96,500	$1,158,000
Emperor Drive Reserve	$500,000	$200,000	$85,000	$180,000	$96,500	$96,500	$1,158,000
Coastal Avenue Reserve	NA - doesn't met size requirements						
Begola Wetlands	NA - doesn't met size requirements						

*The opinion of probable cost ranges listed in the table above are provided for comparison purposes only, and include an allowance for design, approvals and construction of facilities as per the return brief that are not already present at each site. A more detailed breakdown of cost is beyond the scope of this report but should be pursued further during the concept design phase before being relied upon.

THE CITY OF
GREATER GEELONG

OCEAN GROVE DISTRICT RIDE CENTRE

ENGAGEMENT REPORT

OCTOBER 2022

CITY OF GREATER GEELONG

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Introduction

PROJECT BACKGROUND

In 2020 Council removed some poorly constructed jumps within Woodlands Reserve, Ocean Grove and following this proceeded to engage with the local community to develop a concept plan for their replacement. This process identified key issues with the existing Woodlands Reserve location, and it was agreed to seek an alternative location within Ocean Grove for a district ride centre.

Over 60% of the makeshift bike jumps created during the COVID pandemic were located in the suburbs of Barwon Heads and Ocean Grove. A site selection process was undertaken to identify potential sites for a district ride centre within Ocean Grove. Each site was assessed against a set of criteria, and through this process Kingston Park was determined as the most suitable site in which to locate this facility, as it is the only district level park in Ocean Grove with existing amenities, in a central location. Council has created a concept plan, by Synergy Trails, to understand the type and location of facilities that could be located within Kingston Park.

The City undertook engagement to understand if the community is supportive of a district ride centre being located in Kingston Park, in line with *Council Approval Procedure for Open Space Development Projects*. This included a Have Your Say (HYS) page with a quick poll, survey and formal submission form. Council officers also conducted two on site sessions to hear how the community values the existing spaces and facilities within Kingston Park and their thoughts on the location of a District Ride Centre within Kingston Park.

The engagement also sought feedback on the Draft Concept Plan to understand the types of features the community would like to see in a District Ride Centre.

ENGAGEMENT PURPOSE

The purpose of this engagement was to seek community feedback on the location of the District Ride Centre within Kingston Park and share the Draft Concept Plan.

This feedback will allow Council to make a decision on whether a District Ride Centre should be located within Kingston Park, and if so seek funding for the project to progress with detailed design and construction.

ABOUT THIS REPORT

This report has been prepared to present the community engagement feedback to inform the community about the engagement process, findings and outcomes. This report will also present feedback to Councillors for consideration as part of the decision-making process in deciding if a District Ride Centre should be located within Kingston Park.

How we engaged

AT A GLANCE

The community consultation was open from 9 am Friday 29 July to 5 pm Friday 26 August 2022. The following consultation methods were included as part of the engagement period.

HAVE YOUR SAY PROJECT PAGE

The Have Your Say (HYS) platform was the main engagement tool.
https://yoursay.geelongaustralia.com.au/OGDRC

Background on the project, the reasons for engagement and the various ways to engage with the project were included in the page. The Draft Concept Plan was available for viewing and detail on the proposed features included.

Responders could complete the quick poll on whether they supported or objected to the location of the District Ride Centre in Kingston Park. They could also complete the survey to provide more detail on why they support or object to the location and what they thought of the Draft Concept Plan. A Formal Submission option was provided for those who wanted to discuss their comments with the project team and was progressed in accordance with the *Approval Procedure for Open Space Development Projects Council Policy*.

The HYS page also included a FAQs section which provided detail on the site selection process, and how the proposed project would interact with the existing space.

Hard copies of the key information included on the HYS page, the Draft Concept Plan, Survey and Formal Submission forms were available and provided to community members upon request.

COMMUNICATIONS

Social Media

The engagement was promoted via Social Media including targeted Facebook ads, Facebook, Twitter and Instagram posts on the 30 July 2022 and again on 16 August 2022.

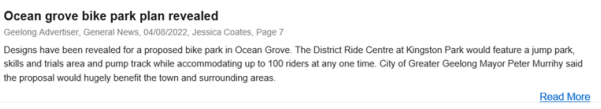


Face to Face on site sessions

Two on site face to face sessions were held at Kingston Park to understand how the adjacent residents and existing users of the park utilise and value the existing open space and discuss the project. Fourteen (14) people attended the session on Thursday the 18th August and twelve (12) people attended on Saturday the 20th August.

Printed Media

Media releases were published directing people to the Council website to leave feedback, and picked up by the Geelong Advertiser, the Bellarine Times, and the Ocean Grove Voice.


Ocean grove bike park plan revealed

Geelong Advertiser, General News, 04/08/2022, Jessica Coates, Page 7

Designs have been revealed for a proposed bike park in Ocean Grove. The District Ride Centre at Kingston Park would feature a jump park, skills and trials area and pump track while accommodating up to 100 riders at any one time. City of Greater Geelong Mayor Peter Murrihy said the proposal would hugely benefit the town and surrounding areas.

Read More

Details on the project, the engagement period and a link to HYS page were included in the CityNews public notices

section in the following publications on the following dates:

Bellarine Times 28/7 and 18/8

Geelong Independent 29/7 and 19/8

Geelong Advertiser 30/7 and 20/8

On site signage

On site signage was installed in multiple locations throughout Kingston Park on Friday the 29 July 2022 for users to be aware of the consultation and directing users and residents to the HYS page to provide feedback.

Letters/emails

Letters notifying residents and businesses adjacent to Kingston Park were distributed by Council Officers on Friday the 29 July. The letters included a brief overview of the project, details of the engagement period closing date and time, details of the on-site face to face sessions and a link to the HYS page for further information.

Emails to key stakeholders within the community and Kingston Park were sent out letting them know the engagement period dates and included a link to the HYS page.

Who we engaged

WHO WE PLANNED TO ENGAGE

The engagement process aimed to engage with local users of Kingston Park, the adjacent residents, members of the Ocean Grove bike riding community, members of the broader Ocean Grove community and members of the broader Geelong region who visit the reserve.

The engagement process set out to understand how the existing users and residents adjacent to Kingston Park use and value the existing park and gain their feedback on the proposed location of a District Ride Centre in Kingston Park. The engagement also sought feedback from the broader Ocean Grove community to understand if the local riders of all ages and abilities supported or objected to the location in Kingston Park and get their feedback on the Draft Concept Plan.

PARTICIPATION

203
Surveys received

351
Quick poll responses

27
Formal submissions

26
People attended the 2 on site sessions

DEMOGRAPHICS

Of the 203 survey responses we received we had respondents aged from under 9 to 84 years old. Our highest participation age groups were between 40 and 44 years of age with 21% respondents in this age group and under 20's with approximately 25% of respondents.

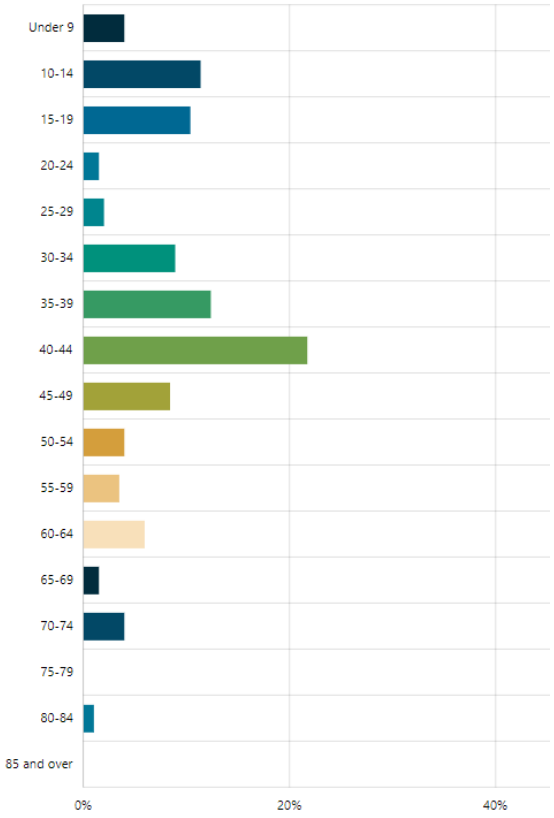


Figure 1 - Respondent's age

A majority of the survey respondents (39%) were local Ocean Grove/Barwon Heads riders or parents of local Ocean Grove/Barwon Heads riders (23%). Residents adjacent to Kingston Park made up 5% of survey respondents.

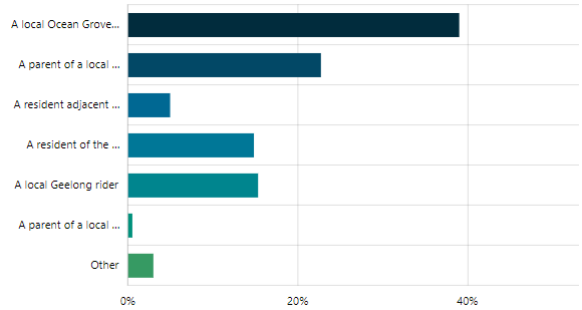


Figure 2 – Who responded

WHERE WERE THE RESPONDENTS FROM

203 respondents provided an answer to this question. Locations include:

78% (158) of respondents were from Ocean Grove

6% of the respondents were from towns on the Bellarine, including Drysdale (5), Barwon Heads (3), Bellarine (1), Clifton Springs (1), Curlewis (1), Point Lonsdale (1), and Wallington (1).

14% were from other areas of Geelong.

Four respondents were from outside the City of Greater Geelong.

What we asked

WHAT WE ASKED

The HYS page had one key question we were asking the community which was: Do you support the location of a District Ride Centre facility within Kingston Park, Ocean Grove? As the introduction of the District Ride Centre would be a change of use for Kingston Park, it requires formal consultation with the local community in line with the *Approval Procedure for Open Space Development Projects Council Policy*.

This question could be responded to through the quick poll, the survey or the formal submission.

We also asked for feedback on the Draft Concept Plan to understand if the facility contained the types of features the local riders would want to ride and guide the development of the project if the location is approved.

Questions we asked in the survey included the following on the location and the Draft Concept Plan:

Do you support the location of a District Ride Centre facility within Kingston Park, Ocean Grove?

Can you tell us why you don't support the location of a District Ride Centre in Kingston Park?

Do you like the concept design?

Please tell us what you love about the concept design?

Please tell us what you don't like about the concept design or what you'd prefer to see?

What changes do you think should be made to improve the concept plan?

Would you ride the pump track if built?

Would you ride the jumps if built?

Would you ride the skills and trials area if built?

Is there anything else you would like to share with us about the location or concept plan?

We also asked specific questions related to riders skills and experience:

What best describes you as a rider?

What type of riding do you do?

How often do you ride?

Where do you currently ride?

Have you ever been riding on makeshift jumps and/or tracks in the region?

Additional demographic questions were asked to gain an understanding of who we were engaging with.

What we heard

KEY FINDINGS OVERVIEW

The key questions we wished to have answered through this engagement were:

Do you support a District Ride Centre in Kingston Park?

Do you have any feedback to provide on the concept?

The key findings from the quick poll were:

88.6% (311) of respondents supported the location of the District Ride Centre in Kingston Park

11.4% (40) of respondents did not support the location of the District Ride Centre in Kingston Park

The key findings on the location of the District Ride Centre from the survey were:

86.7% (176) respondents supported it

13.3% (27) respondents did not support it

Through these two forms of feedback on this key question we had strong support from the respondents for the location of the District Ride Centre within Kingston Park.

We received 27 formal submissions through the HYS form and through direct email and mail. Of the formal submissions received 14 were in support of the location of the District Ride Centre in Kingston Park and 10 were in objection to the location of the District Ride Centre in Kingston Park. One was not in relation to the location of the District Ride Centre in Kingston Park, one was unclear if they supported or objected and one submission was withdrawn.

As part of the survey feedback, we asked whether people liked the Draft Concept and a majority (150) of the respondents loved the Draft Concept. There were some suggestions and changes that were provided as comments which will be broken down further as part of this report.

BREAKDOWN OF FINDINGS

QUICK POLL

The quick poll results showed a majority of respondents, 311 out of the 351 respondents supported the location of the District Ride Centre in Kingston Park.

Option	Percent	Count
Yes, I support the location	88.6%	311
No, I don't support the location	11.4%	40

Figure 3 – Quick poll results

SURVEY

1. Do you support the location of a District Ride Centre facility within Kingston Park, Ocean Grove?

Of the 203 survey respondents, 176 (88.7%) supported the location of the District Ride Centre in Kingston Park and 27 (13.3%) were unsupportive.

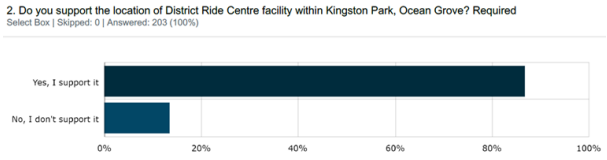


Figure 4 – HYS Survey Do you support the location of a District Ride Centre facility within Kingston Park, Ocean Grove?

Supportive

For the 176 respondents who were supportive of the District Ride Centre being located within Kingston Park, 76 identified as being a local Ocean Grove/Barwon Heads rider, 46 identified as a parent of a local Ocean Grove/Barwon Heads rides, 30 identified as local Geelong riders, 13 as residents of the wider Ocean Grove Community and four as residents adjacent to Kingston Park.

Of the 76 local Ocean Grove/Barwon Heads riders, 23 were under 20 years old, 12 were aged 35-39 years old, 11 were aged 40-44 years old and the remainder between 20-35 and 50-74 years old.

Unsupportive

For the 27 respondents who were unsupportive of the District Ride Centre being located within Kingston Park, six identified as residents adjacent to Kingston Park, 17 identified as a resident of the wider Ocean Grove Community. Three identified as local Ocean Grove/Barwon Heads riders and one a local Geelong rider.

2. Can you tell us why you don't support the location of a District Ride Centre in Kingston Park?

All 27 participants who responded that they were unsupportive of the District Ride Centre being located

within Kingston Park provided a response to this question. Key concerns raised by respondents unsupportive included:

Loss of off-leash dog areas

Loss of open space

Kingston Park is a peaceful and natural space

Unsafe pedestrian connections to Kingston Park

Increase in rubbish, traffic, and anti-social behaviour.



Figure 5 – HYS word cloud: unsupportive key word tags

3. Do you like the concept design?

All 203 survey participants provided a response to this question. 150 (74%) respondents loved the concept design, 37 (18%) liked the concept design with some changes and 16 (8%) don't like the concept design.

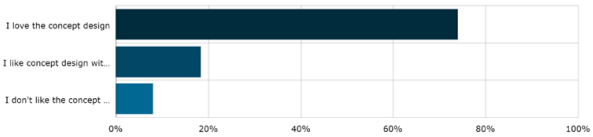


Figure 6 – responses to question 3: Do you like the concept design?

4. Please tell us what you love about the concept design?

For those who loved the concept design elements they liked included:

Catered to all skill levels

Included a mix of features

Catered to all ages

Allowed for advanced riding and challenging

Allowed for progression of skills

Was a good use of space and close to amenities

Central location

Had an asphalt pump track, jumps including gap jumps and skills and trials area.



Figure 7 – HYS word cloud: what respondents loved about the concept

5. Please tell us what you don't like about the concept design or what you'd prefer to see?

For the respondents who didn't like the concept, 16 out of the 150 respondents, key themes included that it was the wrong the location and the loss of open space. Key concerns included:

Loss of passive open space

Wrong location

Loss of off-leash dog walking areas

Increase in rubbish, graffiti traffic and noise

Too big.



Figure 8 – HYS word cloud: what respondents didn't like about the concept

6. What changes do you think should be made to improve the concept plan?

Of the 37 respondents to this question the top four themes raised were:

Make sure there is sufficient parking (8%)

It's the wrong location (8%)

Provide more BBQ's (8%

Is there enough elevation for jumps? (8%)

Other changes were related to the types of riding or features the respondents wanted the concept to include such as single track, downhill trail, making features bigger, providing a mulch jump, rock gardens, berms, separate pump tracks for beginners and more advanced riders and timber balance features.

Respondents also requested specific amenities to be provided such as bins, fencing, shelter from rain and

wind, safe connections, more toilets, security and a fenced dog park.



Figure 9 – HYS word cloud: what respondents liked, or thought could change

7. Would you ride on the pump track if built?

146 (72%) respondents indicated they would ride the pump track if built. 43 (21%) respondents would not, and 13 (7%) respondents answered 'other'. Of the 'other' respondents, 8 indicated their children or nieces and nephews would ride the pump track.

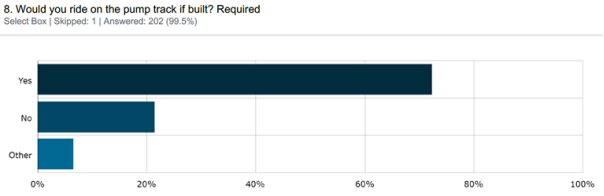


Figure 10 – HYS Survey Would you ride on the pump track if built?

8. Please tell us why?

Of the 43 respondents who indicated they would not ride the pump track, 43% identified it was due to their age, and 10% as they didn't ride. Other reasons for not riding the pump track included not interested, respondents found pump tracks boring, not their style of riding.

9. Would you ride the jumps if built?

145 (72%) of respondents indicated they would ride the jumps if built, 50 (25%) would not and 7 (3%) answered 'other'. All the 'other' respondents indicated that their kids would ride the jumps.

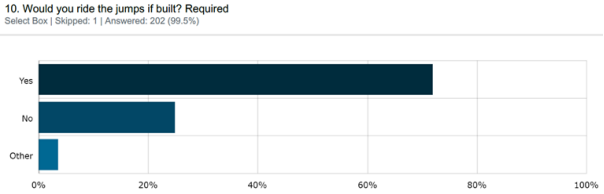


Figure 11 – HYS Survey Would you ride the jumps if built?

10. Please tell us why?

Of the 41 respondents who indicated they would not ride the jumps, 59% indicated it was due to their age, and 12% as they didn't ride. Other reasons for not riding the jumps included lack of experience, not in their skill set or not interested.

11. Would you ride the skills and trails area if built?

145 (73%) of respondents indicated they would ride the skills and trials area if built, 41 (21%) would not and 13 (6%) answered 'other'. Of the respondents that answered 'other', 5 (3%) indicated that their kids would, 4 (2%) indicated that it would depend on the level of difficulty, with participants indicating a preference for difficult features.

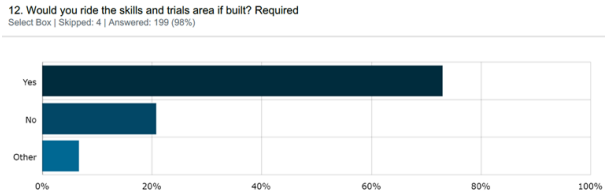


Figure 12 – HYS Survey Would you ride the skills and trials area if built?

12. Please tell us why?

Of the 41 respondents who indicated they would not ride the skills and trials area, 29 told us why. 31% indicated it was due to their age. Other reasons for not riding the skills and trials areas included not interested in that type of riding, the respondents don't ride, and it is not a popular type of riding.

13. What best describes you as a rider?

This question was asked to understand the skill level of the riders participating in the survey. All 203 survey participants responded to this question. 104 (51%) of respondents identified as intermediate riders, 45 (22%) identified as expert and 34 (17%) identified as beginner. Of the respondents who answered 'other' 21(10%), reasons included non-riders, parents or grandparents of kids who would ride, recreational or regular riders.

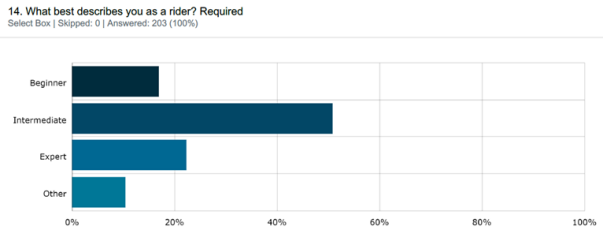


Figure 13 – HYS Survey What best describes you as a rider?

14. What type of riding do you do?

To understand the types of riding the survey participants might undertake we asked: What type of riding do you do? 86 survey participants responded to this question and with respondents able to select multiple options. The most popular type of riding was Mountain Bike with 147 respondents, followed by Road cycling 59, BMX 40, Competition 23 and Other 23. Of the 23 participants that respondents that selected 'other' 5 were non-riders and other types of riding included trials, cyclocross, commuting, socially, casually, for exercise, rail trails, time trials and triathlons.

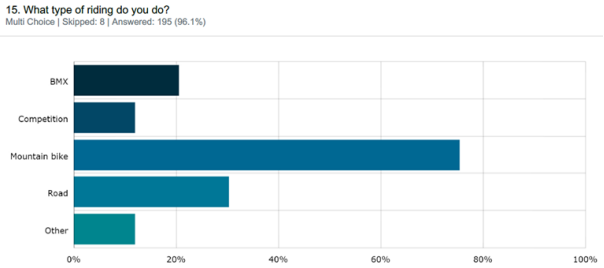


Figure 14 – HYS Survey What type of riding do you do?

15. How often do you ride?

190 survey participants responded to this question. Most respondents, 58 (31%) ride multiple times per week, 51 (27%) ride weekly, 28 (15%) ride daily and 28 (15%) ride monthly, 18 (9%) ride less than monthly and 7 (3) respondents selected 'other'. Of the respondents that selected 'other' reasons included, never, rarely, answering for their kids who ride daily.

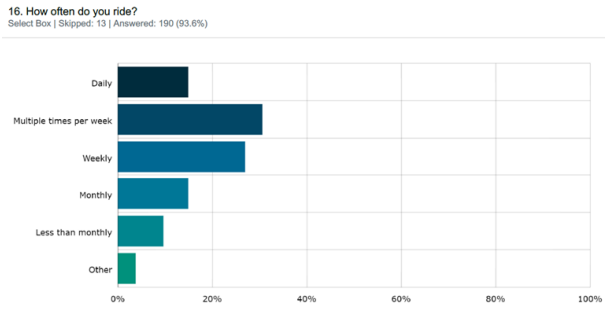


Figure 15 – HYS Survey How often do you ride?

16. Where do you currently ride?

This question was asked to understand where riders currently ride. All 203 survey participants responded to this question, and 166 respondents selected multiple locations. The most common answer was Streets / shared paths with 104 respondents selecting this location. Over half the respondents ride makeshift jumps or tracks and travel outside the municipality to ride.

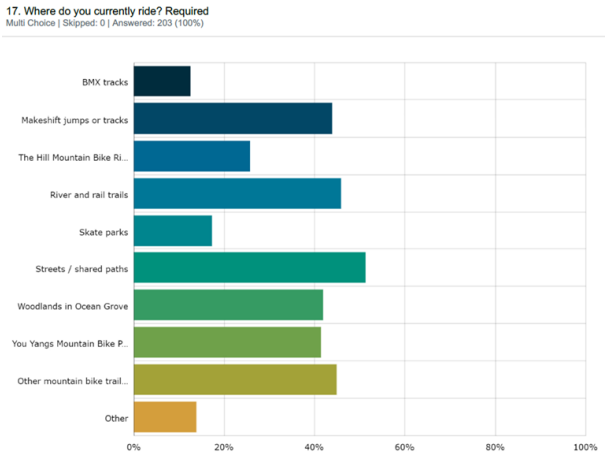


Figure 16 – HYS Survey Where do you currently ride?

28 respondents selected other. Reasons for selecting 'other' included road, fire trails in Ocean Grove Nature reserve, Anglesea trails and bike park, pump tracks in Creswick, Mount Buller, Mount Baw Baw, Falls Creek, Harcourt, Ballarat, Albury, Victorian High Country, and non-riders.

17. Have you ever been riding on makeshift jumps and/or tracks in the region?

To understand if the proposed District Ride Centre would cater to the riders of makeshift jumps this question was

asked. 125 (63%) respondents answered yes, 73 (37%) answered no.

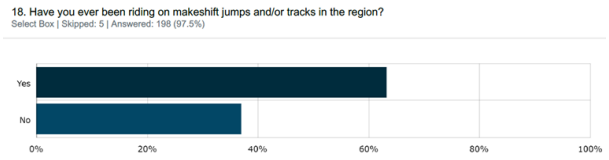


Figure 17 – HYS Survey Have you ever been riding on makeshift jumps and/or tracks in the region

18. Is there anything you would like to share with us about the location or concept plan?

The responses received to this question captured the concerns and sentiments raised in response to earlier questions in the survey. Below are some key quotes which capture concerns raised by those who do not support the District Ride Centre in Kingston Park and thoughts on why those who do support it.

"Don't spoil a beautiful asset to the community"

"I support this project as it's very important to have recreational facilities for this age group. It is an excellent location, central, accessible & plenty of surrounding open space."

"Improve cycling and road infrastructure leading to the site."

"It is an amazing location. But terribly dangerous to get to if you live in Old Ocean Grove, Woodlands or Yellow Gums."

"Access to the location is dangerous for cars, particularly turning right into Adco from Grubb."

"Kingston Park is a treasured open space that is rich in the sights and sounds of birdlife. It is very popular as somewhere easy to get to, to just sit or to walk around and enjoy the natural environs. I think it would be heartbreaking, and inappropriate, to lose this rare passive open space."

"Great idea. Can't wait until it is completed so that I can take my kids for a safe and enjoyable ride on the course."

"I know my daughter and I will be visiting this regularly. We definitely need something like this in the area!"

"It is great having it near the existing playground. Having kids of different ages, the older ones can use the track, whilst the younger ones can use the playground."

"Having scope for users to advance is important to me. Features that have a high level of challenge should be encouraged. This will reduce illegal jumps being built."

FORMAL SUBMISSIONS

The community had the opportunity to provide a formal submission in support or objection to the location of a District Ride Centre within Kingston Park.

27 formal submissions were received through the HYS page, and via email and letter. Of the formal submissions received 14 were in support of the location of a District Ride Centre within Kingston Park, 10 were in objection, one submission was withdrawn, one was unclear and one was not in response to the question or unclear.

Submissions in support

Of the 14 submissions in support of the location within Kingston Park key themes included:

There are limited things for kids in their early teens to do within the area

The facility would provide a safe location for kids to ride

The facility would be a great community resource and support people to get outdoors and be a part of their community

Kingston Park is currently not used to its full potential

A crucial piece of infrastructure

Shows that the community values outdoor, self-directed, non screen-based activity.

Will build fitness and resilience

It will not be a facility for just males, parents of young girls who would use the facility support the location

Central location to older and newer parts of Ocean Grove, allows equity of access

Existing facilities on site such as parking and multi-age facilities used by entire families

Good off-road links to Kingston and Oakdene estates

Safe road crossings for users coming from the south

Amenity for nearby residents protected by an existing vegetated buffer

Appropriate zoning, PPRZ encourages active recreation

Other users such as dog walkers will have adequate space

The location within the park provides high visibility

Fencing the facility to prevent conflicts between bike riders and other park users

Important to improve and increase the capacity of the existing facilities (shelter, seating, water fountain)

The 14 formal submissions in support of the location noted the following concerns as part of their submission:

The spatial separation of the bike jump runs, quite close together and could be intimidating to young, beginner riders

Access to Kingston Park by road and path, the plan does not identify demand impact or indicate approaches to address impact and improvement for safety

The intersection of Grubb Road and Adco Grove will need improvement and is currently dangerous.

Safe access routes should be provided for youths accessing the park from the south and needing to cross Shell Road.

There will be an increased demand for car parking.

Displaced dog walkers and cyclists travelling to and from the facility could impact on the Kingston Park Biodiversity Reserve.

Consideration should be given to the installation of CCTV cameras and clear signage to help discourage potential anti-social behaviour.

Submissions in objection

Of the 10 submissions in objection to the location of the District Ride Centre in Kingston Park, Ocean Grove the following key concerns were raised:

Intersection of Grubb Rd/Adco Grove – very busy, traffic safety concerns.

How cyclists, in particular children will access the site safely – including crossing Shell Road, Grubb Road and through the industrial estate to the north.

How will traffic in and around Kingston Park be managed – car parking is currently full on weekends.

Impact on spaces for off-leash dog walkers.

Loss of passive, natural, quiet open space – currently used as a space for picnics, dog walking, community connection, safe space for older women etc.

Impacts on flora and fauna within Kingston Park and the fenced conservation area – in particular birdlife.

Management objectives in the 2012 Master and Management plan identified protection of vegetation, protection and enhancement of conservation area and green space, passive recreation, protection of native grasses.

Could see an increase in bikes through the nature reserve and revivalist camp.

Conflicts with existing users - adjacent to playground used by young families, concerns around increased bikes and traffic near children and dogs.

Industrial estate users have raised concerns around increased traffic.

Existing problem with litter, graffiti and anti-social behaviour, lack of passive surveillance and open sight lines.

Noise for adjacent residents.

Tree removal.

The DRC will only be for one type of user and restricts the use of the space – predominantly male bike riders.

The project would be intrusive.

Flood prone/existing drainage issues.

Concerns that putting bike jump infrastructure within Kingston Park would see jump building activity spill out into surrounding areas.

Concerns around events being held.

Existing amenities won't be adequate – more toilets etc.

Concerns on the type of fencing proposed.

Would be better located in the growth areas/new developments.

Not sure who would want a bike park in Ocean Grove.

Insufficient notice given for feedback and consultation on concept wasn't sought.

Internet users did not have access.

All submissions in objection to the project were offered a mediation session to make sure their concerns were

captured. A mediation session was held on Monday 19 September 2022.

A Submissions Review Panel hearing was held on Wednesday 12 October 2022 where formal submitters presented their formal submissions to a panel of Councillors.

FACE TO FACE SESSIONS

Two face to face sessions were held on site in Kingston Park on Thursday the 18 August from 4.30pm to 6.30pm and on Saturday the 20 August from 10am to 12pm.

Adjacent residents and users of the park attended to discuss and raise their concerns on locating a District Ride Centre in Kingston Park, or show their support for the project.

Key themes discussed at the face to face sessions included:

Kingston Park is a quiet and natural space with abundant bird life – concerns around disturbance to bird life with introduction of District Ride Centre.

Concerns on loss of passive open space/green space, community sentiment that there is a lack of passive space like Kingston Park in Ocean Grove.

Once the open space is lost it is hard to get it back.

Concerns that the District Ride Centre does not align with the original intent of the 2012 master plan and management plan for Kingston Park.

Concerns over loss of off-leash dog walking space.

Concerns on attracting people and an increase in anti-social behaviour.

Concerns on the amount of car parking available – during busy periods the car park can be full and there is limited space for overflow parking in the surrounding streets.

Concerns increased visitation would increase the amount of rubbish and waste left behind.

It is a great proposal, the kids are very excited.

Queried if Shell Road Reserve considered, this would have better passive surveillance, parking and is in an existing active precinct.

Consider locating the District Ride Centre next to a sporting ground to prevent loss of open space.

Daily user of the park is very supportive, happy that fencing is proposed and there is plenty of space for everyone.

Great idea, make sure rubbish is collected regularly and bins are provided.

Concerns about connections into the park from surrounding areas and lack of safe crossing points at Grubb Road and Shell Road.

Consider connections from surrounding areas to Kingston Park including from the rail trail, Drysdale and Point Lonsdale.

What we have done and next steps

WHAT WE HAVE DONE

The engagement process for this project managed to reach over 300 people. With 311 quick poll responses, 203 survey submissions and 27 formal submissions. The reach of the engagement was strong in the Ocean Grove community, with 78% of the survey respondents from Ocean Grove and 96% of the formal submission respondents from Ocean Grove. We also received feedback from residents around Geelong and surrounding municipalities.

What we heard from the community was that the location of a District Ride Centre in Kingston Park was supported (88.6% in support through the quick poll, 86.7% in support through the Survey and 52% in support through formal submissions) and would be used by riders of all skill levels. The facility would need to be designed for multiple skill levels and age groups, and include opportunities for progression.

Valid concerns were raised in objection to the location within Kingston Park, including:

Provision of safe pedestrian and cycling connections from the surrounding areas, including safe crossings over Grubb Road and Shell Road.

Existing safety concerns with the intersection of Adco Grove and Grubb Road

Loss of passive open space and off-leash dog areas

Increase in rubbish and anti-social behaviour

Potential impacts on existing flora and fauna and the conservation areas with activities spilling out into other areas of the reserve.

A mediation session was held with the formal objectors to make sure their concerns were captured and outline the next steps.

NEXT STEPS

Next steps include the Submissions Review Panel hearing held on Wednesday 12 October 2022. Following the Panel hearing, a report will progress to the November Council meeting to make a decision on the location of the District Ride Centre in Kingston Park, Ocean Grove.

The community and stakeholders will be updated on the engagement process following the Council meeting. This will be through an update on the Have Your Say page, an email to those who follow the page, and direct email to formal submitters and stakeholders who engaged with the project. For survey participants who requested direct follow up (due to lack of internet access) hard copies of the engagement summary will be sent out and they will receive a phone call notifying them of the Council decision.

THE CITY OF
GREATER GEELONG

MEETING NOTES
OCEAN GROVE DRC MEDIATION SESSION

CITY OF GREATER GEELONG

19 SEPTEMBER 5.30 – 6.30 PM, MIRRABOOKA COTTAGE, KINGSTON PARK, OCEAN GROVE

1. WELCOME

Welcome & Welcome to Country

Introductions

Purpose of tonight is an opportunity to develop a clear understanding of concerns, and go through the proposed District Ride Centre (DRC) project and process to date, and the next steps.

2. PROJECT AND PROCESS TO DATE

Over 60% of makeshift jumps built within the municipality were located in Ocean Grove and Barwon Heads. Makeshift jumps needed to be removed due to safety concerns.

Site assessment of eight reserves against a set of criteria was undertaken and Kingston Park determined as the most suitable site against the criteria:
- Minimum 1 ha
- Neighbourhood amenity impacts
- Topography (gently undulating ideal, steep sights not ideal, flat sites are workable)
- Central location
- Provision of supporting infrastructure (car parking, BBQ, water, power etc)
- Co-location with complementary infrastructure (playgrounds etc)

Vegetation assessments undertaken to understand the existing vegetation on site, and scope of the initial concept plans have been reduced to retain informal open space within the reserve and avoid any need for tree removals or other impacts in vegetated areas.

3. DISCUSSION OF KEY CONCERNS

Submitters questioned if the existing use was considered as part of site selection and noted that it is an important thing to consider how and why the existing users go to Kingston Park.

Kingston Park provides an informal gathering space for community, visibility of older women, their needs and requiring a safe space. Not everyone who uses the space lives adjacent to Kingston Park.

Current use is gentle, across many age groups and genders. Might impact on people making a decision to bring their kids to this playground if a facility like the DRC is put in Kingston Park.

Submitters questioned if traffic had been looked at as part of the site selection. Submitters questioned why this location had been selected without a real knowledge of the existing traffic issues surrounding the existing park. Adjacent to the two busiest roads in Ocean Grove – Grubb Road and Shell Road. Submitters questioned how children would cross these roads safely to get to the park.

3. DISCUSSION OF KEY CONCERNS

Submitters questioned whether a road was proposed through Kingston Park.
The existing park is very yin now and it is about to become very yang.
Think it would be great asset for Ocean Grove, however Kingston Park is the wrong location. If it is in the growth area it will have safer access. Make it a stand-alone facility to give it the space to be a great facility.
This isn't going to change the park in part, it will change the park in whole. The current users of the park will be left with a perimeter use, and the new use will push other users away. Putting a facility like this in Kingston Park will completely ignore the community that live here, over attracting other users to the facility. Would create a high energy place that isn't wanted.
When looking at adding in a facility to benefit one part of the community, need to also consider what parts of the community would have something taken away.
Submitters questioned what weighting was given to each of the site selection criteria. Eg is it cost of toilets vs more traffic lights on Shell Road, vs bitumen a carpark etc.
What is being proposed isn't small, submitters questioned why a private investor isn't developing this facility.
Putting a facility like this in Kingston Park would cause disruption to existing users, flora and fauna.
Bush kinder is often held in the park.
Submitters questioned what proportion of the formal submissions were men. Concerns that this is a gender biased facility catering to just men.
There is nothing in Geelong that resembles what is being proposed, submitters questioned how they were supposed to understand what the design will look like.
The 2012 Management Plan proposes this area to be a passive recreation area – submitters questioned how can this type of bike facility be considered in this space when the Management Plan proposes passive recreation.
This type of facility will make the park feel unsafe.
This will divide the park, and by fencing the bike park it will cut off one side of the park.
Bike riders are dangerous, and riders around Ocean Grove do not consider pedestrians when using footpaths.
By putting a facility like this into this park, even though it will spatially only take up half the space it will take over the rest of the reserve amenity.
Submitters questioned why can't Council let kids keep building jumps themselves rather than build this facility.
Submitters questioned what triggered this, and who wanted a facility like this in Ocean Grove.
Submitters questioned whether any assessment had been done on how many people a day would use the facility.
We live here, and the reason is to experience the quite space that the existing park provides.
Submitters noted that Council would have the capacity to rezone land, so could rezone land to be PPRZ to accommodate this facility elsewhere.
Design and re-design won't address the issue that this is the wrong location, relocation would.
Current amenity is only adequate for existing uses and wouldn't handle the increased use of the park if the bike park was put here.
Concerns that these issues can't be designed out without relocating the reserve.
Feel like the process has been secretive. Submitters questioned why wasn't the community allowed to comment on the site selection. Don't think the communication strategy around engagement on the project worked well.

3. DISCUSSION OF KEY CONCERNS

CoGG to put up a key summary of the other sites looked at and how they stacked up against a criteria.
Submitters questioned whether calling the makeshift jumps an Adventure Playground like the playgrounds in City of Port Phillip would help with the safety issues.
There weren't many kids building makeshift jumps in Kingston Park, maybe 12-15.
Are CoGG wanting a 'super' facility that attracts people – it is not the intention to create an attractor facility.
Observed that since the kids have gone back to school, there haven't been as many jumps built.
Putting a facility like this into the reserve potentially would spill users out into other areas of the reserve and the conservation areas.
Submitters questioned whether Council could get a developer to build this in one of the new developments.
Getting so much more revenue coming into CoGG through rates and increased development. The facility sounds great but just not here. Spend the rate payer's money on footpaths, roads, and improve the existing facilities.
If you get a group of kids leaving school excited about coming to the park there will be an accident when they cross Shell Road. Surprised that the existing unsafe roads haven't been considered when selecting this location. Melbourne people will come down on holidays and this would create more traffic and increased use, it will become a destination park.
Little known park used mainly by older people, due to the secluded location and because it is a very private space. It will become a nightmare on Saturdays. Lack of passive surveillance.
Have seen anti-social behaviour already in the park, and the introduction of the bike park will enhance that.
Toilets and doors have already been replaced due to graffiti.
The site has the potential to be an even better quiet space. Beckett Park in Balwyn is a great example of this. Putting in a facility like this would take away the ability to enhance the existing quite, natural space.

4. NEXT STEPS

Next steps include Council Officers collating all the formal submissions and engagement data to present to the Submissions Review Panel, including concerns discussed tonight. The Submissions Review Panel is scheduled in for October 12th. All formal submitters are welcome to attend and present their concerns to the panel of Councillors at the Submissions Review Panel, to provide additional context and value to their submission. Each presenter is allocated 3 min to present.
A report will be prepared for Council following the Submissions Review Panel and the aim is for it to go to Council at the November meeting for them to vote and make a decision.
Some submitters will be away for the Submissions Review Panel, but will send someone in their place to present on their behalf.
Agenda will come out 3 days prior to the Submissions Review Panel, this will include which Councillors will be on the panel.
Email inviting all formal objectors will be sent out in the next couple of days.

MINUTES

SUBMISSIONS REVIEW PANEL HEARING

Ocean Grove District Ride Park
Wednesday 12 October 2022
6:00 pm

City Hall
57 Little Malop Street, Geelong 3220

COUNCIL:

Cr K Grzybek (Windermere Ward) - Chair
Cr P Murrihy (Brownbill Ward) – Mayor
Cr T Sullivan (Bellarine Ward) - Deputy Mayor
Cr S Asher (Bellarine Ward)
Cr J Mason (Bellarine Ward)
Cr B Moloney (Kardinia Ward)

CITY OF GREATER GEELONG

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Present: Cr K Grzybek (Chair), Cr P Murrihy (Mayor), Cr T Sullivan (Deputy Mayor), Cr S Asher, Cr J Mason, Cr B Moloney, Cr S Mansfield.

Also Present: Robyn Stevens - Director Community Life, Ian Hicks - Manager Social Planning & Investment, Alistair Bain - Coordinator Open Space Planning, Emma Foster – Open Space Planning Officer (minutes).

Opening: The Chair declared the meeting open at 6.00pm.

1. PROCEDURAL MATTERS

Acknowledgement of Country

Council acknowledges the Wadawurrung People as the Traditional Owners of the Land, Waterways and Skies. We pay our respects to their Elders, past and present. We Acknowledge all Aboriginal and Torres Strait Islander people who are part of our Greater Geelong community today.

Apologies

Nil

Declarations of Conflicts of Interest

Nil

Conduct for Hearing Submissions

That Chair gave a brief description of how the panel hearing will be conducted for the benefit of the submitters

Order of Submissions

The following persons made a submission and were invited to speak to their submission at the hearing:

Submission #	Summary of Submission	Type	Attending
SUBMISSIONS ON THE PROPOSED OCEAN GROVE DISTRICT RIDE PARK			
1	Submitter 1 spoke for approximately 3 minutes on behalf of residents adjacent to Kingston Park. Submitter 1 raised the following concerns: - Object to the location - The ride centre is unsuitable for Kingston Park and the existing passive recreation users - The existing park is a low impact area for children to enjoy the playground, dog walkers, those who want to have a quiet walk in nature - The proposal will change the park from a low energy park to a high energy park - The size of the ride centre is disproportionate with the rest of the park, will be a dominant feature in the landscape and residents and users fear it will become a monstrosity - The ride centre is not in line with the original intent of the 2012 Master Plan and Management Plan - The ride centre will divide the park and push existing users out to the perimeter - People who live near the park and use the park are concerned about safety, the ride centre will affect sight lines and the fence will mean you won't be able to walk through that section of the park - Concerned about conflicts between existing users and users of the ride centre - The event area on the concept hints at conducting events, which could lead to heavy use or commercial use for riders - The ride centre will cater to one part of the community but detract from another - Concerned about traffic issues and safe access to the park - Children accessing the park from the schools in the south have to cross the busy and dangerous Shell Road and Grubb Road.	Resident	In Attendance

Submission #	Summary of Submission	Type	Attending
2	Submitter 2 spoke for approximately 3 minutes and raised the following concerns: - This is the only year-round off leash dog walking area in Ocean Grove, other areas are restricted - Kingston Park provides an area for people and dogs to socialise, and is flat and easy to access compared to the beach - The ride centre would displace the existing users group - Users of the bike centre will need to access the bike park through surrounding areas, they won't just be contained to the bike park - The consultant's website shows photos of men and boys riding, this user group will displace the current male and female group, predominantly older women - The introduction of the ride centre is not adding a facility, but taking from one group and adding to another group - Concerned that there has been limited consultation - Submitter 2 presented a petition against the location of a district ride centre in Kingston Park to the panel and the petition was accepted by the Chair. - Shell Road Reserve is already a very male dominated space and by putting the ride centre in Kingston Park this will take away a space used by women and girls.	Resident	In Attendance
3	Submitter 3 spoke for approximately 3 minutes and raised the following concerns: - The proposed ride centre reports do not refer to the 2012 Master Plan and Management Plan which notes the open grassed area should be retained for informal and passive walking - The proposal is gender biased towards men and will transfer the space from a female space to a male space - A key way to prevent crime is through providing clear sightlines which the proposal does not do - The proposal is indirectly discriminating against existing users of the park	Resident	In Attendance

Submission #	Summary of Submission	Type	Attending
	- The proposal can be relocated the existing Kingston Park users cannot be.		
4	Submitter 4 spoke for approximately 3 minutes and raised the following concerns: - Strongly oppose the development - Submitter 4 purchased their block over 20 years ago and its location adjacent to Kingston Park was a key factor in the decision - Kingston Park provided a space for their children to explore and play in - Ocean Grove has grown in the past 20 years and the development along Shell Road has created extreme congestion - Shell Road is dangerous to cross - The existing park provides a haven from the mayhem and a safe space for families and children to walk their pets - The existing park caters to a wide demographic - This type of facility should be located out of town or in the expanding growth areas - Has been told that most people want this development, concerned this is not the case - The existing park caters to young children, only has two toilets and very little unsealed parking. Not sure how the introduction of the ride centre will be safe for young kids - Concerns around noise, dirt, dust and bad behaviour such as vandalism, vaping and drinking - Council should seek more options for this facility - Lights from existing Shell Road ovals light up their living room - Only knows men that ride bmx bikes. Cr Mason – Questioned whether the submitter had an alternative site suggestion. Submitter 4 - suggested Shell Road Reserve or in the new growth areas where the ovals are going. Cr Mason – Questioned how Council are inclusive of sports for submitter 4's daughters. Submitter 4 – Noted that they play netball across the road.	Resident	In Attendance

Submission #	Summary of Submission	Type	Attending
5	Submitter 5 spoke for approximately 3 minutes and raised the following concerns: - The 2012 Master Plan and Management Plan clearly states to protect and retain the yellow gums and the green space is for passive recreation - Main concern is safety aspects and protection of passive recreation - Concerns for safety of children riding to and from the site, only one set of lights to cross Shell Road, providing a crossing at Mirrabooka entrance would be unsafe with vehicles entering the service road on one side and emergency vehicles entering and exiting on the other - There is not a way to cross directly from the skatepark to Kingston Park - Young children are small and vulnerable to traffic - Safety of the existing children using the park with bike riders likely using the path near the playground and riding through the revivalist camp and conservation area - Existing litter issues from kids travelling through the revivalist camp area - Existing users and residents concerned around reduced security and increased vulnerability with increased riders in the park - Spoke with workers in the industrial estate and they are already struggling to access their sites due to the traffic and illegal parking from other estate users - Adco Grove is narrow and has large trucks entering, existing high traffic, lack of turning lanes off Grubb Road, an increase in holiday makers going to the park will increase safety issues for traffic turning into Adco Grove and people accessing the park - Council should be funding paths on the Shell Road and Grubb Road as a priority over an unfunded bike park - Existing facilities such as the two toilets will not be enough when the population using them increases	Resident	In Attendance

Submission #	Summary of Submission	Type	Attending
	- Existing issues with graffiti and anti-social behaviour occurring around the toilets and through the revivalist centre.		
6		Resident	Submitter was not in attendance
7		Resident	Submitter was not in attendance
8		Resident	Submitter was not in attendance
9		Resident	Submitter was not in attendance
10		Resident	Submitter was not in attendance
11		Ocean Grove Community Association	Submitter was not in attendance
12		Resident	Submitter was not in attendance
13		Resident	Submitter was not in attendance
14		Resident	Submitter was not in attendance
15		Resident	Submitter was not in attendance
16		Resident	Submitter was not in attendance
17		Resident	Submitter was not in attendance
18		Resident	Submitter was not in attendance
19		Resident	Submitter was not in attendance
20		Resident	Submitter was not in attendance
21		Resident	Submitter was not in attendance
22		Resident	Submitter was not in attendance
23		Resident	Submitter was not in attendance
24		Resident	Submitter was not in attendance
25		Visitor	Submitter was not in attendance

2. REPORTS

Panel Consideration of Submissions made to the Ocean Grove District Ride Park

Source: **Community Life**
Director: **Robyn Stevens**

Purpose

1. The purpose of the Submissions Review Panel is to consider all formal submissions received for the proposed location of the Ocean Grove District Ride Park in Kingston Park.

Background

2. From 29 July 2022 Council undertook community consultation on the proposed location of a District Ride Centre in Kingston Park, Ocean Grove.

3. In accordance with the requirements of the *Local Government Act 2020* (the Act) and Council's Community Engagement Policy and Council's *Approval Procedure for Open Space Development Projects 2008*, the proposed location of the District Ride Centre in Kingston Park was advertised 29 days. The submission period closed at 5:00pm on Friday 26 August 2022.

4. The Submissions Review Panel is scheduled to meet on Wednesday 12 October 2022 at 6:00pm to consider the submissions received.

Key Matters

5. During the community engagement period, Council received 27 formal submissions, 351 quick poll responses and 203 survey responses. A full summary of engagement results has been attached.

6. Of the 27 written submissions, 14 being were for support and 10 were in opposition. One submission was not clear whether it was in support or opposition to the project. One submission was withdrawn. One submission was unrelated to the question of locating the District Ride Centre in Kingston Park, Ocean Grove. Refer to table in Section 1.5 for a list of submissions and topics. All submitters received an acknowledgement of their submission.

7. Submitters opposing the project were invited to a meeting on Monday 19 September 2022 to consider matters of concern raised by the formal objectors. Of the 10 formal objectors, six chose attended the session along with four household members. Meeting notes are attached.

8. The minutes from this Submissions Review Panel will form part of a report to Council on 22 November 2022 in relation to the location of a District Ride Facility in Kingston Park Ocean Grove.

Resolution

Moved Cr Sullivan, Seconded Cr Mason.

That the Submissions Review Panel:

1. **Acknowledge the submissions received;**
2. **Thank the submitters for their submissions; and**
3. **Having heard all persons wishing to speak to their submissions, recommend that Council consider the submissions at the Council meeting to be held on 22 November 2022.**

Carried

Financial Sustainability

10. If Council approve the location of the bike park, the delivery of the project will be considered as part of future Council budgets.

Community Engagement

11. Public notices were published:

    - Geelong Advertiser on Saturday the 30 July 2022 and Saturday the 20 August 2022.
    - Bellarine Times on Thursday the 28 July and Thursday the 18 August.
    - Geelong Independent on Friday 29 July 2022 and on Friday 19 August 2022. and
    - Social media sites on Saturday 30 July 2022 and Tuesday 16 August 2022.

12. Through Councils Have Your Say Page 351 quick poll responses, and 203 surveys were received.

13. 27 formal written submissions were received through the Have Your Say form, via email and letter.

14. Quick poll results indicated 88.6 percent respondents were supportive of the location of the District Ride Centre in Kingston Park, the survey received 86.7 percent responses in support of the location.

Social Equity and Sustainability

15. A key consideration of the site selection criteria that informed the proposed location of the District Ride Centre in Kingston Park was providing a centrally located facility accessible to all residents within Ocean Grove.

16. If the location is approved a future focus of design of the District Ride Centre includes providing a facility for all skill levels, all ages, different styles of riding, and allowing for progression of riders.

17. There have been a number of submissions that raised how a bike park might be detrimental to some existing user groups of the reserve who value the quite passive open space amenity of the park. These potential conflicts will be further considered if the location is approved and should detailed design progress.

Relevant Law/Policy/Legal Implications

18. There is no known policy or legal implications for this project.

Alignment to Community Plan and Vision

19. This report aligns with Our Community Plan 2021-2025 strategic priority:
Healthy, caring and inclusive community.

20. This report aligns with the Community led 30-year Vision, “Greater Geelong: A Clever and Creative Future” community aspiration:
An inclusive, diverse, healthy and socially connected community.

Conflict of Interest

21. No officer involved in the preparation of this report declared a general or material conflict of interest.

Risk Assessment

22. If the location is approved, a risk assessment would be undertaken as part of the design process.

Environmental Sustainability

23. The proposed location of the facility does not require any vegetation removal and would not impact on the identified Biosites and remnant trees.

Attachments

Nil

3. CLOSE OF MEETING

As there was no further business the meeting closed at 6.35 pm on Wednesday 12 October 2022.

2.5. Blue Waters Lake Master Plan

Source: **City Services**
Director: **Guy Wilson-Browne**

Purpose

1. To adopt the Blue Waters Lake Master Plan 2022, following consideration of submissions.

Background

2. The Blue Waters Lake reserve in Ocean Grove features a natural shallow lake that supports stormwater management and is approximately 7.4 hectares in size.

3. The lake provides habitat for a range of rare and threatened water birds. The escarpment contains an endangered Bellarine Yellow Gum Grassy Woodland.

4. The public land surrounding most of the lake is five to ten metres wide and is overlooked by the adjoining private properties. It is popular with daily walkers and for weekend picnics.

5. The development of this plan was led by requests from the community to review and address outstanding items from the earlier now outdated master plan. The draft Blue Waters Lake Master Plan was approved by Council in May 2022 for a period of 60 days community engagement.

Key Matters

6. The draft plan was well received with 90 percent of survey respondents stating they were ‘very satisfied’ or ‘somewhat satisfied’ with the draft plan. There were no changes made to the plan following the feedback from the community engagement.

7. The plan provides an overarching vision and guidance for the reserve; outlines the desired outcomes; recommends suitable opportunities and priority actions to be implemented in protecting and enhancing the natural values of the reserve and provide passive recreational activities to enjoy and build appreciation for these natural values.

8. The implementation of the plan will be phased over several years. Key actions include path, tables and seat upgrades, interpretive signage, staged removal of willows to be replaced with native trees, stormwater infrastructure improvements and ongoing weed and revegetation programs.

RESOLUTION - Item 2.5

Cr Mason moved, Cr Asher seconded -

That Council adopt the Blue Waters Lake Master Plan 2022.

Carried

Financial Sustainability

9. A preliminary cost estimate will be developed for all actions listed in the plan and business cases prepared where required. Some works will be delivered as part of the normal budget cycle.

10. Project priorities and future staging of works will be determined. Government grant opportunities will be actively pursued.

Community Engagement

11. Community engagement for the Draft Blue Waters Lake Master Plan was undertaken from 30 May 2022 to 29 July 2022.

12. The key aim of this engagement was to gain insight into community views about the draft plan, and the future needs of the reserve. The City also wanted to build community awareness of the project and strengthen relationships with, and between, all key stakeholder groups.

13. The City's core engagement was conducted via the Have Your Say (HYS) online platform. To encourage contributions, the platform offered an online survey (hard copies were also made available upon request) and vision board had a strong local participation rate. This was also supported by phone and email contacts.

14. The engagement was promoted via media releases, sign boards onsite, direct emails, and social media of which achieved 16,033 Facebook views, 1,933 Instagram views and 378 Twitter views.

15. In total, there were 2,055 visits and 1,680 visitors to the HYS project page which converted to 200 contributions.

16. Sixty-seven people registered for email updates via the HYS page and 178 surveys were completed.

17. Overwhelmingly most of the feedback on the plan was focused on the environment and biodiversity, particularly relating to protecting and improving habitat for birds.

18. Water quality and drainage featured highly in the feedback most of which related to improving water quality and fixing flooding issues associated with inundation of the path.

19. Community access is also a high priority for the community including improving the path through the reserve and providing more seating around the lake.

20. Examples of community feedback include:

    20.1. Love the way that natural areas are being cared for.

    20.2. The indigenous vegetation is vital and community awareness.

    20.3. Update picnic facilities and add more seating around the lake.

    20.4. Investigate where nutrient load is originating and stop it to prevent algal growth when the water is warmer.

21. Based on the feedback provided there were no changes made to the plan as the draft plan was well received with 90 percent of survey respondents stating they were 'very satisfied' or 'somewhat satisfied' with the draft plan.

22. There is overwhelming support for the City to maintain and preserve the natural values of the reserve, address water quality issues and upgrade the surrounding path to permit all season access.

23. For further details about the community engagement process visit Blue Water Lakes Have Your Say Page – Blue Water Lakes Master Plan Final Engagement Report, 2022.

Social Equity and Sustainability

24. The delivery of actions within the plan support:

    24.1. all weather and ability walking path access,

    24.2. increased number of seating and picnic facilities and renewing of existing infrastructure, and

    24.3. access to nature and improved wellbeing.

Relevant Law/Policy/Legal Implications

25. The slopes of the north-eastern embankment contain an area of endangered Grassy Woodland (EVC 175), including a stand of rare Bellarine Yellow Gums listed as endangered under the *Victorian Flora and Fauna Guarantee Act 1988* (FFG Act).

26. Yarra Pygmy Perch a rare native fish, has been recorded in the lake and local catchment and is listed as vulnerable under the *Federal Environment Protection and Biodiversity Conservation Act 1999* (EPBC Act) and threatened under the FFG Act.

27. Significant populations of the endangered Freckled Duck as well as small groups of the EPBC Migratory Bird Latham's Snipe are found seasonally at the lake.

28. Urban stormwater flows through Blue Waters Lake on its way to the Barwon River which forms part of the Port Phillip Bay (Western Shoreline) and Bellarine Peninsula Ramsar site which is protected under the EPBC Act.

29. The reserve is an area of cultural heritage sensitivity and projects that require soil disturbance may be required to undertake a Cultural Heritage Management Plan under the *Aboriginal Heritage Act 2006* / Regulations 2018.

Alignment to Community Plan and Vision

30. This report aligns with Our Community Plan 2021-2025 strategic priority:

    Healthy, caring and inclusive community.
    Sustainable growth and environment.

31. This report aligns with the Community led 30-year Vision, “Greater Geelong: A Clever and Creative Future” community aspiration:

An inclusive, diverse, healthy and socially connected community.

Sustainable development that supports population growth and protects the natural environment.

Conflict of Interest

32. No officer involved in the preparation of this report declared a general or material conflict of interest.

Risk Assessment

33. There is minimal risk associated with adopting this plan. It has been well received by the community and actions outlined in the plan will help address risks such as natural disasters, community safety and environmental at the reserve.

Environmental Sustainability

34. The plan has positive environmental implications. It prioritises actions to improve and protect the ecological and amenity values of Blue Waters Lake.

35. Actions in the plan aim to:

35.1. reduce detrimental impacts on the adjoining wetlands of international importance,

35.2. protect threated species and other wildlife,

35.3. have beneficial outcomes on social well-being by improving community access to nature and open space,

35.4. improve water quality in and downstream of the lake,

35.5. increase sustainable water management,

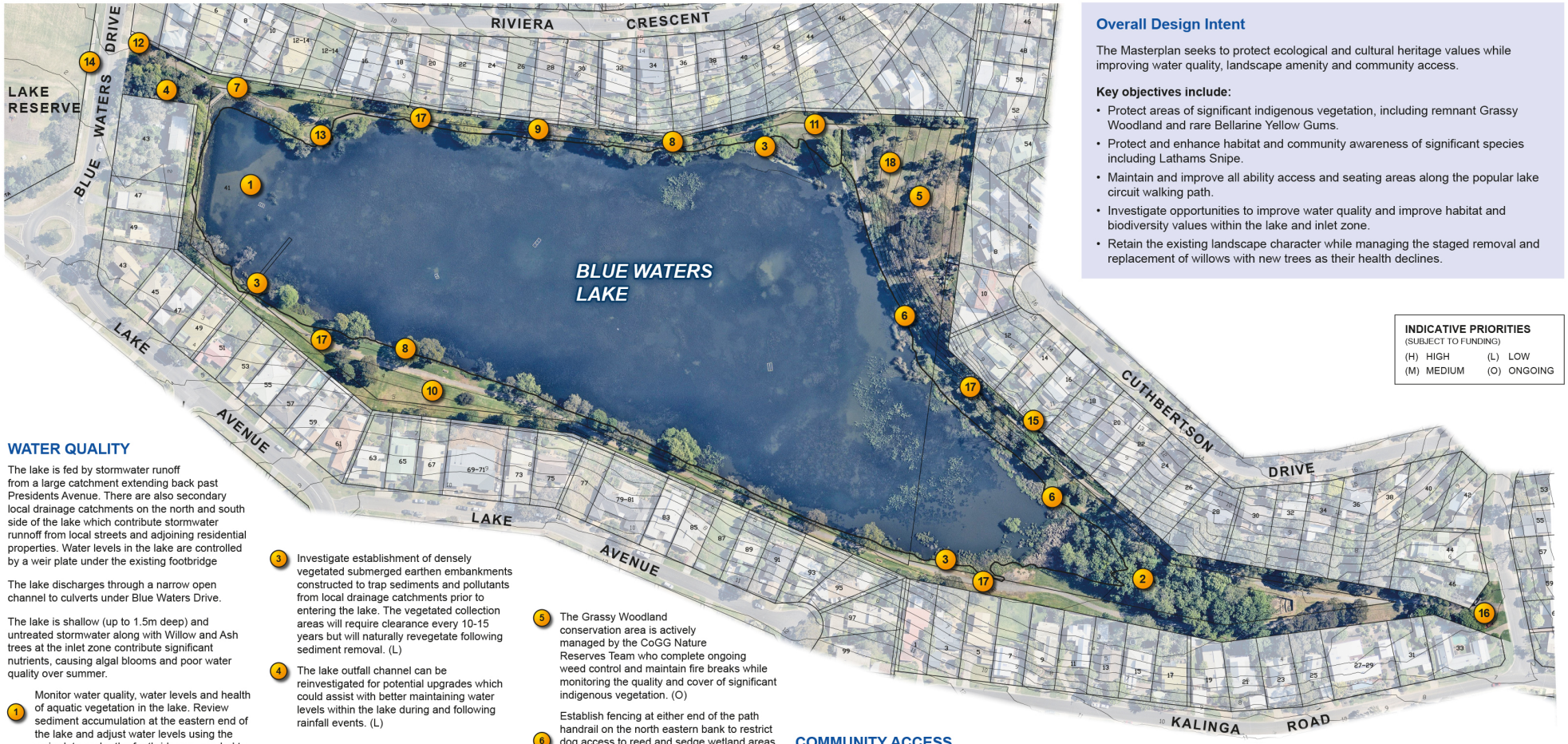
35.6. effectively control woody and high threat herbaceous weeds in the reserve,

35.7. increase the area of reserve revegetated with local indigenous species, and

35.8. increase habitat protection.

Attachments

1. Blue Waters Lake Master Plan Final 10.10.2022 [**2.5.1** - 1 page]



Overall Design Intent

The Masterplan seeks to protect ecological and cultural heritage values while improving water quality, landscape amenity and community access.

Key objectives include:

- Protect areas of significant indigenous vegetation, including remnant Grassy Woodland and rare Bellarine Yellow Gums.
- Protect and enhance habitat and community awareness of significant species including Lathams Snipe.
- Maintain and improve all ability access and seating areas along the popular lake circuit walking path.
- Investigate opportunities to improve water quality and improve habitat and biodiversity values within the lake and inlet zone.
- Retain the existing landscape character while managing the staged removal and replacement of willows with new trees as their health declines.

INDICATIVE PRIORITIES
(SUBJECT TO FUNDING)

(H) HIGH	(L) LOW
(M) MEDIUM	(O) ONGOING

WATER QUALITY

The lake is fed by stormwater runoff from a large catchment extending back past Presidents Avenue. There are also secondary local drainage catchments on the north and south side of the lake which contribute stormwater runnoff from local streets and adjoining residential properties. Water levels in the lake are controlled by a weir plate under the existing footbridge

The lake discharges through a narrow open channel to culverts under Blue Waters Drive.

The lake is shallow (up to 1.5m deep) and untreated stormwater along with Willow and Ash trees at the inlet zone contribute significant nutrients, causing algal blooms and poor water quality over summer.

1. Monitor water quality, water levels and health of aquatic vegetation in the lake. Review sediment accumulation at the eastern end of the lake and adjust water levels using the weir plate under the footbridge as needed to optimise water quality and bird habitat values. (H)
2. Investigate establishment of a sediment pond and ephemeral wetland downstream of the existing concrete inlet structure. The sediment pond will enable ongoing removal of coarse sediment. A densely planted shallow ephemeral wetland will remove nutrients and other pollutants before water enters the lake. Several large Willow trees can be retained to the edge of the new wetland in the short term to maintain landscape amenity while new indigenous planting becomes established. (M)
3. Investigate establishment of densely vegetated submerged earthen embankments constructed to trap sediments and pollutants from local drainage catchments prior to entering the lake. The vegetated collection areas will require clearance every 10-15 years but will naturally revegetate following sediment removal. (L)
4. The lake outfall channel can be reinvestigated for potential upgrades which could assist with better maintaining water levels within the lake during and following rainfall events. (L)

ENVIRONMENT

The steep slopes of the north eastern embankment contains remnant Grassy Woodland vegetation including a stand of rare Bellarine Yellow Gums. Other native species include Lightwood, Golden Wattle, Coast Beard-heath and occasional Moonah with an understorey of Kangaroos Grass, Wallaby Grass, Bower Spinach, Seaberry Saltbush and Kidney Weed.

Areas of Tall Marsh, dominated by Common Reed and Cumbungi, occur at the eastern end of the lake provide habitat for rare and threatened bird life.

The scattered planted mature trees around the lake include Red Gums and Swamp Gums providing habitat for possums and many birds while the Willow and Ash trees contribute to the overall landscape amenity. Nankeen Night Herons have been seen nesting in one of the large Willows for many years.

5. The Grassy Woodland conservation area is actively managed by the CoGG Nature Reserves Team who complete ongoing weed control and maintain fire breaks while monitoring the quality and cover of significant indigenous vegetation. (O)
6. Establish fencing at either end of the path handrail on the north eastern bank to restrict dog access to reed and sedge wetland areas which provide important habitat for waterbirds. Prioritise removal of woody weeds such as Ash and Willow trees in this area out of season. (H)
7. Relocate/replace the existing community noticeboard closer to the footbridge and establish interpretive signage to improve community awareness of environmental cultural heritage values, and dog on lead requirements at the lake. (M)
8. Re establish indigenous vegetation along the edge of the lake and inlet zone. As plants grow and provide habitat, remove willows. The aim will be to retain and actively manage remaining willows until their health declines. Suckers and dead wood will be removed and new Red Gums will be planted to maintain canopy cover for when these trees eventually require removal. Placement of new trees will carefully consider views from adjoining properties. (M)

COMMUNITY ACCESS

The popular 1.6 km unsealed compacted granitic gravel circuit pedestrian walking path provides all ability access around the lake for both pedestrians and maintenance vehicles.

9. Retain maintenance vehicle access along the existing lake circuit path to Barwon Water sewer mains. (H)
10. Retain mown grass along the south bank and establish a small local picnic area with two timber picnic tables near the existing timber platform. (H)
11. Establish a bench seat and interpretive signage providing information regarding the significant Bellarine Yellow Gum stand and ongoing protection of bird habitat values in this section of the lake. (M)
12. Investigate options to improve on street car parking at the Bluewaters Drive entry. (M)
13. Establish a new seating area on the exposed promontory while retaining maintenance vehicle access to the gross pollutant trap (GPT). (M)
14. Investigate options to improve pedestrian links and safety at Blue Waters Drive crossing to across Lake Reserve. (M)
15. Monitor the existing timber handrail and retaining wall which are now over 20 years old and will need significant repair/ replacement within the next 10 years to maintain public access around the lake. (O)
16. Retain only local access via Cuthbertson Drive due to the lack of car parking. (O)
17. Improve/Upgrade path to allow all-ability all season access. (O)

CULTURAL HERITAGE

The Ocean Grove township is located along the Barwon River estuary and the natural wetlands at what is now Blue Waters Lake would have been an ideal location for Aboriginal people to obtain food and water and although there has been significant modification the area is of cultural sensitivity as defined in the *Aboriginal Heritage Regulations 2018*.

18. Engage and involve the *Wadawarrung Traditional Owners Aboriginal Corporation* in building appreciation and understanding of the cultural values of the site through development of a Cultural Values Plan. (H)

FINAL
MARCH 2022
DWG No. BLMP-01
SCALE 1:2000 @ A3
0 10 20 30 50m

THOMPSON BERRILL LANDSCAPE DESIGN P/L

CITY OF GREATER GEELONG

BLUE WATERS LAKE OCEAN GROVE MASTERPLAN

2.6. Indented Head Woodland Nature Reserve Master Plan

Source: **City Services**
Director: **Guy Wilson-Browne**

Purpose

1. To adopt the Indented Head Woodland Nature Reserve Master Plan 2022, following consideration of submissions.

Background

2. The Indented Head Woodland Nature Reserve was declared a Council reserve on

3. 11 June 2019, following a land exchange between the City and a housing developer. The preparation of a Master Plan was a requirement of this process.

4. The reserve forms an important part of the Wadawurrung Traditional Owners cultural heritage and may include evidence of aboriginal occupation. The reserve provides habitat for the Latham's Snipe, endangered vegetation communities and many large old trees. There are no paths or formal access.

5. The draft Indented Head Woodland Nature Reserve Master Plan was endorsed by Council in May 2022 for a period of "30 days" community consultation.

6. Development of the plan has been in collaboration with the Indented Head Community Association, Friends of Indented Head, and the Wadawurrung Traditional Owners Aboriginal Corporation (WTOAC).

Key Matters

7. Feedback received through the community engagement indicated that 72 percent of respondents were very supportive or supportive of the plan. No changes were made to the plan in-line with the community support.

8. The plan provides an overarching vision; outlines the desired outcomes; recommends opportunities and priority actions to protect and enhance the natural values and provide passive recreational activities, to enjoy and build appreciation for these natural values.

9. The implementation of the plan will be over two phases:

    9.1. Phase 1: (2022 to 2026) - the initial protection works including fencing, pest plant and animal control, paths, boardwalk and interpretive signage.

    9.2. Phase 2: (2026 to 2030) - picnic facilities, seating, signage and bird hide. Pest plant and animal control: protection of threatened species and Trust for Nature covenant.

RESOLUTION - Item 2.6

Cr Mason moved, Cr Moloney seconded -

That Council adopt the Indented Head Woodland Nature Reserve Master Plan 2022 (Attachment 1).

Carried

Financial Sustainability

10. The plan will be delivered in two phases with implementation over eight years as part of ongoing budget cycles.

11. Grant opportunities will continue to be sourced similar to the recently received Distinctive Areas and Landscape Grant.

Community Engagement

12. The community engagement period was conducted over 30 days. Community engagement was undertaken between 1 June and 30 June 2022.

13. The key aims of the engagement were to gain insight into community views about the draft plan, and the future needs of the reserve. Engagement also continued the process of building community awareness of the project and strengthen relationships with, and between, all key stakeholder groups.

14. Engagement was conducted via the Have Your Say online platform which included an online survey which was tailored toward potential users of the reserve.

15. In total, there was more than 800 visits to the Have Your Say project page during the engagement periods, and 70 contributions. To encourage community participation, the platform offered social maps, survey, and a submission form. This was also supported by phone and email contacts.

16. The engagement was promoted via many channels, including a direct mailout, posters in the reserve, a media release, and the City's Facebook page. Hard copies of the survey were made available at the Indented Head General Store. Two copies of the Master Plan were on public display within the Indented Head township. The City also mailed out copies of the Have Your Say notification postcard to every house holder within the township.

17. The overall support for the plan shows:

    17.1. more than 70 percent of survey respondents supported the draft plan overall. This was further validated through feedback from face-to-face discussions and paper survey submissions;

    17.2. 63 percent of survey respondents were 'very supportive' or 'supportive' that the plan reflects the aspirations of the local area;

    17.3. 90 percent of the survey respondents are 'very supportive' or 'supportive' of protecting the natural values of the reserve; and

    17.4. 14 percent (seven surveys) that illustrated a 'somewhat' dissatisfaction to the plan were mainly concerned about ongoing urban development in the area and requested Council to increase the allocation of places for nature, therefore, inadvertently expressions of concern were also somewhat supportive of the vision of the plan.

18. The key messages through the engagement were:

    18.1. Protect and enhance the biodiversity: this theme resounded as the strongest support by respondents for the plan.

    18.2. Environmental protection and passive recreation: respondents were very supportive of passive recreation opportunities, such as walking trails, but not at the expense of degrading the environmental values.

    18.3. Cultural Heritage: respondents supported the plan initiatives preserving environmental values and cultural values at the same time, including a renaming to respect Wadawurrung Traditional Owners.

    18.4. Improved Social Wellbeing through connection with nature: respondents referred to the connection between wellbeing and the natural environment.

19. Overall, each respondent had a clear area of focus in their feedback, and that was to protect the natural values of the reserve and enable the community to enjoy these values. No changes were required to the plan following of the final consultation process.

20. For further details about the community engagement process visit Indented Head Woodland Nature Reserve Have Your Say Page – Indented Head Woodland Nature Reserve Master Plan Final Engagement Report, 2022.

Social Equity and Sustainability

21. The delivery of actions within the plan will provide passive recreational opportunities to enjoy and build appreciation for the natural values, connect with nature, and enhance wellbeing.

22. Wadawurrung People's living cultural heritage and connection to Country will be supported throughout the implementation of this plan through an ongoing partnership with the Wadawurrung.

Relevant Law/Policy/Legal Implications

23. The site contains wetlands that support Latham's Snipe, an international migratory bird species classified as vulnerable in Victoria and listed under Migratory Species of the *Federal Environment Protection and Biodiversity Conservation Act 1999*. Ongoing monitoring of the reserve will be key to assisting in Latham's Snipe future management.

24. A condition of the agreement between the City and the Developer was that the parcel of land (LP210545) would be developed as a residential area and the remaining freehold (PS64962) would be managed by the City as a declared Nature Reserve.

Alignment to Community Plan and Vision

25. This report aligns with Our Community Plan 2021-2025 strategic priority:

    Healthy, caring and inclusive community.
    Sustainable growth and environment.

26. This report aligns with the Community led 30-year Vision, “Greater Geelong: A Clever and Creative Future” community aspiration:

    An inclusive, diverse, healthy and socially connected community.

    Sustainable development that supports population growth and protects the natural environment.

Conflict of Interest

27. No officer involved in the preparation of this report declared a general or material conflict of interest.

Risk Assessment

28. There is reputational risk to the City if it fails to deliver on this plan as the Indented Head community are highly invested in its implementation.

Environmental Sustainability

29. The plan’s actions will help to protect and enhance the reserves environmental values including:

    29.1. endangered Plains Grassy Woodland (EVC 55), Grassy Woodland (EVC 175) and Plains Sedgy Wetland (EVC 645) habitat for the Latham’s Snipe classified as vulnerable in Victoria and listed under Migratory Species of the *Federal Environment Protection and Biodiversity Conservation Act 1999*.

    29.2. eradication of woody weeds from the site and a reduction in area of high threat herbaceous weeds

    29.3. reduction in threats from pest animals including rabbits and foxes.

Attachments

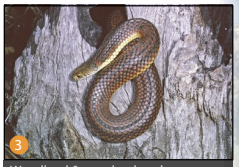
1. Indented Head Woodland Nature Reserve Master Plan - Final - October 2022 [**2.6.1** - 1 page]



1 Plains freshwater sedge wetland providing critical habitat for the vulnerable Latham's Snipe & frogs.



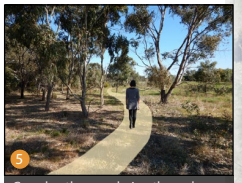
2 Bird hide to provide secluded views to Plains Freshwater Sedge Wetland & mature redgum habitat.



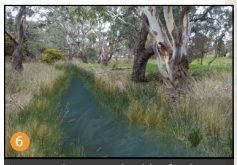
3 Woodland & grassland ecology provides habitat for snakes & reptiles.



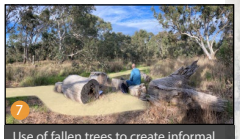
4 Grassy open space for informal recreation.



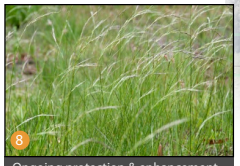
5 Gravel path meandering through reserve providing nature trail.



6 Improve long term health of redgums by enhancing waterflow into creek.



7 Use of fallen trees to create informal seating.



8 Ongoing protection & enhancement of remnant microlaena grassland habitat.

9 CoGG are proposing to alter the management arrangements so that the Retention Basin will form part of the broader management of the reserve.

10 COGG will consider the future inclusion of this area of mature trees, located to the south east of the Sea Breeze Estate storm water ponds and north of the retention basin, into the management of the reserve.



INDENTED HEAD NATURE RESERVE

VALUES

- Significant conservation reserve for CoGG.
- Demonstration site for indigenous regeneration techniques.
- Ecological focus for visitor experiences.
- Massive remnant redgum trees.
- Vibrant native wildlife habitat.
- Important habitat for bird species.
- Contrasts of bushland and rural land.
- Creek and redgum ecology.
- Significant Freshwater Sedge Wetland.

EXPERIENCES

- Engender conservation values for the new residents with ecological education for young and old residents.
- Contemplation of the natural environment.
- Sense of remoteness and tranquility.
- Sounds, colours, and aromas of the bush.

GOALS

- Protect and enhance biodiversity.
- Ensure environmental resilience in a changing climate.
- Collaborate with the Wadawurrung Traditional Owners to connect culture and biodiversity.
- Build community awareness and understanding of the importance of protecting remaining natural areas on the Bellarine Penisnsula.
- Create opportunities for improved social well being, through connection to nature and open space.

11 Creation of short loop walking track around retention basin wetland.



12 Boardwalk design & seating installation providing tranquil views to wetland.

13 CoGG will maintain the existing access gate opposite of Martin Street for Emergency Service vehicles to provide management vehicles access to the reserve.



14 Entry point into Indented Head Nature Reserve with seating and signage.



15 Sheltered sunny picnic area for community use close to main entrance.

17 CoGG will create and maintain a continuous fence to the reserve boundary for management purposes.



16 Elevated southern boardwalk protecting Plains Grassy Woodland from uncontrolled pedestrian access.

DRAWING KEY

- Waterway & Retarding Basin
- Plains Freshwater Sedge Wetland (PFSW) area
- Microlaena native grasses
- Restored Microlaena native grasses
- Plains Grassy Woodland
- Extended Plains Grassy Woodland
- Significant Trees
- Significant Trees with Bird Habitat
- Nature Strip Trail Alignment
- Internal Trail Alignment
- Informal Picnic Areas
- Dog Proof Gate
- Storm Water Drainage Flows
- IHNR Boundary
- Approx. Alignment of Elevated Boardwalk

CITY OF GREATER GEELONG

MASTER PLAN

INDENTED HEAD NATURE RESERVE

MAR 2022
DWG_IH_MP_1
SCALE 1:2,500 @ A3
1:1,250 @ A1
0 20 60 80 100m

2.7. Golf Facilities Strategy

Source: **Community Life**
Director: **Robyn Stevens**

Purpose

1. To endorse the Golf Facilities Strategy.

Background

2. The Draft Golf Facilities Strategy (the Strategy) was presented at a Council meeting on 30 July 2019. The strategy was not endorsed subject to two Council resolutions:

    2.1. (Resolution 5.1) Endorse officers to negotiate reduced rental arrangements for East Geelong and Clifton Springs golf clubs to address the current inequity with other leased courses, including review of Council rates applied and noting the City will have no other direct service provision with these courses; and

    2.2. (Resolution 5.2) Note Queens Park and Lara golf clubs have requested additional time to submit their responses, and the draft Golf Facilities Strategy will be finalised once these clubs confirm their preferred approach for the future management model of each course. The results of this further consultation will be presented back to Council for a decision at a later date.

3. Resolutions 5.1 and 5.2 are now complete.

Key Matters

4. The strategic principles of the Strategy include: deliver community benefit, support golf clubs and facilities, ensure public access, conserve and protect the environment, integrate with the City's relevant strategies and safeguard facility maintenance.

5. The Strategy was developed in consultation with stakeholders including golf club committees, other golf facilities within the G21 region, Golf Australia, service contractors, members, casual users, and other local community representatives.

6. The Strategy implementation directs that the City will exit out of direct operation of golf facilities by exploring alternative management models and long-term leases for all seven golf facilities; Balyang, Barwon Valley, Ocean Grove, Clifton Springs, East Geelong, Lara and Queens Park.

RESOLUTION - Item 2.7

Cr Grzybek moved, Cr Aitken seconded -

That Council adopt the Golf Facilities Strategy.

Carried

Financial Sustainability

7. The implementation of the Strategy will help the City to achieve broader strategic objectives of financial sustainability and managing the City's money wisely.

Community Engagement

8. In 2019/20 a comprehensive community engagement was undertaken for the draft Strategy including:

    8.1. meetings and overview presentations of the draft recommendations with each club encouraged to provide formal submissions in response; and

    8.2. an eight-week public exhibition period which received 822 views and nine responses on the City's 'Have Your Say' website.

9. The implementation of any future operating models will be subject to adherence to Council's Community Engagement Policy.

Social Equity and Sustainability

10. The Strategy is underpinned by strategic principles to ensure that social equity and access are key considerations in the future sustainable provision of clubs and facilities within the municipality. The principles include: deliver community benefit, clubs to operate the facilities directly (or third-party) and ensure public access.

Relevant Law/Policy/Legal Implications

11. Any lease arrangements with clubs will be advertised in accordance with statutory requirements of the *Local Government Act 2020*.

Alignment to Community Plan and Vision

12. This report aligns with Our Community Plan 2021-2025 strategic priority:
    Healthy, caring and inclusive community.

13. This report aligns with the Community led 30-year Vision, "Greater Geelong: A Clever and Creative Future" community aspiration:
    An inclusive, diverse, healthy and socially connected community.

Conflict of Interest

14. No officer involved in the preparation of this report declared a general or material conflict of interest.

Risk Assessment

15. Any implementation of the Strategy will include an assessment of risks including financial sustainability, environmental sustainability (particularly with water storage and consumption), and asset renewal.

Environmental Sustainability

16. The principles of the Strategy focus on conserving and protecting the environment. Golf clubs and facilities on Council land must protect and enhance the natural and cultural environments, particularly areas of remnant vegetation, habitat and indigenous cultural value.

17. The City continues to support and advocate for water sustainability projects and initiatives led by the golf clubs.

Attachments

1. Golf Facilities Strategy [**2.7.1** - 38 pages]

THE CITY OF
GREATER GEELONG

GOLF FACILITIES STRATEGY

CITY OF GREATER GEELONG

Contents

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1. Executive Summary

The City of Greater Geelong is in south-western Victoria, about 75 kilometres south west of Melbourne's CBD. Council provides facilities, services and experiences to over 250,000 residents and to many visitors to the region.

Council has seven golf courses available for public use – Balyang Par 3, Barwon Valley, Clifton Springs, East Geelong, Lara, Ocean Grove and Queens Park (Council's Golf Facilities). Each facility is operated in accordance with one of three management models – 100% Council managed, leased facilities and Council maintained course, or a full-site lease.

Including Council's Golf Facilities, there are 27 golf courses across the 'G21 Region', comprising the five municipalities of Colac Otway, Golden Plains, Greater Geelong, Queenscliffe and Surf Coast. The courses are managed under a range of business models – from simple volunteer-run regional facilities to premium member-based clubs and resorts.

Council completed a comprehensive strategic assessment of its golf facilities to inform the development of this Golf Facilities Strategy. The strategy sets a clear vision for the future use, management and sustainability of Council's Golf Facilities.

Golf is one of Australia's most popular participation sports. It delivers valuable wellbeing, social, environmental and economic benefit to local communities:

- Golf promotes physical and mental wellbeing (particularly for older Australians) e.g. health, social interaction and self-esteem.
- Golf contributes to social and community development e.g. volunteering and inclusion.
- Golf provides valuable open and maintained green space areas e.g. flora, fauna and habitat.
- Golf stimulates local economic development e.g. financial contribution (operating surpluses), local employment, local goods and service suppliers, charitable support, and intrastate, interstate and international tourism opportunities.

Traditionally the health of Australian golf has been viewed by many through the lens of 'golf club membership'. Whilst this segment of the golfer population has experienced decline since the mid-1990s, consistent with other organised sports, it only represents 34% of the golfer market (played a round of golf) and 20% of the broader golf participant market (swung a golf club).

It is clear Australians are now participating in golf in a variety of ways, and not just on golf courses. Driving ranges, mini-golf facilities and the emerging virtual golf all have an important role to play in providing golf participation opportunities to a broader audience.

It is interesting to note that 'competition' and 'maintain an official golf handicap' are very low motivators for golf participation. Historically many golf facilities, and most golf clubs, have placed a strong emphasis on competition play. Evidence clearly supports the need for golf facilities to offer a fun and social experience with less emphasis on competitions.

As demand for golf participation is a direct factor of population and population growth, it is essential to understand the local market and emerging patterns regarding its population. Geelong is Victoria's largest provincial city. Based on sustained population growth rate of 2.5 per cent, the City's Settlement Strategy predicts our population will grow to 387,000 by 2036. The Northern and Western Growth Areas Framework is the City's plan to address Geelong's long term greenfield population growth.

Council assessed the performance and potential for each Council Golf Facility, and compares each to the 'Challenges and Opportunities for the Contemporary Golf Club and Facility':

Challenges / Opportunities	Observations of Council's Golf Facilities
1. Golf clubs and facilities must be **market-focused** and adapt to stay relevant to succeed in today's changing sport, recreation and leisure market.	Only a few of Council's Golf Facilities have adapted their operating model. Many are showing declining relevance to the needs of its community, as evidence by declining visitation.
2. Golf clubs and facilities must be **customer-focused** and need to **become friendlier** to women, families, younger generations, diverse groups and social golf clubs.	Where a club operates at a Council Golf Facility, the current member profile is not diverse, although largely consistent with other golf clubs nationally. Queens Park Golf Club outperformed other facilities and the national average with women representing 32% of members.
3. Golf clubs and facilities should **focus less on competition golf** and **introduce social, short-format and other golf-entertainment** participation options.	Council's Golf Facilities typically offer traditional golf play formats only, except for Balyang which offers a short-format par 3 layout.
4. Golf clubs and facilities will need to consider **new business models** to ensure **greater facility visitation** and **revenue diversification**; and deliver **high-quality customer experiences**, especially **hospitality**.	Most of Council's Golf Facilities have diversified their revenue lines beyond key golf drivers of membership and green fee income, subject to: • Clifton Springs has substantial hospitality and gaming machine income • Barwon Valley has driven revenue from investing in its driving range and attracting casual visitors to the range
5. Golf clubs and facilities must develop the expertise to actively and regularly engage with customers via **better communication and marketing**; and take advantage of **technology** to assist.	Each Council Golf Facility engages with local people for Club membership, but there is minimal marketing activity undertaken.
6. Golf clubs and facilities must continue to provide **valuable social, community, environmental and economic benefits**; and actively engage with their local community to **create a community hub**.	Whilst focused on local markets, most Council Golf Facilities do not play a significant role in their communities beyond offering golf play.

In developing this strategy, Council has undertaken consultation with many stakeholders, including golf club committee representatives, service contractors, members, casual users and interested members of the local community.

Meetings were held with representatives from the committees and service contractors of the main resident club associated with each Council Golf Facility. A detailed Strengths / Weaknesses / Opportunities / Threats analysis was facilitated at each meeting. A survey was conducted to better understand relevant behaviours, opinions and the facility aspirations of the Council Golf Facilities' current customers and immediate local community.

Council have also engaged with golf clubs and facilities within the broader G21 region.

To support the future sustainable provision of golf clubs and facilities in the municipality, Council has adopted 6 Strategic Principles:

1. Delivering community benefit
2. Supporting golf clubs and facilities
3. Ensuring publicly accessible golf facilities
4. Conserving and protecting the environment
5. Integrating with Council's recreation and leisure strategies
6. Safeguarding facility maintenance

In accordance with the six guiding principles, Council will implement its Golf Strategy for each golf facility over the next few years:

Balyang Golf Course – Council will explore alternative management models and efficiencies to current operation. A decision on the future operation of Balyang will be considered.

Barwon Valley and Ocean Grove Golf Clubs – Council will engage with the clubs to set governance standards, offer support and monitor performance of these clubs with a focus on ensuring clubs are addressing the challenges and opportunities of the contemporary golf club and facility. Council will seek to obtain accurate performance data from the golf clubs to enable transparency and better inform long-term decision making.

Clifton Springs Golf Club – in recognition of the Club's proposed commitment to ongoing major capital investment in the golf course and infrastructure, Council will finalise a long-term lease. Council will engage with the Club to set governance standards, offer support, and monitor performance with a focus on ensuring the Club is addressing the challenges and opportunities of the contemporary golf club and facility.

East Geelong Golf Club – Council will reduce the annual rental value to be on parity with other similar Council Golf Facilities. Council will engage with the Club to set governance standards, offer support, and monitor performance with a focus on ensuring the Club is addressing the challenges and opportunities of the contemporary golf club and facility.

Lara Golf Course – Council will transition the management and operations of the facility to the Lara Golf Club (the resident club), with a view to the Club taking over a long-term operating lease for the management and operation of the entire facility. Council will engage with the Club to set governance standards, offer support, and monitor performance with a focus on ensuring the Club is addressing the challenges and opportunities of the contemporary golf club and facility.

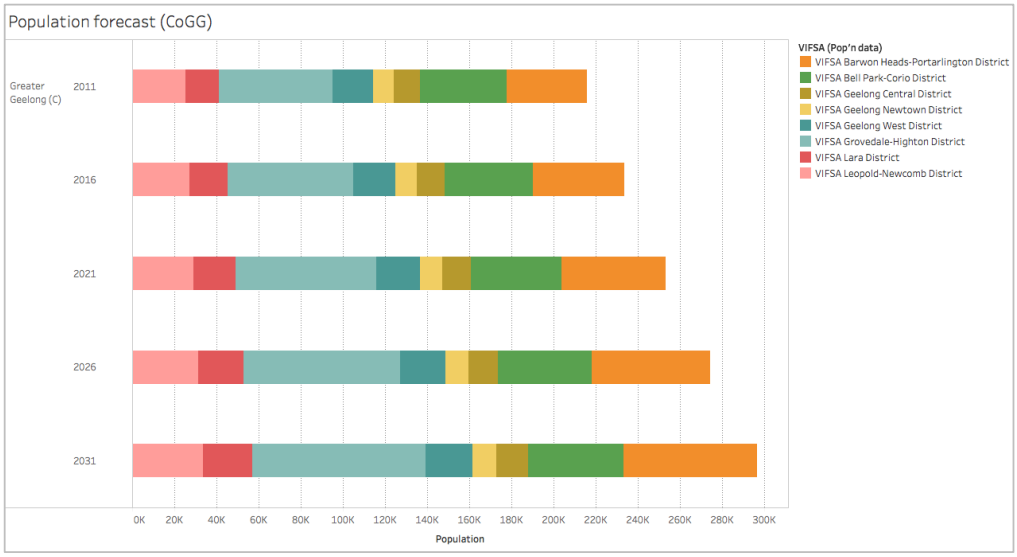
Queens Park Golf Course – Council will commence negotiations with the Queens Park Golf Club with a view to the Club taking over a long-term operating lease for the management and operation of the entire facility. If agreement cannot be reached, then Council will explore engaging a third-party Golf Service Provider to assume responsibility for the management and operation of the entire facility.

Council looks forward to working with the golf club committee representatives, service contractors, members and Council staff to ensure that Council's Golf Facilities continue to provide valuable social, community, environmental and economic benefits to Our Community.

2. Strategic Context

As demand for golf participation is a direct factor of population and population growth, it is essential to understand the local market and emerging patterns regarding its population.

Geelong is Victoria's largest provincial city. Council provides facilities, services and experiences to over 235,000 residents and to many visitors to the region. Based on Victorian Government[i] population projections, population is expected to grow to nearly 300,000 by 2031:



City of Greater Geelong's growing population, Source: Victorian Government, Council analysis

In Victoria, 5.2% of the adult population participate in golf by playing at least one round of golf per annum (over 300,000 people). Specific data on this participation rate in the greater Geelong region is not available, but there is no evidence suggesting participation rates would be significantly different. A larger total number of people can be considered *golf participants* when including people who have swung a golf club, but not played a full round of golf.

Based on an assumption that the golf participation rate remains constant, the golfer population is therefore likely to grow from 12,600 golfers (2016) to around 15,900 golfers (2031). The Barwon Heads-Portarlington and Grovedale-Highton districts are the greatest contributors to this forecast growth.

2.1 Strategies and Plans

Council's strategies and plans provide part of the strategic framework in which this Golf Strategy sits. Relevant references include Our Community Plan, Physical Activity Strategy (2014-2017), Fair Play Strategy, and Golf in Geelong – State of Play Report (2014).

Council's Fair Play Strategy aims to gain a clear understanding of the cost of sport and recreation to Council and participants, the subsidy required to support healthy communities and physical activity, and the capacity of clubs and community groups to pay for facility use.

The Fair Play Strategy provides a more transparent and equitable basis on which users are charged. Still, Council will be significantly subsidising the costs to provide, maintain and renew sport and recreation facilities. Whilst golf was not specifically part of the Fair Play Strategy, it provided important guidance in the development of Council's new Golf Strategy.

Council is part of G21. G21 is formal alliance of government, business and community organisations working together to improve the lives of people across 5 municipalities – Geelong, Colac Otway, Golden Plains, Greater Geelong, Queenscliffe and Surf Coast. G21's Regional Plan and Physical Activity Strategy are relevant.

Founded in 2014, Tourism Greater Geelong and The Bellarine is the regional tourism organisation for the region from Werribee to Armstrong Creek including Geelong, the Bellarine Peninsula, Queenscliff and the Moorabool Valley. The organisation's Visitor Economy Strategy and Action Plan are relevant.

3. Industry Overview

Golf is one of Australia's most popular participation sports. It delivers valuable wellbeing, social, environmental and economic benefit to local communities.

In recent years nearly 2.1M Australians have 'swung a golf club' at a golf course, driving range, mini-golf course or virtual golf lounge.

Traditionally the health of Australian golf has been viewed by many through the lens of 'golf club membership'. Whilst this segment of the golfer population has experienced decline since the mid-1990s, consistent with other organised sports, it only represents 34% of the golfer market (played a round of golf) and 20% of the broader golf participant market (swung a golf club).

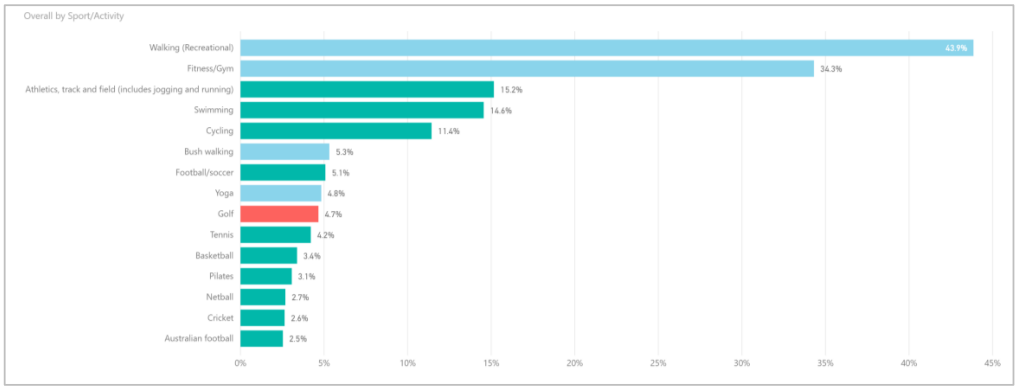
There are many opportunities for golf facilities to grow their business when properly positioned to take advantage of market trends. Whilst it is important for golf facilities to continue to provide golf experiences for the 'traditional' market, there is an opportunity to provide different golf experiences to target broader audiences and larger markets.

3.1 Sport Participation Trends

Sport Australia (formerly Australian Sports Commission) is the government body currently responsible for tracking national participation data for sport and physical recreation via its AusPlay initiative. AusPlay is a national participation survey to help better understand sport participation trends in Australia, to inform policy decisions and guide strategy with a strong evidence base.

Sport Australia released the first AusPlay on 8 December 2016 for data collected from October 2015 to September 2016. On 31 October 2018 it released the latest AusPlay[ii] results covering data collected in the last financial year (FY2018).

When compared to all activities, golf ranked the 5th most popular participation sport for adult (aged 15+) Australians (4.7%):



A snapshot of AusPlay (FY2018) adult non-sport and sport participation results. Source: Sport Australia

Whilst golf is a popular sport for adult men (7.7%) it is under-represented in the women's participation category (1.7%); reinforcing the opportunity for golf to grow female participation. Also, whilst golf is ranked 2 for club sport participation (adults and children combined) behind football (soccer), and is ranked 1 for adult club sport participation, it is under-represented in the children's club participation category; reinforcing the opportunity for golf to grow children's participation.

Recognising that the health of the increasing number of Older Australians (aged 55+) is an important social and economic challenge facing Australia, Sport Australia released a report focused on Older Australians' participation as part of the recent AusPlay results.

Key information from the 'Older Australians' Participation in Sport and Physical Activity' report (2018)[iii]:

- Australia's population is ageing. By 2030 Australia will have nearly 9M residents aged 55+ (2M more than today).
- Extending a lifetime of good health enables Older Australians to continue to contribute socially, culturally and economically to the wider community.
- Sport and physical activity offer physical and mental health benefits for Older Australians and can be an enabler of their on-going community engagement.
- Overall, golf is in the top 10 sports and physical activities for Older Australians – Men = 14% (rank = 3 (with cycling)) and Women = 4% (rank = 7 (with bush walking and tennis).
- Based on the top 10 sports and physical activities for Older Australians, golf participation rates are different for different life stages.
    - Age 40-54: / Female = n/a / Male = 8.3% (rank = 6).
    - Age 55-64: Female = 3.2% (rank = 10) / Male = 11.7% (rank = 5).
    - Age 65-74: Female = 4.7% (rank = 7) / Male = 16.0% (rank = 3).
    - Age 75+: Female = 4.1% (rank = 5) / Male = 13.4% (rank = 3).

Golf is a very popular activity for Older Australians.

3.2 Golf Participation Trends

In 2015, the Australian Golf Industry Council completed a research project to define the current golf consumer, size the potential golfer market and identify opportunities to increase golf participation.

The '2015 Golf Landscape Research'[iv] sized the golf market:

- 1.16M people who have played a round of golf in the prior 12 months.
- 2.11M people who have picked up a golf club to play or practice some form of golf in the prior 12 months (including the 1.16M who had played a round of golf.
- 3.87M people who have not played golf but would not reject playing golf in the future.

The 2.11M were considered the current 'golfer market'. Of this group, Golf Traditionalists and Variety Seekers make-up the 'core golfer market' and are the segments who dedicate a higher proportion of leisure time to golf and contribute the highest proportions of total golf consumer spend.

Golf Traditionalists are those who enjoy the pure form of the game. They are frequent and avid golfers and are skewed towards the male gender. Older Golf Traditionalists are more likely to become members of a golf club because they have less family pressure and more time available for golf.

Variety Seekers are also frequent golfers who appreciate the traditional game. Most of this segment are aged under 50 years, enjoy keeping fit and have families. Time pressures and limitations mean they seek flexibility and variety around their golf experiences to fit in with their busy lives.



Golf Traditionalists compared to Variety Seekers, Source: AGIC 2015 Golf Landscape Research.

Incidental players are infrequent golfers who have stumbled onto the game of golf. For many their first exposure to golf was through the visit to a driving range or attending a golf related event of some kind. They have a higher propensity to be younger in age and are yet to make a commitment to become a regular participant in the game.

Alternates generally have little interest in the traditional format of the game and are more likely to play mini golf for the social element (generally under 50 years and mostly female).

The 4 key golf consumer segments' relative market-size and spending contribution:



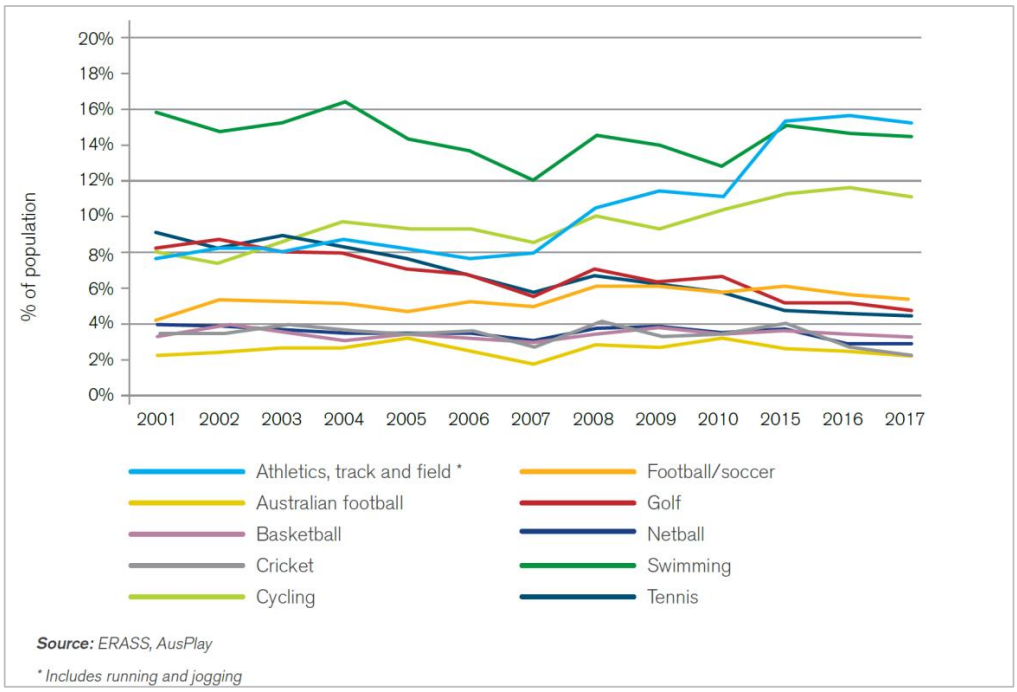
Golf Traditionalists and Variety Seekers are important markets, Source: AGIC 2015 Golf Landscape Research

In the first instance, golf facilities should prioritise engaging with Golf Traditionalists and Variety Seekers, the core golfer market. Whilst the core golfer market represents 65% of the total golfer market, they account for nearly 80% of the spend.

Golf Australia is the Federal Government-recognised National Sporting Organisation responsible for golf in Australia.

In July 2018 Golf Australia released the '2017 Golf Club Participation Report'[v]. It provides the latest information regarding golf and golf club membership trends for 2017.

Based on AusPlay results and previous national research, the participation report compares sports participation trends since 2001:



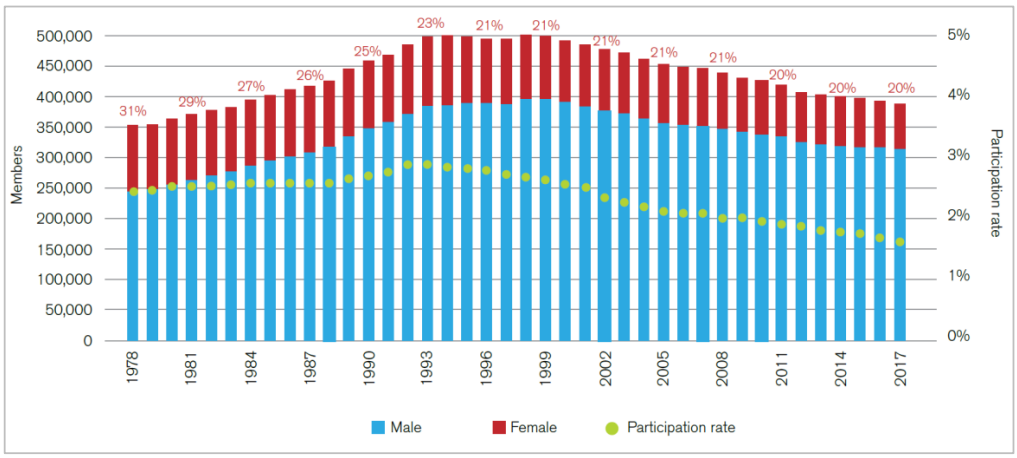
Golf's trend is like other organised sports, Source: 2017 Golf Club Participation Report, Golf Australia

Whilst golf has demonstrated a decline for at least annual participation (together with tennis), it remains one of Australia's most popular participation sports.

Relevant key findings from the participation report regarding **golf club membership**:

- Club membership numbers peaked in Australia in 1998 at approximately 500,000 golfers. Since then, a steady decline has materialised averaging 1.3% per annum.
- There has been a decline in the proportion of female members, from a high of 34% in 1970 down to 20% in 2017.
- The participation rate (total golf club members divided by total population) peaked at 2.8% in the mid-1990s before declining to its current level of 1.6% as a result of a growing population and declining membership numbers.
- Reported member numbers for social golf clubs have increased over the past from 18,018 in 2013 to 22,288 in 2017, representing an average annual increase of 4.3%.
- The average reported age of club members is 57.5 years. The average age of male members (56.1) is eight years younger than females (64.1).

There has been a steady decline in golf club membership since the peak in the 1990s:



Long-term golf club membership and participation rate trends since 1970. Source: Golf Australia

In 2017, Victoria experienced a 1.6% annual decline of golf club members. There are now 96,727 golf club members in Victoria. The Geelong region enjoyed a 3.8% annual increase, compared to its 5-year annual average decline of 0.9%:

Victoria

3 of the 16 districts in Victoria experienced an increase in member numbers in 2017. Of those districts, only Dalhousie also experienced a wider positive 5-year trend. These results are depicted in Table 12.

Table 12

						% Change	
Region	**2013**	**2014**	**2015**	**2016**	**2017**	**1 Year**	**5 Year**
West Gippsland	1,568	1,370	1,378	1,436	1,501	4.5%	-0.9%
Geelong	3,735	3,314	3,488	3,437	3,569	3.8%	-0.9%
Dalhousie	10,487	10,558	10,084	10,472	10,562	0.9%	0.1%
Ballarat	43,749	43,345	43,856	43,806	43,443	-0.8%	-0.1%
Metropolitan VIC	2,654	2,634	2,579	2,502	2,474	-1.1%	-1.4%
Golf Peninsula	7,263	7,165	6,734	7,356	7,263	-1.3%	0.0%
Wimmera	3,889	3,859	3,649	3,466	3,408	-1.7%	-2.6%
Goulburn Valley	5,009	4,891	4,465	4,878	4,772	-2.2%	-1.0%
East Gippsland	2,566	2,473	2,291	2,474	2,416	-2.3%	-1.2%
Northern	3,437	3,480	3,371	3,398	3,294	-3.1%	-0.8%
South Gippsland	2,370	2,107	2,014	1,991	1,930	-3.1%	-4.0%
Central	2,922	2,684	2,817	2,754	2,615	-5.0%	-2.2%
Western	2,102	2,035	2,059	2,008	1,902	-5.3%	-2.0%
North East	2,020	2,135	2,713	2,514	2,326	-7.5%	2.9%
Murray Darling	5,540	5,372	5,057	5,348	4,850	-9.3%	-2.6%
Kara Kara	505	455	460	451	402	-10.9%	-4.5%
VIC Total	**99,816**	**97,877**	**97,015**	**98,291**	**96,727**	**-1.6%**	**-0.6%**

Source: *Golf Victoria*

Golf club membership performance trends for Victoria and its regions. Source: Golf Australia

Based on the latest AusPlay results, adult Victorians participate in golf more than the national average: 5.5% v 4.7%.

3.3 Market Summary

Based on AGIC's research (2015), AusPlay participation data (2017), Golf Australia's national participation report (2017) and WellPlayed Golf Business Consultancy's golf facility database – golf participation in Australia is summarised:



An overview of the golf market, Source: AusPlay, Golf Australia and WellPlayed Golf Business Consultancy

The golf market of 1.16M participants comprises golfers affiliated with Golf Australia, i.e. 'golf club playing members' (course-based and social golf club members) and 'casual golfers' (non-affiliated golfers). Golf club playing members only represent 34% of the overall golfer market. The market size of the 'casual golfer' and 'swung a golf club' combined = 1.71M (over 4x the size of golf club paying members).

It is clear Australians are now participating in golf in a variety of ways, and not just on golf courses. Driving ranges, mini-golf facilities and the emerging virtual all have an important role to play in providing golf participation opportunities to a broader audience.

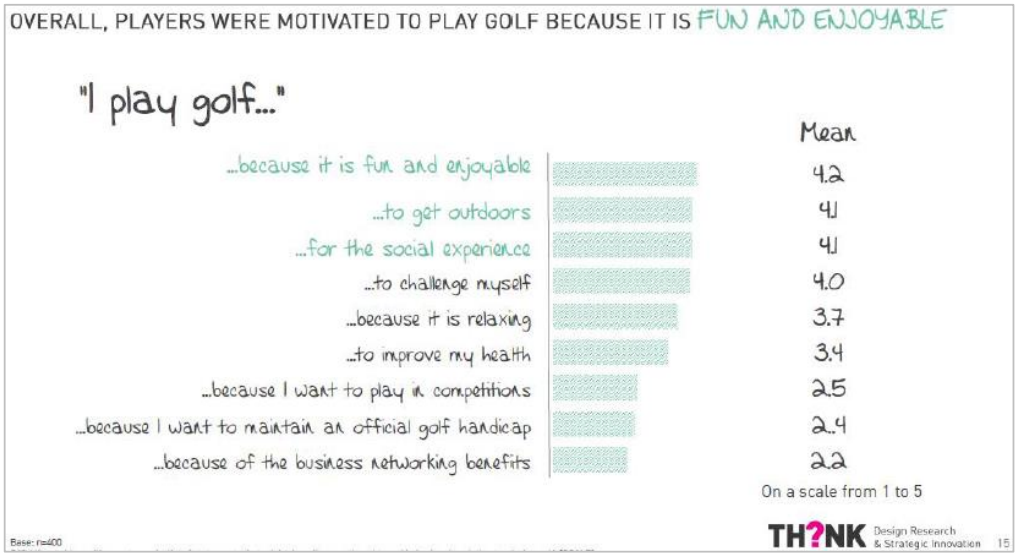
Whilst it is important for golf facilities to continue to provide golf experiences for the traditional club playing market (including Golf Traditionalists), a big opportunity for golf facilities is to provide different golf experiences to target broader audiences and larger markets (including Variety Seekers, Incidentals and Alternates).

3.4 Why Play Golf?

It is valuable to understand why people are choosing to participate in golf. This knowledge can assist a golf club or facility as it considers the strategic opportunities relating to the facilities, services and experiences it offers.

Based on the recent AusPlay and 2015 Golf Landscape Research results, and combined with specific research undertaken by WellPlayed, the main motivators for adults to participate in golf are:

- For the fun and social experience
- To get outdoors
- For the challenge (but not so much for competition)
- For health or fitness



What motivates adults to participate in golf, Source: WellPlayed Golf Business Consultancy

It is interesting to note that 'competition' and 'maintain an official golf handicap' are very low motivators for golf participation. Historically many golf facilities, and most golf clubs, have placed a strong emphasis on competition play.

Evidence clearly supports the need for golf facilities to offer a fun and social experience with less emphasis on competitions.

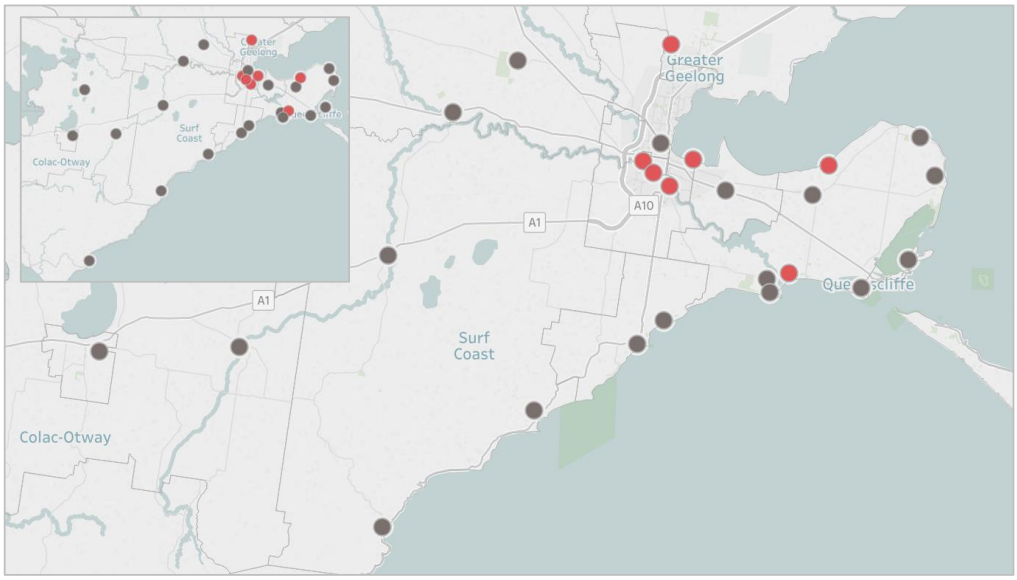
3.5 Future Opportunities

In response to the wider-market trends, for golf facilities to remain viable and successful in meeting the needs of a changing and competitive market, Council supports the following **'6 Challenges and Opportunities for the Contemporary Golf Facility'**:

1. Golf clubs and facilities must be **market-focused** and **adapt to stay relevant** to succeed in today's changing sport, recreation and leisure market.
2. Golf clubs and facilities must be **customer-focused** and need to **become friendlier** to women, families, younger generations, diverse groups and social golf clubs.
3. Golf clubs and facilities should **focus less on competition golf** and introduce **social**, **short-format** and other **golf-entertainment** participation options.
4. Golf clubs and facilities will need to consider **new business models** to ensure **greater facility visitation** and **revenue diversification**; and deliver **high-quality customer experiences**, especially **hospitality**.
5. Golf clubs and facilities must develop the expertise to actively and regularly engage with customers via **better communication and marketing**; and take advantage of **technology** to assist.
6. Golf clubs and facilities must continue to provide **valuable social, community, environmental and economic** benefits; and **actively engage** with their local community to create **a community hub**.

4. Market Overview

The local golf market, defined to include the wider G21 region, consists of 27 golf facilities, (Council Golf Facilities marked in red):



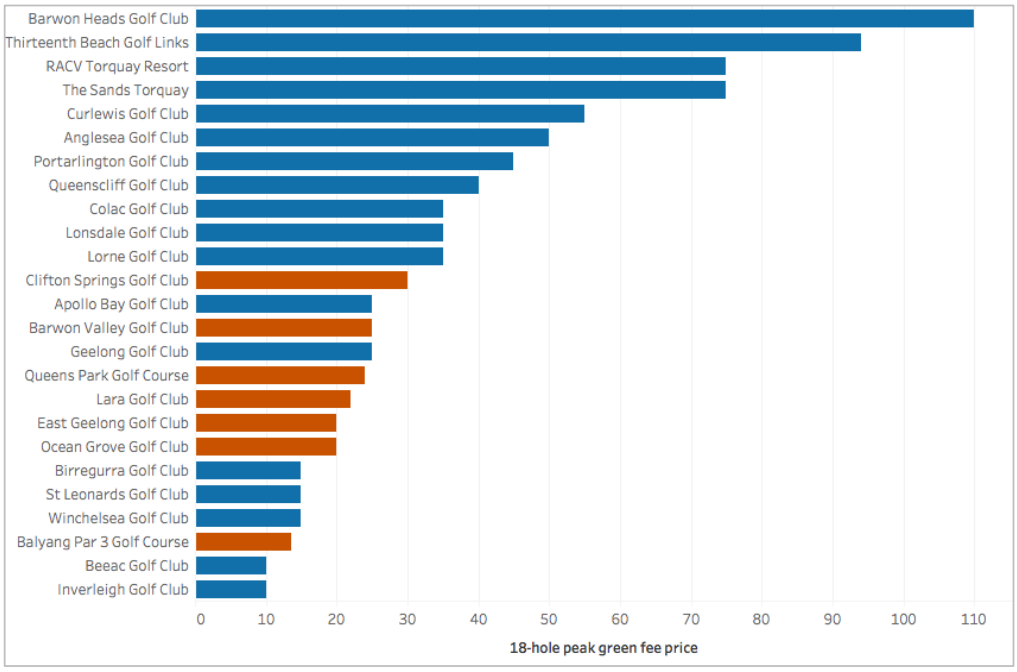
27 golf facilities are in the G21 region, Source: Council analysis

The G21 region has an estimated population in 2016 of 298,801 people. Based on the Victorian golf participation rate of 5.2%, there were 15,538 active golfers, or 575 golfers per golf facility.

Comparative data on a national level is difficult to obtain, due to some uncertainty on the precise number of golf facilities, however there are approximately 13,200 residents per golf course across Victoria, compared to 11,000 residents per golf course in the G21 region. This indicates the G21 region may be over-serviced with golf courses, compared to the wider state, however this measure is not a definitive indicator of over or under-supply as the catchment of any given golf facility.

Local market catchment is certainly a key driver of any golf facility's financial performance. A typical population catchment for a metropolitan-based public golf course is within a 10km radius of the facility. The catchment for a member-based club is typically a 20km radius. However, where the course is a premium offer (such as 13th Beach Golf Links) that catchment can be considerably wider, especially as the premium offer is attractive to social golf groups and the course is open to golfers seeking a premium golf experience.

Across the region, most golf facilities operate as golf clubs, focussed on attracting members and offering a traditional golf experience. Ranking courses by a peak 18-hole green fee price (where that information is available) provides an indication of the range of experiences available to consumers in the region:



A broad range of golf experiences (by price) are on offer in the G21 region, Source: Council analysis

Golf playing membership prices generally correlate with 18-hole green fee prices. As indicated, Council's Golf Facilities operate at the middle-to-lower end of the market. Barwon Heads Golf Club and 13th Beach Golf Links are premium golf facilities and attract gofers from outside the G21 region due to their quality course design and conditioning, and premium golf and club experience.

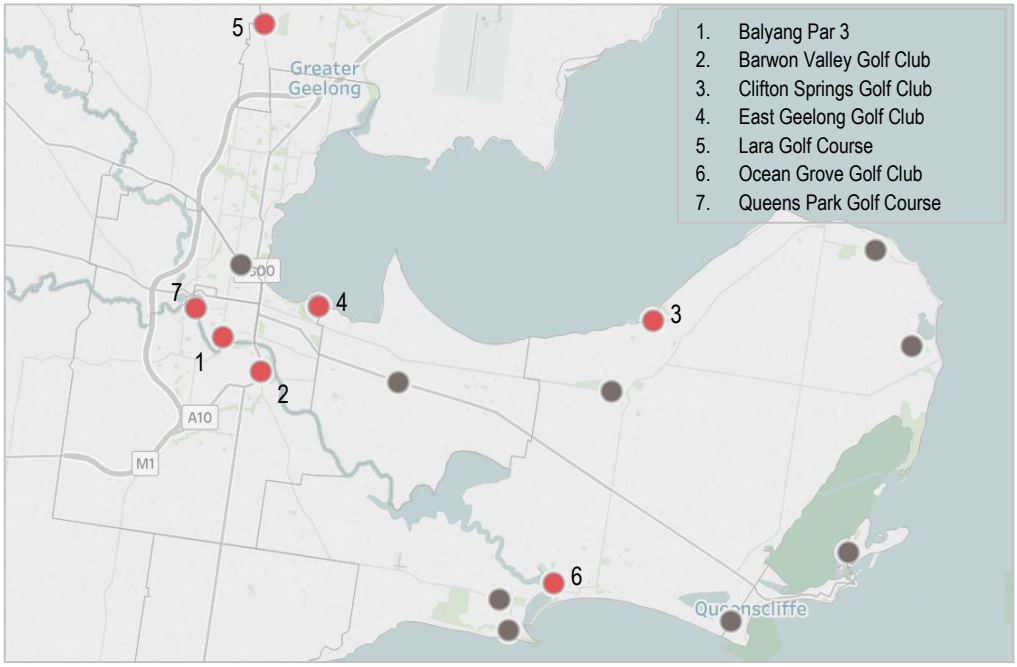
RACV Torquay Resort and The Sands Torquay operate as golf resorts, offering traditional memberships and visitor golf, as well as short-stay accommodation and resort facilities.

Many of the 27 golf facilities identified operate as regional member-based golf clubs, with volunteer-based operating models. These facilities typically have lower prices.

There are 8 golf facilities featuring driving ranges advertised as open to the public. The most recent driving range to open is *The Range @ Curlewis*. This facility opened in January 2018 at Curlewis Golf Club and incorporates a new driving range, café, mini-golf and indoor golf simulators (virtual golf). This facility is unique in the G21 region and offers a contemporary experience differentiated from other driving ranges.

5. Council's Golf Facilities

Council has seven golf courses available for public use – Balyang Par 3, Barwon Valley, Clifton Springs, East Geelong, Lara, Ocean Grove and Queens Park (Council's Golf Facilities). Each facility is operated in accordance with one of three management models – 100% Council managed, leased facilities and Council maintained course, or a full-site lease.

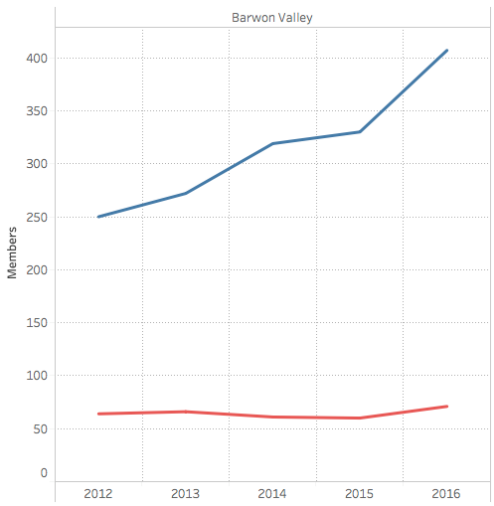


Council's golf facilities, Source: Council analysis

5.1 Facility summary

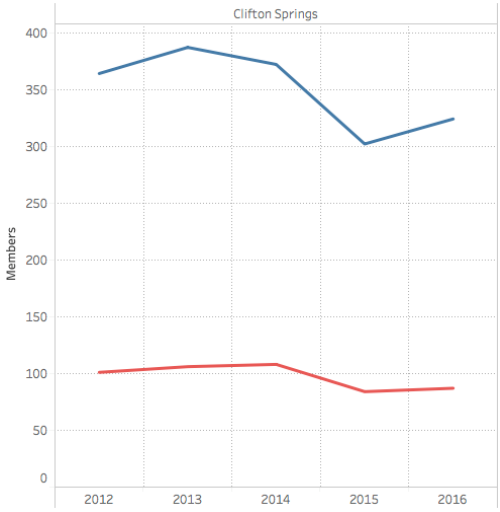
Balyang Par 3	
Established:	1993
Management model:	Council maintain & operate
Est'd rounds:	Low <25,000 rounds
Facilities:	Functions & events (public)
Golf model:	Public access
Target market:	Golf Traditionalists / Variety Seekers
Lease expiry:	N/A
Key initiatives/issues:	-
7-day member ship rate:	$360
18-hole (peak) green fee:	$13.50
5-year trend: member numbers	N/A
Issues & opportunities:	• Provides a unique offer, however volumes low and poor financial outcome • Limited scope to increase revenue from current facility • Opportunity to re-purpose to another golf and/or other sport, recreation or other activity

SWOT ANALYSIS	
STRENGTHS: • Unique product, meets needs of older audience • Community role, incl with schools • Family friendly	**WEAKNESSES**: • Marketing – lack of promotion • Infrastructure aged • Revenue line insufficient • Poor functions & events revenue • Poor financial outcomes
OPPORTUNITIES: • Other golf activities e.g. driving range and/or mini-golf (leverage adjacent caravan parks)	**THREATS**: • Competition • Theft / vandalism

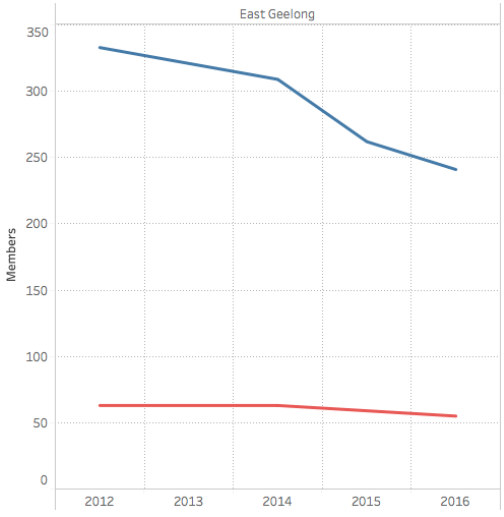
Barwon Valley Golf Club	
Established:	1985
Management model:	Club maintain & operate
Est'd rounds:	Low <25,000 rounds
Facilities:	Driving range (public), Bar, Functions & events (public)
Golf model:	Hybrid - Member priority
Primary market:	Golf Traditionalists
Lease expiry:	September 2035
Key initiatives/issues:	Ongoing works to range and course self-funded and have driven revenue. Flood in Sept 2016 was a setback.
7-day member ship rate:	$620
18-hole (peak) green fee:	$25
5-year trend: member numbers (blue = male / red = female)	
Issues & opportunities:	• Investment in driving range has driven revenue, scope for further investment in hospitality offer • Clubhouse building is aged and splits site from Golf Shop • Water supply not certain (need to increase onsite storage) • Nearby to Armstrong Creek growth area

SWOT ANALYSIS	
STRENGTHS: • Driving range / course conditioning • Volunteer base • Growth area • Governance / strategic planning	**WEAKNESSES**: • Aged clubhouse (original Belmont library) • Working across two buildings • Lack of water storage
OPPORTUNITIES: • Other golf activities e.g. minigolf • Nearby to Armstrong Creek growth area	**THREATS**: • Water (drought) • Flooding • Competition from Curlewis driving range

Clifton Springs Golf Club	
Established:	1992 (in current format)
Management model:	Club maintain & operate
Est'd rounds:	Low <25,000 rounds
Facilities:	Café, Bar, Restaurant, Functions & events (public), gaming machines
Golf model:	Hybrid - Member priority
Primary market:	Golf Traditionalists
Lease expiry:	Dec 2014 (10yr option but unsigned) / seeking new 20-year lease
Key initiatives/issues:	Lack of secure tenure restricting investment, errant ball issues, erosion issues
7-day member ship rate:	$850
18-hole (peak) green fee:	$30

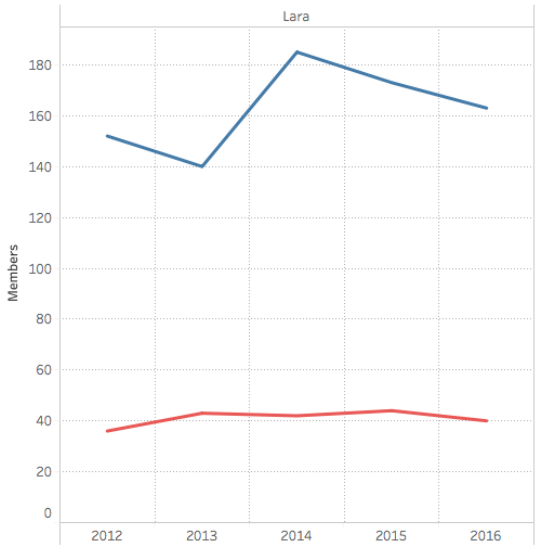
5-year trend: member numbers (blue = male / red = female)	
Issues & opportunities:	• Uncertain water supply • Course layout constricted by neighbouring properties • Infrastructure requires updating • Club seeks expansion of gaming machines to drive revenue, but reliance on gaming machine licences creates risk

SWOT ANALYSIS	
STRENGTHS: • Strong revenue line (supports management team) • Location: local catchment / views • Extensive F&B facilities • Community facilities	**WEAKNESSES**: • Limited practice facilities • Aged building(s) • Reputation as a “Council course” • Lack of family-friendly facilities
OPPORTUNITIES: • Connect to community through F&B offer • More gaming machine licenses	**THREATS**: • Water (drought) • Loss of gaming machine licences • Lack of support from Council • Cliff erosion / adjacent residences

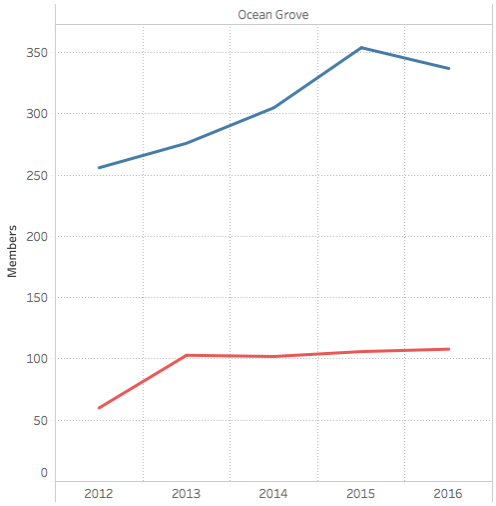
East Geelong Golf Club	
Established:	1923
Management model:	Club maintain & operate
Est'd rounds:	Low <25,000 rounds
Facilities:	Bar, Functions & events (public)
Golf model:	Hybrid - Member priority
Primary market:	Golf Traditionalists
Lease expiry:	Dec 2022
Key initiatives/issues:	Volunteer run, water access an ongoing issue
7-day member ship rate:	$590
18-hole (peak) green fee:	$20
5-year trend: member numbers (blue = male / red = female)	
Issues & opportunities:	• Decline in membership with minimal prospect for revenue from additional green-fee play due to lack of marketing resource / skill • Rental obligation inconsistent with other golf clubs, could be changed to peppercorn to alleviate some financial pressure • Club building infrastructure aged and limits scope for hospitality offer • Site not leveraged, opportunity with land on former shooting range exploiting views • Uncertain water supply

SWOT ANALYSIS	
STRENGTHS: • Volunteer run, low cost membership • Location: convenience & views • Relationship with Council	**WEAKNESSES**: • Marketing – lack of promotion • Site: Road through course & lack of water • No holiday market / no value-adds
OPPORTUNITIES: • Adjacent land	**THREATS**: • Water (drought) • Rent increase

Lara Golf Course	
Established:	1964
Management model:	Council maintains & both Council/Club share operations
Est'd rounds:	Low <25,000 rounds
Facilities:	Driving range (public), Bar, Functions & events (public)
Golf model:	Hybrid - Member priority
Primary market:	Golf Traditionalists
Lease expiry:	N/A
Key initiatives/issues:	Flooding from boundary works, water supply after 2019, poor reputation
7-day member ship rate:	$565
18-hole (peak) green fee:	$22

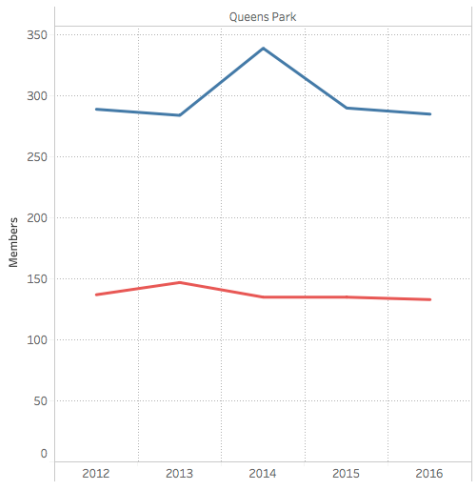
5-year trend: member numbers (blue = male / red = female)	
Issues & opportunities:	• Decline in membership with minimal prospect for revenue from additional green-fee play due to lack of marketing resource / skill across Club and Council • Poor financial result drive by maintenance costs, however no scope to reduce those costs when Council responsible for maintenance • Infrastructure is aged, and buildings do not support contemporary hospitality offer

SWOT ANALYSIS	
STRENGTHS: • Layout: flat topography good for older audience • Location: isolated from competition from other golf facilities	**WEAKNESSES**: • Flooding issues • Infrastructure aged • Two buildings / poor utility
OPPORTUNITIES: • Other golf activities e.g. driving range improvement • Population growth (long-term)	**THREATS**: • Need for significant investment

Ocean Grove Golf Club	
Established:	1970
Management model:	Club maintain & operate
Est'd rounds:	Low <25,000 rounds
Facilities:	Bar, Functions & events (public)
Golf model:	Hybrid - Member priority
Primary market:	Golf Traditionalists
Lease expiry:	New lease pending execution
Key initiatives/issues:	Secured long-term lease, course re-design process underway, water access ongoing issue but some work being done on irrigation
7-day member ship rate:	$495
18-hole (peak) green fee:	$20
5-year trend: member numbers (blue = male / red = female)	
Issues & opportunities:	• Strong financial results achieved through considerable volunteer input to course • Recent course works designed to improve irrigation infrastructure and course layout: impact on financial outcome will be seen in next 1-3 years • Water supply constrained, some scope to explore accessing recycled water

SWOT ANALYSIS	
STRENGTHS: • Volunteer run, low cost of operations, low price • Location adjacent caravan park, tourist seasonal • "Family friendly"	**WEAKNESSES**: • Marketing – lack of promotion • Size constraints at site / lack of water storage • Short course / poor soil (former tip)
OPPORTUNITIES: • Access recycled water	**THREATS**: • Water (drought) • Decline in membership due to recent works

Queen's Park Golf Course	
Established:	1946
Management model:	Council maintain / Club operate / contracted Golf Pro
Est'd rounds:	High 50k+ rounds
Facilities:	Driving range (public), Café, Bar, Functions & events (public)
Golf model:	Hybrid - Member priority
Primary market:	Golf Traditionalists
Lease expiry:	Sept 2021
Key initiatives/issues:	Need $1m for irrigation and options to be explored for storm water storage
7-day member ship rate:	$486
18-hole (peak) green fee:	$24

5-year trend: member numbers (blue = male / red = female)	
Issues & opportunities:	• Clubhouse/shop building is aged • Opportunity to improve course length/layout (and address irrigation infrastructure) • Water-supply constrained • Sports precinct: improved collaboration amongst Clubs could drive financial returns • Revenue constrained by low price point • Lack of clear accountability from the management model: data is not clear on total revenue, and responsibilities for operations split between Council, Club and third-party operators

SWOT ANALYSIS	
STRENGTHS: • Setting & surrounds, mature canopy & river • Co-located in sporting precinct with other clubs • Course is fast and friendly • Leader in promotional activity	**WEAKNESSES**: • Lack of volunteering • Poor collaboration with neighbouring sports clubs • Clubhouse building (age / design) • Parking
OPPORTUNITIES: • Collaborate with other sports in precinct	**THREATS**: • Water supply • Competition: Curlewis & Geelong GC • Neighbouring landowners

The '6 Challenges and Opportunities for the Contemporary Golf Club and Facility' has been used to assess performance and potential for Council's Golf Facilities:

Challenges / Opportunities	Observations of Council's Golf Facilities
1. Golf clubs and facilities must be **market-focused** and adapt to stay relevant to succeed in today's changing sport, recreation and leisure market.	Only a few of Council's Golf Facilities have adapted their operating model. Many are showing declining relevance to the needs of its community, as evidence by declining visitation.
2. Golf clubs and facilities must be **customer-focused** and need to **become friendlier** to women, families, younger generations, diverse groups and social golf clubs.	Where a club operates at a Council Golf Facility, the current member profile is not diverse, although largely consistent with other golf clubs nationally. Queens Park Golf Club outperformed other facilities and the national average with women representing 32% of members.
3. Golf clubs and facilities should **focus less on competition golf** and **introduce social, short-format and other golf-entertainment** participation options.	Council's Golf Facilities typically offer traditional golf play formats only, except for Balyang which offers a short-format par 3 layout.
4. Golf clubs and facilities will need to consider **new business models** to ensure **greater facility visitation** and **revenue diversification**; and deliver **high-quality customer experiences**, especially **hospitality**.	Most of Council's Golf Facilities have diversified their revenue lines beyond key golf drivers of membership and green fee income, subject to: • Clifton Springs has substantial hospitality and gaming machine income • Barwon Valley has driven revenue from investing in its driving range and attracting casual visitors to the range
5. Golf clubs and facilities must develop the expertise to actively and regularly engage with customers via **better communication and marketing**; and take advantage of **technology** to assist.	Each Council Golf Facility engages with local people for Club membership, but there is minimal marketing activity undertaken.
6. Golf clubs and facilities must continue to provide **valuable social, community, environmental and economic benefits**; and actively engage with their local community to **create a community hub**.	Whilst focused on local markets, most Council Golf Facilities do not play a significant role in their communities beyond offering golf play.

6. Strategy Development – Club Members & Community Engagement

Council has undertaken consultation with many stakeholders, including golf club committee representatives, service contractors, members, casual users of each Council Golf Facility and interested members of the local community. Council have also engaged with golf clubs and facilities within the broader G21 region.

Meetings were held with representatives from the committees and service contractors of the main resident club associated with each Council Golf Facility. A detailed Strengths / Weaknesses / Opportunities / Threats analysis was facilitated at each meeting.

To better understand the status and performance of golf clubs and facilities in the broader G21 Region, an optional survey was issued to each. 12 responses were received from the 20 golf course facilities invited. Where survey responses were not provided, Council gathered data from publicly available sources.

6.1 Customer + Community Insights

A survey was conducted to better understand relevant behaviours, opinions and the facility aspirations of the Council Golf Facilities' current customers and immediate local community.

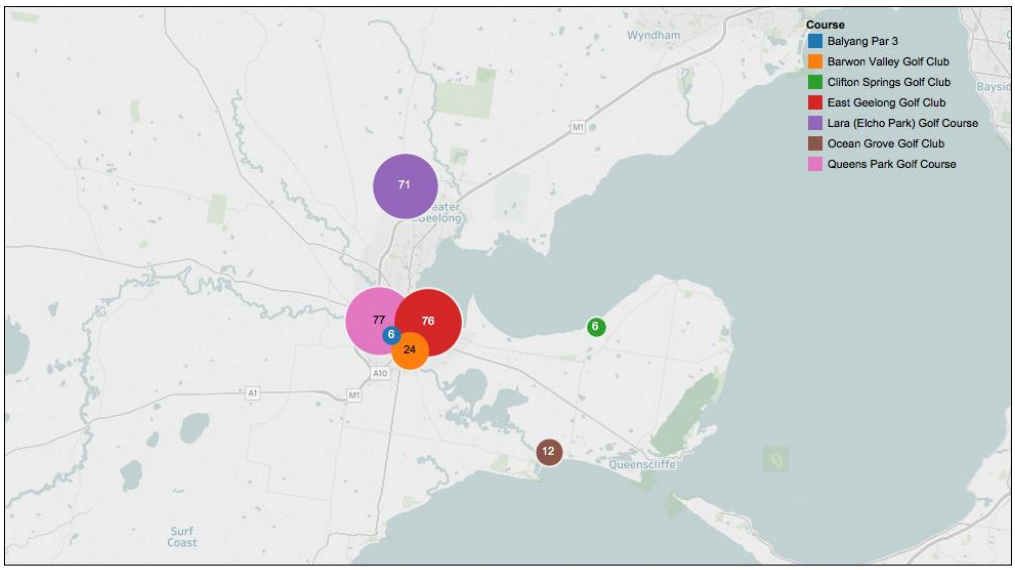
The objectives of the research were to obtain insights into customers' and the local community's current attendance at each Council Golf Facility, participation drivers, satisfaction / importance with current facilities and services, and facility and service aspirations.

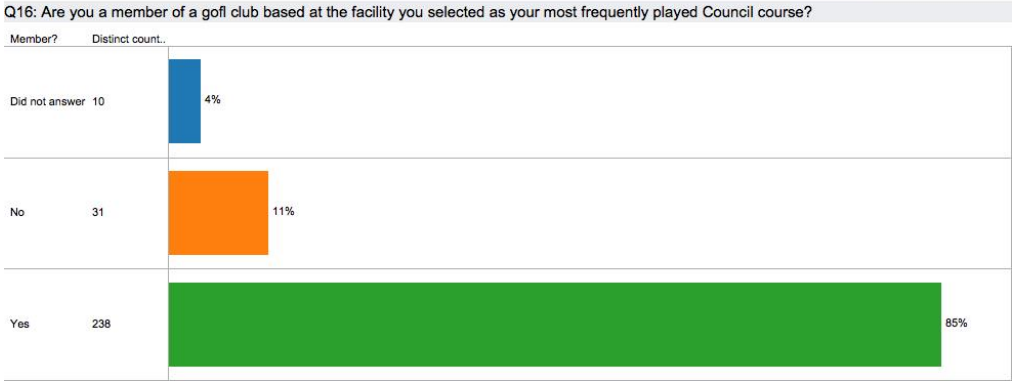
279 responses were received with the following graphic summarising key demographic data:



Source: Council analysis

Respondents were predominantly members at Council's Golf Facilities:





Source: Council analysis

Council note that:

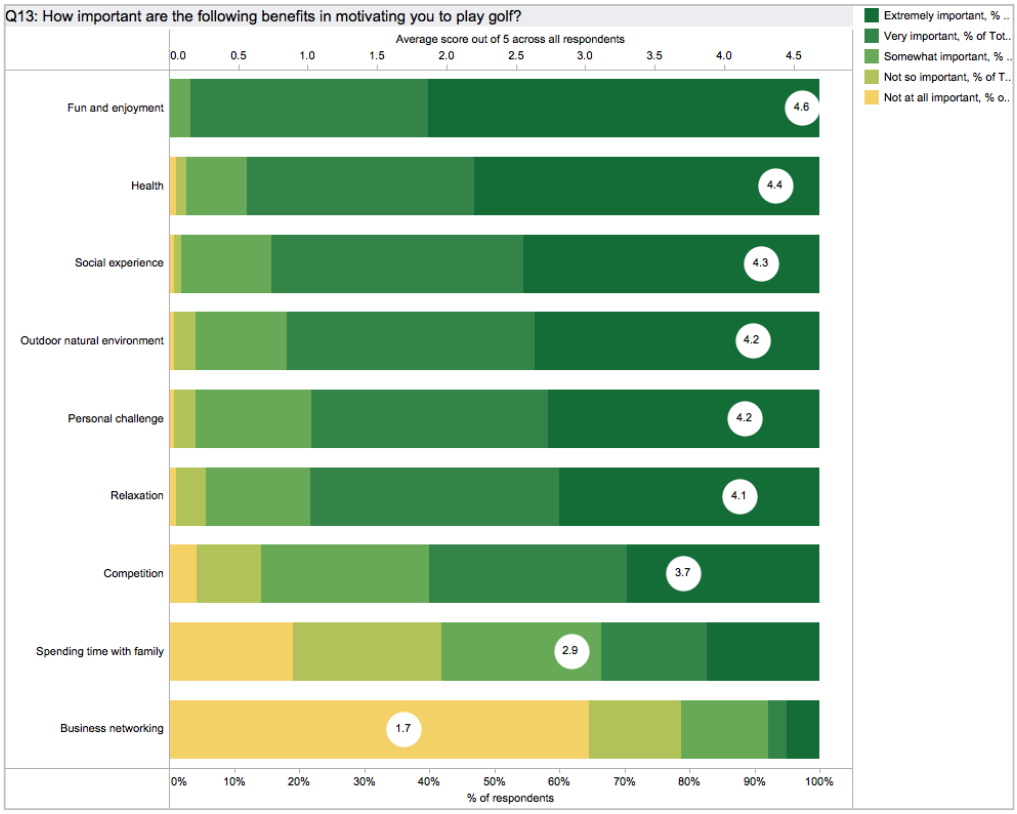
- The survey reflects views of regulars (mostly members) of Council Golf Facilities, rather than public or infrequent golfers
- When assessing responses by the regular course played (referred to as their "home course" in our analysis), there were sufficient responses for Lara (71 respondents), Queens Park (77 respondents) and East Geelong (76 respondents), but limited numbers for Barwon Valley (24 respondents) and very small numbers for each of Ocean Grove (12 respondents), Balyang (6 respondents) and Clifton Springs (6 respondents)
- The male/female split was consistent with the overall split of male and female golf participants and the age profile of respondents was weighted to those aged over 45

Council has identified relevant issues and opportunities arising from the analysis of Customer + Community insights.

Most people remain loyal to their home course. Play outside the home course was tied to locality, e.g. generally Lara golfers play elsewhere the least, whilst Ocean Grove players play at Clifton Springs more frequently than the other Council Golf Facilities. Further, no other golf facility in the region was identified as being a significant alternate destination for respondents, however this is as expected given the weighting of members of Council Golf Facilities in the respondent cohort.

The respondents predominantly use **driving ranges for practice / game improvement**, and the Barwon Valley range is popular. This reflects the lack of driving ranges in the area, and the limited range experience at Lara and Queens Park.

Respondents' **motivators for playing golf** reflect broader industry observations, and other research: respondents were motivated to play golf for fun and enjoyment, health and social experience rather than for competition or business networking. We note "spending time with family" was not rated highly, likely reflecting the older age profile of respondents, and lack of school-aged children



Source: Council analysis

Facilities need to be offered with these motivators in mind: golf facilities that offer greater opportunities for fun and enjoyment and social engagement will attract more golfers.

Golf was an important driver of health outcomes: 54% of respondents said they'd be significantly less active if they didn't play golf, and 88% of respondents said playing golf was either very or extremely important to their health. Respondents were significantly more active than the general population (depending on age and gender, generally 50-60% of the wider population don't meet National Physical Activity Guidelines– whereas only 25% in this sample failed to meet the guidelines).

Were they to stop playing golf, respondents identified the main activities they would use to replace golf were walking, cycling, swimming and the gym. We note that in the main, these are participated in as individual pursuits – thus respondents would miss the critical benefits of socialisation and relationship building that come with a social pursuit.

Value for money was an important aspect for respondents: respondents from all facilities considered their course presented better value for money than other facilities in the region. Any amendments to prices need to allow for this expectation, and a significant price increase may cause concern.

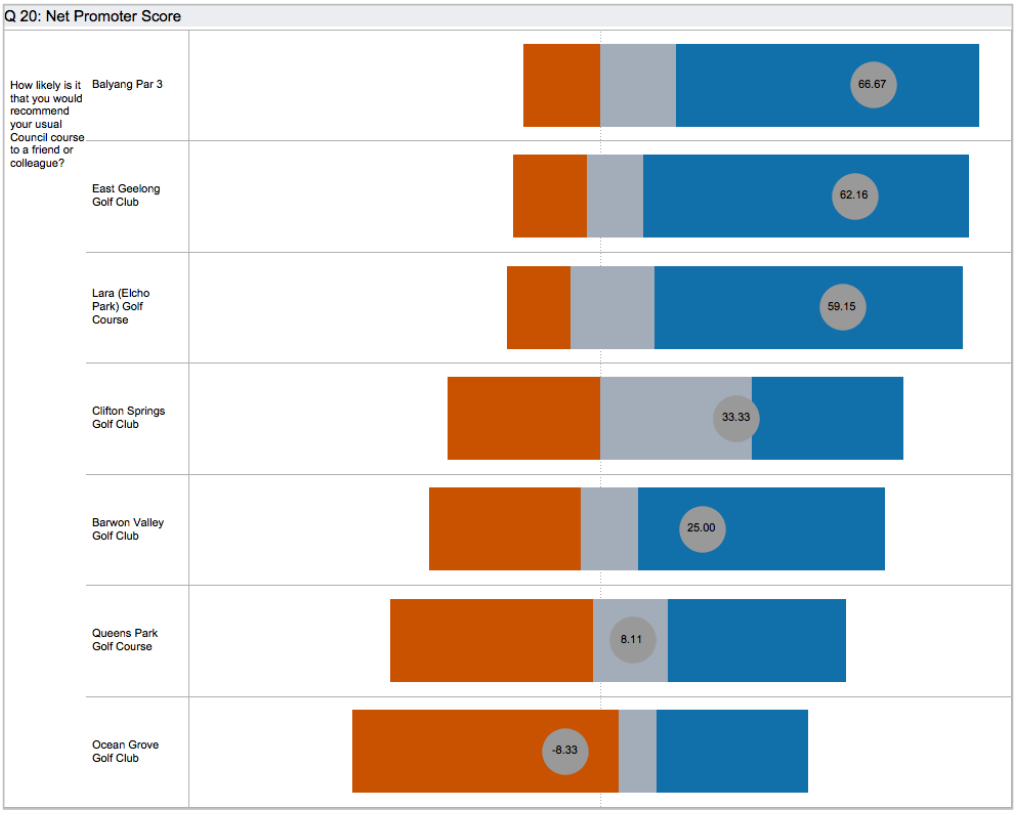
Food and beverage (offer) and golf shop were identified as under-performing relative to other golf facilities in the region, however these aspects were also considered relatively less important by respondents, compared to the golf course, value for money and overall experience.

Where the frequency of cafe visits exceeded the frequency of F&B purchases at respondents' home course, there is an opportunity to retain a greater share of spending in this area. This was most evident for Ocean Grove:



Source: Council analysis

The **net promoter score** (NPS) measure indicated respondents were generally passionate advocates for their home course – noting however that Queens Park performed relatively poorly compared to others, and Ocean Grove was the only negative score (albeit from just 12 responses):



Source: Council analysis

7. Strategic Principles

To support the future sustainable provision of golf clubs and facilities in the municipality, Council has adopted 6 Strategic Principles:

1. Delivering community benefit

Council supports golf in the community and seeks to optimise the social, community, environmental and economic benefits generated from golf.

Council will offer support and monitor performance of golf clubs and facilities operating on Council land with a focus on ensuring they are addressing the challenges and opportunities of the contemporary golf club and facility.

2. Supporting golf clubs and facilities

Council will not directly operate golf facilities but will support golf clubs and facilities operating on Council land through low-rent long-term tenure with requirements for tenant golf clubs to:

- Meet governance standards and performance benchmarks to develop sustainable business models.
- Develop long-term capital investment plans.
- Be guided/influenced by community interests, needs and aspirations, actual participation trends and demographic characteristics.

3. Ensuring publicly accessible golf facilities

All golf clubs and facilities operating on Council land under low-rent leases must provide an agreed % of their available tee-times for public play at casual green-fee prices set within ranges agreed with Council annually.

4. Conserving and protecting the environment

Golf clubs and facilities on Council land must protect and enhance the natural and cultural environments, particularly areas of remnant vegetation, habitat and indigenous cultural value.

5. Integrating with Council's recreation and leisure strategies

Where possible, golf clubs and facilities on Council land operating under low-rent leases will be integrated with Council's recreation and leisure strategies, and where applicable offer access to members of Council leisure programs.

6. Safeguarding facility maintenance

Council will work with all golf clubs and facilities on Council land to ensuring sites are maintained to agreed service and safety standards with due regard for economic sustainability.

8. Actions & Timing

In accordance with the 6 guiding principles, Council will implement its Golf Strategy for each golf facility:

8.1 Balyang Golf Course

The operating model at Balyang is not sustainable. Council is incurring deficits and there is no indication that these deficits will reduce in the short or long term.

The product offer at Balyang (a short-format "par 3" experience) is not highly valued and visitation is low. Whilst anecdotal feedback indicated regular (but small) user groups prefer the short-format to nearby courses including Queens Park, Barwon Valley and East Geelong, in the medium-term those user groups can be accommodated at those alternate golf facilities.

Council will explore alternative management models and efficiencies to current operation. A decision on the future operation of Balyang will be considered.

8.2 Barwon Valley and Ocean Grove Golf Clubs

Both Barwon Valley and Ocean Grove have long-term leases in place and both Clubs are likely to remain sustainable.

Council will engage with the Clubs to set governance standards, offer support and monitor performance of these clubs with a focus on ensuring clubs are addressing the challenges and opportunities of the contemporary golf club and facility.

Council will seek to obtain accurate performance data from the golf clubs to enable transparency and better inform long-term decision making.

8.3 Clifton Springs Golf Club

Clifton Springs has no long-term lease in place and the Club is likely to remain sustainable.

Council will treat Clifton Springs in the same manner as Barwon Valley and Ocean Grove. In recognition of the Club's proposed commitment to ongoing major capital investment in the golf course and infrastructure, Council will finalise a long-term lease, including consideration of an annual rental value on parity with other similar Council Golf Facilities.

Council will engage with the Club to set governance standards, offer support, and monitor performance with a focus on ensuring the Club is addressing the challenges and opportunities of the contemporary golf club and facility.

The lease contract will include:

- Require ongoing reporting to Council, to ensure Council can monitor the condition of the golf assets and performance of golf operations;
- Require compliance with the proposed major capital investments; and
- Set governance requirements for the Club to adhere to.

8.4 East Geelong Golf Club

East Geelong's land is Crown land, and the lease renewed until 2041.

Council has reduced the annual rental value to be on parity with other similar Council Golf Facilities.

Council will engage with the Club to set governance standards, offer support, and monitor performance with a focus on ensuring the Club is addressing the challenges and opportunities of the contemporary golf club and facility.

8.5 Lara Golf Course

Council will transition the management and operations of the facility to the Lara Golf Club (the resident club).

Council will negotiate with a view to the Club taking over a long-term operating lease for the management and operation of the entire facility.

Council will engage with the Club to set governance standards, offer support, and monitor performance with a focus on ensuring the Club is addressing the challenges and opportunities of the contemporary golf club and facility.

8.6 Queens Park Golf Course

Given its location in central Geelong and in a multi-sports precinct, Council believe there is a significant opportunity for Queens Park to be one of Geelong's premier public golf courses – a high-volume community golf facility offering a contemporary golf experience and delivering positive commercial outcomes to provide for continued development.

Council will commence negotiations with the Queens Park Golf Club (the resident club) with a view to the Club taking over a long-term operating lease for the management and operation of the entire facility. If agreement cannot be reached, then Council will explore engaging a third-party Golf Service Provider to assume responsibility for the management and operation of the entire facility.

9. Appendices

9.1 Endnotes

[i] Victorian Government: Victoria in Future 2016. Retrieved August 2017 from https://www.planning.vic.gov.au/land-use-and-population-research/victoria-in-future-2016/victoria-in-future-data-tables

[ii] Australian Government: Sport Australia. Retrieved November 2018 from https://www.clearinghouseforsport.gov.au/research/smi/ausplay

[iii] Australian Government: Sport Australia. Retrieved October 2018 from https://www.clearinghouseforsport.gov.au/__data/assets/pdf_file/0009/809343/AusPlay_Focus_Older_Australians_Participation.pdf

[iv] AGIC: Golf Landscape Research (2015). Retrieved July 2016 from http://www.golf.org.au/site/_content/document/00031275-source.pdf

[v] Golf Australia: 2017 Golf Club Participation Report. Retrieved July 2018 from https://www.golf.org.au/site/_content/document/00041674-source.pdf

2.8. Amendment C436ggee Balmoral Quay Rippleside - Combined Amendment and Planning Permit PP573-2021

Source: **City Planning & Economy**
Director: **Gareth Smith**

Crs Aitken and Kontelj declared a Conflict of Interest in the following item and left the meeting room at 7.33pm prior to discussion of the report.

Purpose

1. To seek a Council resolution to prepare and exhibit Amendment C436ggee and associated planning permit subject to authorisation by the Minister for Planning.

Background

2. The amendment and permit application have been made by Urbis Pty Ltd on behalf of Balmoral Quay Pty Ltd.

3. The site is divided into 5 stages approved under PP647/2004/C which allows more than 98 dwellings, a restricted recreation facility, convenience shop and marina.

4. Development has been completed for stages 1 and 2 for residential buildings of PP647/2004/C, with stages 3 and 4 for the development of townhouses to be completed in 2023 and 2025 respectively.

5. Amendment C436ggee relates to stage 5 and proposes an increase in building height.

6. The amendment seeks to amend the incorporated documents contained in Schedule 2 to the Comprehensive Development Zone. Specifically, the *Rippleside Comprehensive Development Plan February 2000* and the *Rippleside Urban Design Guidelines June 2000.*

7. The amendment is required to facilitate planning permit application PP573/2021, specifically to change the maximum permitted height from 13.5 metres to 28.2 metres associated with the development of an apartment complex at 1 and 11 Harbourside Drive, Rippleside.

Key Matters

8. The site is strategically well located for residential development being close to the city centre and by association major employment, education and retail hubs, as well as the North Geelong Railway Station and public open space areas.

9. The application was referred to internal council departments and external government authorities. The original plans have been modified and additional details provided to account for requested changes on key issues including shadowing of open space, car parking, urban design and view corridors. These issues are discussed in **Attachment 1** and proposed plans shown in **Attachment 2**.

10. The inclusion of a Social Housing Contribution of 2.2 per cent either in dwellings or cash or both, by way of a Section 173 Agreement for the additional dwellings proposed above the previously permitted number of dwellings will be required to accord with City of Greater Geelong's *Social Housing Plan 2020-2041*.

11. A draft planning permit is being prepared for public exhibition. It will provide detailed conditions and requirements for the development of the site in relation to open space, drainage, traffic, built form outcomes and infrastructure services.

12. The proposal is now recommended by officers for exhibition as part of the planning scheme amendment process.

RESOLUTION - Item 2.8

Cr Murrihy moved, Cr Grzybek seconded -

That Council:

1. **Support the preparation and exhibition of Amendment C436ggee Balmoral Quay Rippleside – Combined Amendment and Planning Permit PP573-2021 to the Greater Geelong Planning Scheme to:**

   1.1 **Amend Schedule 2 to Clause 37.02 Comprehensive Development Zone to update references to the *Rippleside Comprehensive Development Plan February 2000* and the *Rippleside Urban Design Guidelines June 2000;***

   1.2 **Amend the Schedule to Clause 72.04 Incorporated Documents to update references to the *Rippleside Comprehensive Development Plan February 2000* and the *Rippleside Urban Design Guidelines June 2000;***

   1.3 **Amend the *Rippleside Comprehensive Development Plan February 2000* to refer to a maximum height of 28.2 metres (AHD) or seven storeys above ground level for stage 5; and**

   1.4 **Amend the *Rippleside Urban Design Guidelines June 2000* to reference a maximum permissible height.**

2. **Consider the application for a planning permit to construct a residential apartment building and reduction in car parking concurrently with the preparation of the amendment, in accordance with the provisions of Section 96A of the *Planning and Environment Act 1987; and***

3. **Request the Minister for Planning authorise the preparation and exhibition of Amendment C436ggee.**

Carried

Financial Sustainability

13. There are no significant financial implications to Council beyond that usually associated with the planning scheme amendment process. Negotiating a Section 173 Agreement for social housing contributions will assist in the provision of social housing within the catchment of the proposed development.

Community Engagement

14. If Council resolves to support exhibition, nearby landowners and occupiers, prescribed Ministers and other relevant agencies will be directly notified during the exhibition period. The broader community will be notified through notices in the local newspaper and the City of Greater Geelong website.

Social Equity and Sustainability

15. The amendment addresses social equity by providing further housing choices to the Geelong community. A social housing contribution will be required to be delivered at a rate of 2.2 per cent either as dwellings, a cash contribution or combination of both. This will align with the City of Greater Geelong's *Social Housing Plan 2020-2041.*

Relevant Law/Policy/Legal Implications

16. The amendment is consistent with several clauses of the Greater Geelong Planning Scheme Planning Policy Framework.

17. Clause 11.01-1S Settlement - The amendment supports this policy as it will facilitate residential growth in an orderly manner, located close to educational and community services in a broader established residential context.

18. Clause 11.01-1R Settlement Geelong (G21) - The amendment supports this policy as the area is identified to support planned growth and optimises the use of existing infrastructure and services.

19. Clause 11.01-1L-01 Settlement Greater Geelong discusses the importance of urban consolidation. The proposal supports this policy by locating development in an area that is well serviced and has the capacity to accommodate sustainable development.

20. Clause 11.02-1S Supply of Urban Land – The amendment supports opportunities for consolidation, redevelopment and intensification of existing urban areas.

21. Clause 15.01-2L Environmentally Sustainable Development – The amendment supports this policy as the development will incorporate best practice environmentally sustainable development outcomes in its design.

22. Clause 16.01-1S Supply of Urban Land – The amendment supports this policy as it provides further consolidation and intensification of an existing urban area.

Alignment to Community Plan and Vision

23. This report aligns with Our Community Plan 2021-2025 strategic priority: Sustainable growth and environment.

24. This report aligns with the Community-led 30-year Vision, “Greater Geelong: A Clever and Creative Future” community aspiration for:

Sustainable development that supports population growth and protects the natural environment.

Conflict of Interest

25. No officer involved in the preparation of this report declared a general or material conflict of interest.

Risk Assessment

26. There are no notable risks associated with implementing the recommendations contained in this report.

Environmental Sustainability

27. The amendment is supported by technical assessments and planning controls to provide for an apartment development that considers appropriate stormwater management, environmentally sustainable design and impacts to the public realm. This information will be used to inform the planning permit and development outcomes for the site.

Attachments

Attachment 1 - Background Report

Attachment 2 - Plans

Background

Location

The subject site is located approximately 400 metres east of the Princes Highway with access from Liverpool Street. It is in an established residential area which generally comprises residential development and public open space.

St Helens Park is located to the north of the site and it comprises a small beach area, a jetty, kiosk, open space areas, along with an asphalted car parking area. To the south of the site is Rippleside Park which has a public car park which abuts the southern boundary of the site.

The site was formerly known as the Rippleside Shipyards. It comprises an overall area of approximately 2.8 hectares that has since been subdivided in accordance with Planning Permit PP1046/2014.



Figure 1 - Site aerial context

History

The site was reclaimed in the 1950s in part using soil from adjacent areas, it was constructed to support busy port and marine based activities. The land is generally bounded by Liverpool Street to the south (providing access to the site), Balmoral Crescent and residential properties to the west, with a steep escarpment along the western boundary.



Picture 1 Rippleside Aerial Image – 12 October 1947

Source: [Landata]



Picture 2 Rippleside Area Image – April 1966

Source: [Landata]

Figure 2 - Historical context

The residential area of Rippleside is located to the west of the site, with Balmoral Crescent properties abutting the site to the immediate west. Residential properties on the eastern side of Balmoral Crescent are generally grand in scale, although the architectural form and style of these dwellings varies significantly. The one uniting feature of these dwellings is that they have been designed to take advantage of the sweeping views available of Corio Bay, and in some instances, the city of Geelong.

The remainder of residential development in Rippleside generally consists of character style weatherboard dwellings, with much of the Rippleside area being recognised for its heritage significance, such that large portions of the site are covered by heritage overlays pursuant to the Greater Geelong Planning Scheme.

The subject site is considerably lower, 6 to 12 metres, than the adjoining dwellings in Balmoral Crescent. The site has previously been used and developed with offices and industrial buildings which were used by the Geelong tugboat administration and crews, much of the site comprises sealed asphalt areas. To the east is Corio Bay, this includes a jetty with a 99 year lease.

Site Context

The site is currently zoned Comprehensive Development Zone – Schedule 2. The adjoining Bay area is zoned Public Park and Recreation. The seabed is Crown Land, managed by the Department of Environment, Land, Water and Planning, while the water and foreshore areas of Rippleside Park and St Helens Beach are also Crown Land managed by the City of Greater Geelong as a Committee of Management.



Figure 3 - Site zoning context

Amendment C002 was Gazetted on the 8 March 2001 which rezoned the land to the Comprehensive Development Zone Schedule 2, implemented the Environmental Audit Overlay, and included the '*Rippleside Comprehensive Development Plan'* and '*Rippleside Urban Design Guidelines*' as Incorporated Documents into the Planning Scheme. Planning Permit 647/2004 was issued on 28 February 2005 for the use of the land for a convenience shop, restricted recreation facility, marina and more than 98 dwellings, and construction of buildings and works, at the direction of the Victorian Civil & Administrative Tribunal in its Order dated 28 February 2005. It has subsequently been amended several times for minor secondary consent changes (PP647/2004/A and PP647/2004/B).

The site has been partially developed in accordance with Planning Permit 647/2004. Specifically in accordance with Planning Permit PP-647-2004/C issued on 21 March 2005, and the Comprehensive Development Plan and Rippleside Urban Design Guidelines, the development of this land has commenced and the delivery of new dwellings on the land is substantially underway, with dwellings delivered within Stage 1 and Stage 2, as well as the delivery of the remediated Rippleside Beach, waterfront path and Stage 1 (30 berths) of the Rippleside Marina.

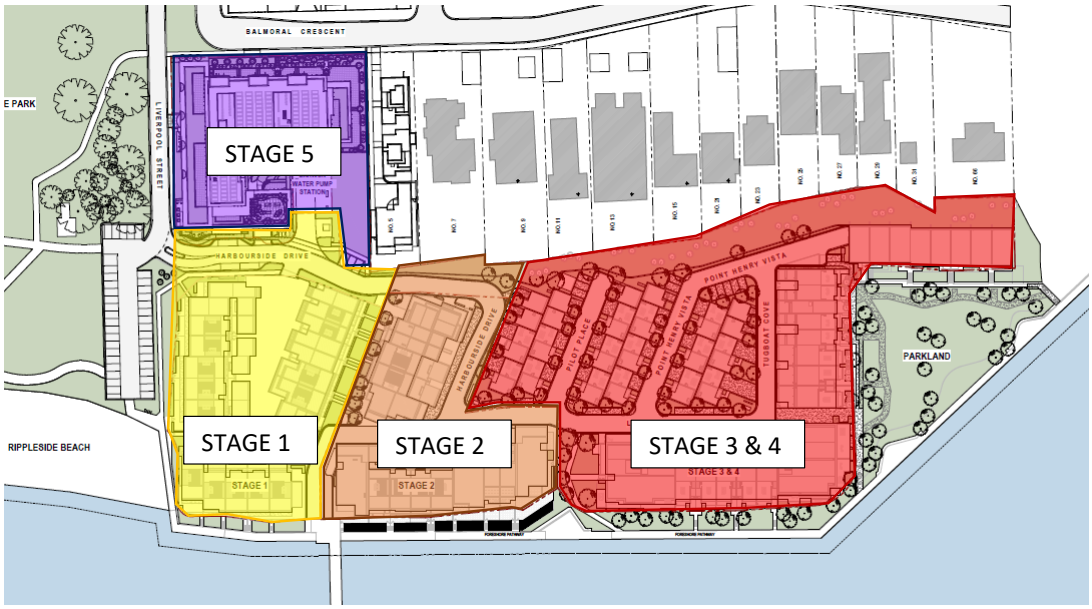


Figure 4 - Staging plan context

Proposal

An application has been made pursuant to Section 96A of the *Planning and Environment Act 1987* for a combined planning scheme amendment and buildings and works application associated with the land at 1 Harbourside Drive, Rippleside.

The proposal seeks to amend Schedule 2 to the Comprehensive Development Zone to update the references to the *Rippleside Comprehensive Development Plan February* 2000 and *Rippleside Urban Design Guidelines June 2000*. An amendment will also be required to Clause 72.04 to update the references to the *Rippleside Comprehensive Development Plan February 2000* and the *Rippleside Urban Design Guidelines June 2000*. Further, the *Rippleside Comprehensive Development Plan February 2000* and *Rippleside Urban Design Guidelines June 2000* will need to be updated and amended to refer to the increased height proposed which is an incorporated document within Schedule 2 of the Comprehensive Development Zone and the Schedule to Clause 72.04.

The planning permit (PP573/2021) will concurrently be considered for buildings and works associated with the construction of 84 apartments. The proposed building has an overall height of 27.0 metres (28.2 metres to the top of services) or seven storeys above ground level and incorporates the following:

- Lower Ground Floor (Harbourside Drive entry) containing the car park, bicycle parking and storage (with entry from Harbourside Drive), marina office and tenancy.
- Ground Floor (Liverpool Street Lobby Entry): containing further resident car parking and storage, 12 apartments and 234 square metres of terrace/courtyard area.
- Level 1 (Balmoral Crescent Entry) containing the further carparking areas (with access from Balmoral Crescent) Residential Amenity area and 13 apartments.
- Level 2: containing 21 apartments
- Level 3: containing 17 apartments and a terrace/courtyard area.
- Level 4: containing 11 apartments.
- Level 5: containing 10 apartments.

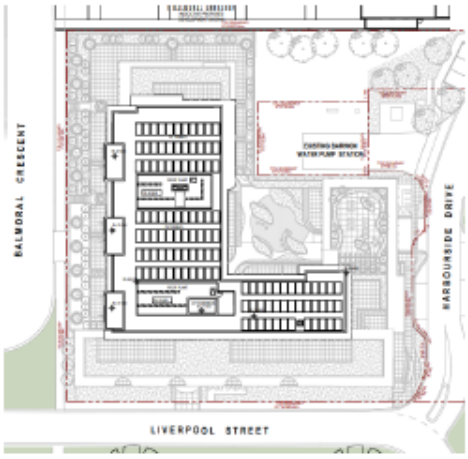
A reduction of car parking would also be required pursuant to Clause 52.06-3 to reduce the number of required car parking spaces. Vehicle access is proposed to be provided via Balmoral Crescent and Harbourside Drive with the provision of 136 car parking spaces. 102 spaces will be provided for residential purposes, 32 for shared marina/residential visitor spaces including one electric vehicle charging space. There are two spaces allocated to commercial tenancies.

The amended design in part results from the incorporation of a Barwon Water asset provided in the north-east corner of the Stage 5 site area. The asset occupies a considerable portion of the land and as such the amended design accounts for this in its new building footprint, shown below.

Figure 5 - Building footprint comparison to previous permit



Previous Stage 5 Footprint
Source: Hassell



Proposed Stage 5 Footprint with Barwon Water Pump Station

Source: SJB

Discussion

Application Considerations

The application has undergone substantial consideration and negotiations with Council to date. Preapplication advice was provided on 22 January 2021 to the applicant with relation to the proposed amendment. Advice provided at the time raised concerns around the lack of a comprehensive analysis of the site and surrounding area, as well as overshadowing to the public realm and the interface with adjoining residential areas. It was further recommended that the proposal should incorporate affordable and social housing.

Initial concerns

A combined application was received on 25 May 2021 which was subsequently referred internally and externally for comment. No external authorities raised concerns with either the amendment or planning permit. Internal departments re-iterated some initial issues raised in the preapplication period which they did not believe had been addressed. Specifically outstanding issues included the need to change the Schedule in the one to support the increased development height, with demonstration that the proposal would result in an exemplar architectural design outcome, including ESD, social housing and contribution to the public realm to justify the additional height. Further concerns included the protection of

Rippleside Park from overshadowing, particularly during the winter solstice and the visual impact of the development to sensitive interfaces such as Rippleside Park and surrounding residential buildings.

Updates to Development Plan and Urban Design Guidelines

It was raised initially in the application process that as the current *Rippleside Comprehensive Development Plan February 2000* and *Rippleside Urban Design Guidelines June 2000* were prepared over 20 years ago, they lack detail and guidelines in line with more recent policy standards. As such the entire documents needed to be rewritten but needed to address the as built and currently approved development, as well as the proposed changes to Stage 5 for consistency purposes. Overall, the translation of the documents is policy neutral, with the exception of Stage 5, which could be permitted provided additional exemplar development standards were added, which has since been negotiated.

Shadowing to Open Space

One of the primary concerns raised by Councils Open Space Team was the additional overshadowing to Rippleside Park. The initial application provided little to support the proposal, however the revised plans package provided shadow diagrams as requested at the winter solstice. The shadows as demonstrated below will result in an increase to what is currently proposed, however, given that this is the most severe that the shadowing will ever be, and it is predominantly at 9am-10am, which is a small window of the day and available light hours, the impact is considered acceptable in this instance.

It is less likely that the park will be utilised during winter periods due to the weather conditions associated with this period. Whilst it is acknowledged that there will be an additional shadowing impact, on balance with providing infill development in a key location that aligns with the planning policies of the Greater Geelong Planning Scheme, the outcome can be supported.



Figure 6 - Winter Solstice 9am Shadow diagrams



Figure 7 - Winter Solstice 10am Shadow diagrams



Figure 8 - Winter Solstice 11am Shadow diagrams

Social and Affordable Housing

The City has the aspiration and objective in growing the supply of social and affordable housing for an inclusive, diverse, healthy and socially connected community as part of the City's Clever Creative strategy and Social Housing Plan. There is an opportunity for the amendment to contribute toward a social and affordable housing outcome, given the objectives of the *Planning and Environment Act 1987*, the Greater Geelong Planning Scheme as well as Council's adopted Social Housing Plan.

Social and affordable housing initiatives are not entirely new and are being actively proposed in the City for other projects and precincts such as Amendment C434ggee for the Geelong Saleyards Precinct Plan, as well as sites in the draft Pakington Street (Geelong West) and South Geelong Urban Design Frameworks and in draft Precinct Structure Plans for the North and West Geelong Urban Growth Area.

General

A number of other less substantial concerns were raised by Council's Engineering, Environmental Health, ESD, Environment and Urban Design teams which have either been resolved, or will be resolved prior to exhibition. Matters relating to Environment have been clarified and resolved. Minor matters that require additional clarifications are around car parking designs, updates to the acoustic report, updates to the Sustainability Management Plan, interface treatments, and the provision of social and affordable housing.

Concerns were also raised by Council's Heritage Advisor pertaining to the built form outcome. It was recommended that further building articulation was provided to reduce the scale of development to Balmoral Crescent. The application has since provided additional information at Figure 9 demonstrating the built form outcome to this frontage, which is considered appropriate in its context. Further recommendations from Council's Heritage Advisor recommended the height and scale of development be further reduced. It is acknowledged that the site is not affected by a heritage overlay and as such the application of heritage commentary has limited weight. Further, the considerations of the proposal must be balanced with other principals of the Greater Geelong Planning Scheme. Overall, the proposal presents a balanced outcome for the site that provides infill development in a well serviced area that can cater for the proposed scale.

Consideration and assessment of the proposal

The amendment is supported by the Planning Policy Framework by limiting urban sprawl and providing an urban renewal and infill development opportunity that will consolidate and intensify an existing urban area (Clause 11.01-1 - Settlement, Clause 11.02-1S – Supply of Urban land, and Clause 16.01-1S – housing supply). Exemplar design outcomes will be required for the site, ensuring that the urban environment is functional, safe, and enjoyable and contributes to the sense of place (Clause 15.01-1S Urban Design). The development outcome is considered to respond to its context, particularly given its sensitive interfaces, and has been designed to be well articulated and appropriately scaled (Clause 15.01-2S – Building design).

The amendment also provides a greater diversity of housing types in an established area close to existing services and infrastructure (Clause 16.01-1L-01). The inclusion of social housing either in the form of dwellings or a cash payment or mixture of both is supported by Clause 16.01-2S Housing Affordability which seeks to deliver more affordable housing closer to jobs, transport and services. The proposal is considered to be in a location well suited to cater for this scale of development and will be of a high design quality (Clause 11.01-1L-01 Settlement – Greater Geelong).

Exhibition

Provided Council are supportive of the preparation and exhibition of Amendment C436ggee, the timing of exhibition will be subject to finalising the draft planning permit acceptable to Council officers. Draft permit conditions will be prepared prior to the exhibition of Amendment C436ggee. All amendment and supporting documentation, as well as the planning permit, will be exhibited and any affected or interested person may lodge a submission about the amendment.

Impacts on landowners and adjoining landowners

The development of the site has incorporated public realm improvements, particularly to St Helens Park to the north. The development will also result in enhanced public connectivity through the provision of a waterfront path that connects Rippleside Beach through to St Helens Beach and park to the north. The public marina has also been refurbished and expanded partially providing 32 marina berths, 32 car spaces and 31 cycling spaces.

The built form has been setback from the Liverpool Street frontage at street level to create a landscape interface at the pedestrian level, with the upper levels further recessed behind the podium form resulting in an appropriate sense of scale being demonstrated at this interface with Liverpool Street and Rippleside Park.

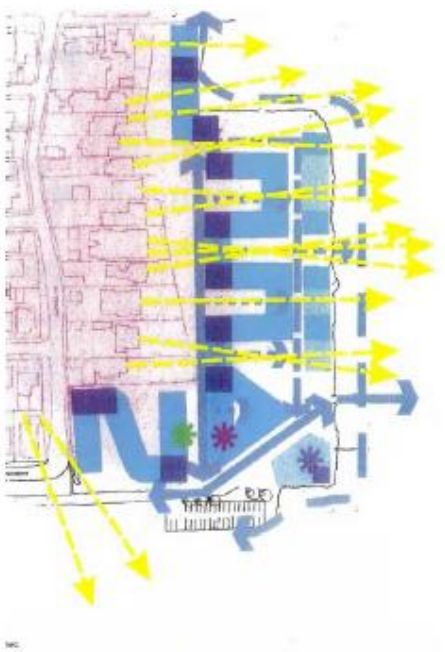
The built form of the proposal has sought to address the evolving character of the eastern side of Balmoral Crescent through referencing the building rhythm emerging along the streetscape within the address to Balmoral Crescent.



Source: SJB

Figure 9 - Streetscape elevation from Balmoral Crescent

The design response gives consideration to the sites unique urban context. Existing dwellings in the established area benefit from substantial views both to Corio Bay and in some instances the city. It was a substantive consideration of the Rippleside Urban Design Guidelines to ensure that building form on the land appropriately responds to the identified view corridors within the document. Whilst the proposed built form has increased in scale, the view corridors identified in the Rippleside Urban Design Guidelines are maintained and protected.



Picture 3 View lines diagrams – Urban Design Guidelines 2000

Source: Rippleside Urban Design Guidelines 2000



Picture 4 Application of View lines to proposed scheme.

Source: SJB

Figure 10 - View corridors - Design guideline comparison

The proposal will not result in unreasonable overshadowing impacts to existing neighbouring dwellings or unreasonable overshadowing impacts to the Ripplesde Park site to the south. Typically, the assessment of the planning permit considers overshadowing impacts to neighbouring properties. Given the sites key location and sensitive interfaces, additional information has been considered as a part of the amendment process.

Diagrams shown at Figure 11 demonstrate shadowing impacts during the equinox, which is the standard measurement requirement by the Greater Geelong Planning Scheme. The plans above demonstrate that whilst there will be some impact during the equinox at 9am, all shadows will be removed from neighbouring residential properties by 10am onwards. This impact is considered reasonable given the sites strategic context and alignment with planning policy.

It is also noted that at Figures 6, 7 and 8, shadow impacts are contemplated at the winter solstice (the lowest point of the sun during the year). Even at this time, whilst there will be some impact at 9am, shadows will not affect neighbouring properties from 10am onwards, which is considered to be a reasonable impact on balance with other considerations of the Planning Scheme.

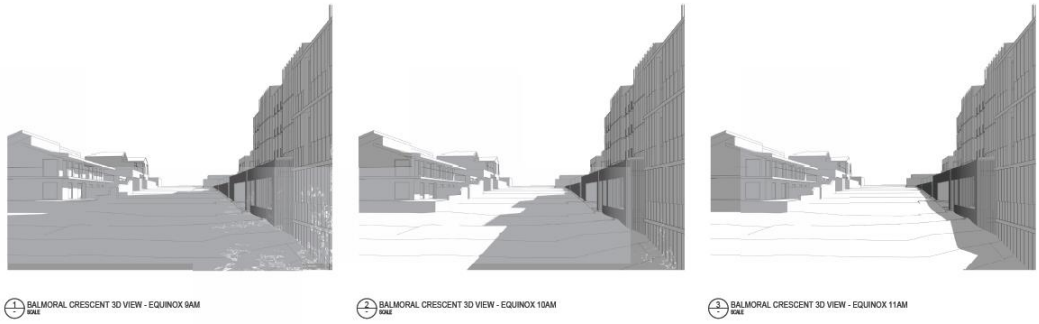
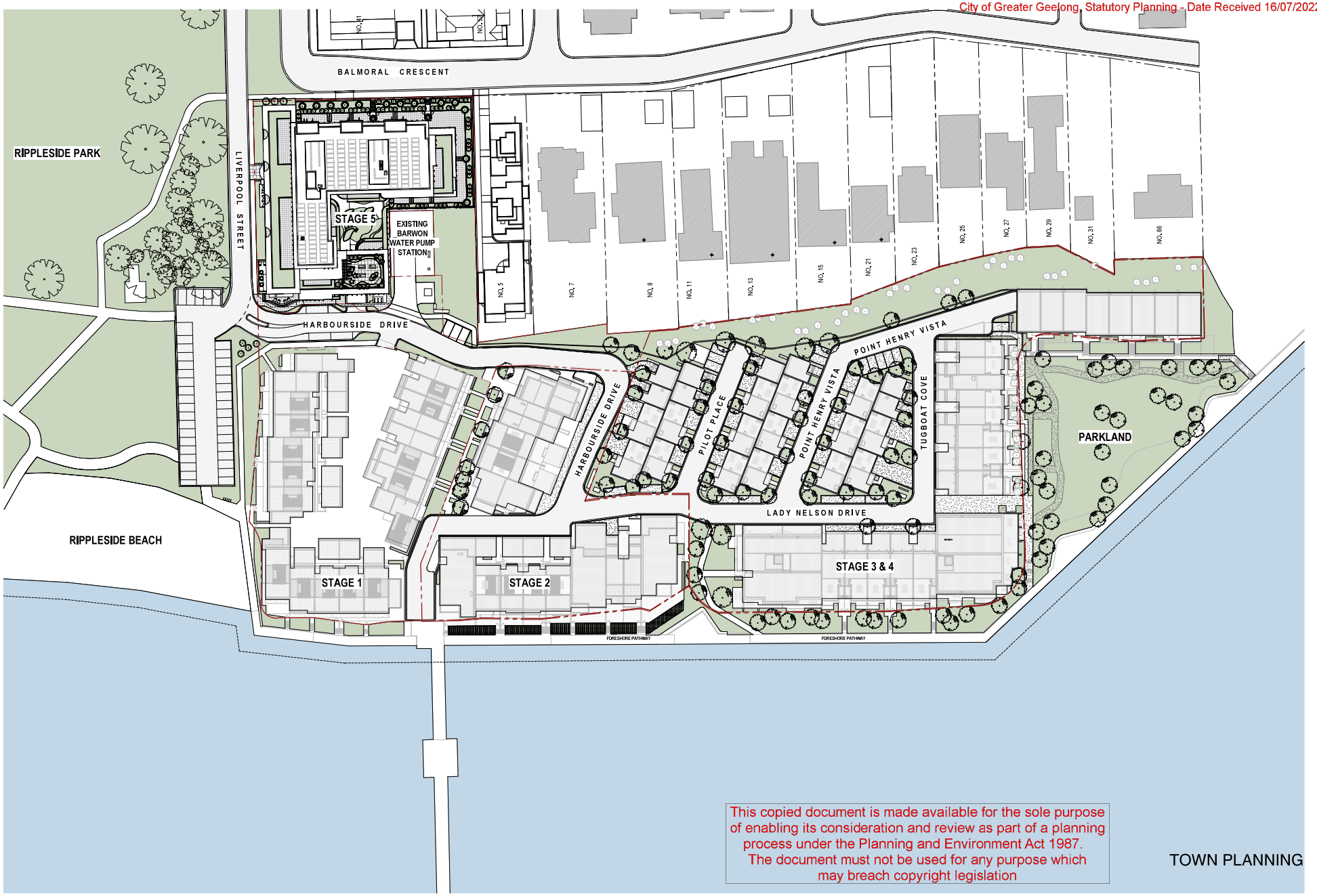


Figure 11 - Shadowing to Balmoral Crescent at Equinox - left to right - 9am, 10am and 11am

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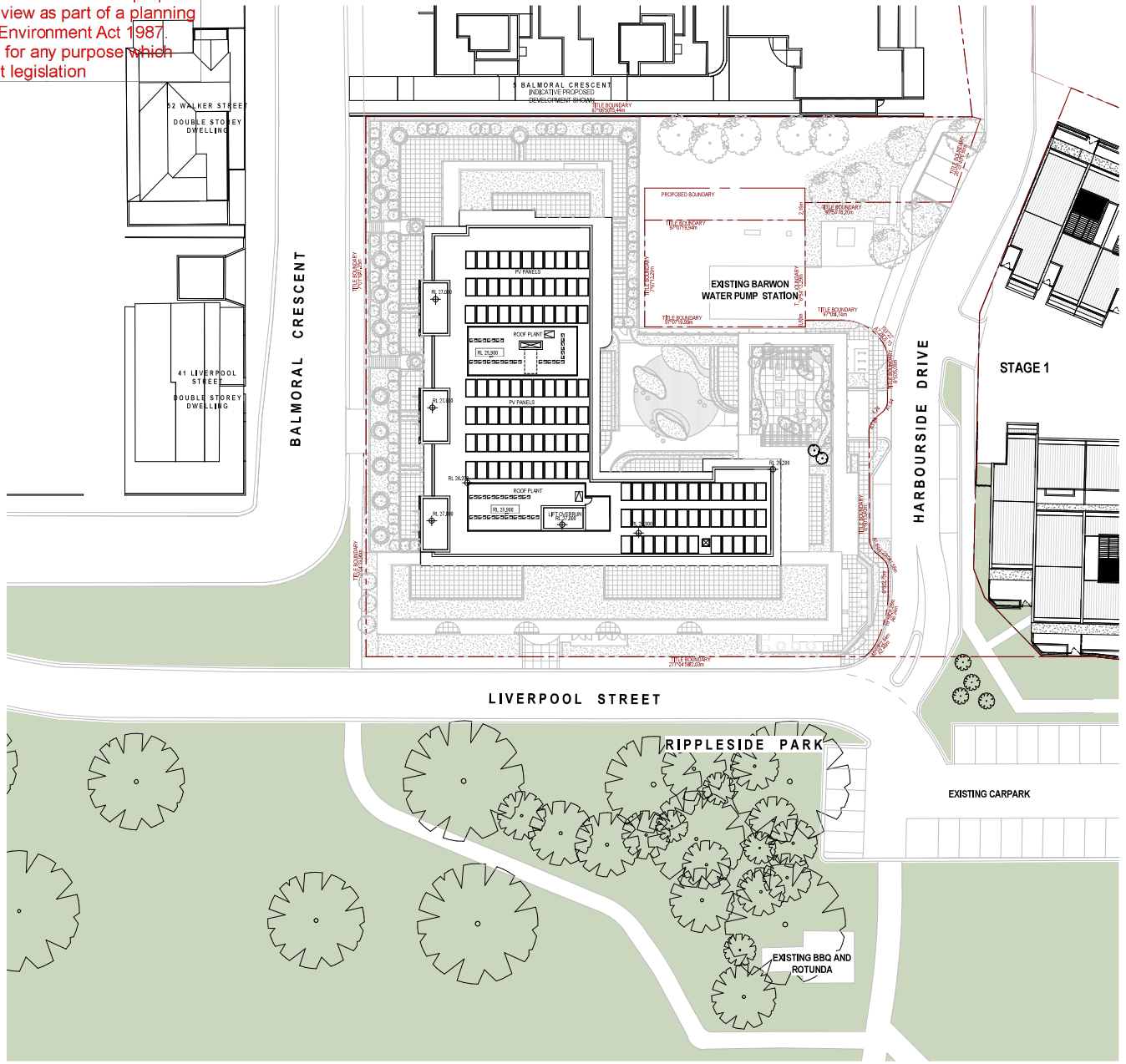
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LIVERPOOL STREET, RIPPLESIDE

Job No.
21511

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Drawing
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PROPOSED SITE PLAN

Revision
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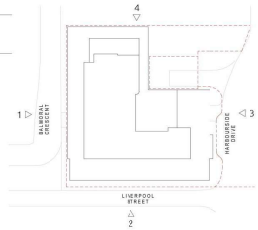
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3 SD02_01 ELEVATION - EAST
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4 SD02_01 ELEVATION - NORTH
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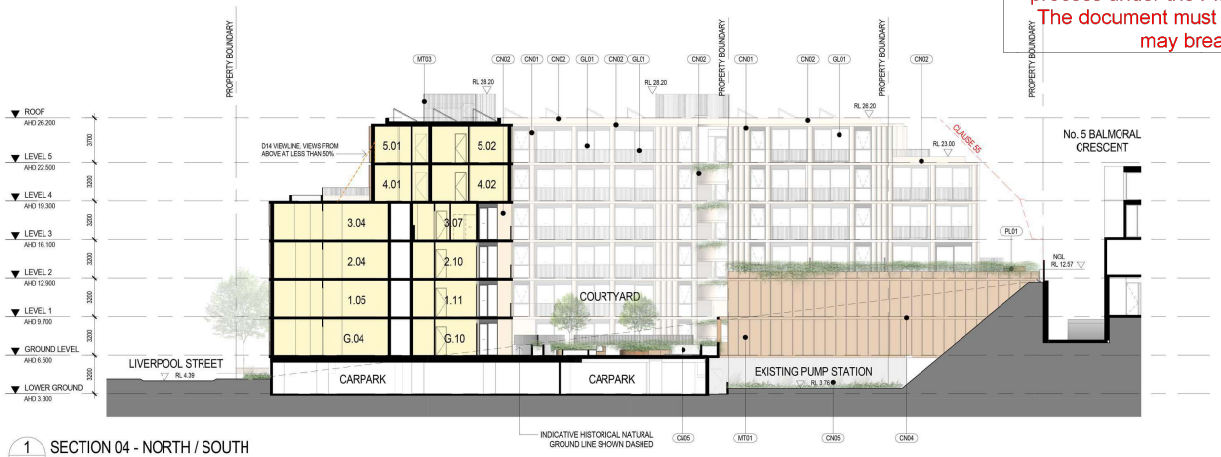
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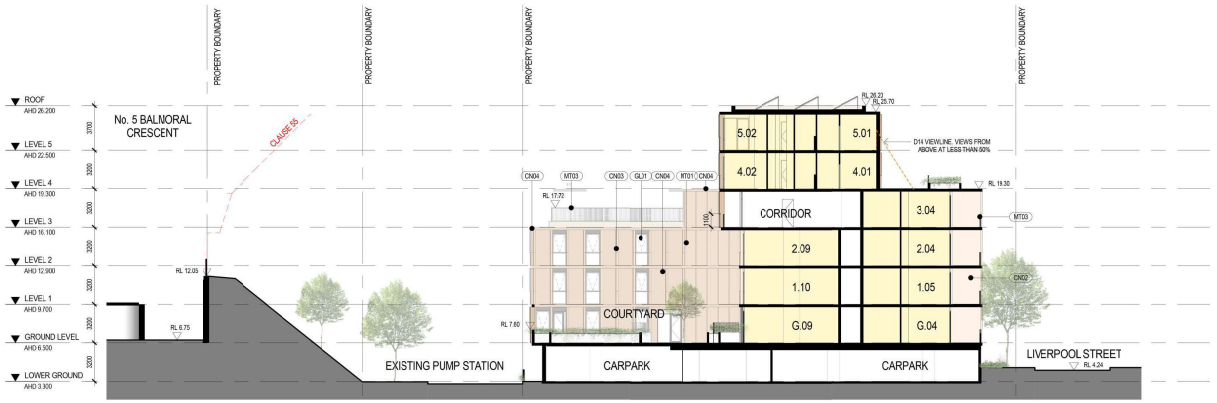
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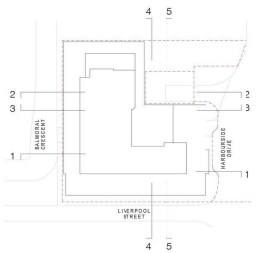
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2 SD02_01 SECTION 05 - NORTH / SOUTH
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LIVERPOOL STREET, RIPPLESIDE

Job No.
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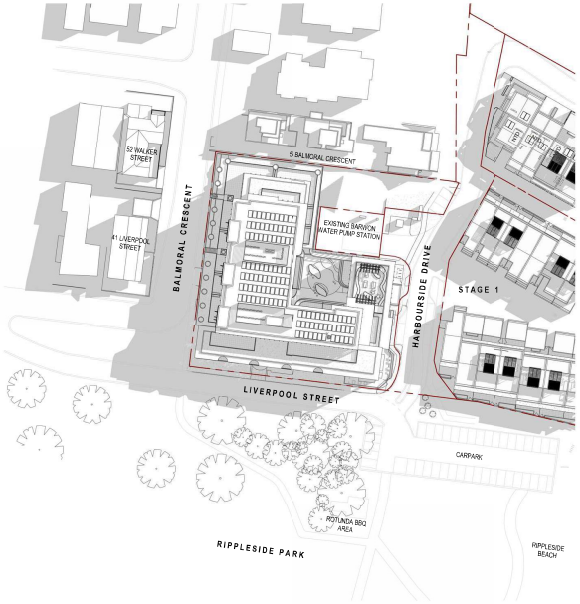
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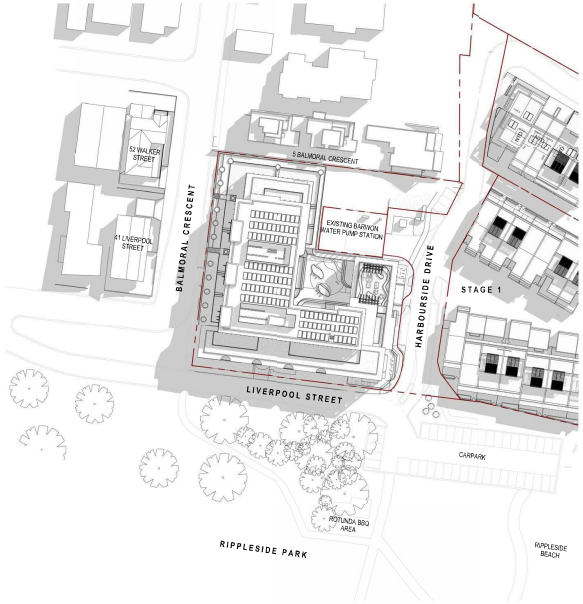
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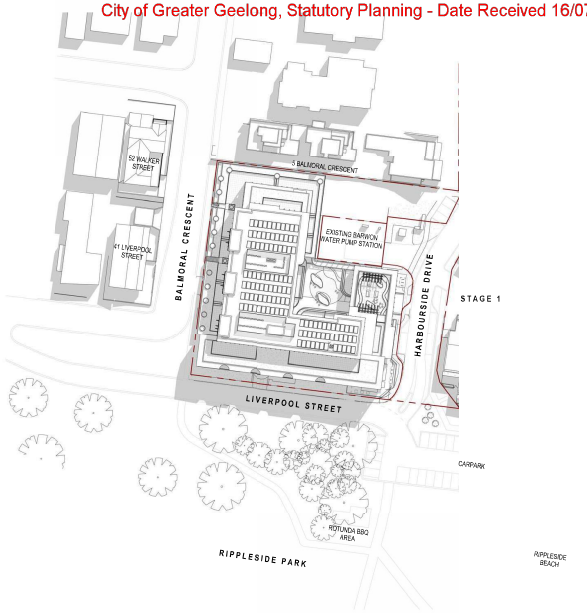
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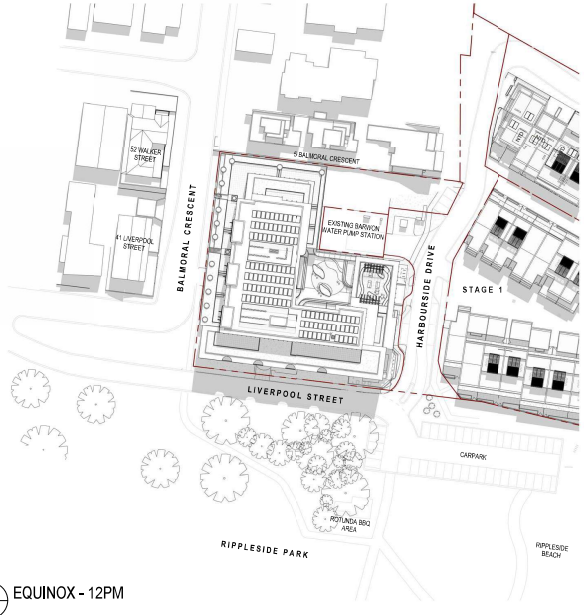
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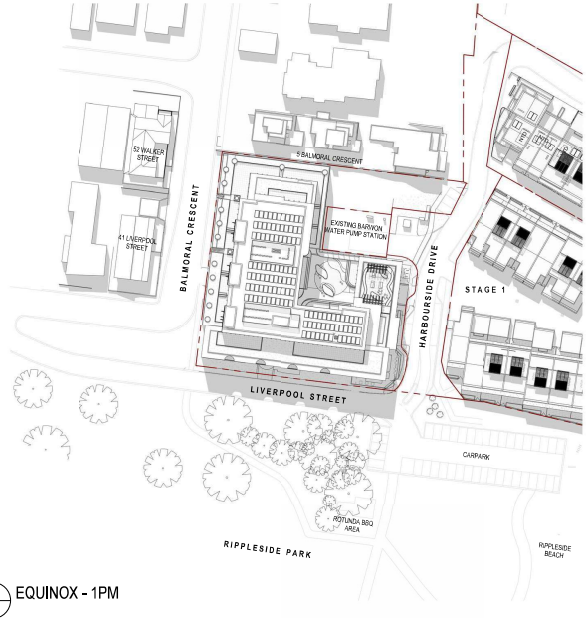
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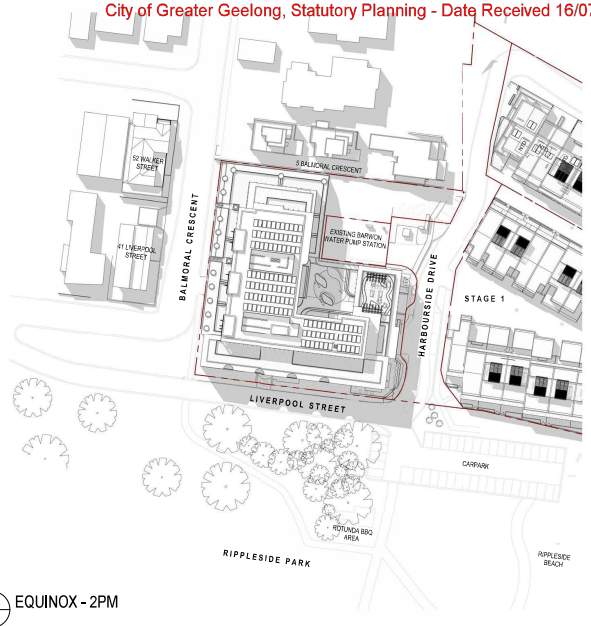
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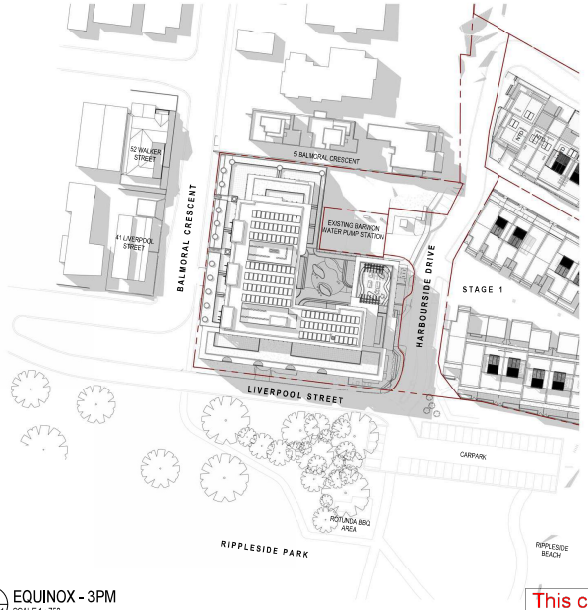
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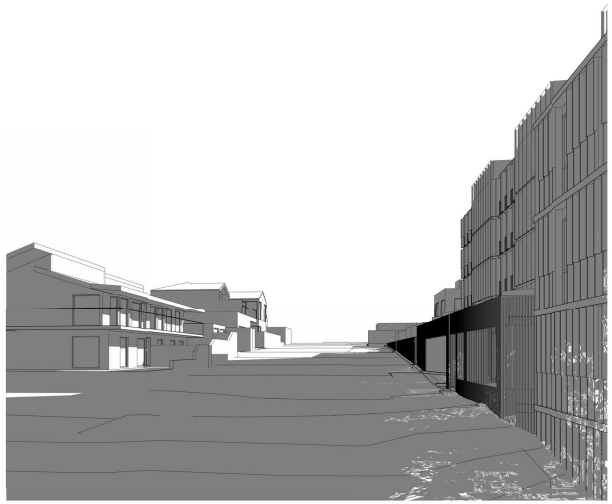
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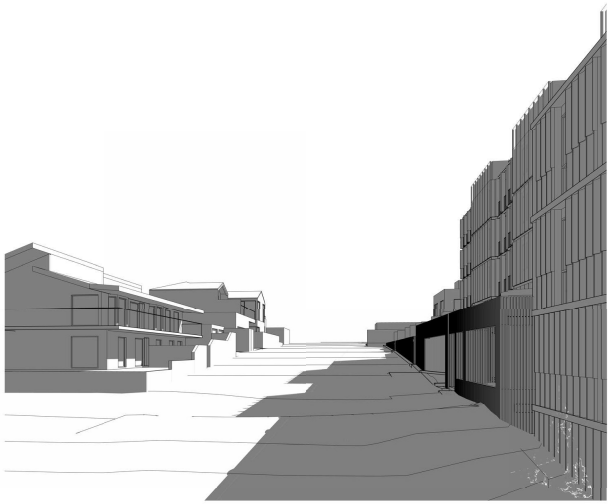
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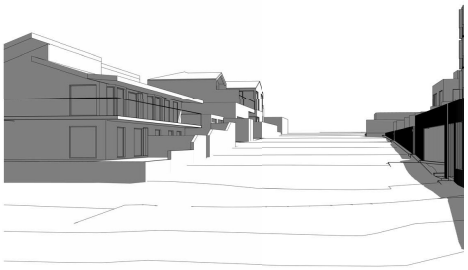
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View Analysis

4.4 View Sharing and Orientation

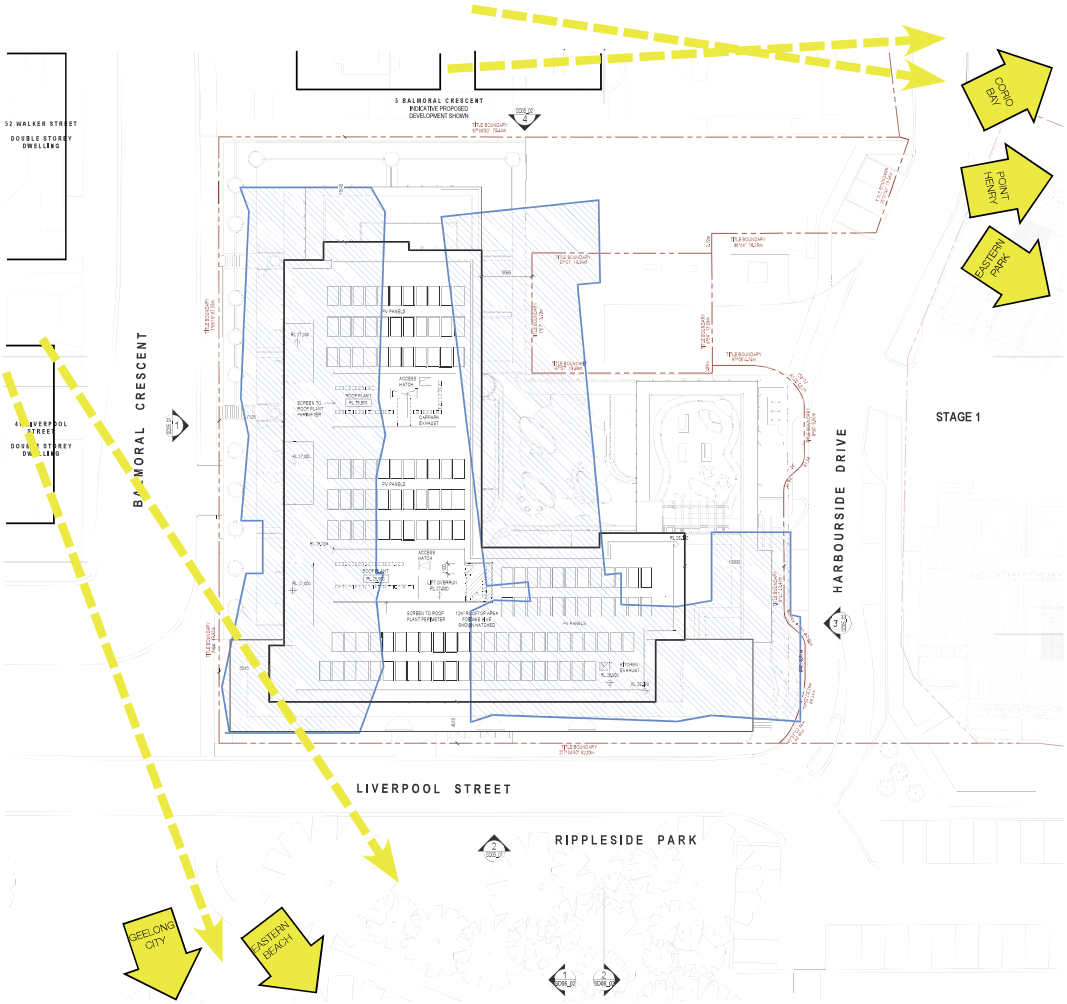
The massing and building orientation have been configured to respect view sharing of surrounding properties.

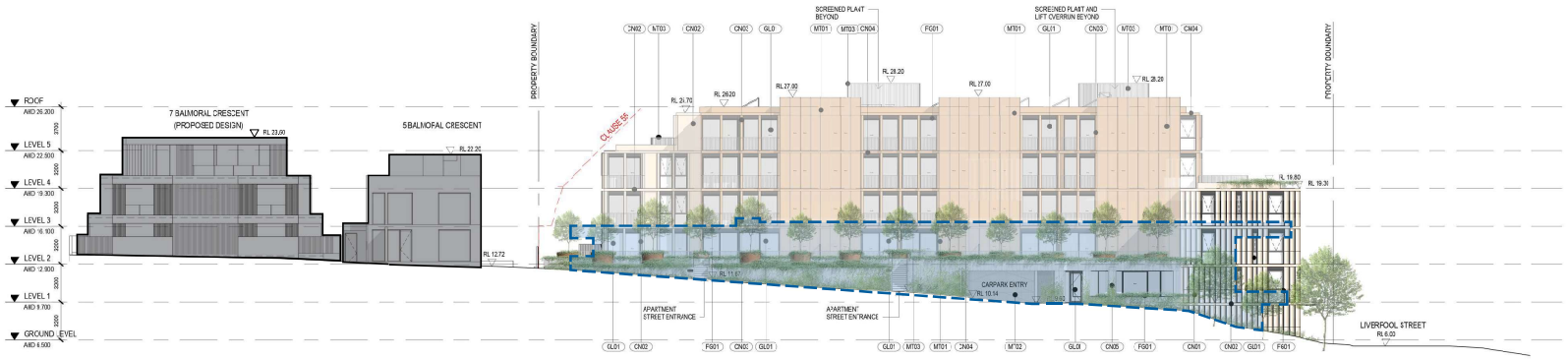
The setbacks and corners of the proposed building respect the previously approved envelope.

Previously Approved Envelope (Building H)

View lines from surrounding propeties

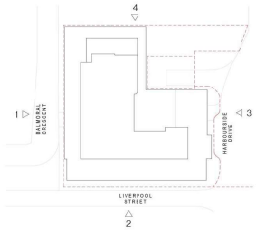
Views to significant landscape features







Previously Approved Envelope (Building H)



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LIVERPOOL STREET, RIPPLESIDE

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SJE Architecure Pty Ltd
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2.9. Endorsement of the Bellarine Distinctive Area Statement of Planning Policy

Source: **City Planning & Economy**
Director: **Gareth Smith**

Crs Aitken and Kontelj re-entered the meeting room at 7.43pm

Purpose

1. To present the final Statement of Planning Policy (SPP) (October 2022) for the Bellarine Peninsula Declared Area under the Distinctive Areas and Landscapes program for Council endorsement.

Background

2. The Bellarine Peninsula Distinctive Area and Landscape was declared in October 2019. The declaration triggers Department of Environment, Land, Water & Planning (DELWP) in consultation with Traditional Owners, community, agencies and councils to prepare of a Statement of Planning Policy (SPP) to provide policy guidance on how the 50-year vision for the area will be achieved.

3. The declaration area map, project timeline, process outline and consideration of the final SPP can be found in Attachment 1.

4. Council endorsed a submission to the phase 3 consultation on the draft SPP at its meeting on 24 August 2021.

5. The Minister for Planning appointed a Standing Advisory Committee (SAC) to consider submissions on the township boundaries in December 2021.

6. Council participated in the SAC hearing in April – June 2022.

7. The SAC recommended that town boundaries not be ‘protected’ settlement boundaries. In response, the Minister for Planning accepted DELWP’s advice to not accept the SAC recommendation.

8. The Minister, having considered submissions and the SAC report, released the final SPP for endorsement on 7 October 2022. The SPP includes protected settlement boundaries for all townships.

9. The Council is a Responsible Public Entity (RPE) under the *Planning and Environment Act 1987* and is required to endorse the SPP. RPEs are bound by or must have regard to objectives in the SPP when making decisions within the declared area.

Key Matters

10. Council was generally supportive of the draft SPP subject to some minor changes, clarifications and more detailed information on how the SPP was to be implemented.

11. The recommended changes and clarifications have largely been addressed in the final version of the SPP. See **Attachment 1** for more details.

12. At the time of endorsing a submission to the draft SPP, Council wrote to the Minister for Planning to request a detailed implementation plan, a written response to submissions provided by way of a public report and clarity on the role of an RPE and how to use the SPP. Ideally, this information would have been provided alongside a request for Council endorsement. This information has not been provided.

13. Significant time and resources have been expended to get to the final endorsement stage. The SPP process has raised community expectations in relation to new controls being introduced into the scheme to deliver the SPP objectives. Council has requested DELWP lead and resource this work.

14. It is recommended Council endorse the SPP. The SPP aligns with the Council's objectives around sustainable urban development and the protection and management of green breaks and environmental and landscape features.

15. DELWP has committed to working closely with Council to implement the SPP. There is currently no implementation plan.

16. It is recommended alongside Council endorsement of the SPP, the Mayor write to the Minister to request greater clarity on how the SPP will be implemented, the role of RPEs and to request that DELWP lead and resource the SPP implementation, including any changes to zones and overlays resulting from the SPP.

RESOLUTION - Item 2.9

Cr Aitken moved, Cr Mason seconded -

That Council:

1. **Endorses the Bellarine Peninsula Distinctive Area and Landscape Statement of Planning Policy (October 2022);**
2. **Writes to the Minister for Planning to:**
   - **2.1. Advise of Council's endorsement of the Bellarine Peninsula Statement of Planning Policy;**
   - **2.2. Request the release of a Statement of Expectations for Responsible Public Entities;**
   - **2.3. Request the release of a practice note on how the SPP should be used; and**
   - **2.4. Confirm DELWP will lead and resource the planning scheme changes identified to deliver the SPP including zone and overlay changes.**

Carried

Financial Sustainability

17. There is no cost associated with endorsing the Bellarine Peninsula SPP. Once endorsed, the SPP will need to be considered as part of decision making in the declared area. It is unclear if Council will be responsible for carrying out planning scheme amendments to implement recommendations from the technical reports. DELWP has indicated they will introduce the SPP into the Greater Geelong Planning Scheme and ensure there are no policy inconsistencies.

18. The broad operations and functions of the City are bound by and must have regard for the objectives of the SPP. The design and delivery of future programs and capital projects on the Bellarine will need to consider this in the design and implementation phase. Additional project costs associated with this are unknown.

Community Engagement

19. DELWP was responsible for conducting community engagement. There were three phases of community consultation to inform the SPP and a consultation report has been prepared for each phase. These can be accessed on the DELWP project page https://engage.vic.gov.au/project/distinctive-areas-and-landscapes-program/page/bellarine-peninsula

20. Council made a detailed submission to the phase 3 consultation.

21. A Standing Advisory Committee (SAC) was appointed by the Minister for Planning to hear submissions relating to township boundaries and to make recommendations. Council presented its submission to the SAC and cross-examined other submitters. The SAC report was handed down in July 2022. The Minister considered the community consultations and SAC report as part of finalising the SPP. The SAC report and final SPP were released in October 2022.

Social Equity and Sustainability

22. The three phases of consultation have sought to provide opportunities for those impacted by the SPP to have input into the plan.

23. The SPP contains directions on social and affordable housing and services and infrastructure.

Relevant Law/Policy/Legal Implications

24. The SPP has been prepared in accordance with the Distinctive Area and Landscape requirements under the *Planning and Environment Act 1987*. Council's endorsement of the SPP will bind it to certain matters contained within the SPP.

Alignment to Community Plan and Vision

25. This report aligns with Our Community Plan 2021-2025 strategic priority:
Sustainable growth and environment.

26. This report aligns with the Community led 30-year Vision, "Greater Geelong: A Clever and Creative Future" community aspiration:
Sustainable development that supports population growth and protects the natural environment.

Conflict of Interest

27. No officer involved in the preparation of this report declared a general or material conflict of interest.

Risk Assessment

28. There are no significant risks associated with endorsing the Bellarine Peninsula SPP. The SPP contains objectives and strategies that will inform decision making in the declared area. The consideration of the SPP can be incorporated into existing decision-making processes.

29. The SPP process has raised community expectations around how future development proposals will be considered. The SPP was supported by a number of technical reports that flagged changes to zones and overlays to preserve the character of townships. DELWP have made no commitment to deliver these changes and have restricted the implementation of the SPP to the policy only. A significant amount of resourcing and time would be required for Council to deliver these outcomes in a timely manner. DELWP are better positioned to deliver these outcomes for the community.

Environmental Sustainability

30. Sustainability is a key consideration within the Bellarine Peninsula SPP. Policy domains relating to environment and biodiversity, landscapes, environmental risks and resilience, water quality and security, tourism, agriculture and natural resources and settlements include objectives and strategies to deliver the vision set out in the SPP.

Attachments

1. Bellarine SPP Endorsement [**2.9.1** - 9 pages]

THE CITY OF
GREATER GEELONG

ENDORSEMENT OF THE BELLARINE STATEMENT OF PLANNING POLICY

Contents

1 Introduction 2
2 Declaration 2
3 Timeline 2
5 Technical Studies 3
6 Phase 3 Consultation – draft SPP 3
7 Implications of the SPP on the Council 3
8 Standing Advisory Committee 4
9 Final SPP & Protected Settlement Boundaries 4
10 Urban Geelong Long Term Settlement Boundary Review Project 4
11 DELWP Response to Council's Submission 4
12 Request for Council Endorsement 6
13 Conclusion 7
Appendix 1 – Declared Area map 8
Appendix 2 – Bellarine Framework Plan 9

1 INTRODUCTION

The following report outlines the background, process, consultation, submissions and matters for consideration as part of the endorsement of the Bellarine Statement of Planning Policy (SPP).

2 DECLARATION

The Bellarine was declared a Distinctive Area and Landscape (DAL) by the Victorian Government in October 2019, with the aim of permanently protecting the area from over-development and preserving its unique environment, landscape and lifestyle. The declaration triggers the preparation of a Statement of Planning Policy (SPP) which includes a 50-year vision and policy guidance on how the vision will be achieved. The SPP is prepared by Department of Environment, Land, Water & Planning (DELWP) with feedback from the City.

The declared area includes all of the Bellarine Peninsula townships and extends west to Moolap and Armstrong Creek taking in Lake Connewarre. The declared area is shown in Appendix 1.

3 TIMELINE

The following timeline is adapted from the DELWP project page:

- **Project Commencement**
  Programme released April 2019.
- **Phase 1: Public Engagement**
  Understanding the significant values of the Bellarine that the community wants to protect. Engagement opened 14 May 2019 – closed 15 July 2019.
- **Declaration**
  Declaration of the Bellarine as a distinctive area and landscape. Declared 29 October 2019.
- **Phase 2: Public Engagement**
  Feedback was sought on a draft vision statement and potential policy approaches to inform the draft Statement of Planning Policy. Engagement opened 17 April 2020 – closed 14 June 2020.
- **Phase 3: Public Consultation**
  Consultation on draft Statement of Planning Policy and proposed landscape planning controls (public submissions process). Consultation opened 29 June 2021 – closed 31 August 2021.
- **Council Submission to the Draft SPP**
  On the 24 August 2021 Council endorsed a submission to the Bellarine Distinctive Area and Landscape public consultation.
- **Minister Appoints Standing Advisory Committee (SAC)**

  Minister appoints SAC in December 2021 for advice on township boundaries.
- **Standing Advisory Committee (SAC) Hearing**
  Public hearings were held from 26 April 2022 to 9 June 2022. Legal counsel presented the City's submission with officer support. The Advisory Committee issued its report to the Minister on 8 July 2022.
- **Release of the Final SPP and SAC Report.**
  The Advisory Committee Report and final SPP were made public on 7 October 2022.
- **Endorsement of Final Draft Statement of Planning Policy**
  Responsible public entities, such as Borough of Queenscliff and the City of Greater Geelong will be asked to endorse the final draft Bellarine SPP in late 2022.

- **Decision on Final Statement of Planning Policy**
  Final Statement of Planning Policy to be decided by the Governor in Council. Once approved it will be operational immediately.

5 TECHNICAL STUDIES

The preparation of the SPP was informed by technical reports on landscape, settlement, township character, bushfire and cultural heritage. All technical studies are available to view on the DELWP project page.

6 PHASE 3 CONSULTATION – DRAFT SPP

Phase 3 public engagement was undertaken by DELWP from 29 June 2021 – closed 31 August 2021.

On 24 August 2021 Council endorsed a submission to the draft Bellarine SPP phase 3 consultation. The submission generally supported the sections of the draft Statement of Planning Policy (SPP) which will guide planning and growth for the declared area for the next 50 years. The Council motion included:

> *That Council:*
>
> *1. Endorse the submission (Attachment 1) to the phase three consultation on the draft Statement of Planning Policy as part of the Bellarine Peninsula Distinctive Area and Landscape project with the exception of paragraph 78 where the exclusion of the 'tourist node' on the Bonnyvale Road site from the protected settlement boundary is not supported, this site should be included within the boundary for Ocean Grove; and*
>
> *2. Request the Chief Executive Officer write to the Department of Environment, Land, Water and Planning to request that:*
>
> *2.1. Matters raised in the submission are duly considered;*
>
> *2.2. A written response to the matters raised in submissions (Council and other submitters) is provided by way of a public report; and*
>
> *2.3. Council only be requested to endorse the final Statement of Planning Policy upon the release of a consideration of submissions report and the preparation of a detailed implementation plan and Statement of Planning Policy guidelines.*

7 IMPLICATIONS OF THE SPP ON THE COUNCIL

Council's role in the preparation and implementation of the SPP is as:

- a responsible public entity (RPE) in relation to the declared area pursuant to the *Planning and Environment Act 1987* (the Act);
- the planning authority and responsible authority for the Greater Geelong Planning Scheme (Planning Scheme); and
- the municipal council for the City of Greater Geelong local government area under the *Local Government Act 2020* (LG Act).

The final draft SPP set out a 50-year vision and objectives and strategies to achieve the vision under the policy domains:

- Aboriginal cultural heritage – Wadawurrung Country;
- Environment and biodiversity;
- Landscapes;
- Environmental risks and resilience;
- Water quality and security;
- Historic heritage;
- Tourism, agriculture and natural resources;
- Strategic infrastructure; and
- Settlements.

Where objectives are binding, the RPE is required to have regard to the strategies to achieve the objective when performing a function or duty or exercising a power in relation to the declared area.

8 STANDING ADVISORY COMMITTEE

The Minister for Planning appointed a SAC in December 2021 to provide advice on township boundaries.

Public hearings were held from 26 April 2022 to 9 June 2022. The Advisory Committee issued its report to the Minister on 8 July 2022. The Advisory Committee Report and final SPP were made public on 7 October 2022.

The Advisory Committee made several findings and one recommendation. The full report can be accessed at the DELWP project page.

The recommendation was:

> *'Based on the reasons set out in this Report, the Committee recommends that settlement boundaries proposed in the draft Bellarine Peninsula Statement of Planning Policy not be identified as Protected Settlement Boundaries.'*

The Minister for Planning accepted the Department's advice and recommendation to not accept the Distinctive Areas and Landscapes Standing Advisory Committee's recommendation. The final SPP introduces protected settlement boundaries into the Bellarine Peninsula Statement of Planning Policy. The Minister for Planning provided a response to the SAC which can be viewed on the DELWP project page.

9 FINAL SPP & PROTECTED SETTLEMENT BOUNDARIES

The final SPP was released on 7 October 2022. The release of the final version of the SPP was accompanied by a Phase 3 Consultation Findings Summary Report and a Statement of Reasons for determination.

The SPP includes protected settlement boundaries consistent with existing township boundaries determined by Structure Plans except for Portarlington which now includes Ramblers Road which is zoned residential.

A protected settlement boundary is still to be determined for the eastern edge of Geelong (see section 10).

The Framework Plan in appendix 2 shows the protected settlement boundaries.

10 URBAN GEELONG LONG TERM SETTLEMENT BOUNDARY REVIEW PROJECT

Strategic Planning is currently undertaking a review of the settlement boundary for Urban Geelong with the aim of introducing it as a 'long-term' boundary. A draft report has been prepared based on the process set out in the Greater Geelong Settlement Strategy. Of relevance to the SPP, the review includes the investigation areas of Moolap/Newcomb/St Albans Park and Armstrong Creek South Central which form the eastern edge of urban Geelong.

The boundaries for these areas are subject to the SPP designation:

> '*Indicative location of protected settlement boundary to be implemented subject to local strategic planning work.'*

The draft report was on public consultation for initially 6 weeks until 13 May, but this was extended for 2 weeks to 27 May. Council will consider a report on the long-term boundary review in early 2023. A planning scheme amendment will be required to implement the long-term boundary into the planning scheme.

11 DELWP RESPONSE TO COUNCIL'S SUBMISSION

While DELWP has provided a summary of the phase 3 consultation findings, it has not detailed how the final SPP has responded to or considered submissions. They have provided a list of key changes between the draft and final versions:

- The Declared Area Framework Plan has been updated to:
- identify regionally significant landscapes
- encourage recycled water usage within the declared area
- identify additional road corridor views along Shell Road between Ocean Grove and at Point Lonsdale.
- The Environmental Risks and Resilience policy domain has been updated to include new and amended strategies relating to minimising human impacts, protecting marine and coastal systems to aid in carbon sequestration.
- The Strategic Infrastructure policy domain includes new information about water security infrastructure delivery and strategic cycling corridors.
- The Tourism, Agriculture and Natural Resources policy domain has been updated to clarify the purpose of extractive industry interest areas as a tool for referring planning permit applications only and for it not to imply that a quarry can be established without planning permission.
- The Settlements policy domain includes:
- updated definitions of 'settlement hierarchy', 'future urban areas', 'urban-rural interface' and areas for 'further investigation'.
- updated settlement descriptions that provide more information to guide built form (including specifying preferred building heights) to provide greater certainty for the protection of township character.
- clarification that a protected settlement boundary applies to Queenscliff.
- a new strategy to support the delivery of affordable and social housing.
- Updated settlement maps for Ocean Grove, St Leonards, Leopold and Queenscliff to:
- reflect where urban development has already occurred or is rezoned for urban development. These areas are now designated as incremental change areas.
- include the Ocean Grove Hotel site (139-175 Bonnyvale Road, Ocean Grove) within the protected settlement boundary and designating it for tourism and/or community use.
- exclude the coastal parklands and reserves from the Queenscliff protected settlement boundary.

Overall, Council's suggested changes were favourably addressed by DELWP. DELWP have not provided any detail on how they considered or responded to submissions, therefore, where changes were recommended but not accepted there is no explanation provided. Council's submission requested a publicly released report that responds to the matters raised in submissions (Council and other submitters). This has not occurred.

Council also requested a detailed implementation plan be provided as part of a request for council endorsement. This has not been provided. DELWP have indicated implementation will be dealt with once the SPP is endorsed and included in the planning scheme. The matter of an 'implementation group' has also been raised but no details have been forthcoming. As an RPE it would be useful to understand the implications of endorsement prior to being asked to endorse.

Table 1 below outlines how the issues raised in Council's phase 3 submission, (which can be found at the link below) have been addressed.
https://www.geelongaustralia.com.au/common/Public/Documents/8d96ec5b54a6817-councilminutes-24august2021.pdf

It shows whether specific requests for changes have been addressed or not. Some of the submission points were supportive or provided commentary for consideration and did not require specific attention. Issues relating to technical reports have not been considered as they do not form part of the SPP.

Table 1 – Council submission and DELWP Response

Submission point #	Final SPP
1-19 Implementation	Not Addressed.
21-22, 61, 64 Green breaks	Addressed. Edits made.
23 48 65 Nature Based Tourism	Definition now provided.
26, 34, 35, 36, 37,41 Threats	Somewhat addressed. Some threats included but not all identified by CoGG.
27 Vision	Not addressed. Objectives are not specific and measurable.
29 44 Environmental Risks	Minor wording change not included.
32 Public Transport	Addressed. 'Prioritise' has been included.
39 Community resilience	Not addressed. No additional content included.
47 Landscape	Not addressed. Still no detail on how any recommendations in background reports will or will not be implemented, by who and when.
49 Vegetation	Addressed. Recommended wording adopted.
52-55 Vegetation	Not addressed.
59 62 Historic Heritage	Addressed. Edits made.
66 Extractive Industries	Somewhat addressed. Greater clarity provided but area still shown as an 'investigation area'.
67 69 Tourism & Infrastructure	Addressed. Boat ramps now included on map.
74 Residential Zones	Not addressed. It is still not clear what if any of the background report recommendations will be implemented.
75 Changes to zones	Somewhat addressed. The text acknowledges changes may occur but it is not clear if the SPP needs to be amended if changes are made.
78 Bonnyvale Road	Addressed. Council's request to include the pub site has been supported.
80 Housing type	Addressed. The use of the term 'growth area' has been removed in relation to the Bellarine townships.
81 Urban-Rural Transition	Addressed. Edits made.
82 84 88 Urban development	Not addressed. It is unclear how any of the design guidance for development will be introduced into the planning scheme.
83 Development and Risks	Addressed. Edits made.
85 86 Change areas	Addressed. Edits made to clarify further investigation areas.
87 Drysdale map	Addressed. Edits made and all IHDA are shown.
89 Portarlington map	Not addressed. Harbour not included on the plan.
90 Portarlington map	Addressed. Reserves named for clarification.

12 REQUEST FOR COUNCIL ENDORSEMENT

The Minister for Planning wrote to the Mayor on 7 October 2022 to request the Council endorse the final SPP by the 9/12/2022 in accordance with Section 46AX(1) of the *Planning and Environment Act 1987* prior to it being approved by parliament.

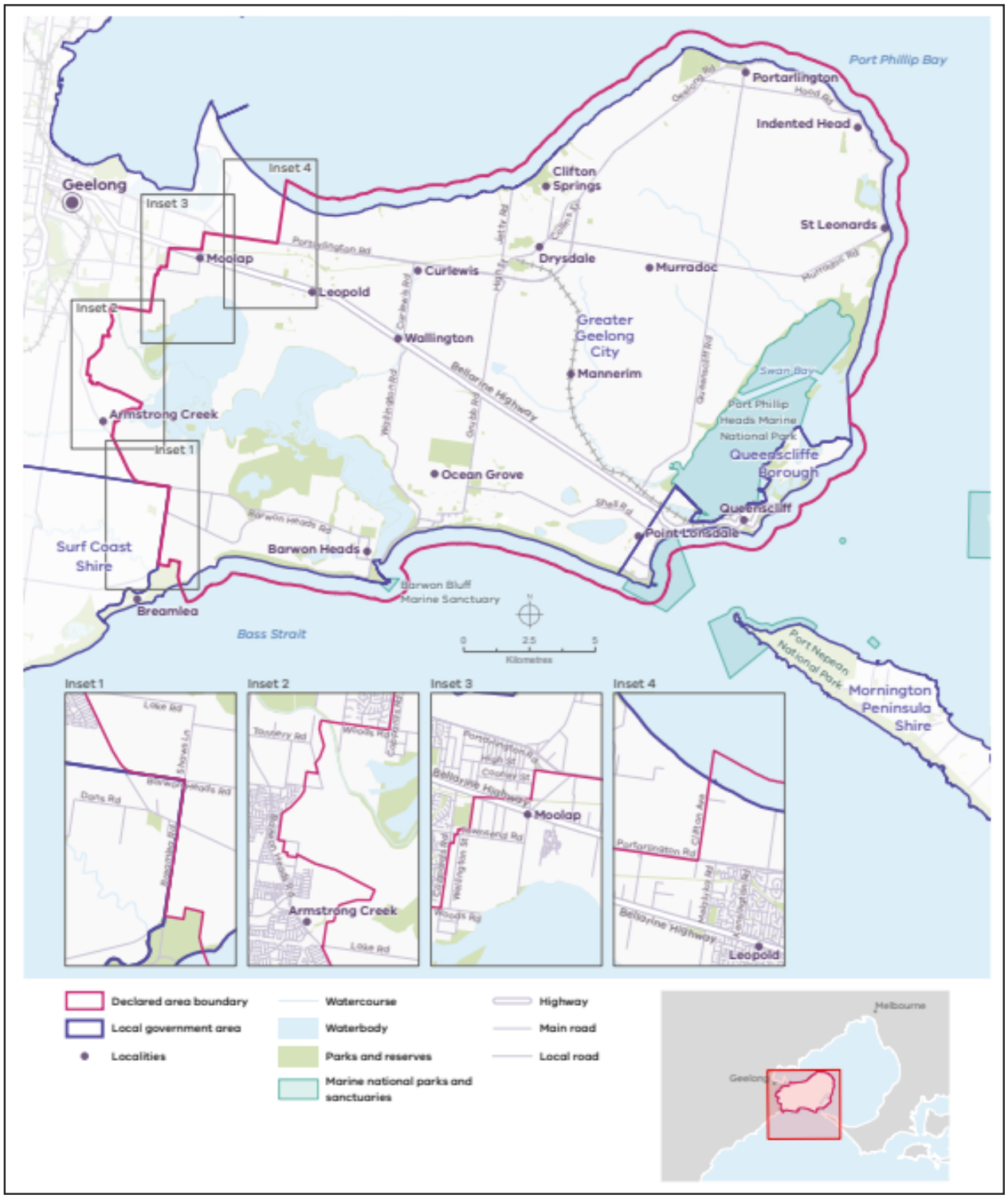
13 CONCLUSION

Given the length of time this process has been going (commenced late 2019) it is disappointing that fundamental guidance on the operation of the SPP such as the practice note and statement of expectations have still not been completed. It is noted an SPP was approved for the Macedon Ranges in December 2019 after being declared in August 2018. There is also still little to no understanding of how DEWLP and Councils will work together to deliver some of the strategic work identified.

Notwithstanding these matters, it is recommended Council endorse the SPP given the time and resources taken to get to this point. The SPP builds on existing policy and strategic work and is consistent with existing directions. The protected settlement boundaries were strongly supported by the community and are consistent with existing township Structure Plans.

It is recommended alongside the endorsement, Council write to the Minister for Planning to request clarity on the role of an RPE, details of how to use the SPP and detail on the SPP implementation.

APPENDIX 1 – DECLARED AREA MAP



APPENDIX 2 – BELLARINE FRAMEWORK PLAN



2.10. Proposed Lease to Amplitel - Mt Anakie 2392A Ballan Road, Anakie

Source: **Customer & Corporate Services**
Acting Director: **Bryce Prosser**

Purpose

1. For Council to rescind the previous recommendation to lease 2392A Ballan Road Anakie to Telstra Corporation Limited.

2. To advise Council of the outcome of the community engagement relating to the proposed lease to Amplitel Pty Ltd (Amplitel).

3. To seek Council's approval to enter a lease with Amplitel for the site located at Mt Anakie, 2392A Ballan Road, Anakie VIC 3213 that will end no later than 28 February 2042.

Background

4. Telstra has occupied the site on Mt Anakie since prior to 1995 when the Greater Geelong City Council was appointed Committee of Management by the then Minister for Environment and Conservation. The existing lease expired 21 February 2021; Telstra has continued occupation under the holding over clause.

5. At the Council meeting on 27 July 2021 Council resolved to approve community engagement for the issue of a new lease in accordance with section 115 of the *Local Government Act 2020* and the City's Community Engagement Policy.

6. The Wadawurrung Traditional Owners Aboriginal Corporation (WTOAC) made a submission during the community engagement process raising concerns around the ongoing tenure to Telstra Corporation due to the significant Aboriginal heritage connected to this site.

7. After several site visits and negotiation, the WTOAC accepted the proposed 21-year lease to Telstra Corporation with additional special conditions.

8. At the Council meeting of 24 May 2022, the Council resolved to enter the lease with Telstra Corporation. Since this time the City has become aware that Telstra has assigned the Mt Anakie Telco Tower to its subsidiary, Amplitel Pty Ltd. Telstra requires the new lease be issued directly to Amplitel Pty Ltd.

9. To ensure transparency and statutory compliance, the City undertook community engagement process again based on the proposed lease to Amplitel.

10. The lease area comprises approximately 1,394m2 of land at the top of Mt Anakie with Telstra infrastructure within their leased compound and access and egress to the site.

Key Matters

11. Three submissions were received; submitters do not wish to be heard by a Submissions Review Panel.

12. One submission was from the Wadawurrung Traditional Owners Aboriginal Corporation (WTOAC) which is the Registered Aboriginal Party for the land. This submission reconfirmed the site is a significant living cultural heritage place important to Wadawurrung People and their continuing culture. The submission requested that no further lease is issued after 2042, to enable the infrastructure to be removed. This request will be incorporated in the new lease.

13. The further two submissions were supportive of the proposed lease for telecommunication infrastructure and services.

14. The Council resolution of 24 May 2022 to issue the lease to Telstra Corporation will need to be rescinded, as it cannot be enacted.

RESOLUTION - Item 2.10

Cr Aitken moved, Cr Grzybek seconded -

That Council:

1. **Rescind the resolution carried on 24 May 2022 to approve a 21-year lease to Telstra Corporation Limited for the site located at Mt Anakie, 2392A Ballan Road, Anakie VIC 3213;**

2. **Note the outcome of the community engagement process for the proposed lease to Amplitel;**

3. **Approve a lease to Amplitel for the site located at Mt Anakie, 2392A Ballan Road, Anakie VIC 3213 that will end no later than 28 February 2042; and**

4. **Authorise the Chief Executive Officer or delegate to sign all documents to complete the lease of the land.**

Carried

Financial Sustainability

15. Rent received from this lease is distributed towards the environmental management of the land at Mr Anakie which has a Significant Environmental Overlay site including to maintenance of the native vegetation and access track.

16. There are no ongoing cost implications to the City in maintaining the lease area as the Lessee will be responsible for all maintenance.

17. The lease will include a special condition that the Lessee must remove all infrastructure and remediate the area at the end of the lease, at the Lessee's cost.

Community Engagement

18. Community engagement was undertaken in accordance with the City's community engagement policy providing an opportunity for the community to provide its feedback to Council on the proposed lease.

Social Equity and Sustainability

19. Future decisions and planning affecting the land will be in partnership with the City, Amplitel and WTOAC and will include any social equity and sustainability considerations.

Relevant Law/Policy/Legal Implications

20. Council has complied with section 115 of the *Local Government Act 2020* which requires that, as the proposed lease is for a term of greater than 10 years, community engagement must be undertaken in accordance with the Council's Community Engagement Policy in respect of the proposal to inform decision making on whether to enter into the lease.

21. As the site proposed to be leased is on Crown land, the lease will be a s17D Crown Land Lease and require the approval of the Minister's delegate in accordance with the *Crown Land (Reserves) Act 1978.*

Alignment to Community Plan and Vision

22. This report aligns with Our Community Plan 2021-2025 strategic priority:
High-performing council and organisation.

23. This report aligns with the Community led 30-year Vision, "Greater Geelong: A Clever and Creative Future" community aspiration:
A leader in developing and adopting technology.

Conflict of Interest

24. No officer involved in the preparation of this report declared a general or material conflict of interest.

Risk Assessment

25. The Lessee is responsible for managing any risks associated with their infrastructure within the lease area.

26. The requirement for approvals for any work on the site will minimise risks to the environment and cultural heritage values.

Environmental Sustainability

27. The City managed nature reserve is zoned PCRZ (Public Conservation and Resource Zone) and protected by an Environment Significance Overlay.

Attachments

Nil

2.11. Proposed Lease to Powercor Part of 20 Main Street, Armstrong Creek

Source: **Customer & Corporate Services**
Acting Director: **Bryce Prosser**

Purpose

1. To advise Council of the outcome of the community engagement relating to the proposed lease to Powercor Australia Limited (Powercor) for the site of a power substation for the Armstrong Creek Library site located at 20 Main Street, Armstrong Creek, for a term of 30 years with one further term of 20 years.

Background

2. A power substation is required to be installed in the lease area of the new Armstrong Creek Library currently under construction at 20 Main Street, Armstrong Creek as shown attached.

3. Powercor requires the Greater Geelong City Council (City) to enter into a lease for the area within the library site, for a term of 30 years with one further term of 20 years to protect Powercor's asset.

4. The Powercor substation is necessary to provide adequate electrical supply to the premises.

5. The Chief Executive Officer approved the commencement of the statutory process in accordance with section 115(4) *Local Government Act 2020* and the City's Community Engagement Policy on 27 September 2022 in respect of the proposal to enter the lease.

Key Matters

6. Community engagement has been undertaken; with submissions invited, submissions on the proposal closed 5pm on Friday 11 November 2022. One submission was received, the submission queried the length of tenure proposed, City officers have responded to the submitter advising the length of tenure has been determined to meet Powercor's needs to protect their asset proposed to be installed on the City's land.

RESOLUTION - Item 2.11

Cr Moloney moved, Cr Nelson seconded -

That Council:

1. **Note the outcome of the community engagement process and that no submissions were received for the proposed lease with Powercor Australia Limited to locate a power substation site on part of the premises at 20 Main Street, Armstrong Creek;**

2. **Authorise the City to enter into a lease with Powercor Australia Limited for a term of 30 years with one further term of 20 years for the lease area; and**

3. **Authorise the Chief Executive Officer or delegate to sign all documents to complete the lease of the land.**

Carried

Financial Sustainability

7. Powercor is responsible for maintaining the substation for the term of the lease and any period of overholding. The City is not required to budget for any expenses.

8. The City shall not charge a lease fee, in line with other agreements with Powercor.

Community Engagement

9. Community engagement has been undertaken in accordance with the City's Community Engagement Policy to consider the proposed lease. This provided an opportunity for the community to provide its feedback to Council on the proposal.

10. Public notice and community engagement were undertaken by publishing a notice in the Geelong Times on 28 October 2022 and the Geelong Australia website via Have Your Say from 14 October 2022 to 11 November 2022.

11. There were no submissions received.

Social Equity and Sustainability

12. There are no social equity considerations associated with the lease agreement.

Relevant Law/Policy/Legal Implications

13. Council complied with section 115 of the *Local Government Act 2020* which requires that, as the proposed lease is for a term of greater than 10 years, community engagement must be undertaken in accordance with the City's Community Engagement Policy in respect of the proposal, to inform decision making on whether to enter the lease.

Alignment to Community Plan and Vision

14. This report aligns with Our Community Plan 2021-2025 strategic priority:
Strong local economy.

15. This report aligns with the Community led 30-year Vision, "Greater Geelong: A Clever and Creative Future" community aspiration:
A leader in developing and adopting technology.

Conflict of Interest

16. No officer involved in the preparation of this report declared a general or material conflict of interest.

Risk Assessment

17. The substation enclosure proposed shall comply with all building codes, regulations and Powercor standards.

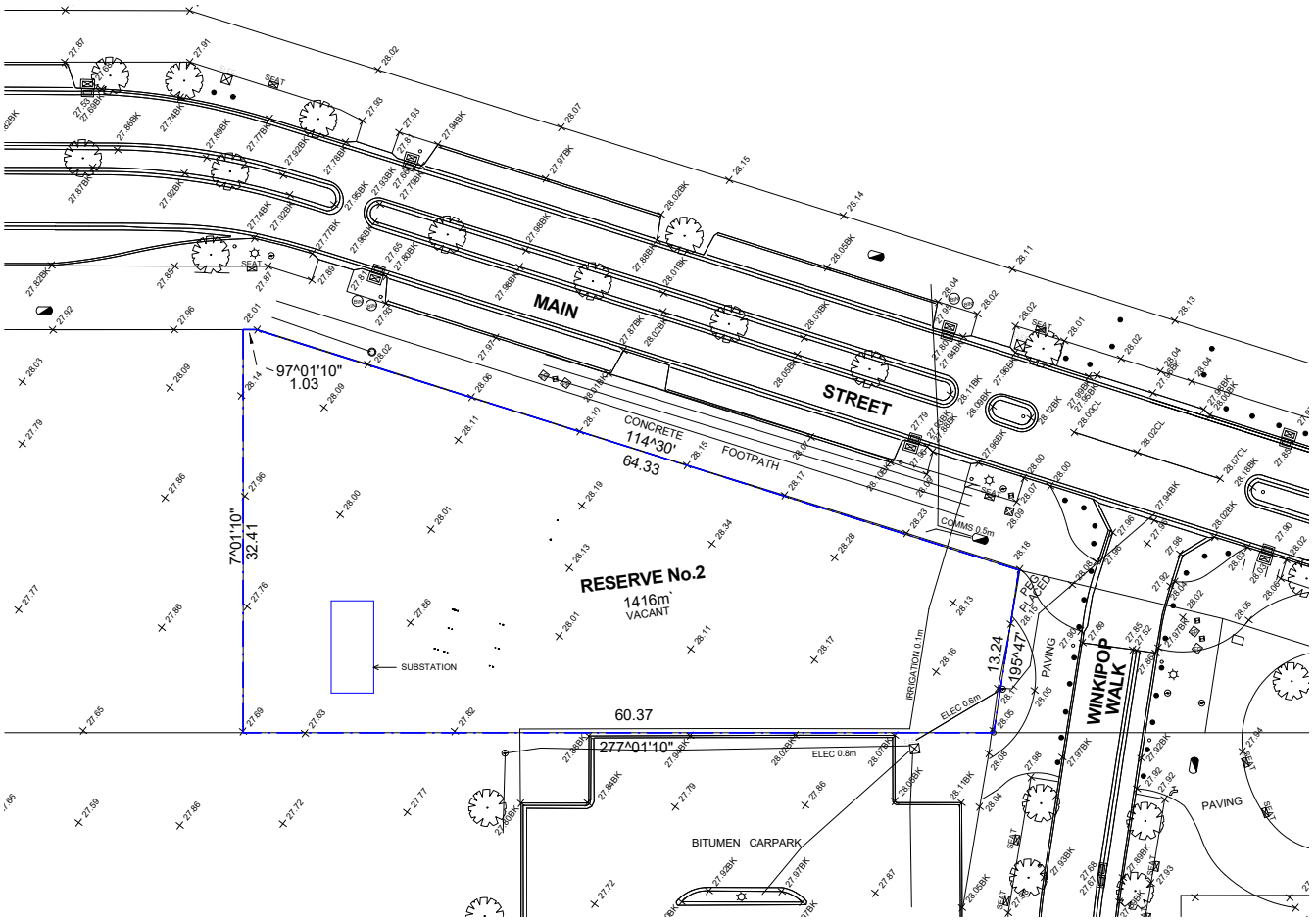
18. The lease establishes Powercor's management rights and obligations for its asset to mitigate risks to the City.

Environmental Sustainability

The project in which the substation will service is seeking a green star certification and as such will ensure compliance with green star requirements.

Attachments

1. Proposed Lease Plan - Powercor - 20 Main Street, Armstrong Creek [**2.11.1** - 1 page]
2. Powercor Substation Locality Plan 20 Main Street Armstrong Creek [**2.11.2** - 1 page]



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File
TEMPLATE FILE.rfa

CITY OF GREATER GEELONG

Project
Armstrong Creek Library & Community Hub
20 Main Street, Armstrong Creek, VIC 3217

Project Number
320105

Status
FOR INFORMATION

Date Plotted
14/09/22 8:05:02 AM

Date Issued

Scale
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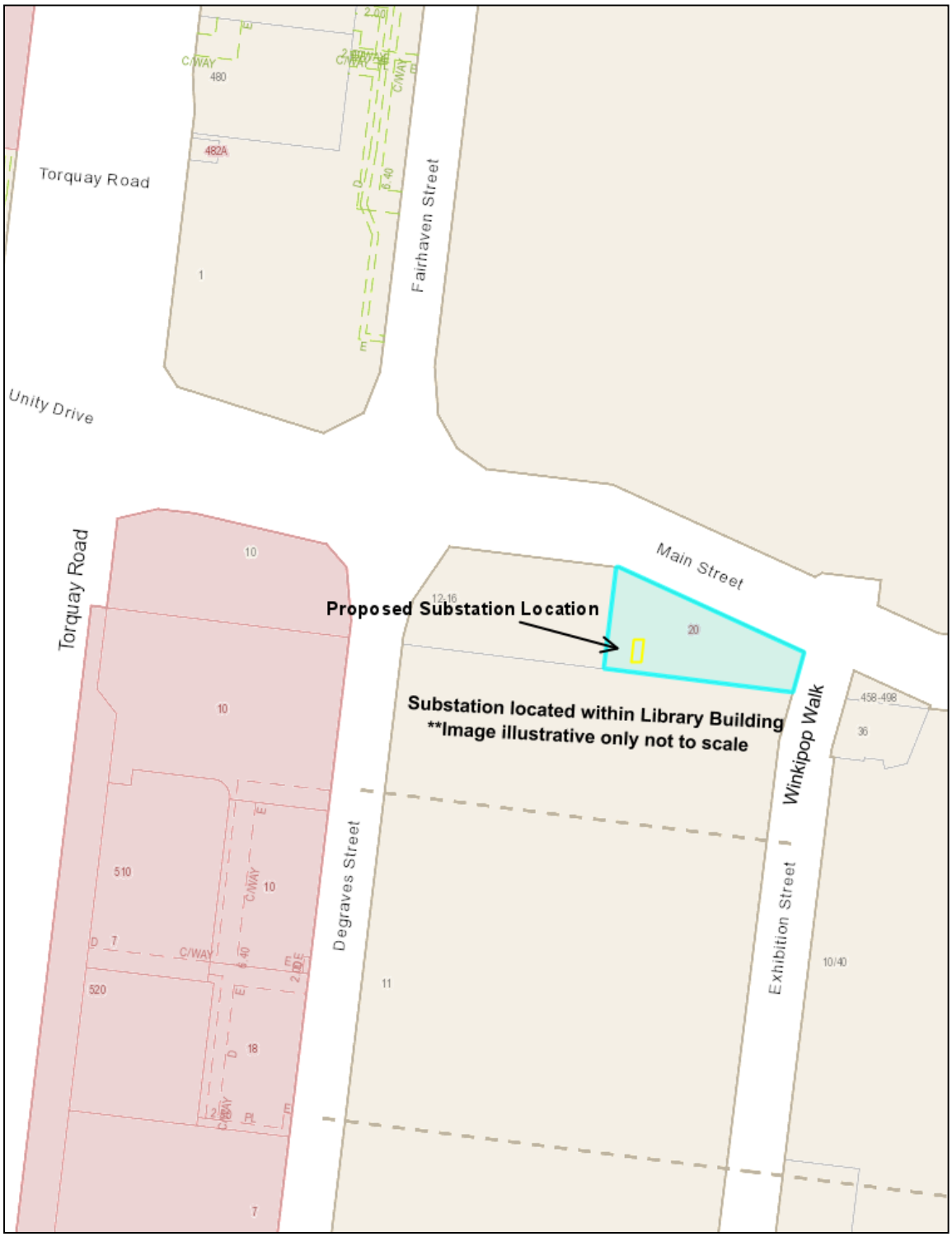
Drawing Title
FLOOR PLAN
SURVEY PLAN - SUBSTATION LOCATION

Drawing Number
ASK-00010

Revision

BUCHAN

Sydney Studio
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Torquay Road
Unity Drive
Fairhaven Street
Main Street
Torquay Road
Proposed Substation Location
Substation located within Library Building
**Image illustrative only not to scale
Degraves Street
Winkipop Walk
Exhibition Street
458-498
36
10/40
480
482A
1
10
12-16
20
10
510
520
11
18
7

2.12. Proposed Road Discontinuance and Sale of Land Adjacent 91 Little Myers Street, Geelong

Source: **Customer & Corporate Services**
Acting Director: **Bryce Prosser**

Purpose

1. For Council to endorse community engagement for the proposed road discontinuance and sale of land which is represented as a “spur” off Benson Street, Geelong.

Background

2. The City was approached by the abutting property owner at 91 Little Myers Street, Geelong, to purchase approximately 33.8m^2 which is a road reserve off Benson Street, Geelong. See attached for location.
3. Preliminary internal consultation with Engineering and Infrastructure Planning has been completed and both departments support a road discontinuance and sale of the land.

Key Matters

4. In accordance with section 223 of the *Local Government Act 1989* public notice is required for the road discontinuance. The City will give public notice inviting submission that the City intends to discontinue and sell the section of road reserve.
5. Public notice and community engagement is also required on the proposed land sale in accordance with section 114 of the *Local Government Act 2020* and the Community Engagement Policy.

RESOLUTION - Item 2.12

Cr Murrihy moved, Cr Kontelj seconded -

That Council:

1. **Endorse community engagement and invite submissions in accordance with section 223 of the *Local Government Act 1989,* section 114 of the *Local Government Act 2020* and the City’s Community Engagement Policy of its intention to discontinue the road reserve and sell the land measuring approximately 33.8m2 which is represented by a spur off Benson Street, Geelong;**
2. **Appoint a Submissions Review Panel to hear any submissions if any person wishes to appear in person or be represented by a person specified in support of a submission;**
3. **Note that a further report will be presented to Council to consider the outcome of the Submissions Review Panel and determine whether to discontinue the road and sell the land.**

Carried

Financial Sustainability

6. The City will be reimbursed for all costs incurred for the road discontinuance and the sale of the land by the purchaser.

7. The land will be sold at a value determined by a registered valuer.

Community Engagement

8. A public submissions process in accordance with section 223 of the *Local Government Act 1989*, is required for the proposed road discontinuance outlined in this report. This provides an opportunity for the community to provide feedback to Council.

9. Community engagement on Council's intention to sell the land is required in accordance with section 114 of the *Local Government Act 2020* and the City's Community Engagement Policy.

10. Any person will have an opportunity to make a written submission on the proposed road discontinuance and sale of the land. A submitter is entitled to request in the submission that the person wishes to appear or be represented by a person specified in the submission, at a meeting to be heard in support of their submission.

Social Equity and Sustainability

11. There are no adverse social equity issues created as a result of this proposed road discontinuance and sale of land.

Relevant Law/Policy/Legal Implications

12. Council has the authority to discontinue a road under Clause 3 of Schedule 10 of the *Local Government Act 1989* by notice published in the Government Gazette.

13. A person may make a submission in accordance with Section 223 of the *Local Government Act 1989* on the proposed exercise of power to discontinue a road.

Alignment to Community Plan and Vision

14. This report aligns with Our Community Plan 2021-2025 strategic priority:
High-performing council and organisation.

15. This report aligns with the Community led 30-year Vision, "Greater Geelong: A Clever and Creative Future" community aspiration:
Development and implementation of sustainable solutions.

Conflict of Interest

16. No officer involved in the preparation of this report declared a general or material conflict of interest.

Risk Assessment

17. Internal consultation with key stakeholders including Engineering and Infrastructure Planning has been undertaken as part of the risk assessment process.

18. There are no other risks associated with the implementation of the recommendation.

Environmental Sustainability

19. There are no environmental sustainability implications to the recommendations.

Attachments

1. Location Plan - Land abutting 91 Little Myers Street, Geelong [**2.12.1** - 1 page]



Proposed Road Discontinuance and Sale

Highlighted in purple behind 91 Little Myers St

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CITY OF GREATER GEELONG

20 Sep 2022 11:08

Prepared by the City of Greater Geelong - PLACES MGA Zone 55 Scale 1 : 833

2.13. North Bellarine Aquatic Centre (Stage 2)

Source: **Community Life**
Director: **Robyn Stevens**

Purpose

1. To endorse the policy parameters and process that will guide the preparation of design options for North Bellarine Aquatic Centre (Stage 2).

Background

2. In 2019, the federal government made a commitment to provide $10 million for delivery of a 50 metre outdoor swimming pool to service the North Bellarine community.

3. In March 2020, Council received an independent scoping study and resolved to proceed with design of a 50 metre outdoor pool (Stage 1) at the Drysdale Sport Precinct.

4. In April 2021, Council resolved to '*proceed with the detailed design and construction of the 50 metre outdoor pool, while also identifying potential avenues of funding to advocate for a future Stage 2 to complement the outdoor pool with an indoor aquatic centre that includes warm water pool, aqua play, hydrotherapy and associated facilities to service the needs of the North Bellarine community*'.

5. A concept plan for Stage 2 was released for public consultation in late 2021. In May 2022, construction of the outdoor pool (Stage 1) commenced.

Key Matters

6. Recent community engagement for the North Bellarine Aquatic Centre (Stage 2) received 163 submissions, with 73 per cent of submitters believing the plans reflected what they expected from the proposed indoor aquatic centre. Approximately 23 per cent of submitters believed Stage 2 did not meet their expectations and the reasons predominantly included a lack of indoor lap swimming (23 per cent - 38 respondents) and the need for some design changes (11 per cent - 19 respondents).

7. The City of Greater Geelong has bipartisan election commitments of $20 million from both major Victorian political parties in addition to the federal government's commitment of $20 million toward the North Bellarine Aquatic Centre (Stage 2).

8. It is proposed to commence the detailed design process for the North Bellarine Aquatic Centre (Stage 2).

9. The policy parameters for the design process are outlined in the attachment and will inform any future design options presented to Council in 2023.

RESOLUTION - Item 2.13

Cr Asher moved, Cr Mason seconded -

That Council authorises the Chief Executive Officer to proceed with development of design options of the proposed indoor components of the North Bellarine Aquatic Centre (Stage 2) consistent with the City's attached policy framework.

Carried

Financial Sustainability

10. The cost of the concept design process is estimated at $120,000 and budgeted for this financial year.

11. All options will include an estimate of both construction and operational costs.

12. The process proposed would take into account the recent inflationary pressures on construction costs, the community feedback received to the concept designs (released in late 2021) and the federal government financial commitment of $20 million. This process will also have the capacity to consider any further funding commitment that may emerge following the November 2022 state government election.

Community Engagement

13. This report proposes a process of deliberative community engagement via the establishment of a Community Advisory Panel which will assist in the identification of a number of options for the design of Stage 2. A public Expression of Interest process will be conducted to establish this Panel.

14. All options would be prepared consistent with Council's position on the priority uses for Stage 2, as adopted in April 2021 and including a warm water pool, aqua play, hydrotherapy and other associated facilities and will include further consideration of opportunities for indoor lap swimming, in response to the recent community engagement.

Social Equity and Sustainability

15. The design options produced will include a business case that includes assessment and consideration of the following:

    15.1. Policy Impact – how each option delivers on the key principles underpinning Council's *Social Infrastructure Policy* and *Social Equity Framework*;

    15.2. Demand Analysis – analysis of the population demands to determine the type of aquatic use demands that exist or are forecast in the future;

    15.3. Community Benefit – identification of the benefits that would be derived from each option, and comparative to each other;

    15.4. Operating (Financial) Viability – the financial impact of operationalising each option;

    15.5. Network Analysis – what effect each operation has on the overall sustainability and use of other facilities in the City's aquatic network;

    15.6. Precinct Analysis – how the Stage 2 proceeding or not impacts on the broader Drysdale Sport & Leisure Precinct; and

    15.7. Environmental Sustainability – consideration of opportunities to reduce the environmental impact of each option in a manner consistent with Council's *'Environment Strategy 2020-2030'*.

Relevant Law/Policy/Legal Implications

16. The policy framework that will underpin the development of options for the North Bellarine Aquatic Centre (Stage 2) is attached.

Alignment to Community Plan and Vision

17. This report aligns with Our Community Plan 2021-2025 strategic priority:
Healthy, caring and inclusive community.

18. This report aligns with the Community led 30-year Vision, “Greater Geelong: A Clever and Creative Future” community aspiration:
Creative and diverse culture.

Conflict of Interest

19. No officer involved in the preparation of this report declared a general or material conflict of interest.

Risk Assessment

20. There are no known risks attributable to the preparation of design options for Stage 2 of the North Bellarine Aquatic Centre.

Environmental Sustainability

21. The design options developed will consider opportunities for emissions reduction and outline opportunities regarding reducing energy consumption (electricity, gas, fuel); emissions; water use; stormwater quality; and waste generation.

Attachments

1. Policy Framework North Bellarine Aquatic Centre Stage 2 [**2.13.1** - 1 page]

THE CITY OF
GREATER GEELONG

NORTH BELLARINE AQUATIC CENTRE (STAGE 2)

CITY OF GREATER GEELONG

POLICY FRAMEWORK

There are four key assumptions that will underpin the development of options for the North Bellarine Aquatic Centre (Stage 2) being:

1. Capital Funding – the various design options will align with the funding envelope and conditions of any funding agreements for the delivery of Stage 2.

2. Uses – the type of uses to be considered are those confirmed by Council in April 2021. These uses include provision of warm water therapy and exercise, aqua play, learn to swim programs, associated health and wellbeing facilities, along with further consideration of opportunities for indoor lap swimming in response to the recent community engagement.

3. Outdoor Pool – the outdoor 50 metre pool (Stage 1) has been constructed consistent with the federal government's original funding agreement to (in part) accommodate lap swimming. The opportunity for modification of the existing 50 metre outdoor pool may also be considered in accommodating the range of activities and programs proposed to be considered as part of Stage 2.

4. Council Contribution – the Council contribution to the project will be in the form of the ongoing operating expense for the estimated 30 – 40 year life of the Aquatic Centre. In 2021 the estimated operating cost for the outdoor 50 metre pool (Stage 1) is up to $1 million per annum ($30 million - $40 million over the life of the pool). Any future development of Stage 2 is considered likely to further increase the operating costs of the North Bellarine Aquatic Centre.

2.14. 2021-22 Tourism Greater Geelong and The Bellarine (TGGB) Annual Report and Tourism Performance

Source: **City Planning & Economy**
Director: **Gareth Smith**

Purpose

1. To provide Council with an update on the progress and performance of Tourism Greater Geelong and The Bellarine Inc (TGGB) and local visitor economy, as per the 2021-22 Annual Report recently adopted at TGGB's Annual General Meeting on 20 September 2022.

Background

2. The City of Greater Geelong has long recognised the importance of the visitor economy in strengthening and diversifying the economic base of the municipality since 1993. Council continues to support the tourism sector through a formal partnership with the industry via a four-year Memorandum of Understanding (MOU), with the current agreement active through to 2024-25.

3. As per the MOU, TGGB's 2021-22 – 2024-25 Corporate Plan sets the vision, opportunities and priorities relating to destination marketing, sustainable destination development, strengthening industry capability and active collaboration. An Annual Action Plan is developed and implemented to guide the activities of the organisation that corresponds to the results of the 2021-22 Annual Report **(Attachment 1)**.

Key Matters

4. In the past 12 months the tourism industry has continued to prove its resilience in the face of unrelenting challenges. As lockdowns were transitioned away, major events returned, cruise ships were provided a date to return and confidence in travel started to build. Alongside these promising changes, the tourism industry continue to experience significant skills and workforce shortages.

5. Despite the challenges, TGGB welcomed the return of Greater Geelong's $1.1b visitor economy, 18 months ahead of forecast, with our region snaring the greatest market share of regional visitation across Victoria during 2021-22.

6. Fuelled by $2.36M in additional local and state government funding, TGGB were able to deliver a range of successful training programs, business events incentives and marketing campaigns to help rebuild our industry.

7. Our organisation is committed to sustainability, a focus area of growing importance in our daily operations and planning for the future. TGGB has aligned our own initiatives and actions to the Sustainable Development Goals and reported on our progress towards these in the 2021-22 Annual Report.

RESOLUTION - Item 2.14

Cr Nelson moved, Cr Kontelj seconded -

That Council note the progress and performance of the Regional Tourism Board - Tourism Greater Geelong and The Bellarine Inc. and local visitor economy as per the 2021-22 Annual Report.

Carried

Financial Sustainability

8. Funding for Tourism Greater Geelong and The Bellarine (TGGB) is agreed via Council's annual budget process. As per the MOU, Council funds the staffing and administration costs with further specific budget lines for Business Events and Visitor Services functions.

9. The City's financial contribution to TGGB for 2021-2022 was $2.169m relating to Tourism administration $1,353,279 Visitor Information Centres $369,673 and Business Events Geelong $446,369 plus an additional $149,629 related to the City of Greater Geelong COVID Community and Economic Support Package. A balance of $256,763 aligned to the original $833,000 provided through two rounds of the City of Greater Geelong COVID Community and Economic Support Package has been carried over into 2022-23.

10. TGGB's total income for 2021-22 inclusive of Council, State Government and Industry contributions totalled $4.860m with non-Council revenue of $2.795m to support the Annual Action Plan. The auditor's report as presented in the Annual Report of TGGB is reflective of the associations finances only and does not consider council contributions for this purpose.

11. A deficit of $13,643 was recorded for the association after ordinary activities for the year ended 30 June 2022.

12. State Government funding of $275,000 to TGGB is subject to a formal contract and is specifically directed towards the implementation of the Annual Action Plan. Other non-Council revenue is received via tourism business memberships and partnerships, grants and industry buy-in to marketing and development programs.

Community Engagement

13. TGGB has invested significantly in the development and implementation of an enhanced digital footprint that engages with both industry and visitors to our region. TGGB delivers a dedicated industry engagement program that includes weekly newsletters to industry, surveying, quarterly networking functions delivered virtually and constant engagement with Industry Engagement Officers.

14. TGGB develops community, visitor and tourism industry engagement actions for individual projects to ensure that projects are developed with evidence-based research.

15. As of 30 June 2022, TGGB represented 902 businesses who support and operate within the local visitor economy, a combination of 442 subscribers and 460 financial members.

16. As a recognised Regional Tourism Board, TGGB participate in and engage with Visit Victoria, Regional Development Victoria, Victorian Tourism Industry Council, Tourism Australia and relevant State and Federal Government departments.

17. TGGB has sought broad community engagement via City of Greater Geelong channels to inform several initiatives throughout the 2021-22 year including the Low-Cost Camping Review and Sustainable Destination Master Plan.

Social Equity and Sustainability

18. Greater Geelong's visitor economy has returned to pre-pandemic highs, contributing $1.1 billion to the local economy directly employing 3,250 people in a diverse range of jobs across the region in the tourism and hospitality sector.

19. Despite spend returning to 2019 levels, this was achieved by a workforce 50 per cent of what it was pre-COVID, placing incredible strain on all those working in the industry. The tourism workforce demand in Greater Geelong and The Bellarine is expected to grow significantly over the next 10 years as a result of increases to visitation expected for the region. Without a considered approach to the development of the workforce, shortages of workers are anticipated to total between 1,150 to 2,700 by 2032.

20. TGGB has been a key driver in the development of the Destination Accessible program with the Australian Federation of Disability Organisations (AFDO), which focuses on building capability of tourism businesses in the region to cater for community and visitors with a disability.

21. TGGB has led the continued development of Study Geelong to engage with international students who are living within Geelong, so they are fully connected into our community through student activities, ambassador programs and professional mentoring.

22. The social impacts of tourism have been well documented and will continue to play a major role in guiding the future development of the region and activities of TGGB.

Relevant Law/Policy/Legal Implications

23. There are no policy, legal or statutory implications resulting from this report.

24. The partnership arrangement between Council and the tourism industry via Tourism Greater Geelong and The Bellarine Inc. is consistent with Council's Tourism Policy.

25. As an Incorporated Association, TGGB Inc. complies with the legislation and management principles that govern incorporated associations in Victoria, namely the *Associations Incorporation Reform Act 2012*. The Annual Return will be lodged with Consumer Affairs Victoria to record the Annual General Meeting held on 20 September 2022.

Alignment to Community Plan and Vision

26. This report aligns with Our Community Plan 2021-2025 strategic priority:
    High-performing council and organisation.
    Strong local economy.

27. This report aligns with the Community led 30-year Vision, "Greater Geelong: A Clever and Creative Future" community aspiration:
    A destination that attracts local and international visitors.
    A prosperous economy that supports jobs and education opportunities.

Conflict of Interest

28. No officer involved in the preparation of this report declared a general or material conflict of interest.

Risk Assessment

29. TGGB plays a pivotal role in advocating on tourism related issues and opportunities in a variety of settings and at different levels of government.

30. Without an organised and united approach, the tourism industry would most likely suffer or remain stagnant. The partnership allows for long term planning to be adopted in cooperation with the tourism industry and neighbouring Regional Tourism Boards.

31. TGGB is finalising a 10-year Sustainable Destination Master Plan for the Greater Geelong region which will guide advocacy efforts and prioritise projects that will meet visitor expectations, service future demand and ensure the visitor economy in Greater Geelong and The Bellarine reaches its full potential.

32. TGGB has continued to evolve its corporate risk profiling in cooperation with the City and the TGGB Board to ensure that risks are identified, analysed and evaluated to either control or eliminate risks. This has included a TGGB Board Governance Evaluator process which is conducted by external governance consultants.

Environmental Sustainability

33. TGGB recognises the need to plan for balanced growth that delivers economic, social and environmental benefits for future generations to enjoy. Sustainable Destination Development is now a strategic priority identified within the 2021-22 to 2024-25 Corporate Plan.

34. The 2021-22 Annual Report highlights TGGB's environmental sustainability achievements to ensure tourism continues to be an enabler to our region's health.

35. TGGB continues to implement and support accreditation programs Earth Check and City Switch. Earth Check is a program aimed at reducing the impact of tourism related activities on the environment and includes training and incentives for those who participate and meet the prescribed benchmarks and standards.

36. TGGB received a 6-star rating from City Switch for the business's environmental standards and usage in 2022.

Attachments

1. TGGB ANNUAL REPORT 2021-2022 [**2.14.1** - 42 pages]


ANNUAL
REPORT
2021/22
TOURISM GREATER
GEELONG & THE
BELLARINE

ACKNOWLEDGEMENT OF COUNTRY

We acknowledge Geelong and The Bellarine is Wadawurrung country.

We welcome visitors to our region, a place we acknowledge has been cared for by the Wadawurrung people of the Kulin Nation for thousands of years. The environment is a key reason visitors choose this destination.

Traditional Owners sharing the beauty and joy of these lands and waterways is a privilege, one we repay with respect for their country, Elders and people.



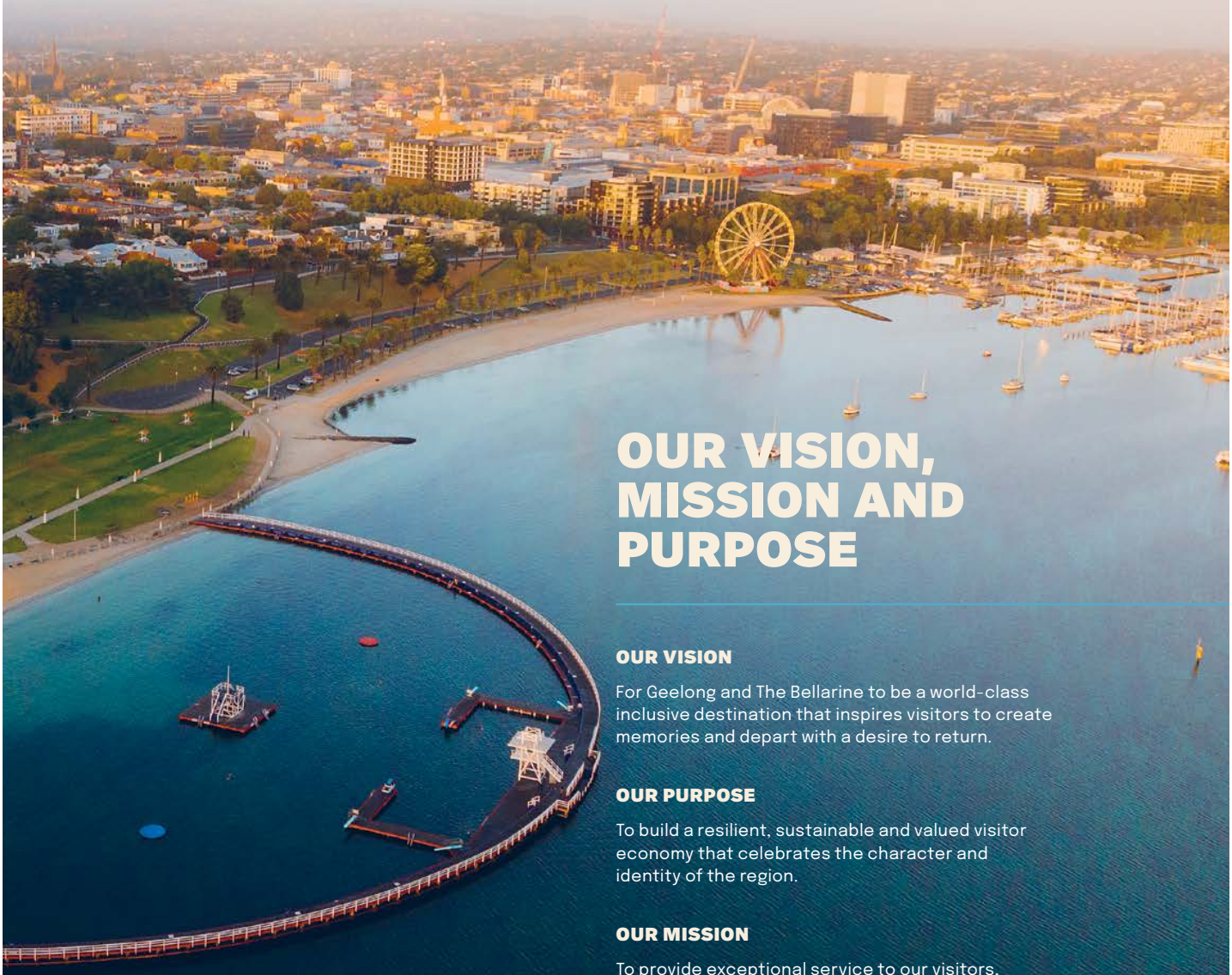


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WHO WE ARE

Tourism Greater Geelong & The Bellarine is the regional tourism organisation spanning from Werribee to Armstrong Creek including Geelong, The Bellarine, Queenscliff and the Moorabool Valley.



OUR VISION, MISSION AND PURPOSE

OUR VISION

For Geelong and The Bellarine to be a world-class inclusive destination that inspires visitors to create memories and depart with a desire to return.

OUR PURPOSE

To build a resilient, sustainable and valued visitor economy that celebrates the character and identity of the region.

OUR MISSION

To provide exceptional service to our visitors, members, industry and community so they have the knowledge, tools and capability to rebuild and enjoy a resilient visitor economy

TOURISM GREATER GEELONG & THE BELLARINE

A NOTE FROM THE CHAIR & EXECUTIVE DIRECTOR

A lot can happen in a year. Especially the years we've experienced of late.

In the past 12 months our industry has continued to prove, time and time again, our resilience in the face of unrelenting challenges.

As we continued to grit our teeth, lockdowns soon became a thing of the past, cruise ships were provided a date to return and confidence in travel started to build. Alongside these promising changes, our region and the country were experiencing a skills and workforce shortage like no other.

It's worth taking a moment to acknowledge the added work hours, sacrifices made to keep the doors open, and the mental load the staff shortages have imposed on our industry. As the world welcomes a 'new-normal', we recognise it's not without other challenges. We have continued to advocate for further intervention from all levels of government and recent announcements give hope for changing circumstances in the future.

We've seen significant confidence in our region through private and government investments. There are currently 20 accommodation projects in the pipeline for our region worth approximately $1.3B. We're also counting down the days for the Spirit of Tasmania's inaugural trip to Geelong and, of course, the 2026 Commonwealth Games, where Geelong will play a key role hosting seven sporting events and act as one of four regional hubs.

We continue to focus on strengthening our region's visitor economy by supporting member businesses to grow their profile, develop their products and build their skills. This work is at the heart of our role as a regional tourism organisation.

Great progress is being made in developing our Sustainable Destination Master Plan, which will help guide our visitor economy and industry through its recovery and beyond over the next decade. This is an exciting document that will look at the next wave of opportunities and our region's potential well into 2032.

On another note, we farewelled our inaugural and longest serving board chair, John Stevens, who ended with a mighty tally of more than 8 years supporting our local tourism industry. His contributions are well worth celebrating and truly helped put our region on the map.

We're incredibly proud of the determination and passion exhibited by the industry to see our region thriving once again. Our board and hard-working team share this same enthusiasm, and we're confident through our work together we'll see Geelong and The Bellarine return to its pre-pandemic feats.



BILL MITHEN
Chairperson



BRETT INCE
Executive Director

MEET THE BOARD



BILL MITHEN
Give Where You Live CEO
Chairperson



SOPHIE BONE
BIG4 Bellarine Holiday Park
Bellarine



HELEN BUTTERISS
Bellarine Business Advisors
Skills-based Finance



LISA CUNNINGHAM
Mustang and Co
Geelong



KAREN JACKSON
Novotel Geelong
Skills-based Business Events



TERRY JONGEBLOED
Clyde Park Vineyard
Geelong



JAMES MURPHY
Sea All Dolphin Swims
Bellarine



CONNIE TRATHEN
Portarlington Grand Hotel
Skills-based Marketing



CR BRETT CUNNINGHAM
Golden Plains Shire



CR ROSS EBBELS
Borough of Queenscliffe



CR TRENT SULLIVAN
City of Greater Geelong

MEET THE TEAM

EXECUTIVE TEAM



BRETT INCE
Executive Director



TRACY CARTER
Deputy Executive Director, Marketing & Communications Manager

STRATEGY & DEVELOPMENT



BRENDAN SANDERS
Business Manager



CARLA GARNER
Industry Strengthening Officer



AMANDA SHERRING
Industry Communications Officer



FELICITY MCKENZIE
Senior Administration Officer

STUDY GEELONG



SIMONE BUDD
Student Engagement & Project Officer

VISITOR INFORMATION SERVICES



JOSHUA HARRIS
Visitor Services Coordinator



ISLA FOY
Visitor Services Officer



FIONA RUSHBROOK
Visitor Services Officer



ANNIE ZHANG
Visitor Services Officer

MEMBERSHIP



TAMIE RYAN
Head of Membership & Partnership



ABBEY JONES
Membership Engagement Officer



FIONA TUDDENHAM
Membership Engagement Officer

MARKETING & PR



NARELLE NEEDHAM
Marketing & Communications Officer



ELISE RIGA
Digital Marketing Officer

BUSINESS EVENTS AND INTERNATIONAL



MARK DAY
Business Events & International Manager



CLAUDIA BARANSKI
Business Development Manager



BROOKE JAWORSKI
Trade & Partnerships Manager



DANA BROEKHUIZEN
Sales & Marketing Executive



CLAIRE STEELE
Marketing & Communications Coordinator



VISITOR ECONOMY SNAPSHOT

THE STATS: 2021-2022

2022



VISITORS

2022	2021
4.3M	3.5M

▲ 25%



NIGHTS

2022	2021
3.8M	2.8M

▲ 34%



EXPENDITURE

2022	2021
$1.1B	$637M

▲ 66%

DOMESTIC OVERNIGHT VISITORS			DOMESTIC DAYTRIP VISITORS		
2022	2021	CHANGE	2022	2021	CHANGE
1.3M Visitors	1.0M Visitors	▲ 33%	3.0M Visitors	2.5M Visitors	▲ 22%
3.8M Nights	2.8M Nights	▲ 34%	-	-	-
$665M Expenditure	$437M Expenditure	▲ 48%	$415M Expenditure	$200M Expenditure	▲ 107.5%

International overnight visitor data not available for analysis.

	YE MARCH 2020 (PRE-COVID)	TARGETS FOLLOWING SLOW RECOVERY ASSUMPTIONS	YE JUNE 2022
Direct Tourism Spending	$1.1B	▼ 10% to $990M	**$1.1B, 100% of pre-pandemic levels**
Visitor Economy Total Jobs	7,551	▼ 10% to 6,796	**▼ 57% to Estimated 3,250**
Visitor to Resident Local Spend Ratio	3:7	2:8	**3:7**
Visitor Spend on Dining and Entertainment	$230M equalling 20% of total visitor spend	$198M equalling 20% of total visitor spend	**$297M equalling 34% of total visitor spend**

OPERATING WITH PURPOSE

A region of saltwater indulgences, enterprising local artisans, and cultural experiences for all are just a few of the qualities that we know and love about Geelong and The Bellarine.

To ensure we preserve and enhance what makes our region special, it'll require a collective approach.

We've been working hard over the past 12 months to make sure we're making a positive impact and that our region can be enjoyed for the long haul.



90%

OF PROGRAM FUNDING REINVESTED INTO LOCAL TALENT, VENUES & RESOURCES



73%

OF MEMBERS TRAVELLED LESS THAN 15KM TO OUR EVENTS



70%

INCREASE IN DIGITISATION



41 HOURS

VOLUNTEERED BY STAFF IN OUR REGION

THINKING GLOBALLY

WE ARE COMMITTED TO SUSTAINABILITY, A FOCUS AREA OF GROWING IMPORTANCE IN OUR DAILY OPERATIONS AND PLANNING FOR THE FUTURE.

Supported by global leaders, the United Nation's 17 Sustainable Development Goals (SDGs) serve as a global roadmap towards ending poverty, protecting the planet, and creating a peaceful and prospectus world.

To help do our bit to contribute to these global goals, we've aligned our own initiatives and actions to the SDGs.







GOAL 3

GOOD HEALTH AND WELLBEING

Ensure healthy lives and promote well-being for all at all ages

OUR INITIATIVES:

- Committed to supporting Active Geelong's objectives to make Geelong Australia's most physically active city.
- Ensured we had 1:1 contact with each member throughout the year with the sole purpose of checking-in.

GOAL 4

QUALITY EDUCATION

Ensure inclusive and equitable quality education and promote lifelong learning opportunities for all

OUR INITIATIVES:

- Supported community members to undertake the Gordon TAFE's accredited courses, providing a pathway into hospitality employment.
- Provided direct access to globally accredited and respected programs to promote career growth opportunity within the hospitality sector.

GOAL 8

DECENT WORK AND ECONOMIC GROWTH

Promote sustained, inclusive and sustainable economic growth, full and productive employment and decent work for all

OUR INITIATIVES:

- Invested in local economy through local staff employment, contractors, and venue-hire.



THINKING GLOBALLY

GOAL 10

REDUCED INEQUALITIES

Reduce inequality within and among countries

OUR INITIATIVES:

- Provided industry with a free toolkit on improving accessibility within their business.
- Provided training and development opportunities free or low-cost to staff within member businesses, limiting financial barriers to strengthening skills and capability.

GOAL 12

RESPONSIBLE CONSUMPTION AND PRODUCTION

Ensure sustainable consumption and production patterns

OUR INITIATIVES:

- All venues required to use eco-friendly catering equipment and avoid use of single-use plastics.
- Digital-first approach to marketing, 96% of all marketing, promotion and review material was digitised.

GOAL 13

CLIMATE ACTION

Take urgent action to combat climate change and its impacts

OUR INITIATIVES:

- Reduced food miles by using local catering with local produce strongly encouraged.
- Reduced carbon impact of activity by supporting members and staff to travel less through sub-region events and online attendance.

2021



JULY

INDUSTRY WELFARE CALLS

We continued to contact each TGGB member to see how people were coping and to offer direct, personalised support.

AUGUST

GEELONG SMALL BUSINESS FESTIVAL

Supported the Geelong Small Business Festival through promotion via our networks.



SEPTEMBER

BUSINESS EVENTS INCENTIVE PROGRAM LAUNCHED

We partnered with Great Ocean Road Regional Tourism and Regional Development Victoria on a program to help kickstart business events in Geelong, the Bellarine and Great Ocean Road. The program attracted 44 business events estimated to bring a combined economic benefit of $2 million to the regions.

OCTOBER

2021 ANNUAL GENERAL MEETING AND BOARD ELECTIONS

We successfully appointed three new board positions and one re-elected position, each for three-year terms:

Geelong:
Lisa Cunningham
& Terry Jongebloed
(re-elected)

Bellarine:
Sophie Bone
& James Murphy



NOVEMBER

COURSE TO IMPROVE LOCAL WINE KNOWLEDGE

100 tourism operators commenced the WSET Level 1 Award in Wines course, in partnership with Great Ocean Road Regional Tourism. Overwhelming uptake resulted in an additional 40 operators taking on the Level 2 Award in Wines course in May 2022.

DECEMBER

ROTARACT CLUB OF DJILANG LAUNCHED

Study Geelong established and launched the Rotaract Club of Djilang in partnership with the Rotary Club of Kardinia, featuring heavy involvement from international students.

2021-2022 IN REVIEW

2022

JANUARY

NEW CORPORATE WEBSITE LAUNCHED

Following months of work with Arthur St Digital, the new Tourism Greater Geelong and The Bellarine corporate website was launched. The new site has improved accessibility features, and more member information that's easier to navigate.

FEBRUARY

NEW BOARD CHAIR APPOINTED

We celebrated the dedication and passion of outgoing chair John Stevens while welcoming the newly appointed chair, Bill Mithen.

MARCH

NEW MEMBER CATCH UPS

Casual coffee catch ups in each sub-region kicked off, helping build stronger local connections and providing an opportunity to speak with our team – all while enjoying a cuppa.

APRIL

GEELONG ANNOUNCED AS COMMGAMES HOST

Geelong was announced as one of four regional hubs and to host seven sporting events at the Commonwealth Games 2026. We started working alongside the City of Greater Geelong to support the Victorian Government in planning for this significant event.

MAY

EVERYONE'S AN INFLUENCER CAMPAIGN LAUNCHED

We launched the *Everyone's an Influencer* campaign to capitalise on the visiting friends and relatives market by encouraging locals to use their influence and bring loved ones to Geelong and The Bellarine.

JUNE

PAUSE STOP PROGRAM AT VISITOR CENTRES

Our Visitor Information Centres signed up to a new pilot by TAC and VTIC to help drivers pause, recharge and stay safe while travelling on our roads.







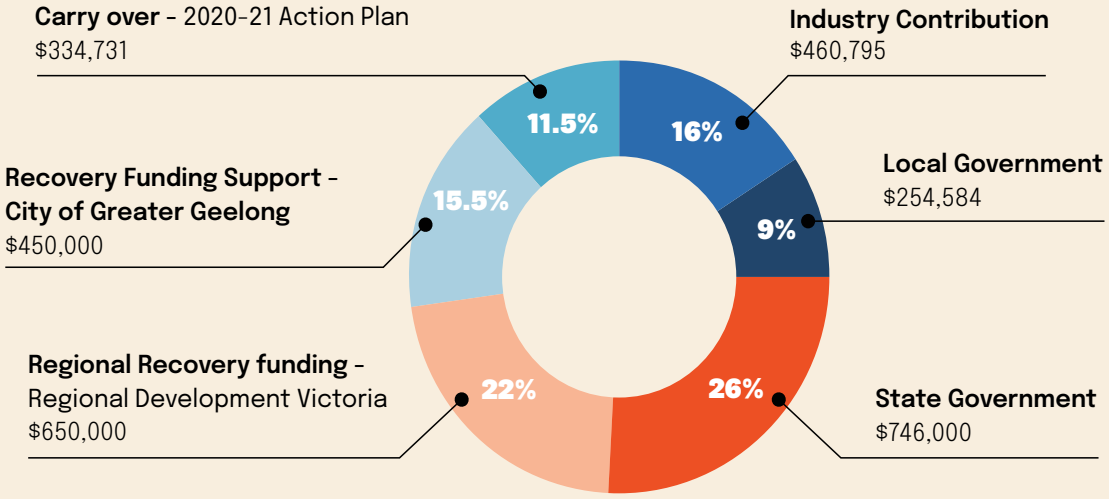


PLANNING FOR RECOVERY

FUELLED BY LOCAL AND STATE GOVERNMENT FUNDING, WE WERE ABLE TO DELIVER A RANGE OF PROGRAMS TO HELP REBUILD OUR INDUSTRY - ONE TRAINING PROGRAM, BUSINESS EVENTS ENTICED TO OUR REGION AND MARKETING CAMPAIGN AT A TIME.

Collaboration has also been key to delivering many of these programs, and we've partnered with our neighbours at Great Ocean Road Regional Tourism and leading Geelong institutions to make them happen.

INCOME BREAKDOWN



PLANNING FOR RECOVERY

STATE GOVERNMENT

BUSINESS EVENTS ATTRACTION - $400,000

Partnership with Great Ocean Road Regional Tourism

A promotional and incentive program that focused on securing conferences and corporate events to Geelong, The Bellarine, and Great Ocean Road.

BRAND GEELONG - $200,000

Partnership with City of Greater Geelong and leading Geelong institutions

A campaign with a unified voice that promotes Greater Geelong as a destination of choice for travellers, new residents, students, workforce, and investors.

INTERSTATE MARKETING CAMPAIGN - $450,000

Partnership with Great Ocean Road Regional Tourism

A tactical marketing campaign that promoted Geelong, The Bellarine, and Great Ocean Road to interstate markets.

WORKFORCE ATTRACTION - $400,000

Partnership with Great Ocean Road Regional Tourism

A program focused on addressing workforce attraction and retainment issues faced by the industry, delivered as the Tourism Jobs Bank initiative.

SPIRIT OF TASMANIA VISITOR MARKET RESEARCH - $50,000

Partnership with Great Ocean Road Regional Tourism

A qualitative report that provides insights into Spirit of Tasmania passengers, including demand, needs and profiles.

INDUSTRY STRENGTHENING - $264,000

Partnership with The Gordon and Wadawurrung Traditional Owners Aboriginal Corporation

Developed training opportunity for pathway into hospitality employment and supported strengthening the industry's connection with Wadawurrung People and culture.

DESTINATION MASTER PLANNING - $160,000

Partnership with State Government

Commenced the development of a 10-year Sustainable Destination Master Plan for Greater Geelong and The Bellarine which will highlight the investment, experiences and workforce development needs of the region to best support visitor demand by 2032. Total project value - $275,000.



A TOTAL OF $2.36M STATE AND LOCAL GOVERNMENT FUNDING RECEIVED TO DELIVER THESE PROJECTS

LOCAL GOVERNMENT

Balances carried forward from 2020-21

BUSINESS EVENTS ATTRACTION - $155,000

Partnership with City of Greater Geelong

Procurement fund that attracted conference organisers to host events in Geelong and The Bellarine.

VISITING FRIENDS AND RELATIVES CAMPAIGN - $150,000

Partnership with City of Greater Geelong

Continued to leverage marketing opportunities for Geelong region residents to be advocates and hosts in growing visitation.

DOMESTIC SHORT BREAK CAMPAIGN - $100,000

Partnership with City of Greater Geelong

Developed and implemented a domestic short break campaign to build on the brand story for each of the six sub-region destinations within Greater Geelong and The Bellarine, targeting short break leisure visitors in Melbourne and regional cities.

INTERNATIONAL STUDENT WELFARE - $35,000

Partnership with City of Greater Geelong and local international education institutions

Connected international students living and studying in Geelong region with local community to help build networks, skills, and address feelings of isolation.







STRATEGIC PRIORITIES

MARKETING

STRENGTHEN THE BRAND AND PEOPLE'S CONNECTION TO THE REGION TO INSPIRE A GREATER JOURNEY.

OBJECTIVE 1:

Develop our reputation as a distinctive and desirable destination that inspires the world to visit.

HIGHLIGHTS:

- Implemented a PR strategy focusing on the Greater Than Brand Atlases for the six sub-regions and their key strengths, resulting in approximately 20 mainstream top-tier media articles across Geelong and The Bellarine.
- For the very first time produced five Destination Guides profiling the six sub-regions. These are some of our fastest moving print collaterals we have ever produced, showcasing the strength in detailed in-region guides and localised promotion.
- Tourism Australia launched the National Experience Content Initiative (NECI) in February 2022 to support the recovery of Australian tourism experiences by providing quality marketing content. We worked with Visit Victoria to source 22 local operators for the opportunity.

RESULTS:

- **We've highlighted the region through visitor publications to a circulation of 1.5 million outside the region, and 110,000 locally**
- **Social platforms reached 800,000 people**
- **10% increased reach on Facebook and 30% on Instagram**
- **6% more visitors to visitgeelongbellarine.com.au than the previous year, with 145,000 users**
- **Spent 7% more time on the site**
- **What's On page accounted for 18% of pageviews**
- **$3.9M earnt in estimated equivalent media value**
- **Ranked in the Top 100 in TSI's Most-Loved Global Destinations 2021**



800K
PEOPLE REACHED

$3.9M **ESTIMATED MEDIA VALUE**



OBJECTIVE 2:

Capitalise on the region's strong visiting friends and relatives' market to drive greater yield.

STUDY GEELONG HIGHLIGHTS

1. Developed two feature destination marketing videos and four shorter social videos that showcased Geelong as a friendly place to learn, live and explore.
2. Established and launched the Rotaract Club of Djilang in partnership with the Rotary Club of Kardinia.
3. Implemented a Water Safety Program to support students to be safer when swimming or undertaking activities around water and raise awareness.

RESULTS

- **30% increase in Instagram followers**
- **Water Safety Program campaign had total reach of 83,936 over 28 organic posts, 9 paid advertisements, 3 videos, 7 stories series**
- **Engaged 308 international students through events**

ENGAGED
308
INTERNATIONAL STUDENTS THROUGH EVENTS

OBJECTIVE 3:

Grow the mid-week and shoulder seasons to reduce the impacts of seasonality.

Business Events Geelong partnered with Great Ocean Road Regional Tourism and Regional Development Victoria on the Business Events Attraction Program to help kickstart the sector.

BUSINESS EVENTS ATTRACTION PROGRAM RESULTS

- **Attracted 54 conferences to regions**
- **4,798 conference delegates**
- **12,581 delegate days**
- **$3.4m estimated economic benefit**

OBJECTIVE 4:

Engage with the region's strong domestic and seasoned visitor markets to stay longer and experience more.

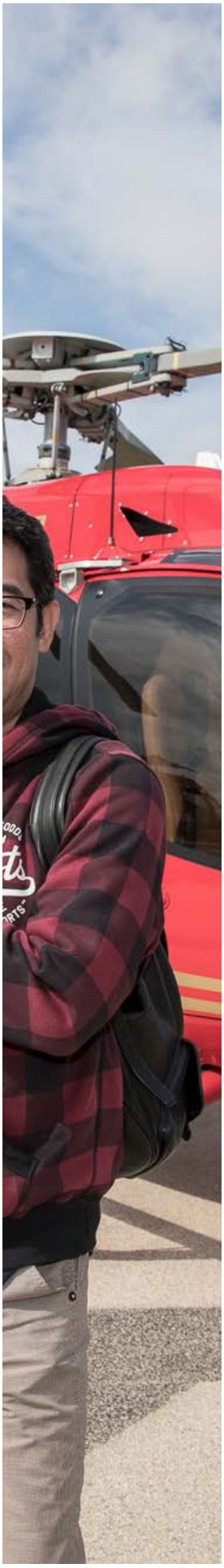
HIGHLIGHTS

- Volunteers returned to active duty at centres following Covid closures. This included five of our longest serving volunteers with between 28 and 31 years of dedicated service.
- Hosted the statewide launch of the expanded Pause Stop Pilot, an initiative between TAC, VTIC and the Visitor Services sector.

RESULTS

- **53 volunteers contributed around 10,000 hours to help service visitors**
- **Volunteers serviced 41,726 visitors face-to-face**
- **57% increase in visitors to our VICs on last year**








23




24



SUSTAINABLE DESTINATION DEVELOPMENT

PLAN FOR BALANCED GROWTH THAT DELIVERS ECONOMIC, SOCIAL, AND ENVIRONMENTAL BENEFIT FOR FUTURE GENERATIONS TO ENJOY.

OBJECTIVE 6:

Strengthen the connection to the history and culture of the region's traditional owners with visitors and industry alike.

HIGHLIGHTS

- Supported Wadawurrung Traditional Owners Aboriginal Corporation to secure funding for a Cultural Tourism Feasibility Study and appoint an Arts and Tourism Project Officer.
- Attended the Indigenous Australian Tourism Conference alongside Wadawurrung Traditional Owners Aboriginal Corporation staff.
- Continue to work with Wadawurrung Traditional Owners Aboriginal Corporation in the development of localised, authentic Aboriginal tourism product and experiences.

RESULTS

- **65 members enrolled into furthering knowledge and understanding of Wadawurrung People and culture**

OBJECTIVE 7:

Plan for growth that provides opportunities for businesses to succeed and grow, which benefits locals through stable, year-round employment.

HIGHLIGHTS

- A total of 47 tourism-aligned major infrastructure projects set to be completed by 2026 around the region.
- The region will reach 2027 accommodation supply targets by 2025 due to the recent growth and diversity in accommodation investment and developments, with a projected total room stock of 4,985.
- Partnered with the Gordon TAFE, to provide local community with heavily subsidised accredited courses through micro-skillset training specialising in basic hospitality and kitchen skills.

RESULTS

- **12 major infrastructure projects were completed during the year with an additional 12 added to the investment pipeline**
- **$2.07B in major tourism enabling infrastructure projects are in the pipeline for the region over the next 4 years**

OBJECTIVE 8:

Ensure tourism continues to be a significant contributor to the local economy that celebrates the unique social and environmental fabric of the region.

HIGHLIGHTS

- Worked with City of Greater Geelong and Urban Enterprise to complete a review into low-cost camping for the north of Geelong, which included significant community engagement.
- Appointed Urbis as consultants to undertake the development of our 10-year Sustainable Destination Master Plan.

RESULTS

- **46 stakeholders attended Sustainable Destination Master Plan early engagement workshops**
- **672 submissions made to low-cost camping engagement**
- **86% of residents supported low-cost camping in Geelong's north**
- **54,740 social media reach for camping engagement**



672
SUBMISSIONS MADE TO LOW-COST CAMPING ENGAGEMENT

COLLABORATION

WORKING TOGETHER, TO DELIVER EXCEPTIONAL VALUE AND BENEFIT TO OUR MEMBERS, VISITORS, COMMUNITY, AND DESTINATION.

OBJECTIVE 9:

Operate as the peak tourism organisation for Geelong and The Bellarine, to serve, protect and represent in the best interests of the local tourism industry and community.

HIGHLIGHTS

- Represent, celebrate and support 900 members, our largest member-base since TGGB was founded.
- Engaged 45 members through new coffee catch up initiative, with three taking place in Geelong, Golden Plains South, and Queenscliff and Point Lonsdale.

RESULTS

- **7% annual growth in membership to 900**
- **91% surveyed felt supported by us during the pandemic**

91%
SURVEYED FELT SUPPORTED BY US DURING THE PANDEMIC

OBJECTIVE 10:

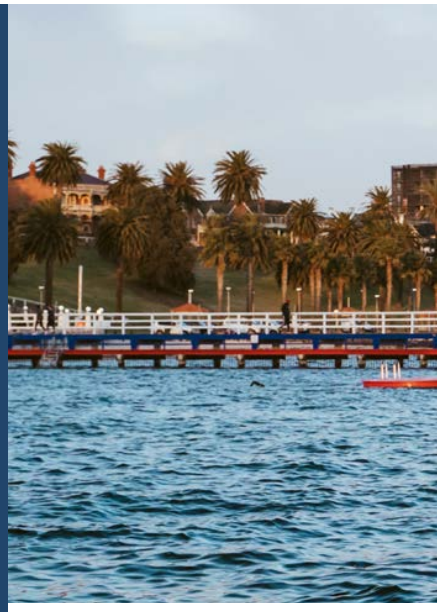
Maximise opportunities through strategic partnerships that provide value for industry and support the growth of the local visitor economy.

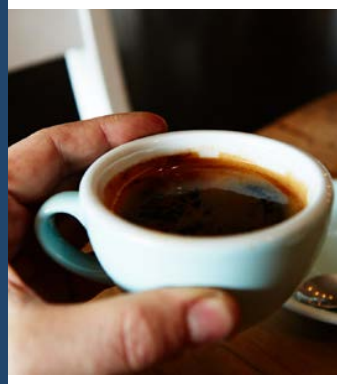
HIGHLIGHTS

- Strengthened the region's positioning and brand equity with health and wellbeing, joining Bathing Australia as a founding member.
- Partnered with Great Ocean Road Regional Tourism to address several region-wide challenges post-pandemic including workforce attraction and interstate resurgence.
- In partnership with our close region tourism board partners and Visit Victoria (via the touring route collectives of Great Southern Touring Route and Go Beyond Melbourne) we rediverted marketing spend and attention from international borders to driving and inspiring interstate travel to regional Victoria.
- Through continued advocacy and support at local, state, and federal levels, we supported our industry in accessing a record number of grants and funding allocations throughout 2021-22.

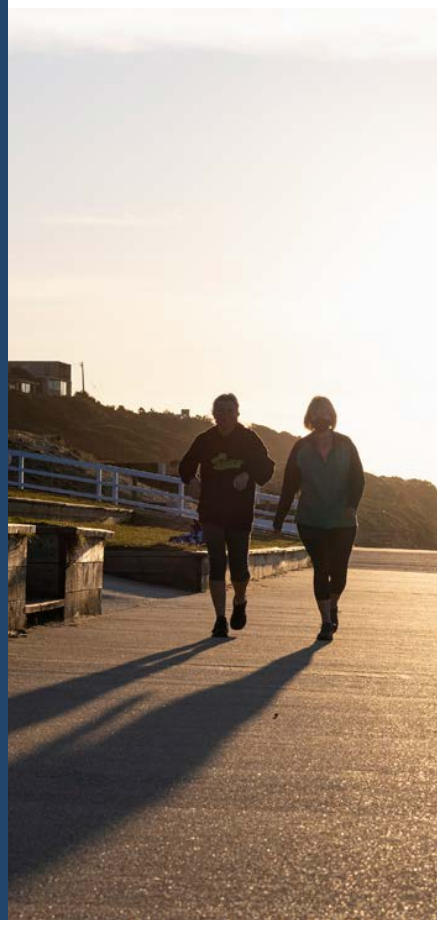
RESULTS

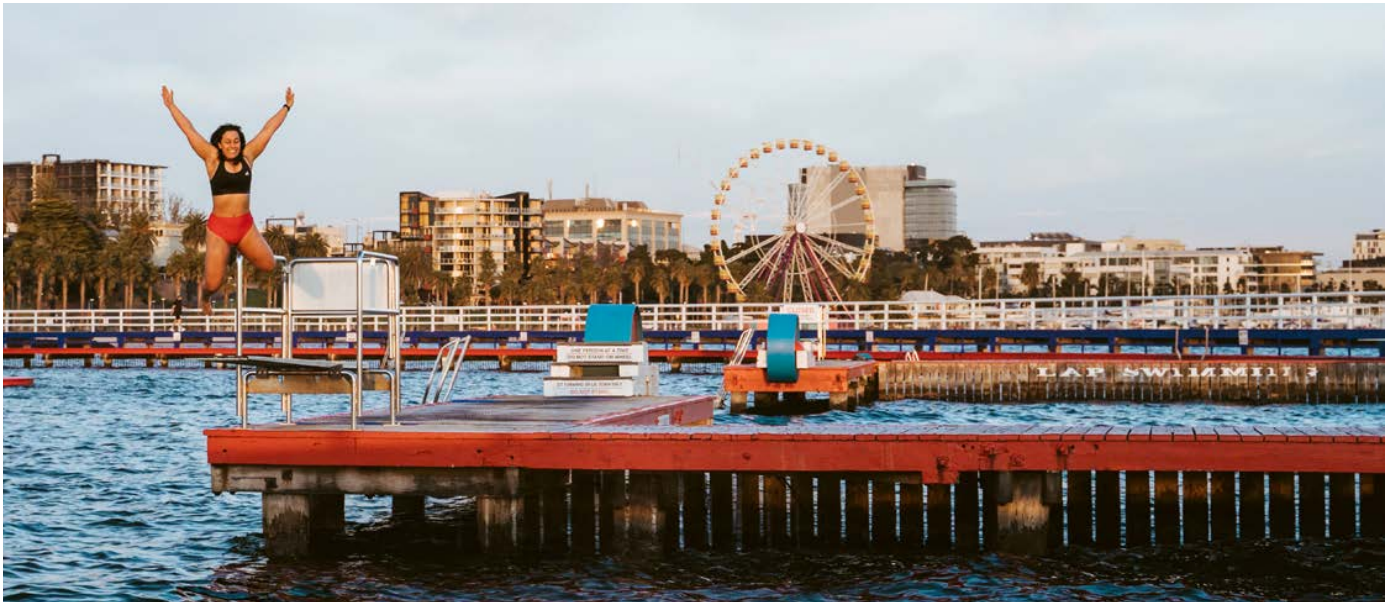
- **Provided 84 letters of support for funding opportunities**
- **Provided 35 people with access to employment through the Tourism Job Bank**
- **Educated over 300 international Aussie Specialist Program agents from India, Southeast Asia, UK, and America in a virtual briefing series hosted by Tourism Australia**















INDUSTRY CAPABILITY

STRENGTHEN THE CAPABILITY OF OUR REGION TO FLOURISH THROUGH A 'NEW NORMAL'.

OBJECTIVE 11:

Support the growth and breadth of exceptional product and experiences to support visitor demand and market trends.

HIGHLIGHTS

- Launched a new corporate website to house our training resources and industry updates in an easy-to-navigate, accessible design.
- Partnered with Localis to gain access to latest insights on market gaps, opportunities and demands to inform our decision-making and to share with industry and stakeholders.
- Highly engaged audience on corporate social media, with an average engagement rate of 14.1% across Facebook and LinkedIn.

RESULTS

- **5% increase in web visits from 2021 and 53% increase on 2019**
- **Above-average EDM open rate at 40.5%**
- **12-point increase for Winery and Vineyard Tourism Sentiment Index Score**
- **85 newsletters and updates sent to members**

OBJECTIVE 12:

Ensure businesses have the knowledge and resources they need to meet the challenges of tomorrow.

HIGHLIGHTS

- Hosted 20 professional development and networking events, bringing together 793 people over the year.
- Established new industry-led training opportunities, with 140 members completing the WSET Level 1 & 2 Award in Wines courses.

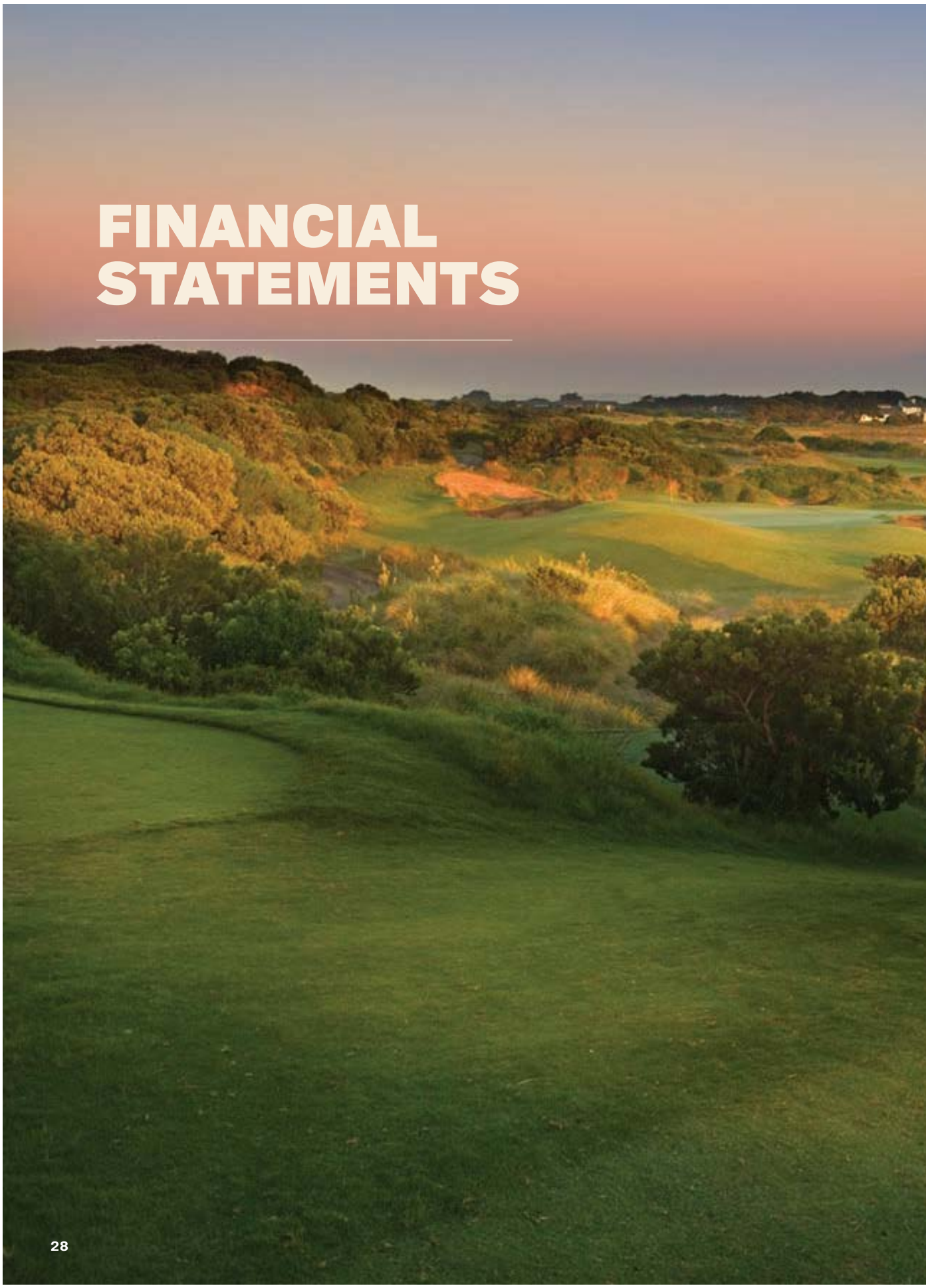
RESULTS

- **148 people attended our June networking event**
- **127 people attended our industry conference**
- **12 training blogs, toolkits, and articles published on industry website**

12PT

INCREASE FOR WINERY AND VINEYARD TOURISM SENTIMENT INDEX SCORE

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FINANCIAL STATEMENTS



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FINANCIAL STATEMENTS

BOARD OF MANAGEMENT'S REPORT

Your committee members submit the financial report of Tourism Greater Geelong and the Bellarine Inc. for the financial year ended 30 June 2022.

BOARD OF MANAGEMENT MEMBERS

The names of committee members as at 30 June 2022 were:

Mr Bill Mithen
- Independent Chair

Cr Trent Sullivan
- City of Greater Geelong

Cr Ross Ebbels
- Borough of Queenscliff Representative

Cr Brett Cunningham
- Golden Plains Representative

Ms Helen Butteriss
- Skills Based Finance Representative Treasurer

Mr James Murphy
- Bellarine Representative

Ms Karen Jackson
- Skills Based Business Events Representative

Ms Sophie Bone
- Bellarine Representative

Ms Connie Trathen
- Skills Based Marketing Representative

Mr Terry Jongebloed
- Geelong Representative

Ms Lisa Cunningham
- Geelong Representative

Please note that the elections of the four Location-based Board Representative positions were held at the Annual General Meeting on 13 October 2021.

PRINCIPAL ACTIVITIES

The principal activities of the association during the financial year were to market, promote and develop tourism businesses in the Greater Geelong and The Bellarine in partnership with Local Government Stakeholders, Tourism Members and State/Federal Tourism Organisations.

SIGNIFICANT CHANGES

Tourism Greater Geelong and The Bellarine commenced the rollout of of a new financial membership model and marketing buy-in activity from January 2022 following the suspension of such activity on 1 April 2020.

The partnership model remained on hold for the duration of the 2021-22 financial year.

OPERATING RESULT

A deficit of $13,643 was recorded for the association after ordinary activities for the year ended 30 June 2022, $13,022 over budget.

The deficit for the association year for the year ended 30 June 2021 was $50,374.

Signed in accordance with a resolution of the Members of the Committee.



Mr Bill Mithen
(Independent Chair)



Helen Butteriss
(Treasurer)

Dated this 15 day of September, 2022

FINANCIAL STATEMENTS

STATEMENT OF PROFIT OR LOSS AND OTHER COMPREHENSIVE INCOME

For the year ended 30 June 2022

	NOTE	2022 $	2021 $
INCOME			
Memberships & Partnerships		209,805	103,662
Marketing & Communication		698,848	689,603
Business Events Attraction		619,632	495,917
Visitor Servicing		43,003	53,399
Strategy & Development		1,183,668	876,542
Business Management		40,262	86,119
TOTAL REVENUE		**2,795,218**	**2,305,242**
EXPENDITURE			
Memberships & Partnerships Expenses		149,568	130,800
Marketing & Communication Expenses		905,995	986,908
Business Events Attraction Expenses		652,150	477,625
Visitor Servicing Expenses		42,911	53,655
Strategy & Development Expenses		997,189	581,798
Business Management Expenses		61,048	124,830
TOTAL EXPENSES		**2,808,861**	**2,355,616**
(Deficit) / Surplus for the year before income tax		**(13,643)**	**(50,374)**
Income Tax	1b	-	-
(Deficit) / Surplus for the year after income tax		**(13,643)**	**(50,374)**
Other Comprehensive Income		**-**	**-**
Total Comprehensive Income after income tax		**(13,643)**	**(50,734)**

The accompanying notes form part of this financial report.

FINANCIAL STATEMENTS

STATEMENT FINANCIAL POSITION

As at 30 June 2022

	NOTE	2022 $	2021 $
CURRENT ASSETS			
Cash	2	1,163,874	1,602,560
Receivables	3	176,810	151,978
TOTAL CURRENT ASSETS		**1,340,684**	**1,754,538**
TOTAL ASSETS		**1,340,684**	**1,754,538**
CURRENT LIABILITIES			
Payables	4	293,981	109,537
Deferred Membership Fees		954	28,249
Deferred Marketing Income		62,722	-
Carryover Projects		726,649	1,346,731
TOTAL CURRENT LIABILITIES		**1,084,306**	**1,484,517**
TOTAL LIABILITIES		**1,084,306**	**1,484,517**
NET ASSETS		**256,378**	**270,021**
MEMBERS' FUNDS			
Accumulated Surplus Brought Forward	5	270,021	320,395
Deficit for the year		(13,643)	(50,374)
TOTAL MEMBERS' FUNDS		**256,378**	**270,021**

The accompanying notes form part of this financial report.

FINANCIAL STATEMENTS

STATEMENT OF CHANGES IN EQUITY

For the year ended 30 June 2022

	RETAINED SURPLUS $	TOTAL $
Balance at 1 July 2020	320,395	320,395
Deficit for the year	(50,374)	(50,374)
Balance as at 30 June 2021	**270,021**	**270,021**
Balance at 1 July 2021	270,021	270,021
Deficit for the year	(13,643)	(13,643)
Balance as at 30 June 2022	**256,378**	**256,378**

The accompanying notes form part of these financial statements.

STATEMENT OF CASH FLOWS

As at 30 June 2022

	NOTE	2022 $	2021 $
CASH FLOW FROM OPERATING ACTIVITIES			
Receipts from ordinary activities		1,459,082	2,107,634
Payments to suppliers		(1,897,768)	(917,717)
Interest received		-	849
Net cash provided by (used in) operating activities		**(438,686)**	**1,190,766**
Net increase (decrease) in cash held		(438,686)	1,190,766
Cash at beginning of year		1,602,560	411,794
Cash at end of year	2	**1,163,874**	**1,602,560**

The accompanying notes form part of these financial statements.

FINANCIAL STATEMENTS

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 30 June 2022

NOTE 1: STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES

FINANCIAL REPORTING FRAMEWORK

The financial statements are special purpose financial statements prepared in order to satisfy the financial reporting requirements of the *Associations Incorporation Reform Act 2012 (Vic)*. The committee has determined that the association is not a reporting entity. The entity is a not-for-profit entity for financial reporting purposes under Australian Accounting Standards.

STATEMENT OF COMPLIANCE

The financial report has been prepared in accordance with *Associations Incorporation Reform Act 2012 (Vic)*, the basis of accounting specified by all Australian Accounting Standards and Interpretations, and the disclosure requirements of Accounting Standards AASB 101: *Presentation of Financial Statements*, AASB 107: *Cash Flow Statements*, AASB 108: *Accounting Policies, Changes in Accounting Estimates and Errors* and AASB 1054: *Australian Additional Disclosures*.

BASIS OF PREPARATION

The financial report has been prepared on an accrual basis and is based on historic costs and does not take into account changing money values or, except where specifically stated, current valuations of non-current assets.

The following significant accounting policies, which are consistent with the previous period unless otherwise stated, have been adopted in the preparation of this financial report.

a. Revenue Recognition

Revenue (sponsorship and otherwise) is recognised and brought to account on an accrual basis by the Association.

Revenue is measured at the fair value of the consideration received or receivable after taking into account any trade discounts and volume rebates allowed. For this purpose, deferred consideration is not discounted to present values when recognising revenue.

Operating Grants Donations and Bequests:

When the entity received operating grant revenue, donations or bequests, it assesses whether the contract is enforceable and has sufficiently specific performance obligations in accordance with AASB 15.

When both these conditions are satisfied, the Entity:

- identifies each performance obligation relating to the grant
- recognises a contract liability for its obligations under the agreement
- recognises revenue as it satisfies its performance obligations.

Where the contract is not enforceable or does not have sufficiently specific performance obligations, the Entity:

- recognises the asset received in accordance with the recognition requirements of other applicable accounting standards (eg AASB 9. AASB 16, AASB 116 and AASB 138)
- recognises related amounts (being contributions by owners, lease liability, financial instruments, provisions, revenue or contract liability arising from a contract with a customer)
- recognises income immediately in profit or loss as the difference between the initial carrying amount of the asset and the related amount.

If a contract liability is recognised as a related amount above, the Entity recognises income in profit or loss when or as it satisfies its obligations under the contract.

FINANCIAL STATEMENTS

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 30 June 2022

NOTE 1: STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

b. Income Tax

No provision for income tax has been raised as the entity has self-assessed to be exempt from income tax under Div. 50 of the Income *Tax Assessment Act 1997.*

c. Cash and Cash Equivalents

Cash and cash equivalents includes cash on hand, deposits held at call with banks, and other short-term highly liquid investments with original maturities of three months or less.

d. Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Tax Office. In these circumstances, the GST is recognised as part of the cost of acquisition of the asset or as part of an item of the expense.

e. Comparative Figures

Where appropriate, comparative figures have been adjusted to conform with changes in presentation for the current financial year.

f. Action Plan Activity Categorisation

The activities of TGGB as outlined in the Annual Action Plan are categorised under the pillars of Promotion, Development and Leadership as per the four-year Visitor Economy Strategy.

g. Key Judgements

Performance obligations under AASB 15.

To identify a performance obligation under AASB 15, the promise must be sufficiently specific to be able to determine when the obligation is satisfied. Management exercises judgement to determine whether the promise is sufficiently specific by taking into account any conditions specified in the arrangement, explicit or implicit, regarding the promised goods or services. In making this assessment, management includes the nature/ type, cost/ value, quantity and the period of transfer related to the goods or services promised.

h. Trade Payables

Trade and other payables represent the liability outstanding at the end of the reporting period for goods and services received by the company during the reporting period which remain unpaid. The balance is recognised as a current liability with the amounts normally paid within 30 days of recognition of the liability.

i. Trade and Other Receivables

Trade receivable and other receivables include amounts due from customers. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Trade receivables are generally due for settlement within 30 days.

FINANCIAL STATEMENTS

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 30 June 2022

		2022 $	2021 $
NOTE 2: CASH			
Cash on Hand		300	300
Cash at Bank		1,163,574	1,602,260
		1,163,874	**1,602,560**
NOTE 3: RECEIVABLES			
Accounts Receivables		176,810	151,978
		176,810	**151,978**
NOTE 4: PAYABLES			
Trade Creditors		-	10,780
GST Payable		2,613	98,757
Holding Accounts		291,368	-
		293,981	**109,537**
NOTE 5: RETAINED PROFITS			
Retained Surplus	5	270,021	320,395
Deficit for the year		(13,643)	(50,374)
		256,378	**270,021**

FINANCIAL STATEMENTS

ANNUAL STATEMENTS GIVE TRUE AND FAIR VIEW OF FINANCIAL POSITION AND PERFORMANCE OF INCORPORATED ASSOCIATION

We, Bill Mithen, and Helen Butteriss, being members of the committee of Tourism Greater Geelong and The Bellarine Inc, certify that –

The statements attached to this certificate give a true and fair view of the financial position and performance of Tourism Greater Geelong and The Bellarine Inc during and at the end of the financial year of the association ending on 30 June 2022.



Committee Member:

Mr Bill Mithen
(Independent Chair)



Committee Member:

Ms Helen Butteriss
(Treasurer)

Dated this 15 day of September, 2022

BUSINESS + WEALTH ADVISORS

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF TOURISM GREATER GEELONG AND THE BELLARINE INC.

Report on the Audit of the Financial Report

Opinion

We have audited the financial report of Tourism Greater Geelong And The Bellarine Inc. (the association), which comprises the statement of financial position as at 30 June 2022, the statement of profit or loss and other comprehensive income, the statement of changes in equity and statement of cash flows for the year then ended, notes comprising a summary of significant accounting policies and other explanatory information, and the certification by members of the committee on the annual statements giving a true and fair view of the financial position and performance of the association.

In our opinion, the accompanying financial report Tourism Greater Geelong And The Bellarine Inc. is in accordance with the requirements of the *Associations Incorporation Reform Act 2012* (Vic), including:

(i) giving a true and fair view of the association's financial position as at 30 June 2022 and of its performance for the year then ended; and

(ii) that the financial records kept by the association are such as to enable financial statements to be prepared in accordance with Australian Accounting Standards.

Basis for Opinion

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Report* section of our report. We are independent of the association in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110: *Code of Ethics for Professional Accountants* (the Code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our other ethical responsibilities in accordance with the Code.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Emphasis of Matter – Basis of Accounting

We draw attention to Note 1 to the financial report, which describes the basis of accounting. The financial report has been prepared to assist the association to meet the requirements of the *Associations Incorporation Reform Act 2012* (Vic). As a result, the financial report may not be suitable for another purpose. Our opinion is not modified in respect of this matter.

Responsibilities of the Committee for the Financial Report

The committee is responsible for the preparation and fair presentation of the financial report in accordance with the financial reporting requirements of the *Associations Incorporation Reform Act 2012* (Vic) and for such internal control as the committee determines is necessary to enable the preparation and fair presentation of a financial report that is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the committee is responsible for assessing the association's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless the committee either intends to liquidate the association or to cease operations, or has no realistic alternative but to do so.

The committee is responsible for overseeing the association's financial reporting process.

CHARTERED ACCOUNTANTS
AUSTRALIA + NEW ZEALAND

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Standards Legislation.

Auditor's Responsibilities for the Audit of the Financial Report

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

As part of an audit in accordance with Australian Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the association's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the committee.
- Conclude on the appropriateness of the committee's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the association's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the association to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

We communicate with the committee regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

LBW CHARTERED ACCOUNTANTS



SRIPATHY SARMA
Principal

Dated this 15th day of September 2022

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THANK YOU
40

GOVERNMENT PARTNERS











PREMIUM PARTNER



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2.15. Year to Date Quarterly Financial Management Report - September 2022

Source: **Customer & Corporate Services**
Acting Director: **Bryce Prosser**

Purpose

1. To present to Council the financial performance information from 1 July 2022 to 30 September 2022.

Background

2. On 28 June 2022, the 2022-23 budget was adopted with a recurrent operating surplus of $0.1 million and a non-recurrent surplus of $187.8 million, resulting in a net surplus of $187.9 million.

Key Matters

3. The recurrent operating result to 30 September 2022 is a deficit of ($0.4 million), which compares to the budgeted deficit of ($0.9 million). This represents a better than anticipated outcome by $0.5 million. The non-recurrent result (including gifted assets from developers, recognition of infrastructure), capital income, sale of properties, developer cash contributions to infrastructure etc.) for the period was a surplus of $18.9 million, compared to a budgeted surplus of $19.2 million. This represents a less than anticipated outcome by ($0.3 million). The total surplus of $18.5 million is $0.2 million favourable to the year-to-date budget.

4. Capital expenditure year to date is $28.7 million against a year-to-date budget of $31.6 million and $2.9 million lower than budget expectations.

5. The cash and investment balance of $119 million is $23 million favourable to budget with greater increased rate collections of $17.6 million, capital grant income of $5.1 million, developer contributions of $2.2 million and lower capital spend of $5.9 million. This has been partly offset with increased payments in employee costs of ($1.1 million), administration and professional services of ($3.2 million) and general works of ($6.6 million).

6. The recurrent full year forecast maintains a budget surplus of $0.1 million, however the forecast will be monitored as a number of risks are emerging which may impact on the full year result.

7. There were no environmental upgrade agreements entered into for the quarter. At the start of the financial year there were two environmental agreements in place. During the period one agreement has been fully paid.

RESOLUTION - Item 2.15

Cr Aitken moved, Cr Asher seconded -

That Council endorse the Year to Date Quarterly Financial Management Report – September 2022.

Cr Murrihy left the meeting room at 8.24pm
Cr Murrihy re-entered the meeting room at 8.26pm

Carried

Financial Sustainability

8. As detailed within the attached Year to Date Quarterly Financial Management Report – September 2022.

9. It has been determined by the Acting Chief Executive Officer that a revised budget is not required for the 2022-23 financial period.

Community Engagement

10. Community engagement was undertaken during the development of the 2021-22 budget. Internal consultation has occurred with managers on the development of the full year forecast. Project managers have been consulted and provided the latest project updates which have been factored into this report.

Social Equity and Sustainability

11. Incomes and expenditures on the City's social equity programs are included in the attached Year to Date Quarterly Financial Management Report – September 2022.

Relevant Law/Policy/Legal Implications

12. The report is provided in accordance with requirements under section 97 of the *Local Government Act 2020*.

Alignment to Community Plan and Vision

13. This report aligns with Our Community Plan 2021-2025 strategic priority:
High-performing council and organisation.
Strong local economy.

14. This report aligns with the Community led 30-year Vision, "Greater Geelong: A Clever and Creative Future" community aspiration:
A prosperous economy that supports jobs and education opportunities.

Conflict of Interest

15. No officer involved in the preparation of this report declared a general or material conflict of interest.

Risk Assessment

16. There are no high or extreme risks arising from the subject of this report.

Environmental Sustainability

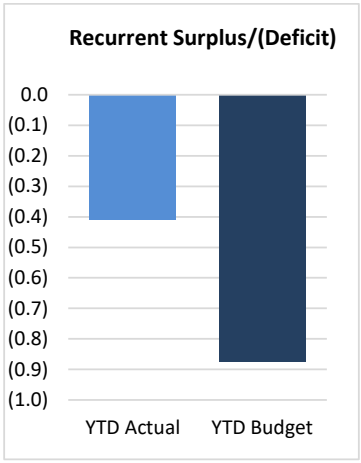
17. Incomes, expenditure and investments focus on the preservation and enhancement of the City's commitment to environmental strategies and targets.

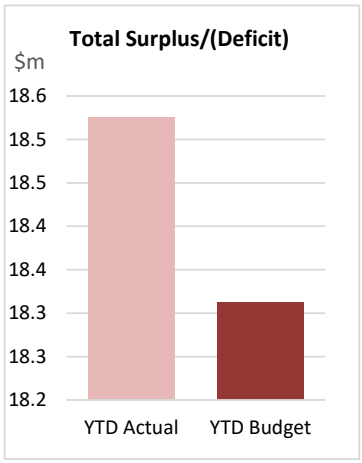
Attachments

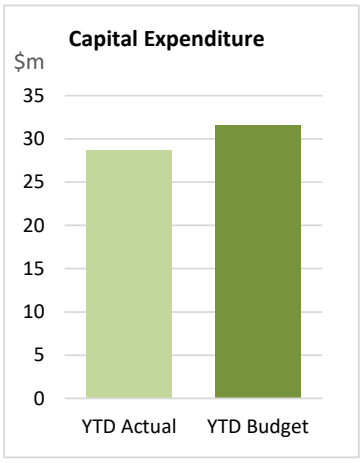
1. Quarterly Financial Management Report Attachment only Sep 2022 V 02 [**2.15.1** - 9 pages]

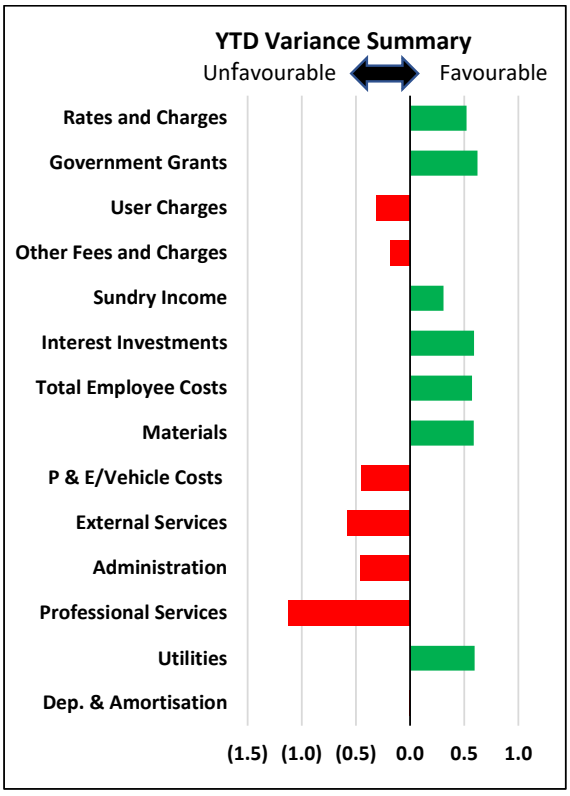
QUARTERLY FINANCIAL MANAGEMENT REPORT

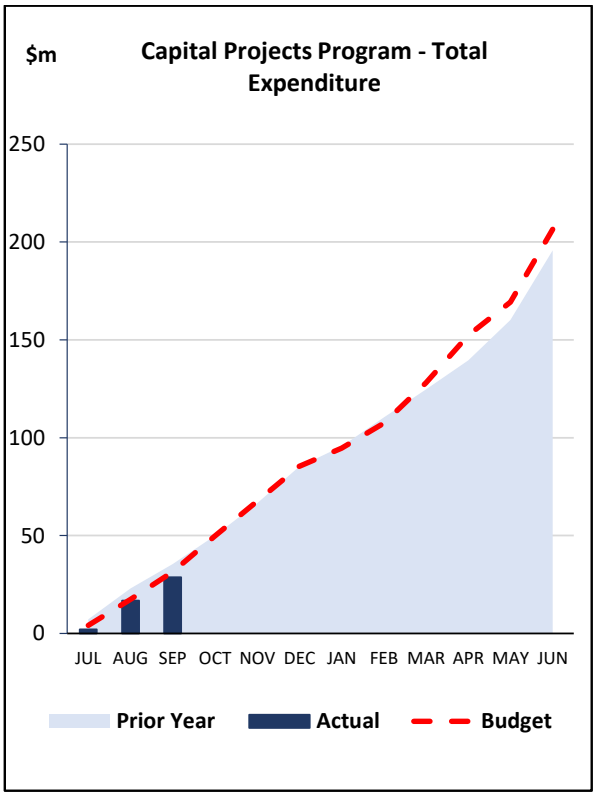
September 2022











1. The following table outlines the year-to-date performance versus budget as at 30 September 2022. The full year forecast is expecting a recurrent surplus of $0.1m which is in line with budget and a non-recurrent surplus of $187.9m or $0.1m favourable to budget.

Overall Summary						
	YTD Actual $m	YTD Budget $m	YTD Var Fav/ (Unfav) $m	FY Budget $m	FY Forecast $m	FY Var Forecast v Budget $m
Recurrent Surplus/(Deficit)	**(0.4)**	**(0.9)**	**0.5**	0.1	0.1	**0**
Non-Recurrent Surplus/(Deficit)	**18.9**	**19.2**	**(0.3)**	187.8	187.9	**0.1**
Net Surplus/(Deficit)	18.5	18.3	**0.2**	187.9	188.0	**0.1**
Capital Expenditure	28.7	31.6	**2.9**	206.5	206.5	**0**
Closing Net Cash Positive/(Negative)	119.0	95.9	**23.1**	202.1	202.1	**0**

Recurrent Summary						
	YTD Actual $m	YTD Budget $m	YTD Var Fav/ (Unfav) $m	FY Budget $m	FY Forecast $m	FY Var Forecast v Budget $m
Recurrent Income	105.8	104.2	**1.6**	430.5	433.5	**3.0**
Recurrent Expenditure	106.2	105.1	**(1.1)**	430.4	433.4	**(3.0)**
Recurrent Surplus/(Deficit)	**(0.4)**	**(0.9)**	**0.5**	0.1	0.1	**0**
YTD Variance - $0.5m Favourable						

2. The following major variances contributed to this recurrent result:

Income:

2.1 **Rates & Charges $521k favourable** – driven by higher number of supplementary rates being processed and additional waste charges.

2.2 **Government Grants $624k favourable** – result of funding for discretionary programs carried forward from previous financial year, which is not reflected in the budgeted figures.

2.3 **User Charges ($308k) unfavourable** – main driver lower carparking fees with an unfavourable variance of ($374k) for Q1.

2.4 **Interest Investments $591k favourable** – due to higher than anticipated cash and interest rates.

Expenditure:

2.5 **Professional Services ($1.1m) unfavourable** – driven by increased utilisation of consultants across the organisation and higher than budgeted legal claims.

2.6 **Utilities $595k favourable** – both water (due to wet winter/spring) and electricity (due to LED street-lighting initiative saving) are driving this favourable variance.

2.7 **External Services ($580k) unfavourable** – due to increased utilisation of waste disposal & recycling which has in effect increased revenue for user charges for these services.

Non-Recurrent Summary						
	YTD Actual $m	YTD Budget $m	YTD Var Fav/ (Unfav) $m	FY Budget $m	FY Forecast $m	FY Var Forecast v Budget $m
Non-Recurrent Surplus/(Deficit)	**18.9**	**19.2**	**(0.3)**	187.8	187.9	**0.1**
YTD Variance – ($0.3m) unfavourable						

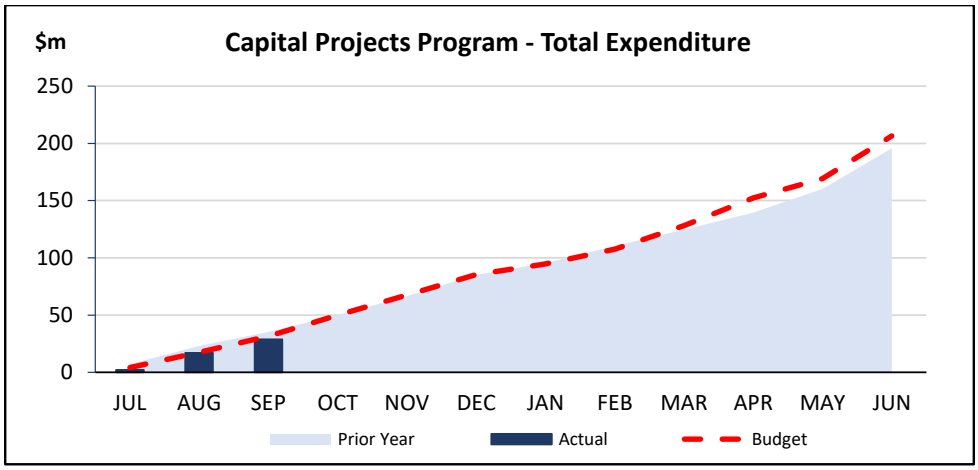
3. This non-recurrent result was driven by gain/(loss) on sale of property less than anticipated for Q1 ($7.5m) which is forecasted to come back into line in Q2 & Q3. Capital grants income favourable due to timing, $5.1m. Open space levy has increased in Q1 with higher than anticipated contributions resulting in a $2.2m favourable variance.

Capital Expenditure Summary				
	YTD Actual $m	YTD Budget $m	YTD Var Underspent/ (Overspent) $m	FY Budget $m
Capital Expenditure	28.7	31.6	**2.9**	206.5
YTD Variance – $2.9m underspent				

4. Capital expenditure $2.9m lower than budget expectations.

Project	YTD Spend $m
Civic Accommodation	4.4
Heavy and Dedicated Fleet	1.4
Northern Aquatic and Community Hub (Northern Arc)	4.5
North Bellarine Aquatic Centre	1.2
Asphalt- Road Surfacing Program	1.3
Footpath Renewals	0.8
Drysdale Library	1.3

5. The graph below summarises total capital gross expenditure to date.



Environmental Upgrade Agreements

6. During the first quarter the City had two environmental upgrade agreements in place. A new billing and receipting system was introduced for 2022-23 with Sustainable Australia taking on these responsibilities. The City will continue to note the debt on the Land Information Certificate.

6.1 An environmental upgrade agreement was entered into in June 2017 for Lot 2 on Plan of Subdivision 041455, Volume 08704 Folio 526.

- The total charge for this agreement is $115k and all payments that have fallen due have been remitted.
- The total value of payments that are yet to fall due is $54k.

6.2 An environmental upgrade agreement was signed in April 2020, for Lot 3 on Plan of Subdivision 74780, Volume 08651 Folio 328.

- The total charge for this agreement is $122k. This agreement has been paid out in full during September 2022.

Operating Statement
as at 30 September 2022

	Current Month		Year To Date		Full Year		
	ACT	Δ BUD	ACT	Δ BUD	FOR	BUD	Δ BUD
	$'000	$'000	$'000	$'000	$'000	$'000	$'000
RECURRENT INCOME							
Rates and Charges	23,416	(424)	73,841	521	284,194	284,193	0
Government Grants.	3,922	604	12,494	624	66,588	64,921	1,667
User Charges	4,462	(294)	14,159	(308)	60,251	61,474	(1,223)
Fees and Charges - Statutory	1,200	134	3,272	(181)	15,231	15,884	(653)
Sundry Income	356	(79)	1,319	308	4,215	3,736	479
Interest Investments	246	219	676	591	2,426	336	2,091
Total Recurrent Income	**33,602**	**161**	**105,761**	**1,554**	**432,906**	**430,544**	**2,362**
RECURRENT EXPENDITURE							
Salary Related Expenditure	15,581	168	46,591	351	185,456	186,209	753
Other Employment Costs	135	356	503	222	2,851	3,008	158
General Works - Materials	768	(2)	1,932	289	7,556	8,572	1,016
General Works - Plant/Equipment/Vehicle Costs	1,538	(25)	4,206	(450)	13,525	13,470	(54)
General Works - External Services	6,683	(462)	17,963	(580)	81,918	80,275	(1,644)
Administration	3,032	(120)	10,965	(458)	44,056	42,844	(1,211)
Professional Services	1,394	(593)	2,656	(1,124)	10,909	8,960	(1,949)
Utilities	388	487	2,136	595	9,427	9,997	570
Depreciation	6,430	(3)	19,304	(9)	77,141	77,132	(9)
Gain/Loss on Sale of Plant & Equipment	(22)	15	(85)	77	(40)	(30)	10
Total Recurrent Expenditure	**35,926**	**(178)**	**106,170**	**(1,088)**	**432,798**	**430,437**	**(2,361)**
Recurrent Surplus/(Deficit)	**(2,324)**	**(18)**	**(409)**	**466**	**107**	**107**	**0**
NON-RECURRENT INCOME							
Capital Grants and Income	3,284	2,983	5,660	5,055	33,008	32,993	15
Developer Cash Contributions	1,784	(1,870)	13,163	2,202	49,352	49,352	0
Gain/(Loss) on Sale of Property	5	5	111	(7,510)	19,006	18,928	78
Recognition of Infrastructure	0	0	0	0	90,000	90,000	0
Total Non-Recurrent Income	**5,074**	**(1,118)**	**18,935**	**253**	**191,366**	**191,273**	**93**
NON-RECURRENT EXPENDITURE							
Loss on Disposal of Infrastructure	0	0	0	0	3,500	3,500	0
Non Council Assets/Prior Yr Adj	0	0	0	0	0	0	0
Asset Demolition	0	0	0	0	0	0	0
Disbursements	0	0	0	0	0	0	0
Total Non-Recurrent Expenditure	**0**	**0**	**0**	**0**	**3,500**	**3,500**	**0**
Non-Recurrent Surplus/(Deficit)	**5,074**	**1,118**	**18,935**	**(253)**	**187,866**	**187,773**	**93**
TOTAL SURPLUS/(DEFICIT)	**2,749**	**1,100**	**18,525**	**213**	**187,974**	**187,880**	**94**

Statement of Financial Position
as at 30 September 2022

	Current Month	Prior Month
Assets	**$'000**	**$'000**
Current Assets		
Cash and cash equivalents	78,725	54,461
Trade and other receivables - current	275,168	319,255
Other financial assets	40,324	45,271
Inventories	2,236	2,075
Non-current assets classified as held for sale	0	0
Other assets	9,199	5,547
Current Assets	**405,652**	**426,610**
Non Current Assets		
Trade and other receivables - non-current	11,478	11,478
Investments in associates, joint arrangement and subsidiaries	9,119	9,119
Property, infrastructure, plant & equipment	3,957,166	3,963,524
Right-of-use assets	904	944
Intangible assets	1,967	1,999
Work in progress	236,221	224,387
Total Non-Current Assets	**4,216,854**	**4,211,449**
Total Assets	**4,622,506**	**4,638,059**
Liabilities		
Current Liabilities		
Trade and other payables - current	262,637	280,213
Trust funds and deposits	39,859	39,370
Provisions - current	40,350	39,943
Interest-bearing liabilities - current	14,233	13,767
Lease liabilities - current	239	277
Current Liabilities	**357,317**	**373,570**
Non Current Liabilities		
Provisions - non-current	17,556	17,958
Interest-bearing liabilities - non-current	122,636	124,282
Lease Liabilities - non-current	692	692
Non-Current Liabilities	**140,884**	**142,932**
Liabilities	**498,201**	**516,503**
Net Assets	**4,124,306**	**4,121,557**
Equity		
Accumulated surplus	1,767,004	1,764,255
Reserves	2,357,302	2,357,302
Equity	**4,124,306**	**4,121,557**

City of Greater Geelong
Statement of Cash Flows
as at September 2022

	ACT	BUD	Δ BUD
	$'000	$'000	$'000
Cash Flows from Operating Activities			
Payments			
Employee costs	(51,638)	(50,499)	(1,140)
General works / Utilities / Disbursements	(38,343)	(31,707)	(6,636)
Administration / Professional services	(13,893)	(10,700)	(3,193)
Interest expense	(1,049)	(890)	(159)
	(104,924)	**(93,796)**	**(11,128)**
Receipts			
General rates	51,031	38,531	12,500
Fire services levy	5,085		5,085
Fees and charges	15,286	18,883	(3,597)
Investment income	676	85	591
GST recoveries on operating transactions	6,622	3,888	2,734
Government grants	12,532	13,337	(805)
	91,233	**74,724**	**16,508**
Net Cash Inflow/(Outflow) from Operating Activities	**(13,691)**	**(19,071)**	**5,380**
Cash Flows from Investing Activities			
Payments for land & buildings, plant & equipment and infrastructure assets	(28,665)	(34,580)	5,915
Capital Income	5,660	605	5,055
Proceeds from sale of land & buildings	114	0	114
Proceeds from sale of plant & equipment	85	378	(293)
Developer cash contribution	13,163	10,962	2,202
Net Cash Outflow from Investing Activities	**(9,642)**	**(22,635)**	**12,993**
Cash Flows from Financing Activities			
Repayment of borrowings	(3,223)	(3,165)	(59)
Proceeds from new loans			0
Net Cash Outflow from Financial Activities	**(3,223)**	**(3,165)**	**(59)**
Net Increase (Decrease) in Cash Held	**(26,557)**	**(44,871)**	**18,315**
Cash at the beginning of the financial year	145,606	140,810	4,796
Cash at the End of Current Period	**119,049**	**95,939**	**23,111**

	YTD Actual $m	YTD Budget $m	YTD Var Fav/ (Unfav) $m	FY Budget $m
Closing Net Cash Positive/(Negative)	119.0	95.9	**23.1**	202.1
YTD Variance – $23.1m favourable				

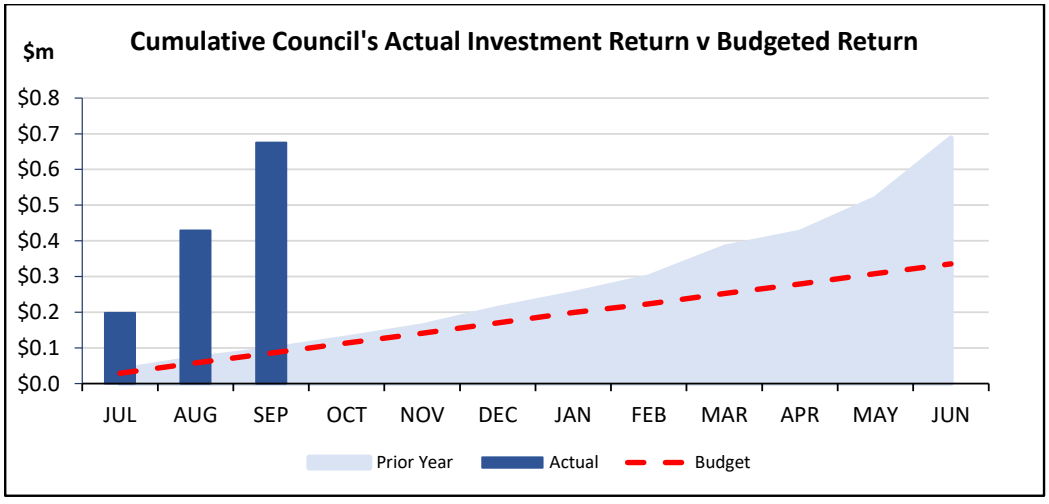
7. The cash and investment balance of $119m is $23m favourable to budget with greater increased rate collections of $17.6m, capital grant income of $5.1m, developer contributions of $2.2m and lower capital spend of $2.9m. This has been partly offset with increased payments in employee costs of ($1.1m), administration/professional services of ($3.2m) and general works of ($6.6m).

8. Council has future commitments for $76.1m, as detailed below:

Long service leave	$23.3m
Statutory reserves	$20.7m
Refundable deposits	$ 9.4m
Income in advance	$22.7m
Total	**$76.1m**

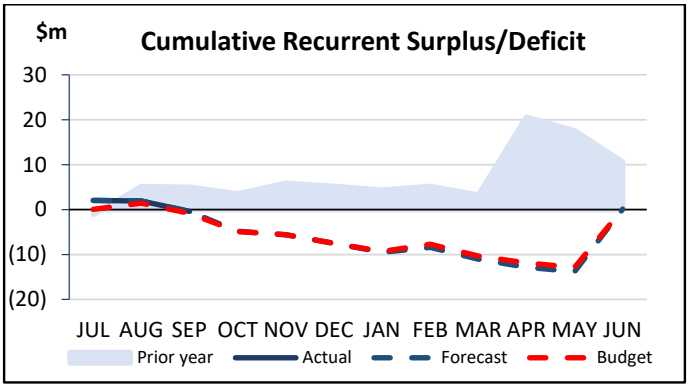
9. The landfill provision balance is currently $16.7m.

10. Working capital funds are invested in short term deposits and investment returns are as follows:



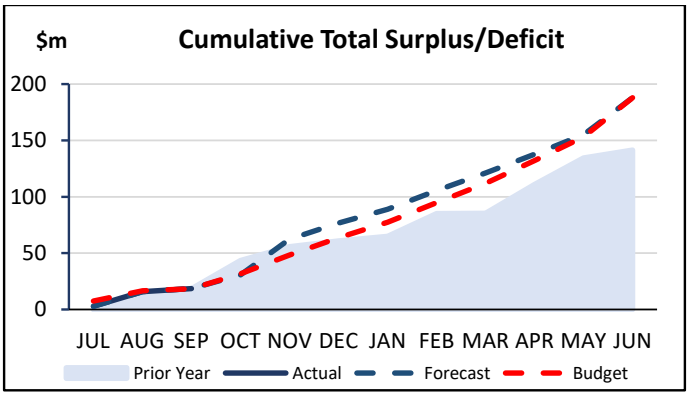
11. Investment returns are currently $0.6m favourable to budget and $0.6m above this time last year. This is driven by increased interest rates over the last six months to date.

Financial Performance Indicators



Our **recurrent deficit** of ($0.4m) is favourable to budget due to increased supplementary rates, waste disposal charges, government grants, interest from investments and lower utilities. This is partly offset by loss of user fees mainly in carparking, general works – external services and administration/professional services.

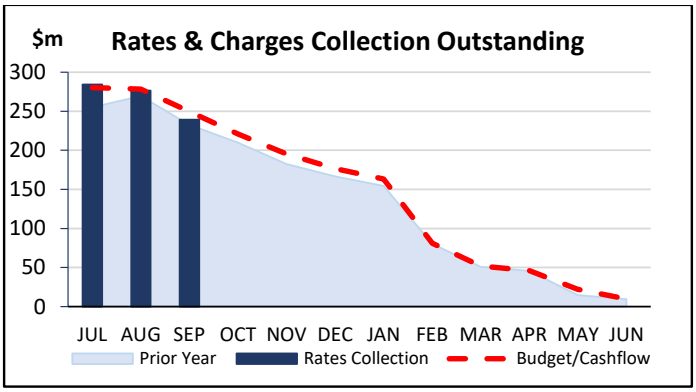
At the same time last year, the recurrent surplus was $5m. In the current year, income is $7.7m higher, due to increased rates & charges & user charges. Expenditure is $13.2m higher due to increased salaries, general works - external services & administration/professional services.



Our **total surplus** of $18.5m is favourable to budget, due to increased supplementary rates, waste disposal charges, government grants, interest from investments and lower utilities offset by higher than budgeted expenses in general works - external services & administration/professional services.

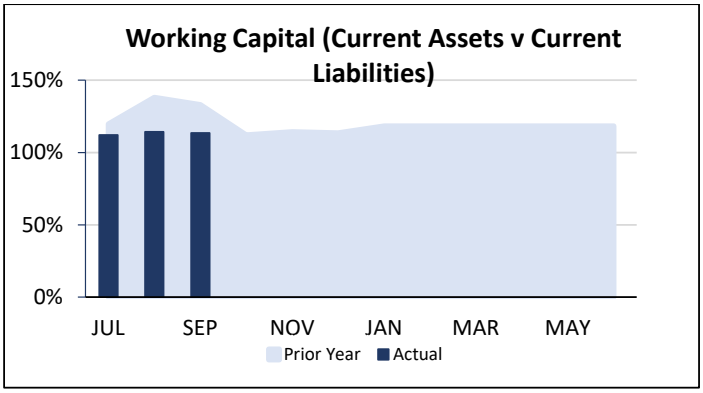
At the same time last year, the total surplus was $18.3m. In the current year, capital income and developer contributions are higher which is offset by this year's deficit recurrent position.

The full year total forecast indicates a surplus of $187.9m



Rates collection is favourable to budget by $10.2m, with 17.6% of full year rates received as at 30 September 2022. The continuation of monitoring of collections and rates hardship support is a key focus.

Rate receipts are expected to be at 97% for the year.



Working Capital ratio is marginally unfavourable compared to the same time last year, mostly due to last year being inflated because of a $45m loan being taken out in September 2021.

The budget allows for total loan borrowings of $71m to be taken out during the financial year to cover capital projects in development which is yet to be utilised.

2.16. Forward Procurement Plan

Source: **Customer & Corporate Services**
Acting Director: **Bryce Prosser**

Purpose

1. For Council to adopt the Forward Procurement Plan.

Background

2. Council's Procurement Policy outlines that the Procurement Services Unit will produce a rolling Forward Procurement Plan, which provides a 12-month overview of the City's planned procurement activity.

Key Matters

3. As part of the Procurement Policy, any leveraged or transactional procurement of any value may be awarded without Council approval if it is included in the Procurement Plan at the time the Council approves the budget. If a leveraged or transactional procurement over the value of $2,000,000 is not included in the Procurement Plan at the time the Council approves the budget, it must not be awarded without Council approval.

4. The Council may call in any procurement for its approval if it involves matters of strategic or community interest.

5. Quarterly reviews will be conducted of the Forward Procurement Plan and will be included in the Year to Date Quarterly Financial Management Report including any necessary changes to the Forward Procurement Plan.

6. Once adopted, the Forward Procurement Plan will be publicly available on the City's website.

RESOLUTION - Item 2.16

Cr Aitken moved, Cr Kontelj seconded -

That Council:

1. **Adopt the Forward Procurement Plan effective 1 December 2022; and**

2. **In accordance with the Procurement Policy, authorise the Chief Executive Officer to approve any leveraged or transactional procurement over the value of $2,000,000 included in the Forward Procurement Plan.**

Carried

Financial Sustainability

7. The City expends in excess of $240 million annually on procuring goods, works and services.

8. The City is committed to buying from local businesses on a value for money basis and supports the engagement of local suppliers, sub-contractors and apprentices.

9. The City continues to improve its local spend commitments through the application of relevant criteria being applied to tenders and quotations through social and sustainability outcomes, engagement of apprentices and trainees, engagement with local Aboriginal and Torres Strait islander enterprises and persons, and the ongoing commitment with the GROW initiative (G21 Regional Opportunities For Work - GROW is an initiative of Give Where You Live Foundation and G21 – Geelong Region Alliance changing the way we buy and employ locally https://grow.g21.com.au/).

Community Engagement

10. The community was provided an opportunity to comment on the Draft Procurement Policy after which the City received two submissions, these referring to reducing the City's carbon footprint through our procurement activity, and the engagement of local contractors and suppliers through the development of innovation.

Social Equity and Sustainability

11. The Forward Procurement Plan considers the following:

    11.1. promoting the application of the Social Procurement Framework in all the City's procurement activities;

    11.2. setting targets for a range of social procurement outcomes (including GROW initiatives);

    11.3. publicising the targeted social procurement objectives including the key performance indicators; and

    11.4. actively trying to achieve these outcomes through procurement activities and providing a range of ways to elevate the importance of the social procurement outcomes throughout the procurement process, including awarding some contracts based on the supplier's proposal significantly benefiting the City in achieving the frameworks key performance indicators.

Relevant Law/Policy/Legal Implications

12. The Forward Procurement Plan was developed as part of the Procurement Policy that was created and reviewed in accordance with section 108 of the *Local Government Act 2020*. This Forward Procurement Plan forms part of that Procurement Policy.

Alignment to Community Plan and Vision

13. This report aligns with Our Community Plan 2021-2025 strategic priority:
High-performing council and organisation.

14. This report aligns with the Community led 30-year Vision, “Greater Geelong: A Clever and Creative Future” community aspiration:
A prosperous economy that supports jobs and education opportunities.

Conflict of Interest

15. No officer involved in the preparation of this report declared a general or material conflict of interest.

Risk Assessment

16. The Forward Procurement Plan accords with the enterprise risk management framework and applies risk management strategies at all stages of the procurement process.

Environmental Sustainability

17. The City demonstrates sustainable procurement in accordance with the City of Greater Geelong – Environment Strategy 2020-30 by:

    17.1. Being accountable for its impacts on society, the economy and the environment including the impacts of the organisation’s supply chain;

    17.2. Examining anticipated organisational, project and/or community needs;

    17.3. Continually improving sustainability specifications, practices and outcomes; and

    17.4. Planning and undertaking sustainability evaluations as part of contracting activities.

Attachments

1. Forward Procurement Plan Recurrent [**2.16.1** - 2 pages]

City of Greater Geelong

Forward Procurement Plan – Recurrent Expenditure

The City of Greater Geelong's recurrent business operations contracts are scheduled for re-tendering (within the next 12 months) as per the schedule listed below. Potential suppliers and contractors who wish to do business with the City for any of the contract items below should register their interest at www.eprocure.com.au/geelong/ to receive an automatic notification of when the relevant tender is released. **Note:** The dates of tender release date are estimated only and may occur prior to or after the date listed.

Description	Estimated Contract Duration	Estimated Tender Date	Additional Information
Landfill Waste Recyclables and Green Organics Collection The project is for the collection of residential waste for the City of Greater Geelong.	3 years	Q4 2022	Leveraged Estimated cost over $2 million Council approval to proceed required
Cleaning Services for Family Services Centres Cleaning services companies to provide the cleaning services at the Family Services Centres. The cleaning services are to be delivered at the Council Early Childhood Service Centres; being City and Learning Centres, Child and Family Centres, Kindergartens, Early Learning Centres, Maternal and Child Health Centres, and Ariston House (City Learning and Care).	5 years	Q4 2022	Leveraged Estimated cost over $2 million Council approval to proceed required
Hire of Windrow Turner and Screen for Green Organics Processing To hire a windrow turner and screen for the processing of the green organics at the facility.	4 years	Q4 2022	Leveraged Estimated cost over $2 million Council approval to proceed required
Online Incident Management System City of Greater Geelong (CoGG)'s objective is to implement a single system that will: 1. Manage end to end incidents and injuries 2. Integrate to CoGG's current payroll and document management systems 3. Provide access to employees by desktop or mobile devices 4. Be managed and configurable by CoGG 5. Be based on best and contemporary practice. 6. Be subject to ongoing updates and improvements to ensure best and contemporary practice and compliant with legislation and over industry standards.	5 years	Q4 2022	Tender process in planning stage Contract award due Q1 2023
Provision of General Maintenance to Council Owned Facilities The range of general maintenance services required by Council.	3 years	Q3 2023	Leveraged Estimated cost over $2 million Council approval to proceed required
Provision of Traffic Management and Spotter Services The City of Greater Geelong is seeking to appoint a panel of contractors to provide traffic management and spotting services throughout the CoGG.	5 years	Q4 2022	Leveraged Estimated cost over $2 million Council approval to proceed required
Supply & Delivery of Pit Lids & Associated Products The successful tenderer will be an experienced supplier of high quality pit lids & associated products and must be able to demonstrate that they can comply with the requirements of this tender.	4 years	Q3 2023	Tender process in planning stage Contract award due Q1 2023

Description	Estimated Contract Duration	Estimated Tender Date	Additional Information
Christmas Decorations: Install, Dismantle and Storage Installation, dismantle and storage of Christmas decorations at various sites throughout the City of Greater Geelong.	3 years	Q4 2022	Tender process in planning stage Contract award due Q1 2023
Supply & Delivery of Agricultural Chemicals Supply and delivery of agricultural chemicals to City of Greater Geelong nominated sites.	3 years	Q4 2022	Tender process in planning stage Contract award due Q1 2023
Provision of Cleaning Services for Major Buildings and Libraries As part of the approach to market Council will conduct an open tender for the provision of general office cleaning including cleaning of the Geelong Library facilities.	6 years	Q4 2022	Leveraged Estimated cost over $2 million Council approval to proceed required
Provision of Painting Services The works of this contract include the re-painting of Council buildings, structures or other assets either internally or externally, on various types of surfaces and conditions all in accordance with the directions of the superintendent.	5 years	Q4 2022	Leveraged Estimated cost over $2 million Council approval to proceed required
Analytical Services (Public Health) Provision of laboratory sampling and analysis services.	5 years	Q4 2022	Tender process in planning stage Contract award due Q1 2023
Supply & Installation of Gymnasium Equipment for Leisure Centres Supply and install gymnasium equipment to upgrade current equipment and add to the equipment range due to different training methods and advancements in technology.	3 years	Q4 2022	Leveraged Estimated cost over $2 million Council approval to proceed required
Annual Gutter Cleaning of Council Facilities Gutter cleaning of several hundred Council buildings. The contractor shall provide all staffing, plant, equipment, materials and consumables to undertake the cleaning of the gutters.	5 years	Q4 2022	Tender process in planning stage Contract award due Q1 2023
Oval Maintenance Services A panel of suitably qualified and experienced contractors for the provision of sports field maintenance to assist Council's Parks and Gardens Department with specialist services as required.	3 years	Q4 2022	Leveraged Estimated cost over $2 million Council approval to proceed required
Cleaning Services for Leisure Centres and The Arena Includes the provision of full cleaning services at the Leisure Centres and the Geelong Arena. The Leisure Centres are a state of art multi-functional health, fitness and aquatic complex's that includes significant aquatic and health club facilities. The Geelong Arena offers sport courts and entertainment facilities that service a number of sporting events and activities as well as entertainment events.	6 years	Q1 2023	Leveraged Estimated cost over $2 million Council approval to proceed required

2.17. Appointment of an Independent Member to the Audit & Risk Committee

Source: **Customer & Corporate Services**
Acting Director: **Bryce Prosser**

Purpose

1. To appoint an independent member to Council's Audit & Risk Committee for an initial term of three years.

Background

2. The Audit & Risk Committee (Committee) is an advisory committee to Council, in relation to a range of financial, governance, risk management, audit & compliance matters.

3. The Committee is governed by its Charter which was reviewed and approved by Council in December 2021. The Charter states, amongst other things, that:

    3.1. Committee members should collectively possess sufficient knowledge of audit, risk, IT, law, governance, finance and performance reporting, control environments and assurance processes as well as specific industry knowledge; and

    3.2. Independent members will be appointed by a public expression of interest process run by the City. The interview panel for the recruitment of independent members shall include one current Committee member.

Key Matters

4. The position of an independent member of the Committee became vacant on 28 October 2022.
5. A public expression of interest process was run by the City of Greater Geelong in September 2022.
6. Four suitably qualified and experienced candidates were interviewed in October 2022 by a panel comprising of the Committee's Chair, the Manager Governance and the Manager Integrity & Risk.
7. Amongst the four candidates interviewed, Mick Jaensch was the preferred candidate by the panel.
8. Mick Jaensch brings a long-standing experience as a local government executive and is part of commercial and community Boards and Audit & Risk Committees. He is a qualified CPA accountant, and in addition to his professional background in financial management, has had direct responsibility in governance, information technology, media and communications, customer service, procurement services and risk management.
9. Mick Jaensch was raised in Geelong and his family still lives in Geelong.
10. Two referees confirmed Mick Jaensch's strengths, skill sets and positive behaviours in a context of an Audit & Risk Committee.

RESOLUTION - Item 2.17

Cr Grzybek moved, Cr Murrihy seconded -

That Council appoint Mick Jaensch as an independent member of the Audit & Risk Committee for an initial term of three years.

Carried

Financial Sustainability

11. The remuneration of Committee members is set at $10,000 per annum, excluding GST and travel costs.

Community Engagement

12. Mick Jaensch was selected as a preferred candidate by the interview panel after a public expression of interest process, run in September 2022. Advertisements were published in the Geelong Advertiser, the Geelong Independent, Seek and LinkedIn.

Social Equity and Sustainability

13. There are no social equity or sustainability considerations attached to this appointment.

Relevant Law/Policy/Legal Implications

14. The Committee is governed by its Charter which has been established pursuant to the *Local Government Act 2020*.

Alignment to Community Plan and Vision

15. This report aligns with Our Community Plan 2021-2025 strategic priority: High-performing council and organisation.

Conflict of Interest

16. No officer involved in the preparation of this report declared a general or material conflict of interest.

Risk Assessment

17. Risks associated with continuity of knowledge and oversight of key organisational matters relating to risk management, compliance, audit and financial management will be mitigated by the appointment of a suitably qualified and experienced individual to the Committee.

Environmental Sustainability

18. There are no environmental implications arising from this report.

Attachments

Nil

2.18. Councillor Appointments to Committees

Source:	**Office of the Chief Executive**
A/Chief Executive Officer:	**Kaarina Phyland**

Purpose

1. To appoint Councillors to various committees.

Background

2. On 1 December 2020, Council resolved to appoint Councillors to various committees for a two year term, including representation on:

   2.1. the Planning Committee and Geelong Major Events Committee, delegated committees established in accordance with section 63 of the *Local Government Act 2020* (the Act);

   2.2. the Bellarine Multi-Arts Facility (Potato Shed), a Community Asset Committee established in accordance with section 65 of the Act;

   2.3. various Advisory Committees; and

   2.4. other external committees, boards and forums aligned to local government.

Key Matters

3. In accordance with section 63 of the Act, Council must appoint at least two Councillors as committee members to a Delegated Committee, one of which must be appointed by the Mayor or Council as Chair.

4. In accordance with section 65 of the Act, Council can appoint as many members as considered necessary to the Community Asset Committee. The Potato Shed Terms of Reference reflect the Joint User Agreement which states that the committee will consist of two representatives of Council (one of which is a Councillor as Chair).

5. Councillor appointments on the various committees are set out in **Attachment 1.**

RESOLUTION - Item 2.18

Cr Sullivan moved, Cr Aitken seconded -

That Council appoint Councillors and chairs to the various Committees as set out in Attachment 1 until Council resolves otherwise.

Carried

Financial Sustainability

6. There are no financial implications associated with this report.

Community Engagement

7. No changes to existing community engagement practices are proposed by this report.

8. Outcomes of Councillor appointments will be communicated to all relevant stakeholders.

Social Equity and Sustainability

9. There are no social equity considerations associated with this report.

Relevant Law/Policy/Legal Implications

10. Sections 63 and 65 of the *Local Government Act 2020* allow for the appointment of Councillors to Delegated Committees and Community Asset Committees.

Alignment to Community Plan and Vision

11. This report aligns with Our Community Plan 2021-2025 strategic priority: High-performing council and organisation.
12. This report aligns with the Community led 30-year Vision, “Greater Geelong: A Clever and Creative Future” community aspiration.

Conflict of Interest

13. No officer involved in the preparation of this report declared a general or material conflict of interest.

Risk Assessment

14. Councillors are required to consider the risks and regulatory requirements of any appointment to a Council Committee, including conflicts of interest, confidentiality of information and adherence to the Governance Rules.

Environmental Sustainability

15. There are no direct environmental implications arising from this report.

Attachments

1. Committee Appointments 22 November 22 [**2.18.1** - 1 page]

COMMITTEE	TYPE	REPRESENTATIVE(S)
Geelong Major Events Delegated Committee	Delegated Committee (Section 63)	Cr Nelson (Chair) Cr Sullivan, Cr Murrihy and Cr Kontelj
Planning Committee	Delegated Committee (Section 63)	Cr Grzybek (Chair) Cr Harwood (Alt) All Councillors
Bellarine Multi Arts Facility (Potato Shed) Community Asset Committee	Community Asset Committee (section 65)	Cr Sullivan, Chair
Access and Inclusion Advisory Committee	Advisory Committee of Council	Cr Aitken, Chair
Affordable Social Housing Advisory Committee	Advisory Committee of Council	Cr Mansfield (Chair) Cr Aitken
Ageing-Well Advisory Committee	Advisory Committee of Council	Cr Mansfield (Chair)
Audit and Risk Committee	Advisory Committee of Council	Mayor Cr Grzybek
CEO Employment and Remuneration Committee	Advisory Committee of Council	Mayor Deputy Mayor Cr Moloney, Cr Grzybek, Cr Mason and Cr Asher
Geelong Heritage Advisory Committee	Advisory Committee of Council	Cr Murrihy, Portfolio Holder as Chair Cr Moloney
Kilangiti (formerly Karreenga) Aboriginal Advisory Committee	Advisory Committee of Council	Cr Mason Portfolio Holder as Chair
LGBTQIA+ Advisory Committee	Advisory Committee of Council	Cr Mansfield Chair
Multicultural Action Plan Committee	Advisory Committee of Council	Cr Mason
Rural and Peri-Urban Advisory Committee	Advisory Committee of Council	Cr Mason Chair Cr Moloney (Alt)
Submissions Review Panel	Advisory Committee of Council	Cr Grzybek (Chair) Cr Harwood (Alt) All Councillors
Sustainability Advisory Committee	Advisory Committee of Council	Cr Asher (Chair) Cr Moloney
Women in Community Life Advisory Committee	Advisory Committee of Council	Cr Moloney
Association of Bayside Municipalities	External	Cr Mason
Barwon South West Waste and Resource Recovery Group Committee Forum	External	Cr Harwood
Geelong Art Gallery	External	Cr Sullivan
Geelong – Queenscliff Coastal Adaptation Program	External	Cr Mason
Geelong Regional Library Corporation	External	Cr Mason, Cr Sullivan, Cr Mansfield and Cr Nelson
G21 Geelong Region Alliance	External	Mayor
G21 Pillar – Health and Wellbeing	External	Cr Murrihy Cr Mansfield (agreed delegate)
G21 Pillar – Cultural and Economic Development	External	Cr Sullivan Cr Mason (agreed delegate)
G21 Pillar – Sustainability	External	Cr Moloney Cr Mason (agreed delegate)
G21 Managing Growth Advisory Group	External	Cr Harwood Cr Grzybek (agreed delegate)
Municipal Association of Victoria	External	Cr Grzybek
Regional Capitals Australia	External	Mayor
Regional Cities Victoria	External	Mayor Deputy Mayor (Alt)
Tourism Greater Geelong and The Bellarine Inc	External	Cr Sullivan

2.19. Councillor Appointments to Portfolios

Source:	**Office of the Chief Executive**
A/Chief Executive Officer:	**Kaarina Phyland**

Purpose

1. To adopt the Council portfolios and to appoint Councillors to the position of Chair and Deputy Chair for each portfolio.

Background

2. Council adopted a system of portfolios in December 2020 allowing Councillors to focus on strategic areas that support the effective governance of the municipality.

3. Councillor Chair and Deputy Chair appointments to portfolios were for a two year term and are now due for review.

Key Matters

4. While portfolio holders have no statutory authority other than their role as a Councillor in accordance with the *Local Government Act 2020* (the Act), it is expected that they will:

    4.1. keep up to date with Council proposals, issues and activities relevant to the portfolio;

    4.2. act as the Council spokesperson on portfolio relevant matters excluding major announcements and major events;

    4.3. be a key point of contact and engagement with stakeholders relevant to the portfolio;

    4.4. report to Councillors on portfolio issues to ensure all Councillors have all the information necessary to make informed decisions; and

    4.5. champion Council's key priorities and decisions relevant to their portfolio.

5. The Mayor retains overall responsibility as spokesperson for the Council as required by the Act.

RESOLUTION - Item 2.19

Cr Sullivan moved, Cr Aitken seconded -

That Council adopt the portfolios and appoint the Councillor Chair and Deputy Chair for each portfolio as set out in Attachment 1 until Council determines otherwise.

Carried

Financial Sustainability

6. There are no financial implications associated within this report.

Community Engagement

7. The assignment of a portfolio to Councillors is considered to provide an effective means for Council to be made aware of the community needs. Portfolio Chairs and Deputy Chairs will provide an important link between the community and the Council for matters of strategic focus for their portfolio.

Social Equity and Sustainability

8. Assigning Councillors to portfolios provides the community with the opportunity to further engage and raise specific issues with their Council and provides an opportunity to identify and respond to the social needs of the community.

Relevant Law/Policy/Legal Implications

9. Council portfolios will be administered in accordance with Council's Portfolio Protocol.

Alignment to Community Plan and Vision

10. This report aligns with Our Community Plan 2021-2025 strategic priority: High-performing council and organisation.

Conflict of Interest

11. No officer involved in the preparation of this report declared a general or material conflict of interest.

Risk Assessment

12. There are no high or significant risks associated with the implementation of the recommendations contained in this report.

Environmental Sustainability

13. There are no environmental implications associated with this report.

Attachments

1. Portfolios November 2022 [**2.19.1** - 1 page]

PORTFOLIO	COUNCILLOR CHAIR	COUNCILLOR DEPUTY CHAIR/S
ABORIGINAL AFFAIRS	Cr Jim Mason	Cr Sarah Mansfield
ARTS, LIVE ENTERTAINMENT & HOSPITALITY	Cr Eddy Kontelj	Cr Peter Murrihy & Cr Kylie Grzybek
CLIMATE CHANGE ACTION	Cr Belinda Moloney	Cr Sarah Mansfield
CIRCULAR ECONOMY (WASTE MANAGEMENT)	Cr Belinda Moloney	Cr Sarah Mansfield
CITY WORKS, PARKS & GARDENS	Cr Anthony Aitken	Cr Belinda Moloney
CITIZENSHIP & COMMUNITY ENGAGEMENT	Cr Anthony Aitken	Cr Jim Mason
CREATIVE COMMUNITIES & CULTURE	Cr Trent Sullivan	Cr Jim Mason
DIVERSITY, INCLUSION & LGBTIQ+	Cr Sarah Mansfield	Cr Jim Mason
ECONOMIC DEVELOPMENT	Cr Peter Murrihy	Cr Bruce Harwood
ENVIRONMENT	Cr Jim Mason	Cr Belinda Moloney
FINANCE	Cr Anthony Aitken	Cr Stephanie Asher
COMMUNITY HEALTH AND AGED CARE	Cr Sarah Mansfield	Cr Belinda Moloney
HERITAGE	Cr Peter Murrihy	Cr Belinda Moloney
LEISURE & RECREATION	Cr Peter Murrihy	Cr Jim Mason
MAJOR EVENTS	Cr Ron Nelson	Cr Trent Sullivan
MULTICULTURAL AFFAIRS	Cr Jim Mason	Cr Belinda Moloney
STATUTORY & STRATEGIC PRIORITIES	Cr Kylie Grzybek	Cr Bruce Harwood
RURAL AND COASTAL	Cr Jim Mason	Cr Belinda Moloney
SOCIAL HOUSING	Cr Sarah Mansfield	Cr Anthony Aitken
SPORT	Cr Ron Nelson	Cr Bruce Harwood
SUSTAINABILITY PERFORMANCE	Cr Stephanie Asher	Cr Belinda Moloney
TOURISM	Cr Trent Sullivan	Cr Peter Murrihy
TRANSPORT	Cr Bruce Harwood	Cr Sarah Mansfield
VETERAN AFFAIRS	Cr Eddy Kontelj	Cr Ron Nelson
VOLUNTEERING AND DISABILITY	Cr Anthony Aitken	Cr Belinda Moloney
OSBORNE HOUSE	Cr Eddy Kontelj	Cr Anthony Aitken
SHARED TRAILS	Cr Jim Mason	Cr Kylie Grzybek
INNOVATIVE SOLUTIONS	Cr Peter Murrihy	Cr Sarah Mansfield

2.20. Council Meeting Dates 2023

Source:	**Office of the Chief Executive**
A/Chief Executive Officer:	**Kaarina Phyland**

Purpose

1. To seek Council endorsement of the schedule of Council meeting dates for 2023.

Background

2. Council must establish an appropriate schedule of meetings to ensure the business of Council is completed effectively.

3. Council establishes the schedule of meeting dates, so the community is aware of the upcoming dates and times of these decision-making forums of Council and also to ensure arrangements are made to conduct each meeting.

Key Matters

4. The schedule of 2023 Council meetings which are to be held monthly is attached (**Attachment 1**).

5. The schedule shows that Council Meetings in 2023 are:

    5.1. Generally planned for the fourth Tuesday of each month. Exceptions to this are:

        5.1.1. The January meeting which is held on the fifth Tuesday of the month;

        5.1.2. The April meeting which is held on the fourth Wednesday (Due to Anzac Day Public Holiday); and

        5.1.3. The December meeting which is held on the second Tuesday of that month.

6. Council Meetings are set to commence at 6:00pm at the Council Chambers, City Hall, Geelong or off-site, at locations to be determined and advertised.

7. Meetings will continue to be live streamed and recorded providing public access to meetings.

8. The Council also plans to bring its meetings to the community by holding meetings at a venue throughout the municipality four times each year. This continues the Council's focus on transparency and accessibility to its decision making.

9. As well as holding off-site meetings, Council will continue to meet with members of the community in their wards in different ways throughout 2023, including 'Listening Posts' where residents will be invited to ask questions and hear from Councillors and City officers on issues that relate to their local community. These events will be advertised and communicated in the new year.

RESOLUTION - Item 2.20

Cr Nelson moved, Cr Moloney seconded -

That Council endorse the schedule of Council meeting dates for 2023 listed in Attachment 1.

Carried

Financial Sustainability

10. Costs associated with conducting meetings, such as live streaming, or venue or equipment hire at remote locations, are included in the Council budget.

Community Engagement

11. Provision of meetings at locations other than City Hall together with internet live streaming of City Hall meetings will enhance community participation in Council's decision-making processes.

12. Information in relation to Council meetings is available on the Geelong Australia website and will be advertised in local media.

Social Equity and Sustainability

13. The proposal continues to provide for improved access for community participation in the decision-making processes of Council.

Relevant Law/Policy/Legal Implications

14. This proposal complies with the provisions of the *Local Government Act 2020,* Public Question and Submission Time Policy, the Governance Rules and the Election Period Policy.

15. The proposed meeting schedule aligns with the commitment to transparency made by the Council in its Public Transparency Policy adopted in 2020.

Alignment to Community Plan and Vision

16. This report aligns with Our Community Plan 2021-2025 strategic priority: High-performing council and organisation.

Conflict of Interest

17. No officer involved in the preparation of this report declared a general or material conflict of interest.

Risk Assessment

18. There are no significant risks associated with the matter under consideration.

Environmental Sustainability

19. There are no environmental implications identified for the subject of this report

Attachments

1. Council Meeting Schedule 2023 [**2.20.1** - 1 page]

Schedule – City of Greater Geelong 2023 Council Meetings

MEETING	TIME	LOCATION
Tuesday 31 January 2023	6.00 pm	Council Meeting
Tuesday 28 February 2023	6.00 pm	Off-site Council Meeting
Tuesday 28 March 2023	6.00 pm	Council Meeting
Wednesday 26 April 2023	6.00 pm	Off-site Council Meeting
Tuesday 23 May 2023	6.00 pm	Council Meeting
Tuesday 27 June 2023	6.00 pm	Council Meeting
Tuesday 25 July, 2023	6.00 pm	Council Meeting
Tuesday 22 August, 2023	6.00 pm	Council Meeting
Tuesday 26 September, 2023	6.00 pm	Off-site Council Meeting
Tuesday 24 October 2023	6.00 pm	Council Meeting
Tuesday 28 November 2023	6.00 pm	Off-site Council Meeting
Tuesday 12 December 2023	6.00 pm	Council Meeting

2.21. Review of Council to Members of Council Staff Delegations

Source: **Office of the Chief Executive**
A/Chief Executive Officer: **Kaarina Phyland**

Purpose

1. To review and update the Greater Geelong City Council (Council) Instrument of Delegation for Council to members of Council staff.

Background

2. The *Local Government Act 2020* (the Act) provides for the delegation of Council's powers, duties and functions under that Act or any other Act.

3. Council last reviewed the delegation to members of Council staff on 26 April 2022.

4. Council subscribes to Maddocks Lawyers delegations and authorisation service which provides six-monthly updates ensuring changes to legislation are captured.

Key Matters

5. It is important to ensure that Council has properly delegated powers, duties and functions, in order to avoid any issues arising regarding the legality of a decision or an action purportedly made or taken on behalf of the Council.

6. The powers conferred on the Council under some legislative instruments cannot be delegated through the CEO and must be delegated by resolution directly to members of Council staff.

7. The schedule to the instrument of delegation Council to members of Council staff (**Attachment 1**) has had minor updates to position changes.

RESOLUTION - Item 2.21

Cr Kontelj moved, Cr Nelson seconded -

In the exercise of the powers conferred by the legislation referred to in the attached Instrument of Delegation, the Greater Geelong City Council (Council) resolves that:

1. **There be delegated to the members of Council staff holding, acting in or performing the duties of the offices or positions referred to in the attached Instrument of Delegation to members of Council staff, the powers, duties and functions set out in that instrument, subject to the conditions and limitations specified in that Instrument (Attachment 1);**

2. **The Instrument comes into force immediately upon the resolution of Council;**

3. **The Instrument be signed by the Acting Chief Executive Officer on behalf of Council;**

4. **On the coming into force of the instrument all previous delegations from Council to members of Council staff (other than the Chief Executive Officer) are revoked; and**

5. **The duties and functions set out in the Instrument must be performed, and the powers set out in the instruments must be executed, in accordance with any guidelines or policies of Council that it may from time to time adopt.**

Carried

Financial Sustainability

8. There are no financial sustainability implications associated with this report.

Community Engagement

9. The attached Instrument has been prepared in consultation with relevant Council officers.

Social Equity and Sustainability

10. There are no social equity or sustainability issues arising from the subject of this report.

Relevant Law/Policy/Legal Implications

11. The powers conferred on the Council under some legislative instruments cannot be delegated through the CEO and must be delegated by resolution directly to Council officers.

12. The Acts and Regulations referred to in Attachment 1 are among those which require direct delegation.

Alignment to Community Plan and Vision

13. This report aligns with Our Community Plan 2021-2025 strategic priority: High-performing council and organisation.

Conflict of Interest

14. No officer involved in the preparation of this report declared a general or material conflict of interest.

Risk Assessment

15. There are no high or extreme risks associated with the subject of this report.

Environmental Sustainability

16. There are no environmental sustainability implications identified for the subject of this report.

Attachments

1. Instrument of Delegation Council to Members of Council [**2.21.1** - 152 pages]

Greater Geelong City Council

Instrument of Delegation

to

Members of Council Staff

Instrument of Delegation

In exercise of the power conferred by the legislation referred to in the attached Schedule, the Greater Geelong City Council:

1. delegates each duty and/or function and/or power described in column 1 of the Schedule (and summarised in column 2 of the Schedule) to the member of Council staff holding, acting in or performing the duties of the office or position described opposite each such duty and/or function and/or power in column 3 of the Schedule;

2. declares that:

2.1 this Instrument of Delegation is authorised by a resolution of Council passed on 22 November 2022; and

2.2 the delegation:

2.2.1 comes into force immediately upon the resolution of Council;

2.2.2 remains in force until varied or revoked;

2.2.3 is subject to any conditions and limitations set out in sub-paragraph 2.3, and the Schedule; and

2.2.4 must be exercised in accordance with any guidelines or policies which Council from time to time adopts; and

2.3 the delegate must not determine the issue, take the action or do the act or thing:

2.3.1 if the issue, action, act or thing is an issue, action or thing which Council has previously designated as an issue, action, act or thing which must be the subject of a Resolution of Council; or

2.3.2 if the determining of the issue, taking of the action or doing of the act or thing would or would be likely to involve a decision which is inconsistent with a

(a) policy; or

(b) strategy

adopted by Council; or

2.3.3 if the determining of the issue, the taking of the action or the doing of the act or thing cannot be the subject of a lawful delegation; or

2.3.4 the determining of the issue, the taking of the action or the doing of the act or thing is already the subject of an exclusive delegation to another member of Council staff.

Signed for GREATER GEELONG CITY COUNCIL by
KAARINA PHYLAND, Acting Chief Executive Officer

_____
Chief Executive Officer

Date:

SCHEDULE

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DOMESTIC ANIMALS ACT 1994

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
DOMESTIC ANIMALS ACT 1994	s.41A(1)	power to declare a dog to be a menacing dog	Chief Executive Officer Director City Services Manager Health & Local Laws Co-ordinator Parking & Animal Compliance Co-ordinator Amenity Protection, Permits and Review Services.	Council may delegate this power to a Council authorised officer

ENVIRONMENT PROTECTION ACT 2017

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
ENVIRONMENT PROTECTION ACT 2017	s 271	Power to issue improvement notice	Chief Executive Officer Director City Services Manager Health & Local Laws Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Environmental Health Technical Officer Food Safety Assessment Officer Food Safety Officer	
ENVIRONMENT PROTECTION ACT 2017	s 272	Power to issue prohibition notice	Chief Executive Officer Director City Services Manager Health & Local Laws Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Environmental Health Technical Officer Food Safety Assessment Officer Food Safety Officer	
ENVIRONMENT PROTECTION ACT 2017	s 279	Power to amend a notice	Chief Executive Officer Director City Services Manager Health & Local Laws Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Environmental Health Technical Officer Food Safety Assessment Officer Food Safety Officer	
ENVIRONMENT PROTECTION ACT 2017	s 358	Functions of the Environment Protection Authority	Chief Executive Officer Director City Services Manager Health & Local Laws Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Environmental Health Technical Officer Food Safety Assessment Officer Food Safety Officer	

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
ENVIRONMENT PROTECTION ACT 2017	s 359(1)(b)	Power to do all things that are necessary or convenient to be done for or in connection with the performance of the Environment Protection Authority's functions and duties and to enable the Authority to achieve its objective.	Chief Executive Officer Director City Services Manager Health & Local Laws Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Environmental Health Technical Officer Food Safety Assessment Officer Food Safety Officer	
ENVIRONMENT PROTECTION ACT 2017	s 359(2)	Power to give advice to persons with duties or obligations	Chief Executive Officer Director City Services Manager Health & Local Laws Coordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Environmental Health Technical Officer Food Safety Assessment Officer Food Safety Officer	

FOOD ACT 1984

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
FOOD ACT 1984	s.19(2)(a)	power to direct by written order that the food premises be put into a clean and sanitary condition	Chief Executive Officer Director City Services Manager Health & Local Laws Co-ordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Environmental Health Technical Officer Food Safety Assessment Officer Food Safety Officer	If section 19(1) applies
FOOD ACT 1984	s.19(2)(b)	power to direct by written order that specified steps be taken to ensure that food prepared, sold or handled is safe and suitable	Chief Executive Officer Director City Services Manager Health & Local Laws Co-ordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Environmental Health Technical Officer Food Safety Assessment Officer Food Safety Officer	If section 19(1) applies
FOOD ACT 1984	s.19(3)	power to direct by written order that the food premises not be kept or used for the sale, or handling for sale, of any food, or for the preparation of any food, or for any other specified purpose, or for the use of any specified equipment or a specified process	Chief Executive Officer Director City Services Manager Health & Local Laws Co-ordinator Environmental Health Team Leader Environmental Health	If section 19(1) applies Only in relation to temporary food premises or mobile food premises
FOOD ACT 1984	s.19(4)(a)	power to direct that an order made under section 19(3)(a) or (b), (i) be affixed to a conspicuous part of the premises, and (ii) inform the public by notice in a published newspaper or otherwise	Chief Executive Officer Director City Services Manager Health & Local Laws Co-ordinator Environmental Health	If section 19(1) applies

Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
FOOD ACT 1984	s.19(6)(a)	duty to revoke any order under section 19 if satisfied that an order has been complied with	Chief Executive Officer Director City Services Manager Health & Local Laws Co-ordinator Environmental Health Team Leader Environmental Health Environmental Health Officer	If section 19(1) applies
FOOD ACT 1984	s.19(6)(b)	duty to give written notice of revocation under section 19(6)(a) if satisfied that an order has been complied with	Chief Executive Officer Director City Services Manager Health & Local Laws Co-ordinator Environmental Health Team Leader Environmental Health Environmental Health Officer	If section 19(1) applies
FOOD ACT 1984	s.19AA(2)	power to direct, by written order, that a person must take any of the actions described in (a)-(c).	Chief Executive Officer Director City Services Manager Health & Local Laws Co-ordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Environmental Health Technical Officer Food Safety Assessment Officer Food Safety Officer	where council is the registration authority
FOOD ACT 1984	s.19AA(4)(c)	power to direct, in an order made under s.19AA(2) or a subsequent written order, that a person must ensure that any food or class of food is not removed from the premises	Chief Executive Officer Director City Services Manager Health & Local Laws Co-ordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Environmental Health Technical Officer Food Safety Assessment Officer Food Safety Officer	Note: the power to direct the matters under s.19AA(4)(a) and (b) not capable of delegation and so such directions must be made by a Council resolution
FOOD ACT 1984	s.19AA(7)	duty to revoke order issued under s.19AA and give written notice of revocation, if satisfied that that order has been complied with	Chief Executive Officer Director City Services Manager Health & Local Laws Co-ordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Environmental Health Technical Officer Food Safety Assessment Officer Food Safety Officer	where council is the registration authority

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
FOOD ACT 1984	s.19CB(4)(b)	power to request copy of records	Chief Executive Officer Director City Services Manager Health & Local Laws Co-ordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Environmental Health Technical Officer Food Safety Assessment Officer Food Safety Officer	where council is the registration authority
FOOD ACT 1984	s.19E(1)(d)	power to request a copy of the food safety program	Chief Executive Officer Director City Services Manager Health & Local Laws Co-ordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Environmental Health Technical Officer Food Safety Assessment Officer Food Safety Officer	where council is the registration authority
FOOD ACT 1984	s 19EA(3)	Function of receiving copy of revised food safety program	Chief Executive Officer Director City Services Manager Health & Local Laws Co-ordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Environmental Health Technical Officer Food Safety Assessment Officer Food Safety Officer	where council is the registration authority
FOOD ACT 1984	s.19GB	power to request proprietor to provide written details of the name, qualification or experience of the current food safety supervisor	Chief Executive Officer Director City Services Manager Health & Local Laws Co-ordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Environmental Health Technical Officer Food Safety Assessment Officer Food Safety Officer	where council is the registration authority

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
FOOD ACT 1984	s19IA(1)	Power to form opinion that the food safety requirements or program are non-compliant.	Chief Executive Officer Director City Services Manager Health & Local Laws Co-ordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Environmental Health Technical Officer Food Safety Assessment Officer Food Safety Officer	where council is the registration authority
FOOD ACT 1984	s 19IA(2)	Duty to give written notice to the proprietor of the premises	Chief Executive Officer Director City Services Manager Health & Local Laws Co-ordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Environmental Health Technical Officer Food Safety Assessment Officer Food Safety Officer	where council is the registration authority Note: Not required if Council has taken other appropriate action in relation to deficiencies (see s 19IA(3))
FOOD ACT 1984	s.19M(4)(a) & (5)	power to conduct a food safety audit and take actions where deficiencies are identified	Chief Executive Officer Director City Services Manager Health & Local Laws Co-ordinator Environmental Health Team Leader Environmental Health Environmental Health Officer	where council is the registration authority
FOOD ACT 1984	s 19N(2)	Function of receiving notice from the auditor	Chief Executive Officer Director City Services Manager Health & Local Laws Co-ordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Environmental Health Technical Officer Food Safety Assessment Officer Food Safety Officer	where council is the registration authority

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
FOOD ACT 1984	s.19NA(1)	power to request food safety audit reports	Chief Executive Officer Director City Services Manager Health & Local Laws Co-ordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Environmental Health Technical Officer Food Safety Assessment Officer Food Safety Officer	where council is the registration authority
FOOD ACT 1984	s.19U(3)	power to waive and vary the costs of a food safety audit if there are special circumstances	Chief Executive Officer Director City Services Manager Health & Local Laws Co-ordinator Environmental Health	
FOOD ACT 1984	s.19UA	power to charge fees for conducting a food safety assessment or inspection	Chief Executive Officer Director City Services Manager Health & Local Laws Co-ordinator Environmental Health	except for an assessment required by a declaration under section 19C or an inspection under sections 38B(1)(c) or 39.
FOOD ACT 1984	s.19W	power to direct a proprietor of a food premises to comply with any requirement under Part IIIB	Chief Executive Officer Director City Services Manager Health & Local Laws Co-ordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Environmental Health Technical Officer Food Safety Assessment Officer Food Safety Officer	where council is the registration authority
FOOD ACT 1984	s.19W(3)(a)	power to direct a proprietor of a food premises to have staff at the premises undertake training or instruction	Chief Executive Officer Director City Services Manager Health & Local Laws Co-ordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Environmental Health Technical Officer Food Safety Assessment Officer Food Safety Officer	where council is the registration authority

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
FOOD ACT 1984	s.19W(3)(b)	power to direct a proprietor of a food premises to have details of any staff training incorporated into the minimum records required to be kept or food safety program of the premises	Chief Executive Officer Director City Services Manager Health & Local Laws Co-ordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Environmental Health Technical Officer Food Safety Assessment Officer Food Safety Officer	where council is the registration authority
FOOD ACT 1984	---	power to register or renew the registration of a food premises	Chief Executive Officer Director City Services Manager Health & Local Laws Co-ordinator Environmental Health Team Leader Environmental Health Environmental Health Officer	where council is the registration authority refusal to grantor renew the registration of a food premises must be ratified by Council or the CEO (see section 58A(2))
FOOD ACT 1984	s 36A	Power to accept an application for registration or notification using online portal	Chief Executive Officer Director City Services Manager Health & Local Laws Co-ordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Environmental Health Technical Officer Food Safety Assessment Officer Food Safety Officer	where council is the registration authority
FOOD ACT 1984	s 36B	Duty to pay the charge for use of online portal	Chief Executive Officer Director City Services Manager Health & Local Laws Co-ordinator Environmental Health Team Leader Environmental Health Environmental Health Officer	where council is the registration authority
FOOD ACT 1984	s.38AA(5)	power to (a) request further information; or (b) advise the proprietor that the premises must be registered if the premises are not exempt	Chief Executive Officer Director City Services Manager Health & Local Laws Co-ordinator Environmental Health Team Leader Environmental Health Environmental Health Officer	where council is the registration authority

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
FOOD ACT 1984	s.38AB(4)	power to fix a fee for the receipt of a notification under section 38AA in accordance with a declaration under subsection (1)	Chief Executive Officer Director City Services Manager Health & Local Laws Co-ordinator Environmental Health	where council is the registration authority
FOOD ACT 1984	s.38A(4)	power to request a copy of a completed food safety program template	Chief Executive Officer Director City Services Manager Health & Local Laws Co-ordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Environmental Health Technical Officer Food Safety Assessment Officer Food Safety Officer	where council is the registration authority
FOOD ACT 1984	s.38B(1)(a)	duty to assess the application and determine which class of food premises under section 19C the food premises belongs	Chief Executive Officer Director City Services Manager Health & Local Laws Co-ordinator Environmental Health Team Leader Environmental Health Environmental Health Officer	where council is the registration authority
FOOD ACT 1984	s.38B(1)(b)	duty to ensure proprietor has complied with requirements of section 38A	Chief Executive Officer Director City Services Manager Health & Local Laws Co-ordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Environmental Health Technical Officer Food Safety Assessment Officer Food Safety Officer	where council is the registration authority
FOOD ACT 1984	s.38B(2)	duty to be satisfied of the matters in section 38B(2)(a)-(b)	Chief Executive Officer Director City Services Manager Health & Local Laws Co-ordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Environmental Health Technical Officer Food Safety Assessment Officer Food Safety Officer	where council is the registration authority

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
FOOD ACT 1984	s.38D(1)	duty to ensure compliance with the applicable provisions of section 38C and inspect the premises if required by section 39	Chief Executive Officer Director City Services Manager Health & Local Laws Co-ordinator Environmental Health Team Leader Environmental Health Environmental Health Officer	where council is the registration authority
FOOD ACT 1984	s.38D(2)	duty to be satisfied of the matters in section 38D(2)(a)-(d)	Chief Executive Officer Director City Services Manager Health & Local Laws Co-ordinator Environmental Health Team Leader Environmental Health Environmental Health Officer	where council is the registration authority
FOOD ACT 1984	s.38D(3)	power to request copies of any audit reports	Chief Executive Officer Director City Services Manager Health & Local Laws Co-ordinator Environmental Health Team Leader Environmental Health Environmental Health Officer	where council is the registration authority
FOOD ACT 1984	s.38E(2)	power to register the food premises on a conditional basis	Chief Executive Officer Director City Services Manager Health & Local Laws Co-ordinator Environmental Health Team Leader Environmental Health Environmental Health Officer	where council is the registration authority not exceeding the prescribed time limit defined under subsection (5).
FOOD ACT 1984	s.38E(4)	duty to register the food premises when conditions are satisfied	Chief Executive Officer Director City Services Manager Health & Local Laws Co-ordinator Environmental Health Team Leader Environmental Health Environmental Health Officer	where council is the registration authority

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
FOOD ACT 1984	s.38F(3)(b)	power to require proprietor to comply with requirements of this Act	Chief Executive Officer Director City Services Manager Health & Local Laws Co-ordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Environmental Health Technical Officer Food Safety Assessment Officer Food Safety Officer	where council is the registration authority
FOOD ACT 1984	s 38G(1)	Power to require notification of change of the food safety program type used for the food premises	Chief Executive Officer Director City Services Manager Health & Local Laws Co-ordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Environmental Health Technical Officer Food Safety Assessment Officer Food Safety Officer	where council is the registration authority
FOOD ACT 1984	s 38G(2)	Function of receiving notice from proprietor if there is a change of the food safety program type used for the food premises	Chief Executive Officer Director City Services Manager Health & Local Laws Co-ordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Environmental Health Technical Officer Food Safety Assessment Officer Food Safety Officer	where council is the registration authority
FOOD ACT 1984	s 38G(4)	Power to require the proprietor of the food premises to comply with any requirement of the Act	Chief Executive Officer Director City Services Manager Health & Local Laws Co-ordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Environmental Health Technical Officer Food Safety Assessment Officer Food Safety Officer	where council is the registration authority

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
FOOD ACT 1984	s 39(2)	Duty to carry out an inspection of the premises during the period of registration before the registration of the food premises is renewed	Chief Executive Officer Director City Services Manager Health & Local Laws Co-ordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Environmental Health Technical Officer Food Safety Assessment Officer Food Safety Officer	where council is the registration authority
FOOD ACT 1984	s.39A	power to register, or renew the registration of a food premises despite minor defects	Chief Executive Officer Director City Services Manager Health & Local Laws Co-ordinator Environmental Health Team Leader Environmental Health	where council is the registration authority only if satisfied of matters in subsections (2)(a)-(c)
FOOD ACT 1984	s 39A (6)	Duty to comply with a direction of the Secretary	Chief Executive Officer Director City Services Manager Health & Local Laws Co-ordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Environmental Health Technical Officer Food Safety Assessment Officer Food Safety Officer	
FOOD ACT 1984	s 40(1)	Duty to give the person in whose name the premises is to be registered a certificate of registration	Chief Executive Officer Director City Services Manager Health & Local Laws Co-ordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Environmental Health Technical Officer Food Safety Assessment Officer Food Safety Officer	where council is the registration authority

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
FOOD ACT 1984	s.40(2)	power to incorporate the certificate of registration in one document with any certificate of registration under Part 6 of the Public Health and Wellbeing Act 2008	Chief Executive Officer Director City Services Manager Health & Local Laws Co-ordinator Environmental Health Team Leader Environmental Health Environmental Health Officer	
FOOD ACT 1984	s.40C(2)	power to grant or renew the registration of food premises for a period of less than 1 year	Chief Executive Officer Director City Services Manager Health & Local Laws Co-ordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Environmental Health Technical Officer Food Safety Assessment Officer Food Safety Officer	where council is the registration authority
FOOD ACT 1984	s.40D(1)	power to suspend or revoke the registration of food premises	Chief Executive Officer Director City Services Manager Health & Local Laws Co-ordinator Environmental Health Team Leader Environmental Health Environmental Health Officer	where council is the registration authority
FOOD ACT 1984	s 40E	Duty to comply with direction of the Secretary	Chief Executive Officer Director City Services Manager Health & Local Laws Co-ordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Environmental Health Technical Officer Food Safety Assessment Officer Food Safety Officer	

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
FOOD ACT 1984	s 40F	Power to cancel registration of food premises	Chief Executive Officer Director City Services Manager Health & Local Laws Co-ordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Environmental Health Technical Officer Food Safety Assessment Officer Food Safety Officer	where council is the registration authority
FOOD ACT 1984	s 43	Duty to maintain records of registration	Chief Executive Officer Director City Services Manager Health & Local Laws Co-ordinator Environmental Health Team Leader Environmental Health Environmental Health Officer Environmental Health Technical Officer Food Safety Assessment Officer Food Safety Officer	where council is the registration authority
FOOD ACT 1984	s.43F(6)	duty to be satisfied that registration requirements under Division 3 have been met prior to registering, transferring or renewing registration of a component of a food business	Chief Executive Officer Director City Services Manager Health & Local Laws Co-ordinator Environmental Health Team Leader Environmental Health Environmental Health Technical Officer	where council is the registration authority
FOOD ACT 1984	s.43F(7)	power to register the components of the food business that meet requirements in Division 3 and power to refuse to register the components that do not meet the requirements	Chief Executive Officer Director City Services Manager Health & Local Laws Co-ordinator Environmental Health Team Leader Environmental Health Environmental Health Technical Officer	where council is the registration authority

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
FOOD ACT 1984	s 45AC	Power to bring proceedings	Chief Executive Officer Director City Services Manager Health & Local Laws Co-ordinator Environmental Health Team Leader Environmental Health Environmental Health Officer	
FOOD ACT 1984	s.46(5)	power to institute proceedings against another person where the offence was due to an act or default by that other person and where the first person charged could successfully defend a prosecution, without proceedings first being instituted against the person first charged	Chief Executive Officer Director City Services Manager Health & Local Laws Co-ordinator Environmental Health Team Leader Environmental Health	where council is the registration authority

HERITAGE ACT 2017

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
HERITAGE ACT 2017	s.116	power to sub-delegate Executive Director's functions, duties or powers	Chief Executive Officer.	must first obtain Executive Director's written consent Council can only sub-delegate if the instrument of delegation from the Executive Director authorises sub-delegation

LOCAL GOVERNMENT ACT 1989

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
LOCAL GOVERNMENT ACT 1989	s.185L(4)	power to declare and levy a cladding rectification charge	CEO[1]	

[1] The only member of staff who can be a delegate in Column 3 is the CEO.

PLANNING AND ENVIRONMENT ACT 1987

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.4B	power to prepare an amendment to the Victoria Planning Provisions	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Implementation .	if authorised by the Minister
PLANNING AND ENVIRONMENT ACT 1987	s.4G	function of receiving prescribed documents and a copy of the Victoria Planning Provisions from the Minister	Chief Executive Officer Director City Planning & Economy. Manager City Development Manager Planning and Growth. Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Implementation. Team Leader Statutory Planning Principal Planner, Business Facilitation Principal Planner Senior Strategic Planner Senior Planning Subdivision Officer Senior Statutory Planner Subdivision Officer Town Planner. Student Planner Customer Service Town Planner.	
PLANNING AND ENVIRONMENT ACT 1987	s.4H	duty to make amendment to Victoria Planning Provisions available in accordance with public availability requirements	Chief Executive Officer Director City Planning & Economy. Manager City Development Manager Planning and Growth. Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Implementation. Senior Strategic Planner Student Planner	

Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.4I(2)	duty to make a copy of the Victorian Planning Provisions and other documents available in accordance with public availability requirements	Chief Executive Officer Director City Planning & Economy. Manager City Development Manager Planning and Growth. Co-ordinator Strategic Planning Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Implementation Co-ordinator Planning Delivery. Senior Strategic Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.8A(2)	power to prepare amendment to the planning scheme where the Minister has given consent under s.8A	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Strategic Implementation Senior Strategic Planner Strategic Planner.	
PLANNING AND ENVIRONMENT ACT 1987	s.8A(3)	power to apply to Minister to prepare an amendment to the planning scheme	Chief Executive Officer Director City Planning & Economy. Manager City Development Manager Planning and Growth. Co-ordinator Strategic Planning Co-ordinator Strategic Implementation Co-ordinator Planning Delivery.	
PLANNING AND ENVIRONMENT ACT 1987	s.8A(5)	function of receiving notice of the Minister's decision	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Manager Urban Design and Heritage. Co-ordinator Strategic Planning Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Implementation Co-ordinator Planning Delivery	
PLANNING AND ENVIRONMENT ACT 1987	s.8A(7)	power to prepare the amendment specified in the application without the Minister's authorisation if no response received after 10 business days	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Strategic Implementation Senior Strategic Planner Strategic Planner	

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.8B(2)	power to apply to the Minister for authorisation to prepare an amendment to the planning scheme of an adjoining municipal district	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Strategic Implementation Senior Strategic Planner Strategic Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.12(3)	power to carry out studies and do things to ensure proper use of land in which Council is the planning authority and consult with other persons to ensure co-ordination of planning scheme with these persons	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Strategic Implementation Co-ordinator Planning Delivery. Project Manager Northern and Western Geelong Growth Areas Senior Strategic Planner Strategic Planner.	
PLANNING AND ENVIRONMENT ACT 1987	s.12B(1)	duty to review planning scheme	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Implementation Co-ordinator Planning Delivery Senior Strategic Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.12B(2)	Duty to review planning scheme at direction of Minister	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Implementation Co-ordinator Planning Delivery Senior Strategic Planner	

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.12B(5)	duty to report findings of review of planning scheme to Minister without delay	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Implementation Co-ordinator Planning Delivery Senior Strategic Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.14	duties of a Responsible Authority as set out in subsections (a) to (d)	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Implementation. Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner Principal Planning Investigations Officer Senior Planning Investigations Officer Planning Investigations Officer Customer Service Town Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.17(1)	duty of giving copy amendment to the planning scheme	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Implementation Co-ordinator Planning Delivery Senior Strategic Planner	

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.17(2)	duty of giving copy s.173 agreement	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Implementation Co-ordinator Planning Delivery Senior Strategic Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.17(3)	duty of giving copy amendment, explanatory report and relevant documents to the Minister within 10 business days	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Strategic Implementation Senior Strategic Planner Snr Strategic Planner/Project Officer Strategic Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.18	duty to make amendment etc. available in accordance with public availability requirements	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Implementation Co-ordinator Planning Delivery Senior Strategic Planner	Until the proposed amendment is approved or lapsed
PLANNING AND ENVIRONMENT ACT 1987	s.19	power to give notice, to decide not to give notice, to publish notice of amendment to a planning scheme and to exercise any other power under section 19 to a planning scheme	Chief Executive Officer Director City Planning & Economy Manager Planning and Growth Manager City Development Co-ordinator Strategic Implementation Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Planning Co-ordinator Planning Delivery	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.19	function of receiving notice of preparation of an amendment to a planning scheme	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Strategic Implementation Co-ordinator Planning Delivery	where Council is not the planning authority and the amendment affects land within Council's municipal district; or where the amendment will amend the planning scheme to designate Council as an acquiring authority.
PLANNING AND ENVIRONMENT ACT 1987	s.20(1)	power to apply to Minister for exemption from the requirements of section 19	Chief Executive Officer Director City Planning & Economy Manager Planning and Growth Manager City Development Co-ordinator Strategic Implementation Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Planning Co-ordinator Planning Delivery	where Council is a planning authority
PLANNING AND ENVIRONMENT ACT 1987	s.21(2)	duty to make submissions available in accordance with public availability requirements	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Strategic Planning Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Implementation Co-ordinator Planning Delivery	Until the end of 2 months after the amendment comes into operation or lapses
PLANNING AND ENVIRONMENT ACT 1987	s.21A(4)	duty to publish notice in accordance with section	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Implementation Co-ordinator Planning Delivery Co-ordinator Strategic Planning	

Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.22(1)	duty to consider all submissions received before the date specified in the notice	Chief Executive Officer Director City Planning & Economy Manager, City Development Co-ordinator Strategic Planning Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Implementation Co-ordinator Planning Delivery Senior Strategic Planner Strategic Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner Student Planner Customer Service Town Planner	except submissions which request a change to the items in s.22(5)(a) and (b)
PLANNING AND ENVIRONMENT ACT 1987	s 22(2)	Power to consider a late submission Duty to consider a late submission, if directed by the Minister	Chief Executive Officer Director City Planning & Economy Manager, City Development Co-ordinator Strategic Planning Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Implementation Co-ordinator Planning Delivery Senior Strategic Planner Strategic Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner Student Planner Customer Service Town Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.23(1)(b)	duty to refer submissions which request a change to the amendment to a panel	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Strategic Implementation Co-ordinator Planning Delivery	

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.23(2)	power to refer to a panel submissions which do not require a change to the amendment	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Implementation Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Planning Co-ordinator Planning Delivery	
PLANNING AND ENVIRONMENT ACT 1987	s.24	function to represent council and present a submission at a panel hearing (including a hearing referred to in section 96D)	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Implementation Co-ordinator Statutory Planning Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Planning Co-ordinator Planning Delivery Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner Senior Strategic Planner Strategic Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.26(1)	power to make report available for inspection in accordance with public availability requirements	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Implementation Co-ordinator Statutory Planning Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Planning Co-ordinator Planning Delivery	

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.26(2)	duty to keep report of panel available for inspection in accordance with public availability requirements	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Implementation Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Planning Co-ordinator Planning Delivery	During the inspection period
PLANNING AND ENVIRONMENT ACT 1987	s.27(2)	power to apply for exemption if panel's report not received	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Implementation Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Planning Co-ordinator Planning Delivery	
PLANNING AND ENVIRONMENT ACT 1987	s.28(1)	duty to notify the Minister if abandoning an amendment	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Implementation Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Planning Co-ordinator Planning Delivery	
PLANNING AND ENVIRONMENT ACT 1987	s.28(2)	Duty to publish notice of the decision on Internet site	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Implementation Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Planning Co-ordinator Planning Delivery	

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.28(4)	Duty to make notice of the decision available on Council's Internet site for a period of at least 2 months	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Implementation Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Planning Co-ordinator Planning Delivery	
PLANNING AND ENVIRONMENT ACT 1987	s.30(4)(a)	duty to say if amendment has lapsed	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Implementation Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Planning Co-ordinator Planning Delivery	
PLANNING AND ENVIRONMENT ACT 1987	s.30(4)(b)	duty to provide information in writing upon request	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Implementation Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Planning Co-ordinator Planning Delivery	
PLANNING AND ENVIRONMENT ACT 1987	s.32(2)	duty to give more notice if required	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Implementation Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Planning Co-ordinator Planning Delivery	

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.33(1)	duty to give more notice of changes to an amendment	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Implementation Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Planning Co-ordinator Planning Delivery	
PLANNING AND ENVIRONMENT ACT 1987	s.36(2)	duty to give notice of approval of amendment	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Implementation Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Planning Co-ordinator Planning Delivery	
PLANNING AND ENVIRONMENT ACT 1987	s.38(5)	duty to give notice of revocation of an amendment	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Implementation Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Planning Co-ordinator Planning Delivery	
PLANNING AND ENVIRONMENT ACT 1987	s.39	function of being a party to a proceeding commenced under s.39 and duty to comply with determination by VCAT	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Implementation Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Planning Co-ordinator Planning Delivery	

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.40(1)	function of lodging copy of approved amendment	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Implementation Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Planning Co-ordinator Planning Delivery	
PLANNING AND ENVIRONMENT ACT 1987	s.41(1)	duty to make a copy of an approved amendment available in accordance with the public availability requirements during inspection period	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Implementation Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Planning Co-ordinator Planning Delivery	
PLANNING AND ENVIRONMENT ACT 1987	s.41(2)	Duty to make a copy of an approved amendment and any documents lodged with it available in person in accordance with the requirements set out in s 197B of the Act after the inspection period ends	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Implementation Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Planning Co-ordinator Planning Delivery	
PLANNING AND ENVIRONMENT ACT 1987	s.42(2)	duty to make copy of planning scheme available in accordance with the public availability requirements	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Statutory Planning Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Implementation Co-ordinator Planning Delivery	

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s 46AAA	Duty to prepare an amendment to a planning scheme that relates to Yarra River land that is not inconsistent with anything in a Yarra Strategic Plan which is expressed to be binding on the responsible public entity	Not applicable	Where Council is a responsible public entity and is a planning authority Note: this provision is not yet in force, and will commence on the day on which the initial Yarra Strategic Plan comes into operation. It will affect a limited number of councils
PLANNING AND ENVIRONMENT ACT 1987	s.46AW	function of being consulted by the Minister	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth	where Council is a responsible public entity
PLANNING AND ENVIRONMENT ACT 1987	s.46AX	function of receiving a draft Statement of Planning Policy and written direction in relation to the endorsement of the draft Statement of Planning Policy power to endorse the draft Statement of Planning Policy	Chief Executive Officer Director City Planning & Economy	where Council is a responsible public entity
PLANNING AND ENVIRONMENT ACT 1987	s.46AZC(2)	duty not to prepare an amendment to a declared area planning scheme that is inconsistent with a Statement of Planning Policy for the declared area that is expressed to be binding on the responsible public entity	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Planning Delivery Co-ordinator Strategic Implementation Senior Strategic Planner Snr Strategic Planner/Project Officer Strategic Planner	where Council is a responsible public entity

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.46AZK	duty not to act inconsistently with any provision of the Statement of Planning Policy that is expressed to be binding on the public entity when performing a function or duty or exercising a power in relation to the declared area	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Planning Delivery Co-ordinator Strategic Implementation Senior Strategic Planner Snr Strategic Planner/Project Officer Strategic Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner Customer Service Town Planner	where Council is a responsible public entity
PLANNING AND ENVIRONMENT ACT 1987	s.46GI(2)(b)(i)	power to agree to a lower rate of standard levy for a class of development of a particular type of land than the rate specified in a Minister's direction	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth	where Council is the planning authority, the municipal Council of the municipal district in which the land is located and/or the development agency
PLANNING AND ENVIRONMENT ACT 1987	s.46GJ(1)	function of receiving written directions from the Minister in relation to the preparation and content of infrastructure contributions plans	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Planning Delivery Co-ordinator Strategic Implementation Development Contributions Accountant	

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.46GK	duty to comply with a Minister's direction that applies to Council as the planning authority	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Planning Delivery Co-ordinator Strategic Implementation Senior Strategic Planner Snr Strategic Planner/Project Officer Strategic Planner Development Contributions Accountant Senior Strategic Planner – Planning Delivery Growth Area Officer	
PLANNING AND ENVIRONMENT ACT 1987	s.46GN(1)	duty to arrange for estimates of values of inner public purpose land	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Planning Delivery Co-ordinator Strategic Implementation Development Contributions Accountant	
PLANNING AND ENVIRONMENT ACT 1987	s.46GO(1)	duty to give notice to owners of certain inner public purpose land	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Planning Delivery Co-ordinator Strategic Implementation Senior Strategic Planner Snr Strategic Planner/Project Officer Strategic Planner Development Contributions Accountant Senior Strategic Planner – Planning Delivery Growth Area Officer	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.46GP	function of receiving a notice under s.46GO	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Planning Delivery Co-ordinator Strategic Implementation Senior Strategic Planner Snr Strategic Planner/Project Officer Strategic Planner Development Contributions Accountant Senior Strategic Planner – Planning Delivery Growth Area Officer	where Council is the collecting agency
PLANNING AND ENVIRONMENT ACT 1987	s.46GQ	function of receiving a submission from an affected owner who objects to the estimated value per hectare (or other appropriate unit of measurement) of the inner public purpose land	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Planning Delivery Co-ordinator Strategic Implementation Senior Strategic Planner Snr Strategic Planner/Project Officer Strategic Planner Development Contributions Accountant Senior Strategic Planner – Planning Delivery Growth Area Officer	

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.46GR(1)	duty to consider every submission that is made by the closing date for submissions included in the notice under s.46GO	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Planning Delivery Co-ordinator Strategic Implementation Senior Strategic Planner Snr Strategic Planner/Project Officer Strategic Planner Development Contributions Accountant Senior Strategic Planner – Planning Delivery Growth Area Officer	
PLANNING AND ENVIRONMENT ACT 1987	s.46GR(2)	power to consider a late submission duty to consider a late submission if directed to do so by the Minister	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Planning Delivery Co-ordinator Strategic Implementation Senior Strategic Planner Snr Strategic Planner/Project Officer Strategic Planner Development Contributions Accountant Senior Strategic Planner – Planning Delivery Growth Area Officer	
PLANNING AND ENVIRONMENT ACT 1987	s.46GS(1)	power to accept or reject the estimate of the value of the inner public purpose land in a submission made under s.46GQ	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Planning Delivery Co-ordinator Strategic Implementation Senior Strategic Planner Development Contributions Accountant	

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.46GS(2)	duty, if Council rejects the estimate of the value of the inner public purpose land in the submission, to refer the matter to the valuer-general, and notify the affected owner of the rejection and that the matter has been referred to the valuer-general	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Planning Delivery Co-ordinator Strategic Implementation Development Contributions Accountant	
PLANNING AND ENVIRONMENT ACT 1987	s.46GT(2)	duty to pay half of the fee fixed by the valuer-general for arranging and attending the conference	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Planning Delivery Co-ordinator Strategic Implementation Development Contributions Accountant	
PLANNING AND ENVIRONMENT ACT 1987	s.46GT(4)	function of receiving, from the valuer-general, written confirmation of the agreement between the planning authority's valuer and the affected owner's valuer as to the estimated value of the inner public purpose land	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Planning Delivery Co-ordinator Strategic Implementation Development Contributions Accountant	
PLANNING AND ENVIRONMENT ACT 1987	s.46GT(6)	function of receiving, from the valuer-general, written notice of a determination under s.46GT(5)	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Planning Delivery Co-ordinator Strategic Implementation Development Contributions Accountant	

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.46GU	duty not to adopt an amendment under s.29 to an infrastructure contributions plan that specifies a land credit amount or a land equalisation amount that relates to a parcel of land in the ICP plan area of the plan unless the criteria in s.46GU(1)(a) and (b) are met	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Planning Delivery Co-ordinator Strategic Implementation Development Contributions Accountant	
PLANNING AND ENVIRONMENT ACT 1987	s.46GV(3)	function of receiving the monetary component and any land equalisation amount of the infrastructure contribution power to specify the manner in which the payment is to be made	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Planning Delivery Co-ordinator Strategic Implementation Development Contributions Accountant	where Council is the collecting agency
PLANNING AND ENVIRONMENT ACT 1987	s.46GV(3)(b)	power to enter into an agreement with the applicant	Chief Executive Officer Director City Planning & Economy Manager Planning and Growth Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator Co-ordinator Strategic Implementation Co-ordinator Strategic Planning Co-ordinator Planning Delivery	where Council is the collecting agency
PLANNING AND ENVIRONMENT ACT 1987	s.46GV(4)(a)	Function of receiving the inner public purpose land in accordance with s 46GV(5) and (6)	Chief Executive Officer Director City Planning & Economy Manager Planning and Growth Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator Co-ordinator Strategic Implementation Co-ordinator Strategic Planning Co-ordinator Planning Delivery	where Council is the development agency

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.46GV(4)(b)	Function of receiving the inner public purpose land in accordance with s.46GV(5) and (6)	Chief Executive Officer Director City Planning & Economy Manager Planning and Growth Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Implementation Co-ordinator Strategic Planning Co-ordinator Planning Delivery	where Council is the collecting agency
PLANNING AND ENVIRONMENT ACT 1987	s.46GV(7)	duty to impose the requirements set out in s.46GV(3) and (4) as conditions on the permit applied for by the applicant to develop the land in the ICP plan area	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Planning Delivery Co-ordinator Strategic Implementation Senior Strategic Planner Snr Strategic Planner/Project Officer Strategic Planner Development Contributions Accountant Senior Strategic Planner – Planning Delivery Growth Area Officer Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner Customer Service Town Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.46GV(9)	power to require the payment of a monetary component or the provision of the land component of an infrastructure contribution to be secured to Council's satisfaction	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Planning Delivery Co-ordinator Strategic Implementation Development Contributions Accountant	where Council is the collecting agency

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.46GX(1)	power to accept works, services or facilities in part or full satisfaction of the monetary component of an infrastructure contribution payable	Chief Executive Officer Director City Planning & Economy	where Council is the collecting agency
PLANNING AND ENVIRONMENT ACT 1987	s.46GX(1)	power to accept works, services or facilities in part or full satisfaction of the monetary component of an infrastructure contribution payable	Chief Executive Officer Director City Planning & Economy Manager Planning and Growth	where Council is the collecting agency Limited to instances where the value of works, services, land or facilities do not exceed value of levy payable.
PLANNING AND ENVIRONMENT ACT 1987	s.46GX(2)	duty, before accepting the provision of works, services or facilities by an applicant under s.46GX(1), to obtain the agreement of the development agency or agencies specified in the approved infrastructure contributions plan	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Planning Delivery Co-ordinator Strategic Implementation Development Contributions Accountant	where Council is the collecting agency
PLANNING AND ENVIRONMENT ACT 1987	s.46GY(1)	duty to keep proper and separate accounts and records	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Chief Financial Officer Co-ordinator Strategic Planning Co-ordinator Planning Delivery Co-ordinator Strategic Implementation Development Contributions Accountant	where Council is the collecting agency
PLANNING AND ENVIRONMENT ACT 1987	s.46GY(2)	duty to keep the accounts and records in accordance with the Local Government Act 2020	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Chief Financial Officer Co-ordinator Strategic Planning Co-ordinator Planning Delivery Co-ordinator Strategic Implementation Development Contributions Accountant	where Council is the collecting agency

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.46GZ(2)(a)	duty to forward any part of the monetary component that is imposed for plan preparation costs to the planning authority that incurred those costs	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Planning Delivery Co-ordinator Strategic Implementation Development Contributions Accountant	where Council is the collecting agency under an approved infrastructure contributions plan this duty does not apply where Council is that planning authority
PLANNING AND ENVIRONMENT ACT 1987	s.46GZ(2)(a)	function of receiving the monetary component	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Planning Delivery Co-ordinator Strategic Implementation Development Contributions Accountant	where the Council is the planning authority this duty does not apply where Council is also the collecting agency
PLANNING AND ENVIRONMENT ACT 1987	s.46GZ(2)(b)	duty to forward any part of the monetary component that is imposed for the provision of works, services or facilities to the development agency that is specified in the plan as responsible for those works, services or facilities	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Planning Delivery Co-ordinator Strategic Implementation Development Contributions Accountant	where Council is the collecting agency under an approved infrastructure contributions plan this provision does not apply where Council is also the relevant development agency
PLANNING AND ENVIRONMENT ACT 1987	s.46GZ(2)(b)	function of receiving the monetary component	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Planning Delivery Co-ordinator Strategic Implementation Development Contributions Accountant	where Council is the development agency under an approved infrastructure contributions plan this provision does not apply where Council is also the collecting agency

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.46GZ(4)	duty to use any land equalisation amounts to pay land credit amounts under s.46GZ(7), except any part of those amounts that are to be forwarded to a development agency under s.46GZ(5)	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Planning Delivery Co-ordinator Strategic Implementation Development Contributions Accountant	where Council is the collecting agency under an approved infrastructure contributions plan
PLANNING AND ENVIRONMENT ACT 1987	s.46GZ(5)	Duty to forward any part of a land equalisation amount required for the acquisition of outer public purpose land by a development agency specified in the approved infrastructure contributions plan to that development agency	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Planning Delivery Co-ordinator Strategic Implementation Development Contributions Accountant	Where Council is the collecting agency under an approved infrastructure contributions plan This provision does not apply where Council is also the relevant development agency
PLANNING AND ENVIRONMENT ACT 1987	s.46GZ(5)	function of receiving any part of a land equalisation amount required for the acquisition of outer public purpose land	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Planning Delivery Co-ordinator Strategic Implementation Development Contributions Accountant.	Where Council is the development agency specified in the approved infrastructure contributions plan This provision does not apply where Council is also the collecting agency
PLANNING AND ENVIRONMENT ACT 1987	s.46GZ(7)	duty to pay to each person who must provide an infrastructure contribution under the approved infrastructure contributions plan any land credit amount to which the person is entitled under s.46GW	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Planning Delivery Co-ordinator Strategic Implementation Development Contributions Accountant	where Council is the collecting agency under an approved infrastructure contributions plan

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.46GZ(9)	duty to transfer the estate in fee simple in the land to the development agency specified in the approved infrastructure contributions plan as responsible for the use and development of that land	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Planning Delivery Co-ordinator Strategic Implementation Development Contributions Accountant	If any inner public purpose land is vested in Council under the Subdivision Act 1988 or acquired by Council before the time it is required to be provided to Council under s 46GV(4) Where Council is the collecting agency under an approved infrastructure contributions plan This duty does not apply where Council is also the development agency
PLANNING AND ENVIRONMENT ACT 1987	s.46GZ(9)	function of receiving the fee simple in the land	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Planning Delivery Co-ordinator Strategic Implementation Development Contributions Accountant	Where Council is the development agency under an approved infrastructure contributions plan This duty does not apply where Council is also the collecting agency
PLANNING AND ENVIRONMENT ACT 1987	s.46GZA(1)	duty to keep proper and separate accounts and records	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Chief Financial Officer Co-ordinator Strategic Planning Co-ordinator Planning Delivery Co-ordinator Strategic Implementation Development Contributions Accountant	where Council is a development agency under an approved infrastructure contributions plan
PLANNING AND ENVIRONMENT ACT 1987	s.46GZA(2)	duty to keep the accounts and records in accordance with the Local Government Act 2020	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Chief Financial Officer Co-ordinator Strategic Planning Co-ordinator Planning Delivery Co-ordinator Strategic Implementation Development Contributions Accountant	where Council is a development agency under an approved infrastructure contributions plan

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.46GZB(3)	duty to follow the steps set out in s.46GZB(3)(a) - (c)	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Planning Delivery Co-ordinator Strategic Implementation Development Contributions Accountant	where Council is a development agency under an approved infrastructure contributions plan
PLANNING AND ENVIRONMENT ACT 1987	s.46GZB(4)	duty, in accordance with requirements of the VPA, to report on the use of the infrastructure contribution in the development agency's annual report and provide reports on the use of the infrastructure contribution to the VPA	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Planning Delivery Co-ordinator Strategic Implementation Development Contributions Accountant	if the VPA is the collecting agency under an approved infrastructure contributions plan where Council is a development agency under an approved infrastructure contributions plan
PLANNING AND ENVIRONMENT ACT 1987	s.46GZD(2)	duty, within 6 months after the date on which the approved infrastructure contributions plan expires, to follow the steps set out in s.46GZD(2)(a) and (b)	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Planning Delivery Co-ordinator Strategic Implementation Development Contributions Accountant	where Council is the development agency under an approved infrastructure contributions plan
PLANNING AND ENVIRONMENT ACT 1987	s.46GZD(3)	duty to follow the steps set out in s.46GZD(3)(a) and (b)	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Planning Delivery Co-ordinator Strategic Implementation Development Contributions Accountant	where Council is the collecting agency under an approved infrastructure contributions plan

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.46GZD(5)	duty to make payments under s.46GZD(3) in accordance with ss.46GZD(5)(a) and 46GZD(5)(b)	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Planning Delivery Co-ordinator Strategic Implementation Development Contributions Accountant	where Council is the collecting agency under an approved infrastructure contributions plan
PLANNING AND ENVIRONMENT ACT 1987	s.46GZE(2)	duty to forward the land equalisation amount back to the collecting agency within 6 months after the expiry date if any part of a land equalisation amount paid or forwarded to a development agency for acquiring outer public purpose land has not been expended by the development agency to acquire that land at the date on which the approved infrastructure contributions plan expires	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Planning Delivery Co-ordinator Strategic Implementation Development Contributions Accountant	where Council is the development agency under an approved infrastructure contributions plan this duty does not apply where Council is also the collecting agency
PLANNING AND ENVIRONMENT ACT 1987	s.46GZE(2)	function of receiving the unexpended land equalisation amount	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Planning Delivery Co-ordinator Strategic Implementation Development Contributions Accountant	where Council is the collecting agency under an approved infrastructure contributions plan this duty does not apply where Council is also the development agency
PLANNING AND ENVIRONMENT ACT 1987	s.46GZE(3)	duty, within 12 months after the date on which the approved infrastructure contributions plan expires, to follow the steps set out in s.46GZE(3)(a) and (b)	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Planning Delivery Co-ordinator Strategic Implementation Development Contributions Accountant	where Council is the collecting agency under an approved infrastructure contributions plan

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.46GZF(2)	duty, within 12 months after the date on which the approved infrastructure contributions plan expires, to use the public purpose land for a public purpose approved by the Minister or sell the public purpose land	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Planning Delivery Co-ordinator Strategic Implementation Development Contributions Accountant	where Council is the development agency under an approved infrastructure contributions plan
PLANNING AND ENVIRONMENT ACT 1987	s.46GZF(3)	duty, if land is sold under s.46GZF(2)(b), to follow the steps in s.46GZF(3)(a) and (b)	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Planning Delivery Co-ordinator Strategic Implementation Development Contributions Accountant	where Council is the development agency under an approved infrastructure contributions plan
PLANNING AND ENVIRONMENT ACT 1987	s.46GZF(3)	function of receiving proceeds of sale	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Planning Delivery Co-ordinator Strategic Implementation Development Contributions Accountant	where Council is the collection agency under an approved infrastructure contributions plan this provision does not apply where Council is also the development agency
PLANNING AND ENVIRONMENT ACT 1987	s.46GZF(4)	duty to divide the proceeds of the public purpose land among the current owners of each parcel of land in the ICP plan area and pay each current owner a portion of the proceeds in accordance with s.46GZF(5)	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Planning Delivery Co-ordinator Strategic Implementation Development Contributions Accountant	where Council is the collecting agency under an approved infrastructure contributions plan

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.46GZF(6)	duty to make the payments under s.46GZF(4) in accordance with s.46GZF(6)(a) and (b)	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Planning Delivery Co-ordinator Strategic Implementation Development Contributions Accountant	where Council is the collecting agency under an approved infrastructure contributions plan
PLANNING AND ENVIRONMENT ACT 1987	s.46GZH	power to recover the monetary component, or any land equalisation amount of the land component, payable under Part 3AB as a debt in any court of competent jurisdiction	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Planning Delivery Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Development Contributions Accountant	where Council is the collecting agency under an approved infrastructure contributions plan
PLANNING AND ENVIRONMENT ACT 1987	s.46GZI	duty to prepare and give a report to the Minister at the times required by the Minister	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Planning Delivery Co-ordinator Strategic Implementation Development Contributions Accountant	where Council is a collecting agency or development agency
PLANNING AND ENVIRONMENT ACT 1987	s.46GZK	power to deal with public purpose land which has vested in, been acquired by, or transferred to, Council	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Planning Delivery Co-ordinator Strategic Implementation Development Contributions Accountant	where Council is a collecting agency or development agency

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.46LB(3)	duty to publish, on Council's Internet site, the payable dwelling amount for a financial year on or before 1 July of each financial year for which the amount is adjusted under s.46LB (2)	Chief Executive Officer Director City Planning & Economy Manager Planning and Growth Co-ordinator Planning Delivery Development Contributions Accountant	
PLANNING AND ENVIRONMENT ACT 1987	s.46N(1)	duty to include condition in permit regarding payment of development infrastructure levy	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Planning Delivery Development Contributions Accountant Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner Customer Service Town Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.46N(2)(c)	function of determining time and manner for receipt of development contributions levy	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Planning Delivery Co-ordinator Strategic Implementation Development Contributions Accountant	
PLANNING AND ENVIRONMENT ACT 1987	s.46N(2)(d)	power to enter into an agreement with the applicant regarding payment of development infrastructure levy	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth	

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.46O(1)(a) & (2)(a)	power to ensure that community infrastructure levy is paid, or agreement is in place, prior to issuing building permits	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Planning Delivery Co-ordinator Strategic Implementation Development Contributions Accountant	
PLANNING AND ENVIRONMENT ACT 1987	s.46O(1)(d) & (2)(d)	power to enter into agreement with the applicant regarding payment of community infrastructure levy	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning Strategy & Urban Growth	
PLANNING AND ENVIRONMENT ACT 1987	s.46P(1)	power to require payment of amount of levy under section 46N or section 46O to be satisfactorily secured	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Planning Delivery Development Contributions Accountant	
PLANNING AND ENVIRONMENT ACT 1987	s.46P(2)	power to accept provision of land, works, services or facilities in part or full payment of levy payable	Chief Executive Officer Director City Planning & Economy Manager Planning and Growth	Limited to instances where the value of works, services, land or facilities do not exceed value of levy payable
PLANNING AND ENVIRONMENT ACT 1987	s.46P(2)	power to accept provision of land, works, services or facilities in part or full payment of levy payable	Chief Executive Officer Director City Planning & Economy	
PLANNING AND ENVIRONMENT ACT 1987	s.46Q(1)	duty to keep proper accounts of levies paid	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Chief Financial Officer Co-ordinator Strategic Planning Co-ordinator Planning Delivery Co-ordinator Strategic Implementation Development Contributions Accountant	

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.46Q(1A)	duty to forward to development agency part of levy imposed for carrying out works, services, or facilities on behalf of development agency or plan preparation costs incurred by a development agency or plan preparation costs incurred by a development agency	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Chief Financial Officer Co-ordinator Strategic Planning Co-ordinator Planning Delivery Co-ordinator Strategic Implementation Development Contributions Accountant	
PLANNING AND ENVIRONMENT ACT 1987	s.46Q(2)	duty to apply levy only for a purpose relating to the provision of plan preparation costs or the works, services and facilities in respect of which the levy was paid etc.	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Chief Financial Officer Manager Social Planning and Investment Manager Engineering Services Manager Environment and Waste Manager Property, Procurement and Assets Co-ordinator Strategic Planning Co-ordinator Planning Delivery Co-ordinator Strategic Implementation Development Contributions Accountant	
PLANNING AND ENVIRONMENT ACT 1987	s.46Q(3)	power to refund any amount of levy paid if it is satisfied the development is not to proceed	Chief Executive Officer Director City Planning & Economy Manager Planning and Growth	only applies when levy is paid to Council as a 'development agency'
PLANNING AND ENVIRONMENT ACT 1987	s.46Q(4)(c)	duty to pay amount to current owners of land in the area if an amount of levy has been paid to a municipal council as a development agency for plan preparation costs incurred by the council or for the provision by the council of works, services or facilities in an area under s.46Q(4)(a)	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Planning Delivery Co-ordinator Strategic Planning Development Contributions Accountant	must be done within six months of the end of the period required by the development contributions plan and with the consent of, and in the manner approved by, the Minister

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.46Q(4)(d)	duty to submit to the Minister an amendment to the approved development contributions plan	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Strategic Implementation Co-ordinator Planning Delivery Development Contributions Accountant	must be done in accordance with Part 3
PLANNING AND ENVIRONMENT ACT 1987	s.46Q(4)(e)	duty to expend that amount on other works etc.	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Strategic Implementation Co-ordinator Planning Delivery Development Contributions Accountant	with the consent of, and in the manner approved by, the Minister
PLANNING AND ENVIRONMENT ACT 1987	s.46QC	power to recover any amount of levy payable under Part 3B	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Planning Delivery Development Contributions Accountant	
PLANNING AND ENVIRONMENT ACT 1987	s.46QD	duty to prepare report and give a report to the Minister	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Planning Delivery Development Contributions Accountant	where council is a collecting agency or development agency
PLANNING AND ENVIRONMENT ACT 1987	s.46V(3)	duty to make a copy of the approved strategy plan (being the Melbourne Airport Environs Strategy Plan) and any documents lodged with it available in accordance with the public availability requirements, during the inspection period	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Implementation Co-ordinator Planning Delivery	

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s 46V(4)	Duty to make a copy of the approved strategy plan (being the Melbourne Airport Environs Strategy Plan) and any documents lodged with it available in accordance with s 197B of the Act and on payment of the prescribe fee, after the inspection period	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Implementation Co-ordinator Planning Delivery	
PLANNING AND ENVIRONMENT ACT 1987	s 46V(5)	Duty to keep a copy of the approved strategy plan incorporating all amendments to it	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Implementation Co-ordinator Planning Delivery	
PLANNING AND ENVIRONMENT ACT 1987	s 46V(6)	Duty to make a copy of the approved strategy plan incorporating all amendments to it available in accordance with the public available requirements	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Implementation Co-ordinator Planning Delivery	
PLANNING AND ENVIRONMENT ACT 1987	s.46Y	duty to carry out works in conformity with the approved strategy plan	Chief Executive Officer Director City Planning & Economy Manager Planning and Growth	

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.47	power to decide that an application for a planning permit does not comply with that Act	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Implementation Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Team Leader Statutory Planning Customer Service Town Planner Senior Planning Subdivision Officer Subdivision Officer Town Planner. Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.49(1)	duty to keep a register of all applications for permits and determinations relating to permits	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner Senior Planning Subdivision Officer Subdivision Officer Senior Administration / Technical Officer Administration/Technical Officer	

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.49(2)	duty to make register available for inspection in accordance with the public availability requirements	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner Senior Planning Subdivision Officer Subdivision Officer Senior Administration / Technical Officer Administration/Technical Officer	
PLANNING AND ENVIRONMENT ACT 1987	s.50(4)	duty to amend application	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Planning Subdivision Officer Senior Statutory Planner Town Planner. Student Planner Senior Administration/Technical Officer Administration/Technical Officer	
PLANNING AND ENVIRONMENT ACT 1987	s.50(5)	power to refuse to amend application	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner	

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.50(6)	duty to make note of amendment to application in register	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner Senior Planning Subdivision Officer Subdivision Officer Senior Administration / Technical Officer Administration/Technical Officer	
PLANNING AND ENVIRONMENT ACT 1987	s.50A(1)	power to make amendment to application	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.50A(3)	power to require applicant to notify owner and make a declaration that notice has been given	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner	

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.50A(4)	duty to note amendment to application in register	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner Senior Planning Subdivision Officer Subdivision Officer Senior Administration / Technical Officer Administration/Technical Officer	
PLANNING AND ENVIRONMENT ACT 1987	s.51	duty to make copy of application available for inspection in accordance with the public availability requirements	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner Senior Planning Subdivision Officer Subdivision Officer Senior Administration/Technical Officer Administration/Technical Officer	
PLANNING AND ENVIRONMENT ACT 1987	s.52(1)(a)	duty to give notice of the application to owners/occupiers of adjoining allotments unless satisfied that the grant of permit would not cause material detriment to any person	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner	

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.52(1)(b)	duty to give notice of the application to other municipal councils where appropriate	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.52(1)(c)	duty to give notice of the application to all persons required by the planning scheme	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.52(1)(ca)	duty to give notice of the application to owners and occupiers of land benefited by a registered restrictive covenant if may result in breach of covenant	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner	

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.52(1)(cb)	duty to give notice of the application to owners and occupiers of land benefited by a registered restrictive covenant if application is to remove or vary the covenant	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.52(1)(d)	duty to give notice of the application to other persons who may be detrimentally effected	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.52(1AA)	duty to give notice of an application to remove or vary a registered restrictive covenant	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner	

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.52(3)	power to give any further notice of an application where appropriate	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.53(1)	power to require the applicant to give notice under section 52(1) to persons specified by it	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.53(1A)	power to require the applicant to give the notice under section 52(1AA)	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.54(1)	power to require the applicant to provide more information	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.54(1A)	duty to give notice in writing of information required under section 54(1)	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.54(1B)	duty to specify the lapse date for an application	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner	

Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.54A(3)	power to decide to extend time or refuse to extend time to give required information	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.54A(4)	duty to give written notice of decision to extend or refuse to extend time under section 54A(3)	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.55(1)	duty to give copy application, together with the prescribed information, to every referral authority specified in the planning scheme	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner Senior Planning Subdivision Officer Subdivision Officer Senior Administration / Technical Officer Administration/Technical Officer	
PLANNING AND ENVIRONMENT ACT 1987	s.57(2A)	power to reject objections considered made primarily for commercial advantage for the objector	Not Delegated.	

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.57(3)	function of receiving name and address of persons to whom notice of decision is to go	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner Senior Planning Subdivision Officer Subdivision Officer Senior Administration / Technical Officer Administration/Technical Officer	
PLANNING AND ENVIRONMENT ACT 1987	s.57(5)	duty to make a copy of all objections in accordance with the public availability requirements	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner Senior Planning Subdivision Officer Subdivision Officer Senior Administration / Technical Officer Administration/Technical Officer	
PLANNING AND ENVIRONMENT ACT 1987	s.57A(4)	duty to amend application in accordance with applicant's request, subject to s.57A(5)	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner	

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.57A(5)	power to refuse to amend application	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.57A(6)	duty to note amendments to application in register	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner Senior Administration / Technical Officer Administration/Technical Officer	
PLANNING AND ENVIRONMENT ACT 1987	s.57B(1)	duty to determine whether and to whom notice should be given	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner	

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.57B(2)	duty to consider certain matters in determining whether notice should be given	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.57C(1)	duty to give copy of amended application to referral authority	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner Senior Planning Subdivision Officer Subdivision Officer Senior Administration / Technical Officer Administration/Technical Officer	
PLANNING AND ENVIRONMENT ACT 1987	s.58	duty to consider every application for a permit	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner	

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.58A	power to request advice from the Planning Application Committee	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.60	duty to consider certain matters	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.60(1A)	duty to consider certain matters	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner	

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.60(1B)	duty to consider number of objectors in considering whether use or development may have significant social effect	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.61(1)	power to determine permit application, either to decide to grant a permit, to decide to grant a permit with conditions or to refuse a permit application	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner	The permit must not be inconsistent with a cultural heritage management plan under the *Aboriginal Heritage At 2006*
PLANNING AND ENVIRONMENT ACT 1987	s.61(2)	duty to decide to refuse to grant a permit if a relevant determining referral authority objects to grant of permit	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.61(2A)	power to decide to refuse to grant a permit if a relevant recommending referral authority objects to the grant of permit	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.61(3)(a)	duty not to decide to grant a permit to use coastal Crown land without Minister's consent	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.61(3)(b)	duty to refuse to grant the permit without the Minister's consent	Not Delegated.	
PLANNING AND ENVIRONMENT ACT 1987	s.61(4)	duty to refuse to grant the permit if grant would authorise a breach of a registered restrictive covenant	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner	

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.62(1)	duty to include certain conditions in deciding to grant a permit	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.62(2)	power to include other conditions	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Implementation Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.62(4)	duty to ensure conditions are consistent with paragraphs (a),(b) and (c)	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.62(5)(a)	power to include a permit condition to implement an approved development contributions plan or an approved infrastructure contributions plan	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Implementation Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.62(5)(b)	power to include a permit condition that specified works be provided on or to the land or paid for in accordance with section 173 agreement	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Implementation Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.62(5)(c)	power to include a permit condition that specified works be provided or paid for by the applicant	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Implementation Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner	

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.62(6)(a)	Duty not to include a permit condition requiring a person to pay an amount for or provide works except in accordance with ss 46N(1), 46GV(7) or 62(5)	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.62(6)(b)	duty not to include a permit condition requiring a person to pay an amount for or provide works except a condition that a planning scheme requires to be included as referred to in section 62(1)(a)	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.63	duty to issue the permit where made a decision in favour of the application (if no one has objected)	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner	

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.64(1)	duty to give notice of decision to grant a permit to applicant and objectors	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner Student Planner	Subject to advising all Councillors prior to any delegated decision being made in respect of applications with 6 or more objections with the right for any Councillor to refer an application to the Planning Committee in accordance with the Planning Committee terms of reference
PLANNING AND ENVIRONMENT ACT 1987	s.64(3)	duty not to issue a permit until after the specified period	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner	This provision applies also to a decision to grant an amendment to a permit - see section 75
PLANNING AND ENVIRONMENT ACT 1987	s.64(5)	duty to give each objector a copy of an exempt decision	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner	

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.64A	duty not to issue permit until the end of a period when an application for review may be lodged with VCAT or until VCAT has determined the application, if a relevant recommending referral authority has objected to the grant of a permit	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner	this provision applies also to a decision to grant an amendment to a permit - see section 75A
PLANNING AND ENVIRONMENT ACT 1987	s.65(1)	duty to give notice of refusal to grant permit to applicant and person who objected under section 57	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner Senior Administration / Technical Officer Administration/Technical Officer	Subject to advising all Councillors prior to any delegated decision being made in respect of refusal of applications with the right for any Councillor to refer an application to the Planning Committee in accordance with the Planning Committee terms of reference
PLANNING AND ENVIRONMENT ACT 1987	s.66(1)	duty to give notice under section 64 or section 65 and copy permit to relevant determining referral authorities	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner Senior Planning Subdivision Officer Subdivision Officer Senior Administration / Technical Officer Administration/Technical Officer	

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.66(2)	duty to give a recommending referral authority notice of its decision to grant a permit	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner Senior Planning Subdivision Officer Subdivision Officer Senior Administration / Technical Officer Administration/Technical Officer	if the recommending referral authority objected to the grant of the permit or the responsible authority decided not to include a condition on the permit recommended by the recommending referral authority
PLANNING AND ENVIRONMENT ACT 1987	s.66(4)	duty to give a recommending referral authority notice of its decision to refuse a permit	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner Senior Planning Subdivision Officer Subdivision Officer Senior Administration / Technical Officer Administration/Technical Officer	if the recommending referral authority objected to the grant of the permit or the recommending referral authority recommended that a permit condition be included on the permit

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.66(6)	duty to give a recommending referral authority a copy of any permit which Council decides to grant and a copy of any notice given under section 64 or 65	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner Senior Planning Subdivision Officer Subdivision Officer Senior Administration / Technical Officer Administration/Technical Officer	if the recommending referral authority did not object to the grant of the permit or the recommending referral authority did not recommend a condition be included on the permit
PLANNING AND ENVIRONMENT ACT 1987	s.69(1)	function of receiving application for extension of time of permit	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner Senior Planning Subdivision Officer Subdivision Officer Senior Administration / Technical Officer Administration/Technical Officer	

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.69(1A)	function of receiving application for extension of time to complete development	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner Senior Administration/Technical Officer Administration/Technical Officer	
PLANNING AND ENVIRONMENT ACT 1987	s.69(2)	power to extend time	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.70	duty to make copy permit available in accordance with the public availability requirements	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner Senior Administration/Technical Officer Administration/Technical Officer	

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.71(1)	power to correct certain mistakes	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.71(2)	duty to note corrections in register	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner Senior Administration / Technical Officer Administration/Technical Officer	
PLANNING AND ENVIRONMENT ACT 1987	s.73	power to decide to grant amendment subject to conditions	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner	

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.74	duty to issue amended permit to applicant if no objectors	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.76	duty to give applicant and objectors notice of decision to refuse to grant amendment to permit	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner Senior Planning Subdivision Officer Subdivision Officer	
PLANNING AND ENVIRONMENT ACT 1987	s.76A(1)	duty to give relevant determining referral authorities copy of amended permit and copy of notice	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner Senior Planning Subdivision Officer Subdivision Officer Senior Administration / Technical Officer Administration/Technical Officer	

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.76A(2)	duty to give a recommending referral authority notice of its decision to grant an amendment to a permit	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner Senior Planning Subdivision Officer Subdivision Officer Senior Administration / Technical Officer Administration/Technical Officer	if the recommending referral authority objected to the amendment of the permit or the responsible authority decided not to include a condition on the amended permit recommended by the recommending referral authority
PLANNING AND ENVIRONMENT ACT 1987	s.76A(4)	duty to give a recommending referral authority notice of its decision to refuse a permit	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner Senior Planning Subdivision Officer Subdivision Officer Senior Administration / Technical Officer Administration/Technical Officer	if the recommending referral authority objected to the amendment of the permit or the recommending referral authority recommended that a permit condition be included on the amended permit

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.76A(6)	duty to give a recommending referral authority a copy of any amended permit which Council decides to grant and a copy of any notice given under section 64 or 76	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner Senior Planning Subdivision Officer Subdivision Officer Senior Administration / Technical Officer Administration/Technical Officer	if the recommending referral authority did not object to the amendment of the permit or the recommending referral authority did not recommend a condition be included on the amended permit
PLANNING AND ENVIRONMENT ACT 1987	s.76D	duty to comply with direction of Minister to issue amended permit	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.83	function of being respondent to an appeal	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.83B	duty to give or publish notice of application for review	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner Senior Administration / Technical Officer Administration/Technical Officer	
PLANNING AND ENVIRONMENT ACT 1987	s.84(1)	power to decide on an application at any time after an appeal is lodged against failure to grant a permit	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.84(2)	duty not to issue a permit or notice of decision or refusal after an application is made for review of a failure to grant a permit	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.84(3)	duty to tell principal registrar if decide to grant a permit after an application is made for review of its failure to grant a permit	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.84(6)	duty to issue permit on receipt of advice within 3 business days	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.84AB	power to agree to confining a review by the Tribunal	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Planning Delivery Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Customer Service Town Planner Town Planner. Student Planner.	

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.86	duty to issue a permit at order of Tribunal within 3 business days	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.87(3)	power to apply to VCAT for the cancellation or amendment of a permit	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Team Leader Statutory Planning Principal Planning Investigations Officer Senior Planning Investigations Officer Planning Investigations Officer Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Customer Service Town Planner Town Planner. Student Planner.	
PLANNING AND ENVIRONMENT ACT 1987	s.90(1)	function of being heard at hearing of request for cancellation or amendment of a permit	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner Principal Planning Investigations Officer Senior Planning Investigations Officer Planning Investigations Officer	

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.91(2)	duty to comply with the directions of the VCAT	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner Senior Planning Subdivision Officer Subdivision Officer Principal Planning Investigations Officer Senior Planning Investigations Officer Planning Investigations Officer	
PLANNING AND ENVIRONMENT ACT 1987	s.91(2A)	Duty to issue amended permit to owner if Tribunal so directs	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.92	duty to give notice of cancellation/amendment of permit by VCAT to persons entitled to be heard under section 90	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner	

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.93(2)	duty to give notice of VCAT order to stop development	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner Principal Planning Investigations Officer Senior Planning Investigations Officer Planning Investigations Officer	
PLANNING AND ENVIRONMENT ACT 1987	s.95(3)	function of referring certain applications to the Minister	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.95(4)	duty to comply with an order or direction	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner	

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.96(1)	duty to obtain a permit from the Minister to use and develop its land	Chief Executive Officer Directors Manager Engineering Manager Connected Communities Manager Environment & Waste Services Manager Social Planning & Investment Manager, Property Procurement & Assets	
PLANNING AND ENVIRONMENT ACT 1987	s.96(2)	function of giving consent to other persons to apply to the Minister for a permit to use and develop Council land	Chief Executive Officer Directors Manager Engineering Manager Connected Communities Manager Environment & Waste Services Manager Social Planning & Investment Manager, Property Procurement & Assets	
PLANNING AND ENVIRONMENT ACT 1987	s.96A(2)	power to agree to consider an application for permit concurrently with preparation of proposed amendment	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Implementation	
PLANNING AND ENVIRONMENT ACT 1987	s.96C	power to give notice, to decide not to give notice, to publish notice and to exercise any other power under section 96C	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Implementation	
PLANNING AND ENVIRONMENT ACT 1987	s.96F	duty to consider the panel's report under section 96E	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Implementation Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner	

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.96G(1)	power to determine to recommend that a permit be granted or to refuse to recommend that a permit be granted and power to notify applicant of the determination (including power to give notice under section 23 of the Planning and Environment (Planning Schemes) Act 1996)	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Implementation	
PLANNING AND ENVIRONMENT ACT 1987	s.96H(3)	power to give notice in compliance with Minister's direction	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Implementation	
PLANNING AND ENVIRONMENT ACT 1987	s.96J	duty to issue permit as directed by the Minister	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Implementation Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.96K	duty to comply with direction of the Minister to give notice of refusal	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Implementation Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner	

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.96Z	duty to keep levy certificates given to it under ss. 47 or 96A for no less than 5 years from receipt of the certificate		N/A Metropolitan Planning Levy
PLANNING AND ENVIRONMENT ACT 1987	s.97C	power to request Minister to decide the application	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Implementation	
PLANNING AND ENVIRONMENT ACT 1987	s.97D(1)	duty to comply with directions of Minister to supply any document or assistance relating to application	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.97G(3)	function of receiving from Minister copy of notice of refusal to grant permit or copy of any permit granted by the Minister	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner	

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.97G(6)	duty to make a copy of permits issued under section 97F available in accordance with the public availability requirements	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner Senior Administration / Technical Officer Administration/Technical Officer	
PLANNING AND ENVIRONMENT ACT 1987	s.97L	duty to include Ministerial decisions in a register kept under section 49	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner Senior Administration / Technical Officer Administration/Technical Officer	
PLANNING AND ENVIRONMENT ACT 1987	s.97MH	duty to provide information or assistance to the Planning Application Committee	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner	

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.97MI	duty to contribute to the costs of the Planning Application Committee or subcommittee	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator.	
PLANNING AND ENVIRONMENT ACT 1987	s.97O	duty to consider application and issue or refuse to issue certificate of compliance	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner Principal Planning Investigations Officer Senior Planning Investigations Officer Planning Investigations Officer	
PLANNING AND ENVIRONMENT ACT 1987	s.97P(3)	duty to comply with directions of VCAT following an application for review of a failure or refusal to issue a certificate	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner Principal Planning Investigations Officer Senior Planning Investigations Officer Planning Investigations Officer	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.97Q(2)	function of being heard by VCAT at hearing of request for amendment or cancellation of certificate	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning Statutory Planning Projects Co-ordinator. Principal Planning Investigations Officer Senior Planning Investigations Officer Planning Investigations Officer Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Customer Service Town Planner Town Planner. Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.97Q(4)	duty to comply with directions of VCAT	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Principal Planning Investigations Officer Senior Planning Investigations Officer Planning Investigations Officer Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Customer Service Town Planner Town Planner. Student Planner	

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.97R	duty to keep register of all applications for certificate of compliance and related decisions	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Principal Planning Investigations Officer Senior Planning Investigations Officer Planning Investigations Officer Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Customer Service Town Planner Town Planner. Student Planner Senior Administration / Technical Officer Administration/Technical Officer	
PLANNING AND ENVIRONMENT ACT 1987	s.98(1)&(2)	function of receiving claim for compensation in certain circumstances	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth Co-ordinator Strategic Implementation Co-ordinator Strategic Planning Co-ordinator Planning Delivery	
PLANNING AND ENVIRONMENT ACT 1987	s.98(4)	duty to inform any person of the name of the person from whom compensation can be claimed	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth Co-ordinator Strategic Implementation Co-ordinator Strategic Planning Co-ordinator Planning Delivery	
PLANNING AND ENVIRONMENT ACT 1987	s.101	function of receiving claim for expenses in conjunction with claim	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth Co-ordinator Strategic Implementation Co-ordinator Strategic Planning Co-ordinator Planning Delivery	
PLANNING AND ENVIRONMENT ACT 1987	s.103	power to reject a claim for compensation in certain circumstances	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.107(1)	function of receiving claim for compensation	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth Co-ordinator Strategic Implementation Co-ordinator Strategic Planning Co-ordinator Planning Delivery	
PLANNING AND ENVIRONMENT ACT 1987	s.107(3)	power to agree to extend time for making claim	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth Co-ordinator Strategic Implementation Co-ordinator Strategic Planning Co-ordinator Planning Delivery	
PLANNING AND ENVIRONMENT ACT 1987	s 113(2)	Power to request a declaration for land to be proposed to be reserved for public purposes	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth Co-ordinator Strategic Implementation Co-ordinator Strategic Planning Co-ordinator Planning Delivery	
PLANNING AND ENVIRONMENT ACT 1987	s.114(1)	power to apply to the VCAT for an enforcement order	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Principal Planning Investigations Officer Senior Planning Investigations Officer Planning Investigations Officer Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Customer Service Town Planner Town Planner. Student Planner	

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.117(1)(a)	function of making a submission to the VCAT where objections are received	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Principal Planning Investigations Officer Senior Planning Investigations Officer Planning Investigations Officer Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Customer Service Town Planner Town Planner. Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.120(1)	power to apply for an interim enforcement order where section 114 application has been made	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Principal Planning Investigations Officer Senior Planning Investigations Officer Planning Investigations Officer Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Customer Service Town Planner Town Planner. Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.123(1)	power to carry out work required by enforcement order and recover costs	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Principal Planning Investigations Officer Senior Planning Investigations Officer Planning Investigations Officer Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Customer Service Town Planner Town Planner. Student Planner	

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.123(2)	power to sell buildings, materials, etc salvaged in carrying out work under section 123(1)	Chief Executive Officer Director City Planning & Economy Manager City Development Chief Financial Officer .	except Crown Land
PLANNING AND ENVIRONMENT ACT 1987	s.129	function of recovering penalties	Chief Executive Officer Director City Planning & Economy Manager City Development Chief Financial Officer Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Team Leader Statutory Planning Principal Planning Investigations Officer	
PLANNING AND ENVIRONMENT ACT 1987	s.130(5)	power to allow person served with an infringement notice further time	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Principal Planning Investigations Officer Senior Planning Investigations Officer Planning Investigations Officer Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Customer Service Town Planner Town Planner. Student Planner Senior Statutory Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.149A(1)	power to refer a matter to the VCAT for determination	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Principal Planning Investigations Officer Senior Planning Investigations Officer Planning Investigations Officer Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Customer Service Town Planner Town Planner. Student Planner	

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.149A(1A)	power to apply to VCAT for the determination of a matter relating to the interpretation of a s.173 agreement	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Planning Delivery Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Team Leader Statutory Planning Customer Service Town Planner Town Planner. Student Planner Principal Planning Investigations Officer Senior Planning Investigations Officer Planning Investigations Officer	
PLANNING AND ENVIRONMENT ACT 1987	s.156	duty to pay fees and allowances (including a payment to the Crown under s 156 (2A)), and payment or reimbursement for reasonable costs and expenses incurred by the panel in carrying out its functions unless the Minister directs otherwise under s 156 (2B) power to ask for contribution under s 156 (3) power to abandon amendment or part of it under s 156 (4)	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth Co-ordinator Strategic Planning Co-ordinator Planning Delivery Co-ordinator Strategic Implementation Senior Strategic Planner Strategic Planner	

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.171(2)(f)	power to carry out studies and commission reports	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Implementation Co-ordinator Planning Delivery Team Leader Statutory Planning Principal Planner, Business Facilitation Principal Planner Senior Statutory Planner Customer Service Town Planner Senior Planning Subdivision Officer Subdivision Officer Town Planner. Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.171(2)(g)	power to grant and reserve easements	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Implementation Co-ordinator Planning Delivery Team Leader Statutory Planning Principal Planner, Business Facilitation Principal Planner Senior Statutory Planner Customer Service Town Planner Senior Planning Subdivision Officer Subdivision Officer Town Planner. Student Planner Manager Engineering Services Coordinator Development Planning Principal Development Engineer	
PLANNING AND ENVIRONMENT ACT 1987	s.172C	power to compulsorily acquire any outer public purpose land that is specified in the approved infrastructure contributions plan	Chief Executive Officer Director City Planning & Economy. Manager City Development Manager Planning and Growth Co-ordinator Planning Delivery	where Council is a development agency specified in an approved infrastructure contributions plan

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.172D(1)	power to compulsorily acquire any inner public purpose land that is specified in the plan before the time that the land is required to be provided to Council under s.46GV(4)	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Strategic Implementation Co-ordinator Planning Delivery	Where Council is a collecting agency specified in an approved infrastructure contributions plan
PLANNING AND ENVIRONMENT ACT 1987	s.172D(2)	power to compulsorily acquire any inner public purpose land, the use and development of which is to be the responsibility of Council under the plan, before the time that the land is required to be provided under s.46GV(4)	Chief Executive Officer Director City Planning & Economy. Manager City Development Manager Planning and Growth Co-ordinator Planning Delivery	where Council is the development agency specified in an approved infrastructure contributions plan
PLANNING AND ENVIRONMENT ACT 1987	s.173(1)	power to enter into agreement covering matters set out in section 174	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth	
PLANNING AND ENVIRONMENT ACT 1987	s.173(1A)	power to enter into an agreement with an owner of land for the development or provision of land in relation to affordable housing	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth	where council is the relevant responsible authority

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987		power to decide whether something is to the satisfaction of Council, where an agreement made under section 173 of the Planning and Environment Act 1987 requires something to be to the satisfaction of Council or Responsible Authority	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Planning Co-ordinator Planning Delivery Co-ordinator Strategic Implementation Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Team Leader Statutory Planning Customer Service Town Planner Senior Planning Subdivision Officer Subdivision Officer Principal Planning Investigations Officer Senior Planning Investigations Officer Planning Investigations Officer Town Planner. Student Planner Co-ordinator Development Planning Principle Development Engineer Senior Development Engineer Development Engineer	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987		power to give consent on behalf of Council, where an agreement made under section 173 of the Planning and Environment Act 1987 requires that something may not be done without the consent of Council or Responsible Authority	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Manager Urban Design and Heritage Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Planning Co-ordinator Planning Delivery Co-ordinator Strategic Implementation Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Team Leader Statutory Planning Customer Service Town Planner Senior Planning Subdivision Officer Subdivision Officer Principal Planning Investigations Officer Senior Planning Investigations Officer Planning Investigations Officer Town Planner. Student Planner Co-ordinator Development Planning Principal Development Engineer Senior Development Engineer Development Engineer	
PLANNING AND ENVIRONMENT ACT 1987	s.177(2)	power to end a section 173 agreement with the agreement of all those bound by any covenant in the agreement or otherwise in accordance with Division 2 of Part 9	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Planning Delivery	
PLANNING AND ENVIRONMENT ACT 1987	s.178	power to amend a s.173 agreement with the agreement of all those bound by any covenant in the agreement or otherwise in accordance with Division 2 of Part 9	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth	

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.178A(1)	function of receiving application to amend or end an agreement	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Implementation Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner Senior Administration/Technical Officer Administration/Technical Officer	
PLANNING AND ENVIRONMENT ACT 1987	s.178A(3)	function of notifying the owner as to whether it agrees in principle to the proposal under s.178A(1)	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Strategic Implementation Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation	
PLANNING AND ENVIRONMENT ACT 1987	s.178A(4)	function of notifying the applicant and the owner as to whether it agrees in principle to the proposal	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Strategic Implementation Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation	
PLANNING AND ENVIRONMENT ACT 1987	s.178A(5)	power to propose to amend or end an agreement	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Implementation Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Team Leader Statutory Planning	

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.178B(1)	duty to consider certain matters when considering proposal to amend an agreement	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Implementation Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.178B(2)	duty to consider certain matters when considering proposal to end an agreement	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Implementation Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.178C(2)	duty to give notice of the proposal to all parties to the agreement and other persons who may be detrimentally affected by decision to amend or end	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Implementation Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.178C(4)	function of determining how to give notice under s.178C(2)	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Implementation Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.178E(1)	duty not to make decision until after 14 days after notice has been given	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Implementation Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.178E(2)(a)	power to amend or end the agreement in accordance with the proposal	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth	If no objections are made under s.178D Must consider matters in s.178B
PLANNING AND ENVIRONMENT ACT 1987	s.178E(2)(b)	power to amend or end the agreement in a manner that is not substantively different from the proposal	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth	If no objections are made under s.178D Must consider matters in s.178B
PLANNING AND ENVIRONMENT ACT 1987	s.178E(2)(c)	power to refuse to amend or end the agreement	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth	If no objections are made under s.178D Must consider matters in s.178B

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.178E(3)(a)	power to amend or end the agreement in accordance with the proposal	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth	After considering objections, submissions and matters in s.178B
PLANNING AND ENVIRONMENT ACT 1987	s.178E(3)(b)	power to amend or end the agreement in a manner that is not substantively different from the proposal	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth	After considering objections, submissions and matters in s.178B
PLANNING AND ENVIRONMENT ACT 1987	s.178E(3)(c)	power to amend or end the agreement in a manner that is substantively different from the proposal	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth	After considering objections, submissions and matters in s.178B
PLANNING AND ENVIRONMENT ACT 1987	s.178E(3)(d)	power to refuse to amend or end the agreement	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth	After considering objections, submissions and matters in s.178B
PLANNING AND ENVIRONMENT ACT 1987	s.178F(1)	duty to give notice of its decision under s.178E(3)(a) or (b)	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Strategic Implementation Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.178F(2)	duty to give notice of its decision under s.178E(2)(c) or (3)(d)	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Strategic Implementation Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner	

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.178F(4)	duty not to proceed to amend or end an agreement under s.178E until at least 21 days after notice has been given or until an application for review to the Tribunal has been determined or withdrawn	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Strategic Implementation Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner, Business Facilitation Principal Planner Senior Statutory Planner Town Planner. Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.178G	duty to sign amended agreement and give copy to each other party to the agreement	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth	
PLANNING AND ENVIRONMENT ACT 1987	s.178H	power to require a person who applies to amend or end an agreement to pay the costs of giving notices and preparing the amended agreement	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Strategic Implementation Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner Senior Administration/Technical Officer Administration/Technical Officer	

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.178I(3)	duty to notify, in writing, each party to the agreement of the ending of the agreement relating to Crown land	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Strategic Implementation Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s 179(2)	Duty to make copy of each agreement available in accordance with the public availability requirements	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Strategic Implementation Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.181	duty to apply to the Registrar of Titles to record the agreement and to deliver a memorial to Registrar-General	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Strategic Implementation Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation	

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.181(1A)(a)	power to apply to the Registrar of Titles to record the agreement	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Strategic Implementation Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation	
PLANNING AND ENVIRONMENT ACT 1987	s.181(1A)(b)	duty to apply to the Registrar of Titles, without delay, to record the agreement	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Strategic Implementation Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation	
PLANNING AND ENVIRONMENT ACT 1987	s.182	power to enforce an agreement	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Implementation Co-ordinator Planning Delivery Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Principal Planning Investigations Officer Senior Statutory Planner Planning Investigations Officer Customer Service Town Planner Senior Planning Investigations Officer Town Planner. Student Planner	

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.183	duty to tell Registrar of Titles of ending/amendment of agreement	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Strategic Implementation Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation	
PLANNING AND ENVIRONMENT ACT 1987	s.184F(1)	power to decide to amend or end an agreement at any time after an application for review of the failure of Council to make a decision	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning & Growth	
PLANNING AND ENVIRONMENT ACT 1987	s.184F(2)	duty not to amend or end the agreement or give notice of the decision after an application is made to VCAT for review of a failure to amend or end an agreement	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Strategic Implementation Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.184F(3)	duty to inform the principal registrar if the responsible authority decides to amend or end an agreement after an application is made for the review of its failure to end or amend the agreement	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Strategic Implementation Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner	

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.184F(5)	function of receiving advice from the principal registrar that the agreement may be amended or ended in accordance with Council's decision	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Strategic Implementation Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.184G(2)	duty to comply with a direction of the Tribunal	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Strategic Implementation Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner Principal Planning Investigations Officer Senior Planning Investigations Officer Planning Investigations Officer	
PLANNING AND ENVIRONMENT ACT 1987	s.184G(3)	duty to give notice as directed by the Tribunal	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Strategic Implementation Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s 185B(1)	Duty to comply with a request from the Minister to provide the name, address, email address or telephone number of any person to whom the Minister is required to give notice	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Strategic Implementation Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.198(1)	function to receive application for planning certificate	Not applicable	
PLANNING AND ENVIRONMENT ACT 1987	s.199(1)	duty to give planning certificate to applicant	Not applicable	
PLANNING AND ENVIRONMENT ACT 1987	s.201(1)	function of receiving application for declaration of underlying zoning	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning Statutory Planning Projects Co-ordinator Co-ordinator Strategic Implementation Customer Service Town Planner Team Leader Statutory Planning Principal Planner Senior Statutory Planner Town Planner. Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.201(3)	duty to make declaration	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning Statutory Planning Projects Co-ordinator Co-ordinator Strategic Implementation Senior Strategic Planner Strategic Planner	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987		power to decide, in relation to any planning scheme or permit, that a specified thing has or has not been done to the satisfaction of Council	Chief Executive Officer Directors Manager City Development Manager Planning and Growth Manager Urban Design and Heritage Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Implementation Co-ordinator Strategic Planning Co-ordinator Planning Delivery Co-ordinator Development Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Team Leader Statutory Planning Customer Service Town Planner Co-ordinator Development Planning Principal Development Engineer Senior Development Engineer Engineering Technical Officer Business Support Officer Senior WSUD Development Engineer Senior Traffic Development Engineer Traffic Development Engineer Principal Stormwater Planning Officer Development Engineer Coordinator Open Space Planning Senior Open Space Planner Open Space Planner Parks Planning Officer Senior Planning Subdivision Officer Subdivision Officer Town Planner. Student Planner Environmental Planning Team Leader Environmental Planning Officer Senior Sustainable Development Officer	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987		power, in relation to any planning scheme or permit, to consent or refuse to consent to any matter which requires the consent or approval of Council	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Manager Urban Design and Heritage Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Implementation Co-ordinator Planning Delivery Co-ordinator Strategic Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Team Leader Statutory Planning Customer Service Town Planner Senior Planning Subdivision Officer Subdivision Officer Principal Planning Investigations Officer Planning Investigations Officer Senior Planning Investigations Officer Town Planner. Student Planner	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987		power to approve any plan or any amendment to a plan or other document in accordance with a provision of a planning scheme or condition in a permit	Chief Executive Officer Directors Manager City Development Manager Planning and Growth Manager Urban Design and Heritage Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Implementation Co-ordinator Strategic Planning Co-ordinator Planning Delivery Co-ordinator Development Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Team Leader Statutory Planning Customer Service Town Planner Co-ordinator Development Planning Principal Development Engineer Senior Development Engineer Development Engineer Engineering Technical Officer Business Support Officer Senior WSUD Development Engineer Senior Traffic Development Engineer Traffic Development Engineer Principal Stormwater Planning Officer Coordinator Open Space Planning Senior Open Space Planner Open Space Planner Parks Planning Officer Senior Planning Subdivision Officer Subdivision Officer Town Planner. Student Planner Environmental Planning Team Leader Environmental Planning Officer	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987		power to give written authorisation in accordance with a provision of a planning scheme	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Manager Urban Design and Heritage Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Implementation Co-ordinator Strategic Planning Co-ordinator Planning Delivery Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Customer Service Town Planner Town Planner. Student Planner	
PLANNING AND ENVIRONMENT ACT 1987	s.201UAB(1)	function of providing the Victoria Planning Authority with information relating to any land within municipal district	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Implementation Co-ordinator Strategic Planning Co-ordinator Planning Delivery Customer Service Town Planner Team Leader Statutory Planning Principal Planner, Business Facilitation Principal Planner Senior Statutory Planner Town Planner. Student Planner Senior Planning Subdivision Officer Subdivision Officer	

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT ACT 1987	s.201UAB(2)	duty to provide the Victoria Planning Authority with information requested under s 201UAB (1) as soon as possible	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Implementation Co-ordinator Strategic Planning Co-ordinator Planning Delivery Customer Service Town Planner Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Town Planner. Student Planner Senior Planning Subdivision Officer Subdivision Officer	
PLANNING AND ENVIRONMENT ACT 1987	-----	power to determine whether or not a document or series of documents constitute a Development Plan for the purposes of the Greater Geelong Planning Scheme is to the satisfaction of the Responsible Authority	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator.	
PLANNING AND ENVIRONMENT ACT 1987		exercise all the powers, duties and functions of a referral authority under the Planning and Environment Act	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Implementation Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Senior Statutory Planner Customer Service Town Planner Town Planner. Student Planner	

PLANNING AND ENVIRONMENT (FEES) REGULATIONS 2016

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT (FEES) REGULATIONS 2016	r.19	power to waive or rebate a fee relating to an amendment of a planning scheme	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Strategic Implementation	
PLANNING AND ENVIRONMENT (FEES) REGULATIONS 2016	r.20	power to waive or rebate a fee other than a fee relating to an amendment to a planning scheme	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Implementation	
PLANNING AND ENVIRONMENT (FEES) REGULATIONS 2016	r.21	duty to record matters taken into account and which formed the basis of a decision to waive or rebate a fee under r.19 or 20	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Strategic Implementation Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Implementation	

PLANNING AND ENVIRONMENT REGULATIONS 2015

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT REGULATIONS 2015	r.6	function of receiving notice, under section 19(1)(c) of the Act, from a planning authority of its preparation of an amendment to a planning scheme	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Planning Co-ordinator Strategic Implementation Co-ordinator Planning Delivery	where Council is not the planning authority and the amendment affects land within Council's municipal district; or where the amendment will amend the planning scheme to designate Council as an acquiring authority
PLANNING AND ENVIRONMENT REGULATIONS 2015	r.21	power of responsible authority to require a permit applicant to verify information (by statutory declaration or other written confirmation satisfactory to the responsible authority) in an application for a permit or to amend a permit or any information provided under section 54 of the Act	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Implementation Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Customer Service Town Planner Senior Statutory Planner Town Planner. Student Planner	
PLANNING AND ENVIRONMENT REGULATIONS 2015	r.25(a)	duty to make copy of matter considered under section 60(1A)(g) available for inspection free of charge	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Implementation Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Customer Service Town Planner Senior Statutory Planner Town Planner. Student Planner	where Council is the responsible authority

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
PLANNING AND ENVIRONMENT REGULATIONS 2015	r.25(b)	function of receiving a copy of any document considered under section 60(1A)(g) by the responsible authority and duty to make the document available for inspection free of charge	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Statutory Planning. Statutory Planning Projects Co-ordinator. Co-ordinator Strategic Implementation Team Leader Statutory Planning Principal Planner Principal Planner - Business Facilitation Customer Service Town Planner Senior Statutory Planner Town Planner. Student Planner Senior Administration/Technical Officer Administration/Technical Officer	where Council is not the responsible authority but the relevant land is within Council's municipal district
PLANNING AND ENVIRONMENT REGULATIONS 2015	r.42	function of receiving notice under section 96C(1)(c) of the Act from a planning authority of its preparation of a combined application for an amendment to a planning scheme and notice of a permit application	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Planning and Growth Co-ordinator Strategic Implementation Co-ordinator Strategic Planning Co-ordinator Planning Delivery Coordinator Statutory Planning Statutory Planning Projects Coordinator	where Council is not the planning authority and the amendment affects land within Council's municipal district; or where the amendment will amend the planning scheme to designate Council as an acquiring authority.

RESIDENTIAL TENANCIES ACT 1997

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
RESIDENTIAL TENANCIES ACT 1997	s.518F	power to issue notice to caravan park regarding emergency management plan if determined that the plan does not comply with the requirements	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Building Services (Municipal Building Surveyor) Deputy Municipal Building Surveyor - Governance Deputy Municipal Building Surveyor - Permits Building Surveyor Building Inspector	
RESIDENTIAL TENANCIES ACT 1997	s.522(1)	power to give a compliance notice to a person	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Building Services (Municipal Building Surveyor) Deputy Municipal Building Surveyor - Governance Deputy Municipal Building Surveyor - Permits Building Surveyor Building Inspector	
RESIDENTIAL TENANCIES ACT 1997	s.525(2)	power to authorise an officer to exercise powers in section 526 (either generally or in a particular case)	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Building Services (Municipal Building Surveyor) Deputy Municipal Building Surveyor - Governance Deputy Municipal Building Surveyor - Permits Building Inspector	
RESIDENTIAL TENANCIES ACT 1997	s.525(4)	duty to issue identity card to authorised officers	Chief Executive Officer Director City Planning & Economy Manager City Development Coordinator Building Services Support Co-ordinator Building Services (Municipal Building Surveyor) Deputy Municipal Building Surveyor - Governance Deputy Municipal Building Surveyor - Permits	
RESIDENTIAL TENANCIES ACT 1997	s.526(5)	duty to keep record of entry by authorised officer under section 526	Chief Executive Officer Director City Planning & Economy Manager City Development Co-ordinator Building Services (Municipal Building Surveyor) Coordinator Building Services Support Deputy Municipal Building Surveyor - Governance Deputy Municipal Building Surveyor - Permits Building Surveyor Building Investigations Officer Senior Administration/Technical Officer Technical Officer	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
RESIDENTIAL TENANCIES ACT 1997	s.526A(3)	function of receiving report of inspection	Chief Executive Officer Director City Planning & Economy Manager City Development Coordinator Building Services Support Co-ordinator Building Services (Municipal Building Surveyor) Deputy Municipal Building Surveyor - Governance Deputy Municipal Building Surveyor - Permits Building Surveyor Building Inspector Building Investigations Officer	
RESIDENTIAL TENANCIES ACT 1997	s.527	power to authorise a person to institute proceedings (either generally or in a particular case)	Chief Executive Officer Director City Planning & Economy Manager City Development Manager Health & Local Laws Co-ordinator Building Services (Municipal Building Surveyor)	

RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2020

Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2020	r.7	Power to enter into a written agreement with a caravan park owner	Chief Executive Officer Director City Planning & Economy Coordinator Building Services Support Coordinator Building Services (Municipal Building Surveyor) Deputy Municipal Building Surveyor - Governance Deputy Municipal Building Surveyor - Permits	
RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2020	r 10	Function of receiving application for registration	Chief Executive Officer Director City Planning & Economy Coordinator Building Services (Municipal Building Surveyor) Coordinator Building Services Support Deputy Municipal Building Surveyor - Governance Deputy Municipal Building Surveyor - Permits Building Surveyor Building Inspector Assistant Building Surveyor Technical Officer Senior Administration/Technical Officer Administration/Technical Officer Administration Officer Administration Support Officer	
RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2020	r 11	Function of receiving application for renewal of registration	Chief Executive Officer Director City Planning & Economy Coordinator Building Services (Municipal Building Surveyor) Coordinator Building Services Support Deputy Municipal Building Surveyor - Governance Deputy Municipal Building Surveyor - Permits Building Surveyor Building Inspector Assistant Building Surveyor Technical Officer Senior Administration/Technical Officer Administration/Technical Officer Administration Officer Administration Support Officer	
RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2020	r 12(1)	Duty to grant the registration if satisfied that the caravan park complies with these regulations	Chief Executive Officer Director City Planning & Economy Coordinator Building Services (Municipal Building Surveyor) Coordinator Building Services Support Deputy Municipal Building Surveyor - Governance Deputy Municipal Building Surveyor - Permits	

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2020	r 12(1)	Power to refuse to renew the registration if not satisfied that the caravan park complies with these regulations	Chief Executive Officer Director City Planning & Economy Coordinator Building Services (Municipal Building Surveyor) Coordinator Building Services Support Deputy Municipal Building Surveyor - Governance Deputy Municipal Building Surveyor - Permits	
RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2020	r 12(2)	Duty to renew the registration if satisfied that the caravan park complies with these regulations	Chief Executive Officer Director City Planning & Economy Coordinator Building Services (Municipal Building Surveyor) Coordinator Building Services Support Deputy Municipal Building Surveyor - Governance Deputy Municipal Building Surveyor - Permits Building Surveyor Building Inspector Assistant Building Surveyor Senior Administration/Technical Officer Administration/Technical Officer Technical Officer	
RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2020	r 12(2)	Power to refuse to renew the registration if not satisfied that the caravan park complies with these regulations	Chief Executive Officer Director City Planning & Economy Coordinator Building Services (Municipal Building Surveyor) Coordinator Building Services Support Deputy Municipal Building Surveyor - Governance Deputy Municipal Building Surveyor - Permits	
RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2020	r 12(3)	Duty to have regard to matters in determining an application for registration or an application for renewal of registration	Chief Executive Officer Director City Planning & Economy Coordinator Building Services (Municipal Building Surveyor) Coordinator Building Services Support Deputy Municipal Building Surveyor - Governance Deputy Municipal Building Surveyor - Permits	

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2020	r 12(4) & (5)	Duty to issue certificate of registration	Chief Executive Officer Director City Planning & Economy Coordinator Building Services (Municipal Building Surveyor) Coordinator Building Services Support Deputy Municipal Building Surveyor - Governance Deputy Municipal Building Surveyor - Permits Building Surveyor Building Inspector Assistant Building Surveyor Technical Officer Senior Administration/Technical Officer Administration/Technical Officer Administration Officer Administration Support Officer	
RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2020	r 14(1)	Function of receiving notice of transfer of ownership	Chief Executive Officer Director City Planning & Economy Coordinator Building Services (Municipal Building Surveyor) Coordinator Building Services Support Deputy Municipal Building Surveyor - Governance Deputy Municipal Building Surveyor - Permits Building Surveyor Building Inspector Assistant Building Surveyor Technical Officer Senior Administration/Technical Officer Administration/Technical Officer Administration Officer Administration Support Officer	
RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2020	r 14(3)	Power to determine where notice of transfer is displayed	Chief Executive Officer Director City Planning & Economy Coordinator Building Services Support Coordinator Building Services (Municipal Building Surveyor) Deputy Municipal Building Surveyor - Governance Deputy Municipal Building Surveyor - Permits Building Surveyor Building Inspector Assistant Building Surveyor Senior Administration/Technical Officer Technical Officer	

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2020	r 15(1)	Duty to transfer registration to new caravan park owner	Chief Executive Officer Director City Planning & Economy Coordinator Building Services (Municipal Building Surveyor) Coordinator Building Services Support Deputy Municipal Building Surveyor - Governance Deputy Municipal Building Surveyor - Permits Building Surveyor Building Inspector Assistant Building Surveyor Technical Officer Senior Administration/Technical Officer Administration/Technical Officer Administration Officer Administration Support Officer	
RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2020	r 15(2)	Duty to issue a certificate of transfer of registration	Chief Executive Officer Director City Planning & Economy Coordinator Building Services (Municipal Building Surveyor) Coordinator Building Services Support Deputy Municipal Building Surveyor - Governance Deputy Municipal Building Surveyor - Permits Building Surveyor Building Inspector Assistant Building Surveyor Technical Officer Senior Administration/Technical Officer Administration/Technical Officer Administration Officer Administration Support Officer	
RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2020	r 15(3)	Power to determine where certificate of transfer of registration is displayed	Chief Executive Officer Director City Planning & Economy Coordinator Building Services (Municipal Building Surveyor) Coordinator Building Services Support Deputy Municipal Building Surveyor - Governance Deputy Municipal Building Surveyor - Permits Building Surveyor Building Inspector Assistant Building Surveyor Technical Officer	

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2020	r 16(1)	Power to determine the fee to accompany applications for registration or applications for renewal of registration	Chief Executive Officer Director City Planning & Economy Coordinator Building Services Support Coordinator Building Services (Municipal Building Surveyor) Deputy Municipal Building Surveyor - Governance Deputy Municipal Building Surveyor - Permits Building Surveyor Building Inspector Assistant Building Surveyor Technical Officer Senior Administration/Technical Officer Administration/Technical Officer Administration Officer Administration Support Officer	
RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2020	r 17	Duty to keep register of caravan parks	Chief Executive Officer Director City Planning & Economy Coordinator Building Services (Municipal Building Surveyor) Coordinator Building Services Support Deputy Municipal Building Surveyor - Governance Deputy Municipal Building Surveyor - Permits Building Surveyor Building Inspector Assistant Building Surveyor Technical Officer Senior Administration/Technical Officer Administration/Technical Officer Administration Officer Administration Support Officer	
RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2020	r 18(4)	Power to determine where the emergency contact person's details are displayed	Chief Executive Officer Director City Planning & Economy Coordinator Building Services (Municipal Building Surveyor) Coordinator Building Services Support Deputy Municipal Building Surveyor - Governance Deputy Municipal Building Surveyor - Permits Building Surveyor Building Inspector Assistant Building Surveyor Technical Officer	

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2020	r 18(6)	Power to determine where certain information is displayed	Chief Executive Officer Director City Planning & Economy Coordinator Building Services (Municipal Building Surveyor) Coordinator Building Services Support Deputy Municipal Building Surveyor - Governance Deputy Municipal Building Surveyor - Permits Building Surveyor Building Inspector Assistant Building Surveyor Technical Officer	
RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2020	r 22(1)	Duty to notify a caravan park owner of the relevant emergency services agencies for the caravan park, on the request of the caravan park owner	Chief Executive Officer Director City Planning & Economy Coordinator Building Services (Municipal Building Surveyor) Coordinator Building Services Support Deputy Municipal Building Surveyor - Governance Deputy Municipal Building Surveyor - Permits Building Surveyor Building Inspector Assistant Building Surveyor Technical Officer	
RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2020	r 22(2)	Duty to consult with relevant emergency services agencies	Chief Executive Officer Director City Planning & Economy Coordinator Building Services (Municipal Building Surveyor) Coordinator Building Services Support Deputy Municipal Building Surveyor - Governance Deputy Municipal Building Surveyor - Permits	
RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2020	r 23	Power to determine places in which caravan park owner must display a copy of emergency procedures	Chief Executive Officer Director City Planning & Economy Coordinator Building Services (Municipal Building Surveyor) Coordinator Building Services Support Deputy Municipal Building Surveyor - Governance Deputy Municipal Building Surveyor - Permits Building Surveyor Building Inspector Assistant Building Surveyor Technical Officer	

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2020	r 24	Power to determine places in which caravan park owner must display copy of public emergency warnings	Chief Executive Officer Director City Planning & Economy Coordinator Building Services (Municipal Building Surveyor) Coordinator Building Services Support Deputy Municipal Building Surveyor - Governance Deputy Municipal Building Surveyor - Permits Building Surveyor Building Inspector Assistant Building Surveyor Technical Officer	
RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2020	r 25(3)	Duty to consult with relevant floodplain management authority	Chief Executive Officer Director City Planning & Economy Coordinator Building Services (Municipal Building Surveyor) Deputy Municipal Building Surveyor - Governance Deputy Municipal Building Surveyor - Permits Building Surveyor Assistant Building Surveyor Technical Officer	
RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2020	r 26	Duty to have regard to any report of the relevant fire authority	Chief Executive Officer Director City Planning & Economy Coordinator Building Services (Municipal Building Surveyor) Coordinator Building Services Support Deputy Municipal Building Surveyor - Governance Deputy Municipal Building Surveyor - Permits Building Surveyor Building Inspector Assistant Building Surveyor Technical Officer	
RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2020	r 28(c)	Power to approve system for the collection, removal and disposal of sewage and waste water from a movable dwelling	Chief Executive Officer Director City Planning & Economy Coordinator Building Services (Municipal Building Surveyor) Coordinator Building Services Support Deputy Municipal Building Surveyor - Governance Deputy Municipal Building Surveyor - Permits Building Surveyor Building Inspector Assistant Building Surveyor Technical Officer	

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2020	r 40	Function of receiving notice of proposed installation of unregistrable movable dwelling or rigid annexe	Chief Executive Officer Director City Planning & Economy Coordinator Building Services (Municipal Building Surveyor) Coordinator Building Services Support Deputy Municipal Building Surveyor - Governance Deputy Municipal Building Surveyor - Permits Building Surveyor Building Inspector Assistant Building Surveyor Technical Officer Senior Administration/Technical Officer Administration/Technical Officer Administration Officer Administration Support Officer	
RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2020	r 40(b)	Power to require notice of proposal to install unregistrable movable dwelling or rigid annexe	Chief Executive Officer Director City Planning & Economy Coordinator Building Services (Municipal Building Surveyor) Coordinator Building Services Support Deputy Municipal Building Surveyor - Governance Deputy Municipal Building Surveyor - Permits Building Surveyor Building Inspector Assistant Building Surveyor Technical Officer Senior Administration/Technical Officer Administration/Technical Officer Administration Officer Administration Support Officer	
RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2020	r 41(4)	Function of receiving installation certificate	Chief Executive Officer Director City Planning & Economy Coordinator Building Services (Municipal Building Surveyor) Coordinator Building Services Support Deputy Municipal Building Surveyor - Governance Deputy Municipal Building Surveyor - Permits Building Surveyor Building Inspector Assistant Building Surveyor Technical Officer Senior Administration/Technical Officer Administration/Technical Officer Administration Officer Administration Support Officer	

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2020	r 43	Power to approve use of a non-habitable structure as a dwelling or part of a dwelling	Chief Executive Officer Director City Planning & Economy Coordinator Building Services (Municipal Building Surveyor) Deputy Municipal Building Surveyor - Governance Deputy Municipal Building Surveyor - Permits	
RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2020	Sch 3 cl 4(3)	Power to approve the removal of wheels and axles from unregistrable movable dwelling	Chief Executive Officer Director City Planning & Economy Coordinator Building Services (Municipal Building Surveyor) Deputy Municipal Building Surveyor - Governance Deputy Municipal Building Surveyor - Permits	

ROAD MANAGEMENT ACT 2004

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
ROAD MANAGEMENT ACT 2004	s.11(1)	power to declare a road by publishing a notice in the Government Gazette	Chief Executive Officer Director City Services Director Customer & Corporate Services Chief Financial Officer Manager Engineering Services Co-ordinator Revenue Property & Valuations	obtain consent in circumstances specified in section 11(2)
ROAD MANAGEMENT ACT 2004	s.11(8)	power to name a road or change the name of a road by publishing notice in Government Gazette	Chief Executive Officer Director City Services Director Customer & Corporate Services Chief Financial Officer Manager Engineering Services Property & Valuations Supervisor	Not applicable
ROAD MANAGEMENT ACT 2004	s.11(9)(b)	duty to advise Registrar	Chief Executive Officer Director City Services Director Customer & Corporate Services Chief Financial Officer Manager Engineering Services Property & Valuations Supervisor	
ROAD MANAGEMENT ACT 2004	s.11(10)	duty to inform Secretary to Department of Environment, Land, Water and Planning of declaration etc.	Chief Executive Officer Director City Services Director Customer & Corporate Services Chief Financial Officer Manager Engineering Services Co-ordinator Revenue Property & Valuations	clause subject to section 11(10A)
ROAD MANAGEMENT ACT 2004	s.11(10A)	duty to inform Secretary to Department of Environment, Land, Water and Planning or nominated person	Chief Executive Officer Director City Services Manager Engineering Services	where council is the coordinating road authority
ROAD MANAGEMENT ACT 2004	s.12(2)	power to discontinue road or part of a road	Chief Executive Officer Director City Services Manager Engineering Services	were council is the coordinating road authority
ROAD MANAGEMENT ACT 2004	s.12(4)	duty to publish, and provide copy, notice of proposed discontinuance	Chief Executive Officer Director City Services Director Customer & Corporate Services Manager Property, Procurement & Assets Manager Engineering Services	power of coordinating road authority where it is the discontinuing body unless subsection (11) applies

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
ROAD MANAGEMENT ACT 2004	s.12(5)	duty to consider written submissions received within 28 days of notice	Chief Executive Officer Director City Services Director Customer & Corporate Services Manager Property, Procurement & Assets Manager Engineering Services	power of coordinating road authority where it is the discontinuing body unless subsection (11) applies
ROAD MANAGEMENT ACT 2004	s.12(6)	function of hearing a person in support of their written submission	Chief Executive Officer Director City Services Director Customer & Corporate Services Manager Property, Procurement & Assets Manager Engineering Services	power of coordinating road authority where it is the discontinuing body unless subsection (11) applies
ROAD MANAGEMENT ACT 2004	s.12(7)	duty to fix day, time and place of meeting under subsection (6) and to give notice	Chief Executive Officer Director City Services Director Customer & Corporate Services Manager Property, Procurement & Assets Manager Engineering Services	power of coordinating road authority where it is the discontinuing body unless subsection (11) applies
ROAD MANAGEMENT ACT 2004	s.12(10)	duty to notify of decision made	Chief Executive Officer Director City Services Director Customer & Corporate Services Manager Property, Procurement & Assets Manager Engineering Services	duty of coordinating road authority where it is the discontinuing body does not apply where an exemption is specified by the regulations or given by the Minister
ROAD MANAGEMENT ACT 2004	s.13(1)	power to fix a boundary of a road by publishing notice in Government Gazette	Chief Executive Officer Director City Services Manager Engineering Services Co-ordinator Development Planning Co-ordinator Infrastructure Planning	power of coordinating road authority and obtain consent under section 13(3) and section 13(4) as appropriate
ROAD MANAGEMENT ACT 2004	s.14(4)	function of receiving notice from the Head, Transport for Victoria	Chief Executive Officer Director City Services Manager Engineering Services	
ROAD MANAGEMENT ACT 2004	s.14(7)	power to appeal against decision of the Head, Transport for Victoria	Chief Executive Officer Director City Services Manager Engineering Services	Not applicable

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
ROAD MANAGEMENT ACT 2004	s.15(1)	power to enter into arrangement with another road authority, utility or a provider of public transport to transfer a road management function of the road authority to the other road authority, utility or provider of public transport	Chief Executive Officer Director City Services Manager Engineering Services Co-ordinator Development Planning Co-ordinator Design & Services Co-ordinator Infrastructure Planning Coordinator Program Delivery	Not applicable
ROAD MANAGEMENT ACT 2004	s.15(1A)	power to enter into arrangement with a utility to transfer a road management function of the utility to the road authority	Chief Executive Officer Director City Services Manager Engineering Services Co-ordinator Development Planning Co-ordinator Design & Services Co-ordinator Infrastructure Planning Coordinator Program Delivery	Not applicable
ROAD MANAGEMENT ACT 2004	s.15(2)	duty to include details of arrangement in public roads register	Chief Executive Officer Director City Services Manager Engineering Services Co-ordinator Infrastructure Planning Co-ordinator Transport Coordinator Program Delivery	
ROAD MANAGEMENT ACT 2004	s.16(7)	power to enter into an arrangement under section 15	Chief Executive Officer Director City Services Manager Engineering Services	Not applicable
ROAD MANAGEMENT ACT 2004	s.16(8)	duty to enter details of determination in public roads register	Chief Executive Officer Director City Services Manager Engineering Services Co-ordinator Infrastructure Planning Co-ordinator Development Planning Co-ordinator Transport	
ROAD MANAGEMENT ACT 2004	s.17(2)	duty to register public road in public roads register	Chief Executive Officer Director City Services Manager Engineering Services Co-ordinator Infrastructure Planning Co-ordinator Transport	where council is the coordinating road authority
ROAD MANAGEMENT ACT 2004	s.17(3)	power to decide that a road is reasonably required for general public use	Chief Executive Officer Director City Services Manager Engineering Services	where council is the coordinating road authority

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
ROAD MANAGEMENT ACT 2004	s.17(3)	duty to register a road reasonably required for general public use in public roads register	Chief Executive Officer Director City Services Manager Engineering Services	where council is the coordinating road authority
ROAD MANAGEMENT ACT 2004	s.17(4)	power to decide that a road is no longer reasonably required for general public use	Chief Executive Officer Director City Services Manager Engineering Services Co-ordinator Infrastructure Planning Co-ordinator Development Planning Co-ordinator Transport	where council is the coordinating road authority
ROAD MANAGEMENT ACT 2004	s.17(4)	duty to remove road no longer reasonably required for general public use from public roads register	Chief Executive Officer Director City Services Manager Engineering Services Co-ordinator Infrastructure Planning Co-ordinator Development Planning Co-ordinator Transport	where council is the coordinating road authority
ROAD MANAGEMENT ACT 2004	s.18(1)	power to designate ancillary area	Chief Executive Officer Director City Services Manager Engineering Services Co-ordinator Development Planning Co-ordinator Infrastructure Planning	where council is the coordinating road authority, and obtain consent in circumstances specified in section 18(2)
ROAD MANAGEMENT ACT 2004	s.18(3)	duty to record designation in public roads register	Chief Executive Officer Director City Services Manager Engineering Services Co-ordinator Infrastructure Planning Co-ordinator Transport	where council is the coordinating road authority
ROAD MANAGEMENT ACT 2004	s.19(1)	duty to keep register of public roads in respect of which it is the coordinating road authority	Chief Executive Officer Director City Services Manager Engineering Services Co-ordinator Infrastructure Planning Co-ordinator Transport	
ROAD MANAGEMENT ACT 2004	s.19(4)	duty to specify details of discontinuance in public roads register	Chief Executive Officer Director City Services Manager Engineering Services Co-ordinator Infrastructure Planning Co-ordinator Development Planning Co-ordinator Transport	

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
ROAD MANAGEMENT ACT 2004	s.19(5)	duty to ensure public roads register is available for public inspection	Chief Executive Officer Director City Services Manager Engineering Services Co-ordinator Infrastructure Planning Co-ordinator Transport	
ROAD MANAGEMENT ACT 2004	s.21	function of replying to request for information or advice	Chief Executive Officer Director City Services Manager Engineering Services Co-ordinator Design & Services Co-ordinator Development Planning Co-ordinator Infrastructure Planning Co-ordinator Transport Coordinator Program Delivery	obtain consent in circumstances specified in section 11(2)
ROAD MANAGEMENT ACT 2004	s.22(2)	function of commenting on proposed direction	Chief Executive Officer Director City Services Manager Engineering Services Co-ordinator Design & Services Co-ordinator Development Planning Co-ordinator Infrastructure Planning Co-ordinator Program Delivery Co-ordinator Transport Coordinator Program Delivery	
ROAD MANAGEMENT ACT 2004	s.22(4)	duty to publish a copy or summary of any direction made under section 22 by the Minister in its annual report	Chief Executive Officer Director City Services Manager Engineering Services	
ROAD MANAGEMENT ACT 2004	s.22(5)	duty to give effect to a direction under this section.	Chief Executive Officer Director City Services Manager Engineering Services	
ROAD MANAGEMENT ACT 2004	s.40(1)	duty to inspect, maintain and repair a public road.	Chief Executive Officer Director City Services Manager Engineering Services Co-ordinator Design & Services Co-ordinator Development Planning Co-ordinator Infrastructure Planning Co-ordinator Program Delivery Co-ordinator Transport	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
ROAD MANAGEMENT ACT 2004	s.40(5)	power to inspect, maintain and repair a road which is not a public road	Chief Executive Officer Director City Services Manager Engineering Services Co-ordinator Design & Services Co-ordinator Development Planning Co-ordinator Infrastructure Planning Co-ordinator Program Delivery Co-ordinator Transport	Not applicable
ROAD MANAGEMENT ACT 2004	s.41(1)	power to determine the standard of construction, inspection, maintenance and repair	Chief Executive Officer Director City Services Manager Engineering Services	
ROAD MANAGEMENT ACT 2004	s.42(1)	power to declare a public road as a controlled access road	Chief Executive Officer Director City Services Manager Engineering Services Co-ordinator Development Planning Co-ordinator Infrastructure Planning Coordinator Program Delivery	power of coordinating road authority and Schedule 2 also applies
ROAD MANAGEMENT ACT 2004	s.42(2)	power to amend or revoke declaration by notice published in Government Gazette	Chief Executive Officer Director City Services Manager Engineering Services Co-ordinator Development Planning Co-ordinator Infrastructure Planning	power of coordinating road authority and Schedule 2 also applies
ROAD MANAGEMENT ACT 2004	s.42A(3)	duty to consult with Head, Transport for Victoria and Minister for Local Government before road is specified	Chief Executive Officer Director City Services Manager Engineering Services	where council is the coordinating road authority if road is a municipal road or part thereof
ROAD MANAGEMENT ACT 2004	s.42A(4)	power to approve Minister's decision to specify a road as a specified freight road	Chief Executive Officer Director City Services Manager Engineering Services	where council is the coordinating road authority if road is a municipal road or part thereof and where road is to be specified a freight road

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
ROAD MANAGEMENT ACT 2004	s.48EA	Duty to notify the owner or occupier of land and provider of public transport on which rail infrastructure or rolling stock is located (and any relevant provider of public transport)	Chief Executive Officer Director City Services Manager Engineering Services	where Council is the responsible road authority, infrastructure manager or works manager
ROAD MANAGEMENT ACT 2004	s.48M(3)	function of consulting with the relevant authority for purposes of developing guidelines under section 48M	Chief Executive Officer Director City Services Manager Engineering Services	
ROAD MANAGEMENT ACT 2004	s.49	power to develop and publish a road management plan	Chief Executive Officer Director City Services Manager Engineering Services	
ROAD MANAGEMENT ACT 2004	s.51	power to determine standards by incorporating the standards in a road management plan	Chief Executive Officer Director City Services Manager Engineering Services	
ROAD MANAGEMENT ACT 2004	s.53(2)	power to cause notice to be published in Government Gazette of amendment etc of document in road management plan	Chief Executive Officer Director City Services Manager Engineering Services Co-ordinator Transport Co-ordinator Infrastructure Planning	Not applicable
ROAD MANAGEMENT ACT 2004	s.54(2)	duty to give notice of proposal to make a road management plan	Chief Executive Officer Director City Services Manager Engineering Services Co-ordinator Infrastructure Planning Co-ordinator Transport	
ROAD MANAGEMENT ACT 2004	s.54(5)	duty to conduct a review of road management plan at prescribed intervals	Chief Executive Officer Director City Services Manager Engineering Services Co-ordinator Infrastructure Planning Co-ordinator Transport	

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
ROAD MANAGEMENT ACT 2004	s.54(6)	power to amend road management plan	Chief Executive Officer Director City Services Manager Engineering Services Co-ordinator Infrastructure Planning Co-ordinator Transport	Not applicable
ROAD MANAGEMENT ACT 2004	s.54(7)	duty to incorporate the amendments into the road management plan	Chief Executive Officer Director City Services Manager Engineering Services Co-ordinator Infrastructure Planning Co-ordinator Transport	
ROAD MANAGEMENT ACT 2004	s.55(1)	duty to cause notice of road management plan to be published in Government Gazette and newspaper	Chief Executive Officer Director City Services Manager Engineering Services Co-ordinator Infrastructure Planning Co-ordinator Transport	
ROAD MANAGEMENT ACT 2004	s.63(1)	power to consent to conduct of works on road	Chief Executive Officer Director City Services Manager City Works	where council is the coordinating road authority
ROAD MANAGEMENT ACT 2004	s.63(2)(e)	power to conduct or to authorise the conduct of works in, on, under or over a road in an emergency	Chief Executive Officer Director City Services Manager City Works	where council is the infrastructure manager
ROAD MANAGEMENT ACT 2004	s.64(1)	duty to comply with clause 13 of Schedule 7	Chief Executive Officer Director City Services Manager City Works	where council is the infrastructure manager or works manager

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
ROAD MANAGEMENT ACT 2004	s.66(1)	power to consent to structure etc	Chief Executive Officer Director City Services Manager Health & Local Laws Co-ordinator Development Planning Co-ordinator Amenity Protection Permits and Review Services. Co-ordinator Parking & Animal Compliance Co-ordinator Infrastructure Planning Legal Support & Prosecutions Officer Health & Amenity Officer Team Leader Parking & Information Services Parking Information Services Officer Team Leader Animal & Information Services Parking & Information Services Lead Officer Animal & Information Services Officer Animal Registration & Patrol Officer Animal Patrol and Safety Officer (pt) Animal Management Officer Project Support & Engagement Officer Parking Information Services Officer Principal Infrastructure Engineer	where council is the coordinating road authority
ROAD MANAGEMENT ACT 2004	s.67(2)	function of receiving the name & address of the person responsible for distributing the sign or bill	Chief Executive Officer Director City Services Manager Engineering Services Co-ordinator Development Planning	where council is the coordinating road authority

Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
ROAD MANAGEMENT ACT 2004	s.67(3)	power to request information	Chief Executive Officer Director City Services Manager Health & Local Laws Co-ordinator Development Planning Co-ordinator Design & Services Co-ordinator Amenity Protection Permits and Review Services. Co-ordinator Parking & Animal Compliance Co-ordinator Infrastructure Planning Co-ordinator Transport Legal Support & Prosecutions Officer Team Leader Parking & Information Services Health & Amenity Officer Parking Information Services Officer Parking & Information Services Lead Officer Animal & Information Services Officer Animal Registration & Patrol Officer Team Leader Animal & Information Services Animal Patrol and Safety Officer (pt) Animal Management Officer Project Support & Engagement Officer Principal Infrastructure Engineer	where council is the coordinating road authority
ROAD MANAGEMENT ACT 2004	s.68(2)	power to request information	Chief Executive Officer Director City Services Manager Engineering Services Co-ordinator Development Planning Co-ordinator Design & Services Co-ordinator Transport Co-ordinator Infrastructure Planning Coordinator Program Delivery Principal Infrastructure Engineer	where council is the coordinating road authority
ROAD MANAGEMENT ACT 2004	s.71(3)	power to appoint an authorised officer	Chief Executive Officer Director City Services Manager Engineering Services Manager, Health and Local Laws	Not applicable
ROAD MANAGEMENT ACT 2004	s.72	duty to issue an identity card to each authorised officer	Chief Executive Officer Director City Services Manager Engineering Services	
ROAD MANAGEMENT ACT 2004	s.85	function of receiving report from authorised officer	Chief Executive Officer Director City Services Manager Engineering Services	

Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
ROAD MANAGEMENT ACT 2004	s.86	duty to keep register re section 85 matters	Chief Executive Officer Director City Services Manager Engineering Services Co-ordinator Development Planning	
ROAD MANAGEMENT ACT 2004	s.87(1)	function of receiving complaints	Chief Executive Officer Director City Services Manager Engineering Services	
ROAD MANAGEMENT ACT 2004	s.87(2)	duty to investigate complaint and provide report	Chief Executive Officer Director City Services Manager Engineering Services Co-ordinator Design & Services Co-ordinator Development Planning Co-ordinator Infrastructure Planning Co-ordinator Transport Coordinator Program Delivery	
ROAD MANAGEMENT ACT 2004	s 96	Power to authorise a person for the purpose of instituting legal proceedings	Chief Executive Officer Director City Services Manager Engineering Services Manager Health and Local Laws	
ROAD MANAGEMENT ACT 2004	s.112(2)	power to recover damages in court	Chief Executive Officer Director City Services Manager Engineering Services	Not applicable
ROAD MANAGEMENT ACT 2004	s.116	power to cause or carry out inspection	Chief Executive Officer Director City Services Manager Engineering Services Co-ordinator Transport Co-ordinator Infrastructure Planning Principal Asset Management Engineer Principal Infrastructure Engineer	Not applicable
ROAD MANAGEMENT ACT 2004	s.119(2)	function of consulting with the Head, Transport for Victoria	Chief Executive Officer Director City Services Manager Engineering Services	
ROAD MANAGEMENT ACT 2004	s.120(1)	power to exercise road management functions on an arterial road (with the consent of he Head, Transport for Victoria)	Chief Executive Officer Director City Services Manager Engineering Services	

Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
ROAD MANAGEMENT ACT 2004	s.120(2)	duty to seek consent of VicRoads to exercise road management functions before exercising power in section 120(1)	Chief Executive Officer Director City Services Manager Engineering Services Co-ordinator Design & Services Co-ordinator Development Planning Co-ordinator Infrastructure Planning Co-ordinator Transport Coordinator Program Delivery	
ROAD MANAGEMENT ACT 2004	s.121(1)	power to enter into an agreement in respect of works	Chief Executive Officer Director City Services Co-ordinator Development Planning Co-ordinator Program Delivery Co-ordinator Design & Services Co-ordinator Infrastructure Planning	Not applicable
ROAD MANAGEMENT ACT 2004	s.122(1)	power to charge and recover fees	Chief Executive Officer Director City Services Manager Engineering Services	Not applicable
ROAD MANAGEMENT ACT 2004	s.123(1)	power to charge for any service	Chief Executive Officer Director City Services Manager Engineering Services	Not applicable
ROAD MANAGEMENT ACT 2004	Schedule 2 Clause 2(1)	power to make a decision in respect of controlled access roads	Chief Executive Officer Director City Services Manager Engineering Services Co-ordinator Development Planning Co-ordinator Infrastructure Planning	Not applicable
ROAD MANAGEMENT ACT 2004	Schedule 2 Clause 3(1)	duty to make policy about controlled access roads	Chief Executive Officer Director City Services Manager Engineering Services	
ROAD MANAGEMENT ACT 2004	Schedule 2 Clause 3(2)	power to amend, revoke or substitute policy about controlled access roads	Chief Executive Officer Director City Services Manager Engineering Services	Not applicable
ROAD MANAGEMENT ACT 2004	Schedule 2 Clause 4	function of receiving details of proposal from the Head, Transport for Victoria s	Chief Executive Officer Director City Services Manager Engineering Services Co-ordinator Development Planning	

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
ROAD MANAGEMENT ACT 2004	Schedule 2 Clause 5	duty to publish notice of declaration	Chief Executive Officer Director City Services Manager Engineering Services	
ROAD MANAGEMENT ACT 2004	Schedule 7, Clause 7(1)	duty to give notice to relevant coordinating road authority of proposed installation of non-road infrastructure or related works on a road reserve	Chief Executive Officer Director City Services Manager Engineering Services	where council is the infrastructure manager or works manager
ROAD MANAGEMENT ACT 2004	Schedule 7, Clause 8(1)	duty to give notice to any other infrastructure manager or works manager responsible for any non-road infrastructure in the area, that could be affected by any proposed installation of infrastructure or related works on a road or road reserve of any road	Chief Executive Officer Director City Services Manager Engineering Services	where council is the infrastructure manager or works manager
ROAD MANAGEMENT ACT 2004	Schedule 7, Clause 9(1)	duty to comply with request for information from a coordinating road authority, an infrastructure manager or a works manager responsible for existing or proposed infrastructure in relation to the location of any non-road infrastructure and technical advice or assistance in conduct of works	Chief Executive Officer Director City Services Manager Engineering Services	where council is the infrastructure manager or works manager responsible for non-road infrastructure
ROAD MANAGEMENT ACT 2004	Schedule 7, Clause 9(2)	duty to give information to another infrastructure manager or works manager where becomes aware any infrastructure or works are not in the location shown on records, appear to be in an unsafe condition or appear to need maintenance	Chief Executive Officer Director City Services Manager Engineering Services	where council is the infrastructure manager or works manager

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
ROAD MANAGEMENT ACT 2004	Schedule 7, Clause 10(2)	where Schedule 7 Clause 10(1) applies, duty to, where possible, conduct appropriate consultation with persons likely to be significantly affected	Chief Executive Officer Director City Services Manager Engineering Services	where council is the infrastructure manager or works manager
ROAD MANAGEMENT ACT 2004	Schedule 7 Clause 12(2)	power to direct infrastructure manager or works manager to conduct reinstatement works	Chief Executive Officer Director City Services Manager Engineering Services	where council is the coordinating road authority
ROAD MANAGEMENT ACT 2004	Schedule 7 Clause 12(3)	power to take measures to ensure reinstatement works are completed	Chief Executive Officer Director City Services Manager Engineering Services	where council is the coordinating road authority
ROAD MANAGEMENT ACT 2004	Schedule 7 Clause 12(4)	duty to ensure that works are conducted by an appropriately qualified person	Chief Executive Officer Director City Services Manager Engineering Services	where council is the coordinating road authority
ROAD MANAGEMENT ACT 2004	Schedule 7 Clause 12(5)	power to recover costs	Chief Executive Officer Director City Services Manager Engineering Services	where council is the coordinating road authority
ROAD MANAGEMENT ACT 2004	Schedule 7 Clause 13(1)	duty to notify relevant coordinating road authority within 7 days that works have been completed, subject to Schedule 7, Clause 13(2)	Chief Executive Officer Director City Services Manager Engineering Services	where council is the works manager
ROAD MANAGEMENT ACT 2004	Schedule 7 Clause 13(2)	power to vary notice period	Chief Executive Officer Director City Services Manager Engineering Services	where council is the coordinating road authority
ROAD MANAGEMENT ACT 2004	Schedule 7, Clause 13(3)	duty to ensure works manager has complied with obligation to give notice under Schedule 7, Clause 13(1)	Chief Executive Officer Director City Services Manager Engineering Services	where council is the infrastructure manager

Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
ROAD MANAGEMENT ACT 2004	Schedule 7 Clause 16(1)	power to consent to proposed works	Chief Executive Officer Director City Services Manager Engineering Services Co-ordinator Development Planning Co-ordinator Infrastructure Planning	where council is the coordinating road authority
ROAD MANAGEMENT ACT 2004	Schedule 7 Clause 16(4)	duty to consult	Chief Executive Officer Director City Services Manager Engineering Services Co-ordinator Development Planning	where council is the coordinating road authority, responsible authority or infrastructure manager
ROAD MANAGEMENT ACT 2004	Schedule 7 Clause 16(5)	power to consent to proposed works	Chief Executive Officer Director City Services Manager Engineering Services Co-ordinator Development Planning Co-ordinator Infrastructure Planning Principal Infrastructure Engineer	where council is the coordinating road authority
ROAD MANAGEMENT ACT 2004	Schedule 7 Clause 16(6)	power to set reasonable conditions on consent	Chief Executive Officer Director City Services Manager Engineering Services Co-ordinator Development Planning Co-ordinator Infrastructure Planning Principal Infrastructure Engineer	where council is the coordinating road authority
ROAD MANAGEMENT ACT 2004	Schedule 7 Clause 16(8)	power to include consents and conditions	Chief Executive Officer Director City Services Manager Engineering Services Co-ordinator Development Planning Co-ordinator Infrastructure Planning Principal Infrastructure Engineer	where council is the coordinating road authority
ROAD MANAGEMENT ACT 2004	Schedule 7 Clause 17(2)	power to refuse to give consent and duty to give reasons for refusal	Chief Executive Officer Director City Services Manager Engineering Services Co-ordinator Development Planning Co-ordinator Infrastructure Planning	where council is the coordinating road authority
ROAD MANAGEMENT ACT 2004	Schedule 7 Clause 18(1)	power to enter into an agreement	Chief Executive Officer Director City Services Manager Engineering Services Co-ordinator Development Planning	where council is the coordinating road authority

Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
ROAD MANAGEMENT ACT 2004	Schedule 7 Clause 19(1)	power to give notice requiring rectification of works	Chief Executive Officer Director City Services Manager Engineering Services Co-ordinator Development Planning Co-ordinator Program Delivery Co-ordinator Infrastructure Planning	where council is the coordinating road authority
ROAD MANAGEMENT ACT 2004	Schedule 7 Clause 19(2) & (3)	power to conduct the rectification works or engage a person to conduct the rectification works and power to recover costs incurred	Chief Executive Officer Director City Services Manager Engineering Services Co-ordinator Development Planning Co-ordinator Program Delivery Co-ordinator Infrastructure Planning	where council is the coordinating road authority
ROAD MANAGEMENT ACT 2004	Schedule 7 Clause 20(1)	power to require removal, relocation, replacement or upgrade of existing non-road infrastructure	Chief Executive Officer Director City Services Manager Engineering Services Co-ordinator Development Planning Co-ordinator Program Delivery Co-ordinator Design & Services Co-ordinator Infrastructure Planning	where council is the coordinating road authority
ROAD MANAGEMENT ACT 2004	Schedule 7A Clause 2	power to cause street lights to be installed on roads	Chief Executive Officer Director City Services Manager Engineering Services	power of responsible road authority where it is the coordinating road authority or responsible road authority in respect of the road
ROAD MANAGEMENT ACT 2004	Schedule 7A Clause 3(1)(d)	duty to pay installation and operation costs of street lighting - where road is not an arterial road	Chief Executive Officer Director City Services Manager Engineering Services	where council is the responsible road authority
ROAD MANAGEMENT ACT 2004	Schedule 7A Clause 3(1)(e)	duty to pay installation and operation costs of street lighting ,¬ where road is a service road on an arterial road and adjacent areas	Chief Executive Officer Director City Services Manager Engineering Services	where council is the responsible road authority
ROAD MANAGEMENT ACT 2004	Schedule 7A Clause 3(1)(f)	duty to pay installation and percentage of operation costs of street lighting ¬ for arterial roads in accordance with clauses 3(2) and 4	Chief Executive Officer Director City Services Manager Engineering Services	duty of council as responsible road authority that installed the light (re: installation costs) and where council is relevant municipal council (re: operating costs)

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ROAD MANAGEMENT (GENERAL) REGULATIONS 2016

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
ROAD MANAGEMENT (GENERAL) REGULATIONS 2016	r.8(1)	duty to conduct reviews of road management plan	Chief Executive Officer Director City Services Manager Engineering Services Co-ordinator Infrastructure Planning Co-ordinator Program Delivery Co-ordinator Transport	
ROAD MANAGEMENT (GENERAL) REGULATIONS 2016	r.9(2)	duty to produce written report of review of road management plan and make report available	Chief Executive Officer Director City Services Manager Engineering Services Co-ordinator Infrastructure Planning Co-ordinator Program Delivery Co-ordinator Transport	
ROAD MANAGEMENT (GENERAL) REGULATIONS 2016	r.9(3)	Duty to give notice where road management review is completed and no amendments will be made (or no amendments for which notice is required)	Chief Executive Officer Director City Services Manager Engineering Services Co-ordinator Infrastructure Planning Co-ordinator Transport	where council is the coordinating road authority
ROAD MANAGEMENT (GENERAL) REGULATIONS 2016	r.10	duty to give notice of amendment which relates to standard of construction, inspection, maintenance or repair under section 41 of the Act	Chief Executive Officer Director City Services Manager Engineering Services Co-ordinator Infrastructure Planning Co-ordinator Transport	
ROAD MANAGEMENT (GENERAL) REGULATIONS 2016	r.13(1)	duty to publish notice of amendments to road management plan	Chief Executive Officer Director City Services Manager Engineering Services Co-ordinator Development Planning	where council is the coordinating road authority
ROAD MANAGEMENT (GENERAL) REGULATIONS 2016	r.13(3)	duty to record on road management plan the substance and date of effect of amendment	Chief Executive Officer Director City Services Manager Engineering Services Co-ordinator Infrastructure Planning Co-ordinator Transport	

Column 1		Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
ROAD MANAGEMENT (GENERAL) REGULATIONS 2016	r.16(3)	power to issue permit	Chief Executive Officer Director City Services Manager Engineering Services Co-ordinator Development Planning Co-ordinator Infrastructure Planning Principal Infrastructure Engineer	where council is the coordinating road authority
ROAD MANAGEMENT (GENERAL) REGULATIONS 2016	r.18(1)	power to give written consent re damage to road	Chief Executive Officer Director City Services Manager Engineering Services Co-ordinator Development Planning Co-ordinator Infrastructure Planning Principal Infrastructure Engineer	where council is the coordinating road authority
ROAD MANAGEMENT (GENERAL) REGULATIONS 2016	r.23(2)	power to make submission to Tribunal	Chief Executive Officer Director City Services Manager Engineering Services	where council is the coordinating road authority
ROAD MANAGEMENT (GENERAL) REGULATIONS 2016	r.23(4)	power to charge a fee for application under section 66(1) Road Management Act	Chief Executive Officer Director City Services Manager Engineering Services Co-ordinator Development Planning Co-ordinator Infrastructure Planning	where council is the coordinating road authority
ROAD MANAGEMENT (GENERAL) REGULATIONS 2016	r.25(1)	power to remove objects, refuse, rubbish or other material deposited or left on road	Chief Executive Officer Director City Services Manager Engineering Services Co-ordinator Development Planning Co-ordinator Program Delivery Co-ordinator Infrastructure Planning.	where council is the coordinating road authority
ROAD MANAGEMENT (GENERAL) REGULATIONS 2016	r.25(2)	power to sell or dispose of things removed from road or part of road (after first complying with r.25(3)	Chief Executive Officer Director City Services Manager Engineering Services	where council is the coordinating road authority
ROAD MANAGEMENT (GENERAL) REGULATIONS 2016	r.25(5)	power to recover in the Magistrates' Court, expenses from person responsible	Chief Executive Officer Director City Services Manager Engineering Services	

ROAD MANAGEMENT (WORKS AND INFRASTRUCTURE) REGULATIONS 2015

	Column 1	Column 2	Column 3	Column 4
Statute or Source	**Provision**	**Matter delegated**	**Delegate by Position**	**Conditions and Limitations**
ROAD MANAGEMENT (WORKS AND INFRASTRUCTURE) REGULATIONS 2015	r.15	power to exempt a person from requirement under clause 13(1) of Schedule 7 of the Act to give notice as to the completion of those works	Chief Executive Officer Director City Services Manager Engineering Services	where council is the coordinating road authority and where consent given under section 63(1) of the Act
ROAD MANAGEMENT (WORKS AND INFRASTRUCTURE) REGULATIONS 2015	r.22(2)	power to waive whole or part of fee in certain circumstances	Chief Executive Officer Director City Services Manager Engineering Services	where council is the coordinating road authority

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3. RECORD OF INFORMAL MEETINGS OF COUNCILLORS

Source: **Office of the Chief Executive**
A/Chief Executive Officer: **Kaarina Phyland**

Summary

1. The Governance Rules of the City of Greater Geelong require the tabling of records of informal meetings of Councillors at the next convenient Council meeting and that their record be included in the minutes of that Council meeting.
2. A summary of the informal meetings of Councillors is attached.

RESOLUTION - Item 3.1

Cr Asher moved, Cr Grzybek seconded -

That Council receive the summary of the informal meetings of Councillors for the period to 22 November 2022.

Carried

INFORMAL MEETINGS OF COUNCILLORS
(Council Meeting 22 November 2022)

Informal Meeting Details	Councillor Attendance/Apology	Officer Attendance	Agenda Items	Conflict of Interest Disclosures
Councillor Briefing **2 November 2022**	Crs Murrihy, Aitken, Grzybek, Harwood, Mansfield, Mason, Moloney, Nelson, Sullivan, *Apology : Cr Kontelj (LOA)*	K Phyland (A/CEO) G Smith (DIR) R Stevens (DIR) B Prosser (A/DIR) S McKew (MGR) T Bradley (MGR) K Mackey (CO ORD) S Broadbent (MGR) S Cockerell (CO ORD) A Locke (MGR) J Daly (MGR) J Hurse (MGR)	• Christmas in Geelong – Future Budget and Programming • Golf Facilities Strategy Implementation • Pakington North Precinct	• Nil
Councillor Briefing **3 November 2022**	Crs Sullivan, Mason, Asher, Moloney, Harwood, Mansfield *Apologies: Cr Murrihy, Cr Kontelj (LOA)*	K Phyland (A/CEO) B Prosser A/DIR) N O'Shea (A/Chief Financial Officer) E Davis (MGR)	• Half Yearly Briefing to Council by Audit and Risk Committee Chair	• Nil

Informal Meeting Details	Councillor Attendance/Apology	Officer Attendance	Agenda Items	Conflict of Interest Disclosures
Councillor Briefing **9 November 2022**	Crs Sullivan, Aitken, Grzybek, Nelson, Asher, Mason *Apologies: Crs Murrihy, Mansfield*	K Phyland (A/CEO) G Wilson-Browne (DIR) R Stevens (DIR) G Smith (DIR) B Prosser (A/DIR) S McKew (MGR) N O'Shea (A/Chief Financial Officer) F Porter (MGR) B Hartley (MGR) J Daly (MGR) F Porter (MGR) J Holmes (OFF) T Kirwood (MGR) S Beck (MGR) J Malone (CO ORD) A Locke (MGR) K Pizzi (MGR) K Ivens (MGR) M Macgugan (CORP COMM LEAD)	*Discussion:* • Business Planning Cycle *Reports:* • Pakington Street and Gordon Avenue Urban Design Framework – Pakington North Precinct • Greyhound Off-Leash Designated Area • Draft Central Geelong Parking Strategy • Avalon Corridor Strategy • Precinct Structure Planning Program • Moorpanyal Park Master Plan – Draft Plan • Blue Waters Lake Master Plan • Indented Head Woodland Nature Reserve Master Plan • Ocean Grove District Ride Centre • Amendment C436ggee Balmoral Quay Rippleside – Combined Amendment and Planning Permit PP573-2021 • Endorsement of the Bellarine Distinctive Area Statement of Planning Policy • Tender T2200043 Building Better Bike Connections, Stage 2 South • Proposed Lease to Amplitel – Mt Anakie 2392A Ballan Road, Anakie • Proposed Lease to Powercor Part of 20 Main Street, Armstrong Creek • Proposed Road Discontinuance and Sale of Land Adjacent 91 Little Myers Street, Geelong • North Bellarine Aquatic Centre (Stage 2) • 2021-22 Tourism Greater Geelong and the Bellarine (TGGB) Annual Report and Tourism Performance • Year to Date Quarterly Financial Management Report – September 2022 • Forward Procurement Plan	• Cr Grzybek declared a Conflict of Interest in Tender T2200043 Building Better Bike Connections, Stage 2 South and left the meeting room prior to discussion. • Cr Aitken declared a Conflict of Interest in Amendment C436ggee Balmoral Quay Rippleside – Combined Amendment and Planning Permit PP573-2021 and left the meeting room prior to discussion.

			• Appointment of an Independent Member to the Audit and Risk Committee • Councillor Appointments to Committees • Councillor Appointments to Portfolios • Council Meeting Dates 2023 • Review of Council to Members of Council Staff Delegations • Audit and Risk Committee Summary Report (Confidential) • Golf Facilities Strategy Implementation (Confidential) • 2022-23 Community Grants (Confidential) • CEO Recruitment (Confidential)	

4. PLANNING DELEGATIONS

Source: **City Planning & Economy**
Director: **Gareth Smith**

Purpose

1. To provide the schedule of planning permit applications determined under delegation since the last report.

Background

2. Section 11 of the *Local Government Act 2020* and section 188 of the *Planning and Environment Act 1987* empower Council to delegate its powers, duties and functions under relevant legislation to members of Council staff.

3. Section 63 of the *Local Government Act 2020* and section 188 of the *Planning and Environment Act 1987* allow Council to establish a delegated committee with the power to determine planning permit applications.

4. Council to Staff Instrument of Delegation allows staff to determine planning permit applications where there are less than 6 objections lodged.

5. The Planning Committee's terms of reference provide for determination of planning permit applications where there are 6 or more objections lodged.

6. The City is required by Council to provide information on planning permit applications determined under delegation.

Key Matters

7. The Schedule attached to this report provides information on the planning permit applications determined under delegation since the last report.

RESOLUTION - Item 4.1

Cr Mason moved, Cr Asher seconded -

That Council receive the information in the Schedule entitled Planning Decisions Report for October 2022.

Carried

Planning Decisions Report October 2022

App No	Location	Application Type	Decision Date	Description	Authority Description/No of Objectors
PP-1027-2014/C	181-199 Matthews Road, LEOPOLD VIC 3224	Use of Land for a Restaurant, Residential Hotel and Place of Assembly (Function Centre) in the Farming Zone. Construction of Buildings and Works for a Residential Hotel and Place of Assembly (Function Centre) on Land in the Farming Zone. Construction of Buildings and Works on Land in the Environmental Significance Overlay Schedule 2. Construction of Buildings and Works on Land in the Significant Landscape Overlay Schedule 10. Use of Land for the Sale and Consumption Of Liquor under Clause 52.27. Use of Land for a Helicopter Landing Site under Clause 52.15 Generally in Accordance with the Endorsed Plans	26/10/2022	Extended Planning Permit	Delegated Authority
PP-1069-2019	1750 Barwon Heads Road, CONNEWARRE VIC 3227	Multi Lot Subdivision of Land (13 Lots)	7/10/2022	Extended Planning Permit	Delegated Authority
PP-1100-2021	8 Francis Street, BELMONT VIC 3216	Construction of Four (4) Dwellings	18/10/2022	DMC Refusal	Decision Making Committee
PP-1530-2021	121 The Parade, OCEAN GROVE VIC 3226	Construction of Six (6) Double Storey Dwellings Greater than 7.5 metres in Height and Six (6) Lot Subdivision, Alter Access to a Transport Zone 2 and Waiver of Visitor Car Parking Space	24/10/2022	Permit Refused - VCAT	
PP-1541-2021	91 Asbury Street East, OCEAN GROVE VIC 3226	Construction of Two (2) Double Storey Dwellings and Two (2) Lot Re-Subdivision (Boundary Re-alignment)	31/10/2022	NOD - Planning Permit	Decision Making Committee

PP-213-2018	159 Melbourne Road, RIPPLESIDE VIC 3215	Partial Demolition of the Existing Building, Buildings and Works to the Existing Dwelling and Shop, Use and Construction of Two (2) Triple Storey Dwellings within a Heritage Overlay and a Reduction in the Number of Car Parking Spaces Required	5/10/2022	Extended Planning Permit	Delegated Authority
PP-254-2021	68 Marshall Street, NEWTOWN VIC 3220	Construction of Two (2) Dwellings and Two (2) Lot Subdivision	31/10/2022	DMC Refusal	Decision Making Committee
PP-317-2022	7-8 Oakwood Ridge, ST ALBANS PARK VIC 3219	Two Lot Subdivision and Creation of Easement	28/10/2022	Refusal to Grant a Planning Permit	Planning Committee
PP-331-2014/A	305 Hamilton Highway, FYANSFORD VIC 3218	Use of Land for Materials Recycling, Associated Buildings and Works, Signage and Reduction of Car Parking	24/10/2022	Grant an Amended Planning Permit/Plans	Delegated Authority
PP-574-2021	301-425 Knights Road, MANNERIM VIC 3222	Removal of Native Vegetation	10/10/2022	DMC Refusal	Decision Making Committee
PP-612-2018	3 Cranwell Court, HIGHTON VIC 3216	To Use the Land for a Residential Village, Buildings and Works associated with a Residential Village, Creation of Access to a Road Zone category 1, and a Reduction in the number of visitor car parking spaces	25/10/2022	Extended Planning Permit	Delegated Authority
PP-634-2022	32 Woods Road, ST ALBANS PARK VIC 3219	Use and Development of a Dwelling within a Farming Zone	19/10/2022	Refusal	Decision Making Committee
PP-655-2022	10-14 Harding Street, PORTARLINGTON VIC 3223	Change of Use to a Restricted Retail Premises & Food and Drink Premises and Reduction in Car Parking Requirements	28/10/2022	NOD - Planning Permit	Decision Making Committee
PP-1189-2021	100 McIntosh Road, LITTLE RIVER VIC 3211	Use and Development of the land for Landscape Gardening Supplies (Plant Nursery)	21/10/2022	NOD - Delegate	2
PP-1473-2021	145 Fenwick Street, PORTARLINGTON VIC 3223	Construct Four (4) Dwellings and Four (4) Lot Subdivision	31/10/2022	NOD - Delegate	1
PP-424-2022	30 Deakin Street, BELL PARK VIC 3215	Construction of Three (3) Dwellings and Three (3) Lot Subdivision	20/10/2022	NOD - Delegate	1
PP-646-2022	11 Tanner Street, BREAKWATER VIC 3219	Construction of Three (3) Dwellings and Three (3) Lot Subdivision	11/10/2022	NOD - Delegate	2

PP-842-2022	52 Jubilee Avenue, INDENTED HEAD VIC 3223	Construction of a Dwelling over 7.5m in Height	4/10/2022	NOD - Delegate	2
PP-956-2021	1282-1300 Bellarine Highway, WALLINGTON VIC 3222	Four (4) Lot Subdivision adjacent to a Transport Zone 2 and Removal of Native Vegetation	27/10/2022	NOD - Delegate	2

5. CONFIDENTIAL

Council will close the meeting to the public in accordance with the provision of section 66(2) of the *Local Government Act 2020* to consider the following items:

5.1. 2022-23 Community Grants (Confidential)

Source: Customer & Corporate Services
Acting Director: Bryce Prosser

CONFIDENTIAL

Cr Aitken moved, Cr Asher seconded -

That Council consider this report at the conclusion of the meeting as it is designated confidential by the Chief Executive Officer for the purposes of sections 3(1) and 66(5) of the *Local Government Act 2020*, the information contained in this report is confidential because it contains Council business information being information that would prejudice the Council's position in commercial negotiations. This section is applicable because the agenda item contains a level of detail which if released would diminish the organisation's capacity to compete in a commercial environment.

Carried

5.2. Golf Facilities Strategy Implementation (Confidential)

Source: Community Life
Director: Robyn Stevens

RESOLUTION - Item 5.2

CONFIDENTIAL

Cr Grzybek moved, Cr Aitken seconded -

That Council consider this report at the conclusion of the meeting as it is designated confidential by the Chief Executive Officer for the purpose of sections 3(1) and 66(5) of the *Local Government Act 2020*, the information contained in this report is confidential because it contains Council business information being information that would prejudice the Council's position in commercial negotiations. This section is applicable because of the sensitive nature of the information and if prematurely released, would prejudice the Council's position in commercial negotiations.

Carried

5.3. Audit and Risk Committee Summary Report (Confidential)

Source: Customer & Corporate Services
A/Director: Bryce Prosser

CONFIDENTIAL

RESOLUTION - Item 5.3

Cr Grzybek moved, Cr Kontelj seconded -

That Council consider this report at the conclusion of the meeting as it is designated confidential by the Chief Executive Officer for the purposes of sections 3(1) and 66(5) of the Local Government Act 2020, the information contained in this report is confidential because it contains Council business information being information that would prejudice the Council's position in commercial negotiations. This section is applicable because of the sensitive and varied nature of the information received and considered by the Audit and Risk Committee from time-to-time which can pertain to external stakeholders also.

Carried

5.4. CEO Recruitment (Confidential)

Source: Office of the Chief Executive

CONFIDENTIAL

RESOLUTION - Item 5.4

Cr Sullivan moved, Cr Aitken seconded -

That Council consider this report at the conclusion of the meeting as it is designated confidential by the Chief Executive Officer for the purposes of sections 3(1) and 66(5) of the *Local Government Act 2020,* the information contained in this report is confidential because it contains personal information that would if released result in the unreasonable disclosure of information about personal affairs. This section is applicable because it pertains to personal employment information.

Carried

CLOSE OF MEETING

Cr Nelson moved, Cr Kontelj seconded -

That the meeting be closed to the public.

Carried

The meeting was closed to the public at 8.50pm

Cr Nelson moved, Cr Mason seconded -

That the meeting be re-opened to the public.

Carried

The meeting was opened to the public at 9.10pm

As there was no further business the meeting closed at 9.10pm on Tuesday 22 November 2022.

Signed: _____

Cr Trent Sullivan (Mayor)

Date: _____